

LINCOLN MEMORIAL UNIVERSITY

SPRING 2025 Undergraduate Registration Information and Policies

| Academic Calendar | | | |
|------------------------------------------------------|----------------|--------------------------------------|----------------|
| Final registration before classes begin | January 04 | Spring Break (no classes) | March 24-28 |
| Residence Halls Open (8:00 am) | January 05 | Good Friday (no classes) | April 18 |
| Classes Begin | January 06 | Early Registration Begins | March 31 |
| Martin Luther Kind Day (Special Activities) | January 20 | Classes end | April 25 |
| Last day to complete Registration/add Classes | January 15 | Final Exams | April 28-May 2 |
| Last day to drop a course without "WD" | February 07 | Commencement (10a.m.) | May 03 |
| Lincoln Day/Founders Day (special activities) | February 12 | Residence halls close (2p.m.) | May 03 |
| Mid-Terms | February 24-28 | | |
| Last day to drop a course without "F" | March 07 | | |

Online Registration

All undergraduate students, as well as Master of Science in Nursing students, must meet with their academic advisor before registering online.

Steps for Registering Online

1. Enter <https://webadvisor.lmunet.edu>
2. Login using your Webadvisor User Name and password; click SUBMIT.
3. Click on 'Webadvisor for Students'.
4. Click on 'Register and Drop Sections'.
5. Go to 'View your Progress' and click on "Go to My Progress"
6. Click on the course link for those courses indicated as "Not Started" to search them in the catalog.
7. Once in the course catalogs, click 'Add Course to Plan'
8. After you have added the course to your plan, click on 'Back to My Progress' in the top left-hand corner.
9. Continue this process until you have added a full schedule to your Plan.
10. Next, you will need to choose sections. To do this, go to the 'Plan Schedule' page.
11. On the Schedule tab, you will be able to view course sections. You **MUST CHOOSE SECTIONS** in order to register online.
12. As you choose the appropriate sections, click "**Accept terms and register now**" button on the right-hand side to complete registration.

LMU Email

LMU email is our primary form of electronic communication. Check your LMU email frequently for important notices and updates.

Undergraduate Tuition

| Per Semester Hour | 12-17 Semester Hours | Per Semester Hours Beyond 17 |
|-------------------|----------------------|-----------------------------------------------------|
| \$1,102 | \$13,224.00 | \$13,224 plus \$1,102.00 each additional hr. |

Fees

Please refer to the 2024-2025 LMU Undergraduate Catalog.

| | |
|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| Change of Schedule | \$15 per class, beginning January 16, not to exceed \$100.00 |
| Comprehensive Fee | \$210 per semester for Harrogate students |
| | \$160 per semester for extended-site students |
| | \$10 per credit for Students with all classes online |
| | \$25 Activity Fee |
| Late Registration | On January 16 and after: \$100.00 |
| Directed/Independent Study Fee | \$25 per class, plus tuition for each course |
| NSF returned check/draft reject fee | \$30 |
| Graduation Fee | \$50 Associate, \$75 Bachelor, \$100 Master, \$150 Ed.S. Contact academic department for other graduation fees |

Room and Board

(Price listed per semester unless otherwise specified)

| | | | | | |
|-------------------|---------------|----------------|-----------------------|------------------|-----------------------------|
| BURCHETT | 2 person room | \$3,834 | LAFRENTZ-POOLE | Loft private | \$3,245 |
| MCCLELLAND | 2 person room | \$3,834 | | Standard private | \$3,399 |
| NORTON | 2 person room | \$3,834 | | Deluxe Private | \$3,760 |
| PETERS | 2 person room | \$3,834 | | 1 Bedroom Apt | \$5,949 |
| POPE | 1 person room | \$4,352 | MARS/LEE HALLS | 2 person room | \$7,138 (12 months) |
| MITCHELL | 1 person room | \$4,352 | LANGLEY | 1 person room | \$4,352 |
| DISHNER | 1 person room | \$4,352 | SHELTON | 1 person room | \$4,352 |
| LILES/WEST | 2 person room | \$2,112 | UNIVERSITY | Studio | \$8,240 (12 months) |
| | Private | \$3,142 | INN | 1 bedroom apt | \$10,506 (12 months) |
| | | | DAWSON | 1bedroom apt | \$12,300 (12 months) |
| | | | (Married Housing) | Married Couple | \$19,006 (12 months) |
| | | | | 2bedroom apt | \$14,832 (12 months) |

*Graduate only housing is indicated in orange.

Registration and Payment must be complete prior to moving into a dorm.

