

Lincoln Memorial University  
Mini-Grant Application

I

Principal Investigator:

Academic Rank:

School:

Department:

Phone:

E-mail:

Co-Investigator:

Academic Rank:

School:

Department:

Phone:

E-mail:

Project Title:

Total Requested Funding:

Does your proposal include:

Human Subjects

Animals

Hazardous Materials

*\*If so, please include a copy of your IRB, IACUC, or IBC approval or pending application. Funds will not be disbursed for Mini-Grants that are awarded with pending applications until final approval is received.*

**Budget**

Provide a line item budget for the proposed project on page 2. Provide a one page detailed budget narrative on page 3. Address costs for personnel, supplies, travel, and/or equipment.

Please consider award amounts for Mini-Grants generally range from \$1000 to \$8000 depending on the judgment of the reviewers as well as the amount available each fiscal year.

**Project Narrative**

Beginning on page 5, please provide a maximum five-page narrative outlining the proposed project.

### Budget Information

Please provide a line-item list of expenditures for the proposed project.

Supplies	Sub-total	Total
Travel	Sub-total	Total
Equipment	Sub-total	Total
<b>Project Total</b>		

### Budget Detail

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Project Narrative

A large, empty rectangular box with a thin black border, occupying most of the page below the section header. It is intended for the student to write their project narrative.

**Project Narrative continued**

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## Completing the Mini-Grants Application Process

1. Complete the application (do not exceed the stated page limit).
2. Sign the application as principal investigator.
3. Obtain signatures from your department chair and dean on the completed application form.
4. E-mail the application as a PDF document to Carolyn Gulley, Executive Director, Office of Research, Grants and Sponsored Programs. (carolyn.gulley@lmunet.edu)

### SIGNATURES

**Principal Investigator:**

*In making this application, I certify that I have read and understood Lincoln Memorial University's policies and procedures governing grants and sponsored programs. I shall comply with the letter and spirit of those policies and will not undertake this research/program without the requested approvals.*

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PI/PD signature

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Date

**Dean and Chair:**

*I certify that I have read and understood Lincoln Memorial University's policies and procedures governing grants and sponsored programs. I have given general approval for this proposal based on technical merit.*

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Dean signature

Date

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Chair signature

Date