

## Special Circumstances Form

Special circumstances allow the school to make adjustments to a student's FAFSA information. If your family's financial situation has changed, you may request a file re-evaluation. Student Financial Services will review your appeal and determine if your aid eligibility has changed. Please be advised that this may not change your financial aid offer, and any change may not fully cover your outstanding balance.

### Student Information

|              |               |                |               |              |
|--------------|---------------|----------------|---------------|--------------|
| Student Name | Date of Birth | LMU Student ID | Student Phone | Parent Phone |
|              |               |                |               |              |
| Address      |               | City           | State         | Zip          |
|              |               |                |               |              |

### Reasons for Appeal

**Change in household size**

Please list all members in your household.

| Student's Name | Age | Relationship to Student | College and Grade Level     |
|----------------|-----|-------------------------|-----------------------------|
|                |     | Self                    | Lincoln Memorial University |
|                |     |                         |                             |
|                |     |                         |                             |
|                |     |                         |                             |
|                |     |                         |                             |

Please provide details of the change in your household size.

**Change of income or assets**

Please provide a letter of separation from the employer, **PROOF OF UNEMPLOYMENT BENEFITS**, a copy of the last paystub and/or statement from an appropriate agency, most recent W2s, and the signed tax return.

Source of loss: \_\_\_\_\_

Effective date: \_\_\_\_\_  Voluntary\*     Involuntary

\*If your loss of income is voluntary, please provide a brief explanation: \_\_\_\_\_

