

## Educational Specialist ONLINE and HYBRID – Spring 2022 Cohort



CI

- Curriculum and Instruction: For educators with a passion to advance their skills as leaders in today's classroom.

EL

- Educational Leadership: For anyone with a desire to lead in an educational, community, or business setting.

IL

- Instructional Leadership: For licensed teachers with the state required experience and the desire to lead as a licensed principal in the state of Tennessee.

### Program Information

- ❖ 3 Semester Program - Hybrid option and Online option
- ❖ Our unique Educational Specialist Degree Cohort program is designed for the practicing professional with 2 options: convenient Saturday class schedule (hybrid) or an online option providing relevant and current coursework and an emphasis on collaborative learning experiences.
- ❖ APPLY ONLINE @ [applynow.lmunet.edu](http://applynow.lmunet.edu)

Dear Candidate,

Thank you for considering Lincoln Memorial University and the Carter & Moyers School of Education's Educational Specialist degree program. At LMU you will find a degree program designed to meet and accommodate the individual needs of all candidates. The EdS degree program now offers two options, the Hybrid Model has six campus-based classes and four online sessions, while the Online Model offers ten Modules through the Online platform, providing candidates a pathway fitting into the busy professional lives of our students.

Within this information packet are descriptions of the two models. One describes the traditional face to face Hybrid Model cohort and the other describes the Online Model cohort. Each model is fully outlined in the packet giving you the information to aid you in selecting the best option to meet your plans for future study.

As you review the information packet, you may have some questions. As this occurs you are welcome to contact Lisa Horton or myself through email or by telephone.

Again, thank you for your interest ... Come Join Us!

*Stephen W. Wright*

Stephen W. Wright, EdD  
Program Director, EdS Graduate Studies

[The HYBRID Spring 2022 EdS class is offered at:](#)

**LMU Cedar Bluff Campus**  
**421 Park 40 North Blvd,**  
**Knoxville, TN 37923**

### The EdS program description:

- Includes 30 semester hours of successful coursework
- Consists of three semesters, beginning Spring 2022, continuing Summer 2022, and completing in Fall 2022
- Hybrid Classes begin in January and meet six times with an additional four online class dates each semester from 8:00 a.m. -5:00 p.m.

### The EdS HYBRID and ONLINE program offers concentrations in the following areas:

- **Curriculum and Instruction (CI): NOT leading to Initial Tennessee Leadership Licensure**  
The CI major is suitable for candidates seeking to advance their skills as classroom leaders by focusing on innovative curriculum design and best practices within the classroom.
- **Educational Leadership (EL): NOT leading to Initial Tennessee Leadership Licensure**  
The EL major is suitable for candidates already holding Leadership Licensure, out-of-state candidates, higher education personnel, practitioners seeking improvement with best practices in organizational leadership, innovative strategic school improvement, organizational alignment, and data collection analysis to improve the overall school community.
- **Instructional Leadership (IL): leading to Initial Tennessee Leadership Licensure**  
The IL major is suitable for candidates, with the State required teaching experience that are seeking to obtain Leadership Licensure. Additionally, the candidate will develop the necessary leadership skills in an education environment that focus on leading and developing teachers at either the building or district level. This focus provides the necessary tools to increase teachers' effectiveness, instructional strategies, and student assessment.

## 2022 Academic Year – Spring EdS Cohort

Spring 2022	Summer 2022	Fall 2022
January 15 Class 1	May 21 Class 1	August 20 Class 1
January 22 Online 1	May 28 Online 1	August 27 Class 2
January 29 Class 2	June 4 Class 2	September 10 Online 1
February 5 Online 2	June 11 Online 2	September 17 Class 3
February 19 Class 3	June 18 Class 3	September 24 Class 4
March 5 Class 4	June 25 Class 4	October 8 Online 2
March 12 Online 3	July 2 Online 3	October 15 Class 5
March 26 Class 5	July 9 Online 4	October 29 Online 3
April 9 Online 4	July 16 Class 5	November 5 Online 4
April 23 Class 6	July 23 Class 6	November 19 Class 6

**Hybrid Class Meeting Dates:** Classes meet 6 Saturdays during each semester. Additionally, there are 4 designated online dates that are listed in red.

## **Tuition for the EdS program:**

Please refer to the LMU Website for current Graduate Program tuition & fees. Rates are subject to change during the Fall of each year.

<https://www.lmunet.edu/graduate-admissions/tuition-and-fees.php>

## **Student Financial Services:**

<https://www.lmunet.edu/student-financial-services/graduate/how-to-apply.php>



Authorization for the University to provide a program for the preparation of teachers, counselors or administrators in the State of Tennessee does not guarantee eligibility or reciprocity for certification, licensure, or benefits in any other state. ***It is the sole responsibility of the candidate to be knowledgeable about and pursue specific state certification/licensure requirements by contacting their respective state department of licensure; to qualify for the certification, licensure, or benefits; and to apply for the same. LMU holds no responsibility for certification/licensure requirements or benefits in other states.***



Both MEd and EdS degrees may qualify graduates for educator licensure and/or salary upgrades contingent on State and LEA policies and regulations. Prospective students should verify all salary and promotion upgrade information with their appropriate State and LEA licensure or certification agency prior to enrollment. It is up to the individual's State Licensure Department to approve and accept programs of study leading to licensure.

