



Podium Quick Start Guide

To use the podium computer, use the touch panel located on the podium. Press the power button on the touch panel. (On some touch panels you may have to touch the touch screen to begin this process.)

Once this button is pressed the projector will power on and the screen(s) will descend from the ceiling.

If you are using a laptop, plug the cables in the podium to it and press the laptop button located on touch panel.

The volume controls are on the top right of the touch panel. You may have to turn the volume up with the buttons to hear the audio from the selected source.

To play a DVD video, please press the DVD button located on the touch panel. There are playback buttons on the touch screen to play, stop, and pause the video. If you press the DVD Menu button, a touch screen will appear to access the menus of the disc.

To use the Document Camera, please press the Doc Cam button located on the touch panel. The screen will display a power button and zoom buttons for the camera. The camera is typically located to the right of the podium in a pull out drawer.

To shutdown the system, please press the power or shutdown button located on the touch panel.