

## **POLICY NUMBER: DCOM 6.9**

### **CLINICAL EDUCATION ELIGIBILITY**

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#### **I. PURPOSE**

To define eligibility for a DeBusk College of Osteopathic (LMU-DCOM) OMS-II and/or other student to enter clinical rotations.

#### **II. POLICY STATEMENT**

In accordance with the Commission on Osteopathic College Accreditation (COCA) Standard 6 Element 9, it is the policy of LMU-DCOM to define clinical education eligibility as follows:

To be eligible to begin OMS-III clinical rotations, students must successfully complete the entire OMS-II curriculum.

To be eligible to begin OMS-IV clinical rotations, students must successfully complete all components of the OMS-III curriculum.

#### **III. DEFINITIONS**

**OMS-I:** Refers to LMU-DCOM Osteopathic Medical Student(s) in their first academic year.

**OMS-II:** Refers to LMU-DCOM Osteopathic Medical Student(s) in their second academic year.

**OMS-III:** Refers to Osteopathic Medical Student(s) in their third academic year.

**OMS-IV:** Refers to Osteopathic Medical Student(s) in their fourth academic year.

**DO Program** – Doctor of Osteopathic Medicine (DO) degree program at LMU-DCOM.

#### **IV. AUDIENCE**

This policy applies to all stakeholders (faculty, staff, students, administration, and community members) interested in learning more about clinical education eligibility in the DO program.

#### **V. COMPLIANCE**

**COCA Standard 6, Element 9:**

“A COM must:

A. define eligibility for an OMS II and/or other student to enter clinical rotations;”

#### **VI. ROLES AND RESPONSIBILITIES**

**LMU-DCOM Office of Clinical Education:** To oversee matriculation of all OMS-II and other students into clinical rotations.

**Responsible Office:** LMU-DCOM Office of Clinical Education

**Responsible University Officer:** Assistant/ Associate Dean(s) of Clinical Medicine;  
Assistant/ Associate Dean(s) of Clinical Affairs  
**Policy Oversight Committee:** LMU-DCOM Policy Process Committee

## VII. STANDARDS

N/A

## VIII. PROCEDURE

1. To be eligible to begin OMS-III clinical rotations, students must successfully complete all components of the OMS-II curriculum.
2. To be eligible to begin OMS-IV clinical rotations, students must successfully complete all components of the OMS-III curriculum.
3. Students must have current training in Basic Life Support (BLS), Advanced Cardiac Life support (ACLS), Occupational Safety and Health Administration (OSHA), Health Insurance and Portability and Accountability Act (HIPAA), Universal Precautions, and sterile techniques. Training in these areas is provided on campus before the end of the OMS-II year.
  - a. Students are responsible to keep a copy of BLS and ACLS certification cards and be ready to present these to training sites upon request. The certification is typically valid for two years before recertification is required. Many Core Hospitals and other clinical rotation sites routinely offer certification/recertification classes, often free of charge to students if needed. Certification/recertification classes are also available at LMU-DCOM.
4. The following documentation must be uploaded by the student to **both the CastleBranch® Clinical Compliance Platform and to eValue®** by April 15 of the OMS-II year. Detailed instructions on how to upload these documents is received by email from the Office of Clinical Education and discussed at multiple Dean's Hour presentations. Both sites provide a secure account to monitor the requirements of LMU-DCOM as well as the requirements of individual clinical rotation sites. CastleBranch® tracks student compliance with LMU-DCOM standards. eValue® tracks compliance with the requirements of clinical rotation sites and is accessible to these sites.
  - a. Immunizations and Titers (must include date received)
    - Vaccines
      - Hepatitis B series
      - MMR booster (if needed based on titers)
      - Tdap booster (every 10 years)
      - Varicella Booster (if needed based on titers)
    - Vaccine Titers to prove immunity
      - Varicella IgG titer
      - Measles IgG titer
      - Mumps IgG titer
      - Rubella IgG titer
      - Hepatitis B Surface Antibody titers

b. **Health Insurance:** Students must have health insurance coverage and provide a copy of their insurance card.

**Flu Vaccine:** To meet CDC guidelines, flu vaccines must be obtained between October 1st and October 31st each year. An annual influenza vaccination must be on file with the Office of Clinical Education by November 1 of each year. Students should keep proof of vaccination on hand to provide to rotation sites upon request.

c. **TB Skin Test:** An annual TB skin test must be current and on file with LMU-DCOM each clinical year, if the core site requires. Students are responsible for having the TB skin test completed before the annual expiration date. Students who fail to do so will not be allowed to continue rotations until testing is completed. Many clinical training sites will provide a TB skin test at a reduced cost to the student.

Students must ensure test results are on file with LMU-DCOM.

- If TB testing is positive, a TB questionnaire must be completed each year. The questionnaire can be found on CastleBranch®. In addition, a chest radiograph (Chest X-Ray) is required every three years. Clinical sites may require a chest radiograph more frequently. Students are informed of the requirements at each training site.

d. **Criminal Background Check:** A current criminal background report must be completed before admissions and prior to rotations.

e. **Drug Screen:** An annual drug screen must be completed.

5. Many rotation sites will require proof of COVID vaccination. Students will upload COVID vaccination documentation to E\*Value. Students are also informed of the vaccination exemption policy of each site if requested.
6. Clinical training sites may require additional testing/ documentation not included in the above list. This additional documentation may include, but not be limited to, a recent physical examination, site-specific drug screens, and background checks in addition to those provided by LMU-DCOM. Students should pay close attention to rotation requirements when applying for placement at non-LMU-DCOM sites.
7. Specific questions regarding any of the above requirements should be directed to the Department of Clinical Education.
8. Students must adhere to and comply with each rotation site's facility-specific orientation, training, and documentation requirements. Please keep in mind that these requirements and trainings may seem to be redundant. For example, students may be required to attend HIPAA training at each training site. Despite redundancy, training must still be completed, as required, by each rotation site.

## **IX. CONTACT INFORMATION**

For more information regarding this policy, please contact the Assistant/ Associate Dean(s) of Clinical Affairs at LMU-DCOM, 423-869-6605.

## **X. DOCUMENT HISTORY**

Approved by LMU-DCOM Dean's Council:

4/6/22

Approved by LMU Office of General Counsel:	4/14/22
Approved by LMU-DCOM Dean's Council: ( <i>Editorial changes only</i> )	5/11/22
Version S23.1 ( <i>Editorial Changes by Associate Dean of Clinical Affairs</i> )	1/20/23

## **XI. FORMS**

LMU-DCOM Clinical Rotation Manual; p.10 (See bottom of page)

<https://www.lmunet.edu/debusk-college-of-osteopathic-medicine/documents/ClinicalRotationsManual.pdf#page=11>