Meal Plans

(Prices listed per semester)

| | | | | | |
|--------------------------|---------------------------------------|----------------|-------------------------------|-----------|----------------|
| #1 (Without Flex Points) | Unlimited meals per week | \$2,730 | (Commuter block plans) | Block 50 | \$546 |
| #2 (With Flex Points) | 14 m/w & 150pts | \$2,565 | | | |
| #3 (With Flex Points) | 10 m/w & 300 pts | \$2,390 | | Block 100 | \$1,082 |
| #3 (With Flex Points) | 10 m/w Clinical Student Teaching Only | \$2,071 | | | |

Credit/Refund

The first official day of classes for calculation of the credit/refund schedule for all undergraduate and graduate programs will be January 6 (see below). Refer to credit/refund in the Catalog, Graduate Catalogs, and Student Handbook for policy details.

***If a student chooses to withdraw from LMU, the date the Withdrawal Form is received by the Registrar's Office determines the percentage of credit given toward charges. Verbal requests or not attending classes does not apply.**

***Weeks are calculated using a Monday through Sunday at 11:59pm calculation. The last day to drop with 100% credit**

January 12, 2025. The last day to drop with 25% credit February 2, 2025. Any withdrawal received on or after February 3, 2025 will be \$0 credit.

| | | | |
|---------------------------|------|---------------------------------|-----|
| Week 1 of the term | 100% | Week 3 of the term | 50% |
| Week 2 of the term | 75% | Week 4 of the term | 25% |
| | | After Week 4 of the term | 0% |

Student Payments

All tuition, fees, and applicable charges are due prior to the first day of class/moving into the dorms.

LMU accepts: Cash, Check, VISA, MASTERCARD, DISCOVER or AMERICAN EXPRESS. There is a 2.95% or minimum \$3.00 convenience fee on credit/debit transactions. There is a 4.25% convenience fee for international credit/debit transactions. Payment may be made through MYLMU – Webadvisor for students financial information- View account and make payments or in the Student Financial Services office in DAR 112 or by calling 423-869-6336. If a student presents a check for registration fees and it is returned by the bank, the student may be administratively withdrawn from LMU, and an additional fee assessed upon the student for the returned item.

Monthly Payment Plan

LMU offers an interest-free payment plan for 5 or 4 month payment option. There is a one time enrollment fee of \$45, (If paid in Fall the \$45 fee is waived for the Spring semester). Payments are due on the 1st of each month, with a \$20.00 late fee applied for any payment received after the 5th. If a payment is missed, the plan may be cancelled and your student account balance is due in full immediately.

To enroll in the plan please go to MYLMU – QUICKLINKS– LMU & JFWA Payment Plans or in the Student Financial Services Office located in DAR.

HARROGATE CAMPUS FINAL EXAM SCHEDULE SPRIN SEMESTER 2024 (Undergraduate)

| EXAM DAY/TIME | EXAM PERIOD | CLASS MEETING REGULARLY AT/WITHIN |
|------------------------------|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| MONDAY April 28 | 8:00am – 10:00am 10:30am – 12:30pm 1:30pm – 3:30pm 4:00pm – 6:00pm 6:30pm – 8:30pm | MWF: 8:00am - 8:50am MWF: 11:15am – 12:05pm MWF: 2:20pm – 3:10pm M: 4:00pm <u>or</u> 4:30pm M: 6:30pm |
| TUESDAY April 29 | 8:00am – 10:00am 10:30am – 12:30pm 1:30pm – 3:30pm 4:00pm – 6:00pm 6:30pm – 8:30pm | TTH: 8:00am – 9:15am TTH: 11:00am – 12:15pm MW 1:00pm – 2:15pm T: 4:00pm <u>or</u> 4:30pm T: 6:30pm |
| WEDNESDAY April 30 | 8:00am – 10:00am 10:30am – 12:30pm 1:30pm – 3:30pm 4:00pm – 6:00pm 6:30pm – 8:30pm | MWF: 10:10am – 11:00am MWF: 3:25pm – 4:15pm MWF: 1:15pm – 2:15pm W: 4:00pm <u>or</u> 4:30pm W: 6:30pm |
| THURSDAY May 1 | 8:00am – 10:00am 10:30am – 12:30pm 1:30pm – 3:30pm 4:00pm – 6:00pm 6:30pm – 8:30pm | MWF: 9:05am – 9:55am MW 2:30pm – 3:45pm TTH: 1:00pm – 2:15pm TH: 4:00pm <u>or</u> 4:30pm TH: 6:30pm |
| FRIDAY May 2 | 8:00am – 10:00am 10:30am – 12:30pm 1:30pm – 3:30pm 4:00pm – 6:00pm | TTH: 9:30am – 10:45am MWF: 4:00pm – 4:50pm TTH: 4:00pm 5:15pm F: 4:00pm <u>or</u> 4:30pm |

1. Final exams (if deemed appropriate by instructor) for Science labs, Physical Education activities, and University Activities will be administered during the last regular class meeting.
2. For the Final Exam Schedule in Nursing, contact the School of Nursing office.
3. Graduate exams – contact the appropriate School.

Weather-Related Information

For weather-related information, please visit <http://www.lmunet.edu/student-life/weather-cancellation-notification>.

For additional information, view LMU online - www.lmunet.edu