## **Special Chattanooga State Community College Site Scholarships Available:**

### **O. O. Howard Minority Teacher Scholarship -**

Qualified, diverse educators employed in Hamilton County Tennessee schools are eligible for the *O.O. Howard Minority Scholarship*. The scholarship grants a 10 percent reduction of tuition for any Lincoln Memorial University graduate education program at CSCC. Contact Terri Knuckles at [Theresa.knuckles@lmunet.edu](mailto:Theresa.knuckles@lmunet.edu) for application information.

## **EdS Cohort Hybrid and Online Program Application Instructions and Program Process Guide**

### **Initial Program Admittance (Level I) for Curriculum and Instruction (CI) and Educational Leadership (EL) majors:**

- Complete and submit program application by the **January 3, 2022** deadline – Applications must be submitted online at <https://www.lmunet.edu/index.php>, click on Menu, and select Apply.
- A \$50 non-refundable application fee is due at the time of the application submission or you can request a fee waiver. **LMU Alumni should submit a fee waiver.**
- Request 1 official transcript for your Master’s Degree – **Due January 3, 2022**
- Request 1 official transcript for any coursework after your Master’s Degree
- Official transcript(s) can be submitted to Lisa Horton via email at [lisa.horton@lmunet.edu](mailto:lisa.horton@lmunet.edu) or they can be mailed to:
- LMU - Graduate Education Department  
Attention: Lisa Horton  
6965 Cumberland Gap Parkway – BE Suite 237  
Harrogate, TN 37752

### **Level II Program Admittance (Before completion of the first semester):**

- Application for Degree Candidacy
- LMU Director-Approved Program of Study
- Acknowledgement of Receipt of Guidelines

### **Initial Program Admittance (Level I) for Instructional Leadership (IL) majors:**

- Pre-Admissions Packet – complete page 8 (ensuring to provide listed necessary pre-admission documents) and email to Lisa Horton at [lisa.horton@lmunet.edu](mailto:lisa.horton@lmunet.edu) after submission of your online application. The Recommendation for Consideration form and the Employment of Verification form will be emailed to you after your application is submitted – Must be completed by **January 3, 2022**.
- Instructional Leadership Admission Portfolio - once the *Pre-Admissions Packet* and documentation is received, applicants will be provided with the requirements and directions needed to complete the portfolio. The Admission Portfolio must be completed by and evaluated at the scheduled DAP interview.
- Instructional Leadership DAP Interview – an interview will be conducted for every IL Candidate. DAP Interview date(s) and location: **Saturday, November 20, 2021 – LMU Cedar Bluff Campus.** Alternate dates will be provided for late applicants.
- **Note: IL candidates must have a minimum of 2 years of teaching experience prior to enrolling in the Instructional Leadership program.**

### **Level II Program Admittance (Before completion of the first semester):**

- LMU Director-Approved Program of Study
- Acknowledgement of Receipt of Guidelines
- School Leadership Licensure Assessment (SLLA) - leadership licensure candidates must also pass this exam as a graduation requirement.
- IL Candidates who hold a special group license (Counseling) are required to take the PLT in order to earn IL Licensure. See <http://www.ets.org/praxis>

**Exit Requirements:**

- Successful completion of all course requirements
- Intent to Graduate Form
- Graduation Fee
- **IL majors only** - School Leadership Licensure Assessment (SLLA)
- **Exit Interview**

**Graduate Education Office Contact Information:**

- Graduate Education website at <https://www.lmunet.edu/graduate-admissions/index.php>
- LMU Toll-free number: 1-800-325-0900, ext. 7057 or 6223
- Lisa Horton, Primary EdS Program Contact: [lisa.horton@lmunet.edu](mailto:lisa.horton@lmunet.edu) – (423) 869-7057

# EdS Instructional Leadership Licensure (IL)

## Pre-Admissions Packet

(Completed by Instructional Leadership (IL) TN Licensure concentrations only)

Candidates desiring admissions to the Tennessee Leadership Licensure Concentration must complete the Pre-Admissions process outlined below. Please attach this form to the front of your *Pre-Admissions Packet*.

APPLICANT INFORMATION		
Name: <i>Last</i>	<i>First</i>	<i>Maiden/Middle</i>
Current street address:		
City:	State:	ZIP Code:
SS# (last 4 digits):	Date of Birth:	Race: ( <i>voluntary – reporting purposes only</i> )
Telephone Number: <i>Mobile</i>	<i>Home</i>	<i>Work</i>
Email address:		
Current Position:	School System (County):	School:
REQUIRED PRE-ADMISSION DOCUMENTS		
<i>Please attach the following documents and submit by January 3, 2022 *</i>		
1. Recommendation for Consideration (must be completed by a practicing licensed administrator)		
2. Copy of current teacher license (IL candidates who hold a special group license (Counseling) are required to take and submit the PLT in order to earn IL licensure.)		
3. Copy of system Employment Verification Form, documenting the State required teaching experience at time of program entry.		
4. Copy of most recent performance appraisal		
Please submit to: Lincoln Memorial University Office of Graduate Education 6965 Cumberland Gap Parkway, BE Suite 237, Harrogate, TN 37752 Attention: Lisa Horton or email to <a href="mailto:lisa.horton@lmunet.edu">lisa.horton@lmunet.edu</a>		

Upon receipt of the completed IL Licensure Pre-Admission Packet, you will receive the IL Licensure Admission Portfolio requirements via email. The completed IL Licensure Admission Portfolio must be completed and submitted on the date of each student's scheduled DAP Interview. The Instructional Leadership faculty will evaluate the IL Licensure Admission Portfolio.



