

## LMU Mini-Grant Application Guidance

### **Abstract** (Maximum 300 words)

The abstract should succinctly encapsulate the essence of your project, providing a brief overview of your research/scholarship, objectives, methodology, and potential impact. You should offer reviewers a quick understanding of your project's core components and significance.

### **Background and Supporting References** (Maximum 500 words)

Provide a succinct description of the existing knowledge and/or previous work related to your proposed project. Highlight the relevance of your project in the current academic or real-world context. Identify gaps or unaddressed issues in the discipline that your project aims to address. Include citations of key studies, articles, publications, or other works that directly relate to your project. If applicable, mention any contrasting or opposing views and how your project addresses or navigates them.

### **Objectives** (Maximum 500 words)

List the main objectives you plan to achieve with your project. For each objective (a) explain how it aligns with your project and (b) define what success looks like in either quantifiable or qualifiable terms.

### **Methodology** (Maximum 500 words)

Outline your plan of action for achieving the objectives you outlined above. This segment demonstrates the feasibility and thoughtfulness of your approach towards attaining the desired outcomes of your research or scholarship. You may consider addressing the following aspects as applicable to your project: (a) project design, (b) data collection, (c) data analysis, and (d) interpretation.

### **Timeline** (Maximum 500 words)

Provide a structured schedule for your project that showcases your strategic plan for achieving the objectives within the grant period. You should aim to demonstrate a logical sequence of activities and milestones that ensure the project's completion within the stipulated time. A narrative may be useful here. You may consider incorporating a visual representation such as a Gantt chart or timeline graphic.

### **Intellectual Merit** (Maximum 300 words)

Describe the potential contribution of your project to the advancement of knowledge within your field. Articulate how the proposed project is innovative, and how it will enhance understanding, resolve critical questions, or introduce new perspectives.

### **Potential Broader Impacts** (Maximum 300 words)

Describe the wider implications of your project. Explain how the outcomes may influence society, industry, policy, practice, education, or other disciplines beyond the immediate objectives and field of study. Strive to offer a panoramic view of how your project could ripple through different sectors and spheres. Be mindful to navigate between being optimistically visionary and pragmatically realistic, ensuring that claimed impacts are firmly rooted in the potential outcomes of your project.

### **Dissemination of Results** (Maximum 300 words)

Describe your plan to share the findings and outcomes of your project with relevant stakeholders, the academic community, and potentially the wider public. You may consider addressing the following aspects (a) target audiences, (b) publication strategy, (c) presentations and workshops, (d) public engagement, (e) digital platforms, and (f) collaborations and networking.

### **Biosketch** (Maximum 300 words)

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Compose a brief, structured overview of your professional information, highlighting your qualifications, expertise, and relevant accomplishments that demonstrate your capability to conduct and lead the proposed project. Your biosketch should convey your professional story in a manner that underscores your qualifications and achievements, directly validating your capacity to successfully spearhead the proposed project. Align your narrative with the focal points of the project proposal, highlighting aspects that demonstrate your pertinent skills, knowledge, and experience.