Physician Assistant Program Application Process Checklist

☐ Take the Graduate Record Examination (GRE)
Have official scores sent to the Central Application Service for Physician Assistants (CASPA) Designated Institution (DI) code 0565 (Lincoln Memorial-SMS PA CASPA)
NOTE: If English is not your native language, take the internet version of the Test of English as a Foreign Language (iTOEFL). The iTOEFL has reading, writing, listening and speaking components. The website for this exam is: http://www.ets.org/toefl. Have the official results sent to LMU.

☐ Have official transcripts sent
Have official transcripts sent to CASPA Transcript Processing Center, P.O. Box 9108, Watertown, MA 02471 from each accredited college or university you have attended.

☐ Provide two (2) letters of reference or a completed electronic evaluator form found on the CASPA website
References are to be less than one year old with at least one letter/reference must be from a physician assistant. A second letter must be from a physician assistant, physician, dentist, podiatrist, or optometrist. an academic advisor, science/mathematics professor, or current/recent employer. If invited to interview, applicant can only be considered for as an alternate and not accepted for full acceptance until letters are received. All references must be sent to CASPA and not the program. Please refer to the CASPA website on instructions regarding the paper and electronic references. https://portal.caspaonline.org/

☐ Complete the electronic CASPA (Central Application Service for Physician Assistants) application form https://portal.caspaonline.org/

☐ Complete the Physician Assistant Supplemental application form
Please sign your application and send to LMU-SMS Physician Assistant Program http://www.lmunet.edu/SMS/pa/pa_application.pdf

☐ Enclose the non-refundable $50.00 supplemental application fee
Your check/money order should be made payable to Lincoln Memorial University.

PLEASE SEND ALL REQUIRED SUPPLEMENTAL APPLICATION MATERIALS TO:

LMU-SMS
Physician Assistant Program
Office of Admissions and Student Advancement
6965 Cumberland Gap Parkway
Harrogate, TN 37752

Lincoln Memorial University is an equal opportunity institution and welcomes applications for employment or admission regardless of race, creed, color, national or ethnic origin, gender, sexual orientation, age, disability or religion. Please see the admissions criteria regarding additional requirements for admitted students such as health status forms & immunizations, proof of insurance, CPR certification, drug screens, and background checks. (All materials submitted become the property of the LMU-SMS Physician Assistant Program and cannot be returned to the applicant.)