## **Important Dates**

**The following bullet items are due by January 3, 2022:**

- Last day to submit an online application with application fee
- **Note: If you are interested in applying after the deadline, please contact Lisa Horton at 423-869-7057 or [lisa.horton@lmunet.edu](mailto:lisa.horton@lmunet.edu)**
- Submit Instructional Leadership Licensure Pre-Admission Documents – IL Candidates only
- Official Transcripts Due

### **Admission Portfolio**

- IL Licensure Admission Portfolio – **IL Candidates only** – this must be completed and submitted by each individual's scheduled interview date and time.

### **IL Candidate Admission DAP Interview**

- LMU Cedar Bluff Campus – Saturday, November 20, 2021. Times will be provided at a later date.
- Alternate dates will be provided for late applicants.

### **Spring Semester**

- January 10, 2022 – May 6, 2022

### **Summer Semester**

- May 9, 2022 – July 29, 2022

### **Fall Semester**

- August 15, 2022 - December 9, 2022

### **Commencement**

- December 10, 2022 (10:00 a.m.)

**Lincoln Memorial University  
Educational Specialist  
Spring Cohort Program 2022**

**Program of Study:**

**Instructional Leadership (IL) Licensure**

<b>Semester 1 - IL Concentration – Spring 2022</b>	
IL 651 Educational Law and Ethics	3 hours
IL 661 Finance and Human Resources	3 hours
EDUC 665 Action Research	3 hours

<b>Semester 2 - IL Concentration – Summer 2022</b>	
CI 610 Instructional Strategies for Diverse Learners	3 hours
IL 611 Assessment for School Improvement	3 hours
IL 612 Clinical Practice for Assessment and School Improvement	3 hours

<b>Semester 3 - IL Concentration – Fall 2022</b>	
CI 641 World Class Education, Political, Economic, and Cultural Contexts	3 hours
IL 652 Leadership for Educational Programs	3 hours
IL 653 Clinical Practice for Instructional Leadership	3 hours
IL 686 Capstone Electronic Portfolio	3 hours
IL 689 School Leadership Licensure Assessment (SLLA)	0 hours

Total Program Hours 30 hours

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Student (Print Name)

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Student Signature

\_\_\_\_\_  
Date

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Director Signature

\_\_\_\_\_  
Date

**Lincoln Memorial University  
Educational Specialist  
Spring Cohort Program 2022**

**Program of Study:  
Curriculum and Instruction (CI) Non-Licensure**

<b>Semester 1 - CI Major – Spring 2022</b>	
IL 651 Educational Law and Ethics	3 hours
CI 661 Instructional Design and Initiatives	3 hours
EDUC 665 Action Research	3 hours

<b>Semester 2 - CI Major – Summer 2022</b>	
CI 610 Instructional Strategies for Diverse Learners	3 hours
IL 611 Assessment for School Improvement	3 hours
CI 612 Practicum for Instructional Strategies for Diverse Learners	3 hours

<b>Semester 3 - CI Major – Fall 2022</b>	
CI 641 World Class Education, Political, Economic, and Cultural Contexts	3 hours
IL 652 Leadership for Educational Programs	3 hours
CI 642 Practicum for World Class Education	3 hours
EDUC 685 Capstone Electronic Portfolio	3 hours

Total Program Hours 30 hours

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Student (Print Name)

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Student Signature

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Date

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Director Signature

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Date

**Lincoln Memorial University  
Educational Specialist  
Spring Cohort Program 2022**

**Program of Study:**

**Educational Leadership (EL) Non-Licensure**

<b>Semester 1 - EL Concentration – Spring 2022</b>	
IL 651 Educational Law and Ethics	3 hours
IL 661 Finance and Human Resources	3 hours
EDUC 665 Action Research	3 hours

<b>Semester 2 - EL Concentration – Summer 2022</b>	
CI 610 Instructional Strategies for Diverse Learners	3 hours
IL 611 Assessment for School Improvement	3 hours
IL 612 Clinical Practice for Assessment and School Improvement	3 hours

<b>Semester 3 - EL Concentration – Fall 2022</b>	
CI 641 World Class Education, Political, Economic, and Cultural Contexts	3 hours
IL 652 Leadership for Educational Programs	3 hours
IL 653 Clinical Practice for Instructional Leadership	3 hours
EDUC 685 Capstone Electronic Portfolio	3 hours

**Total Program Hours** **30 hours**

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Student (Print Name)

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Student Signature

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Date

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Director Signature

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Date