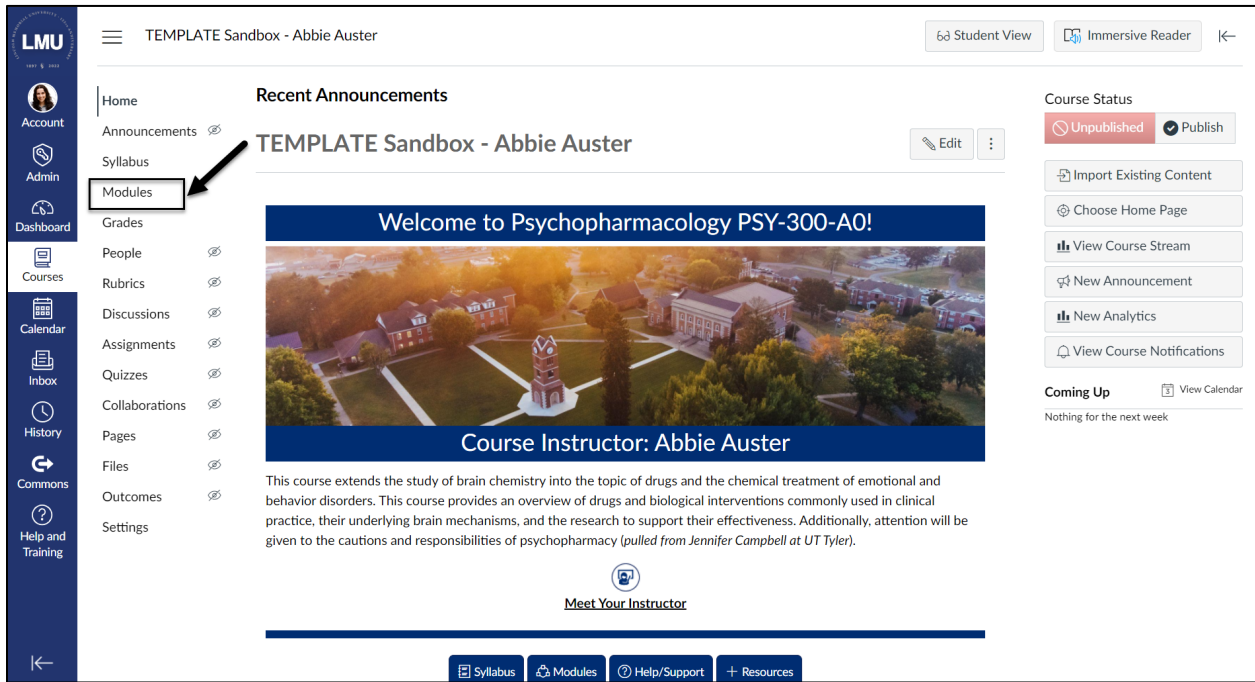


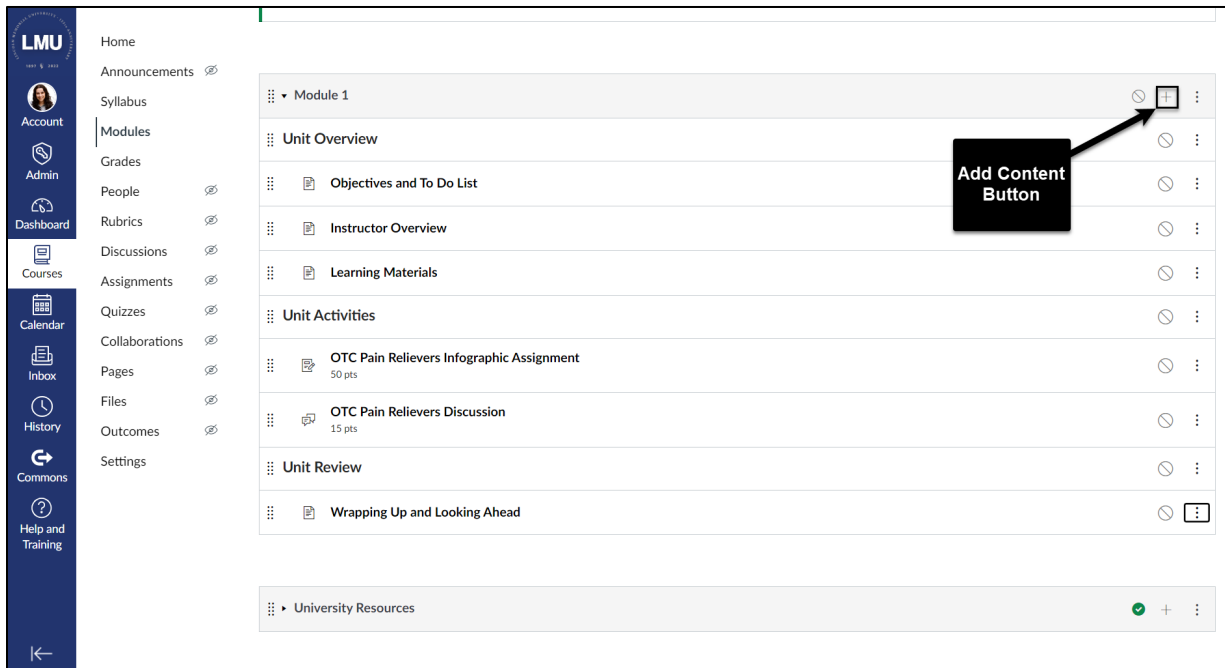


## Adding VoiceThread to a Canvas Module:

1. Navigate to the “Modules” area of your course.

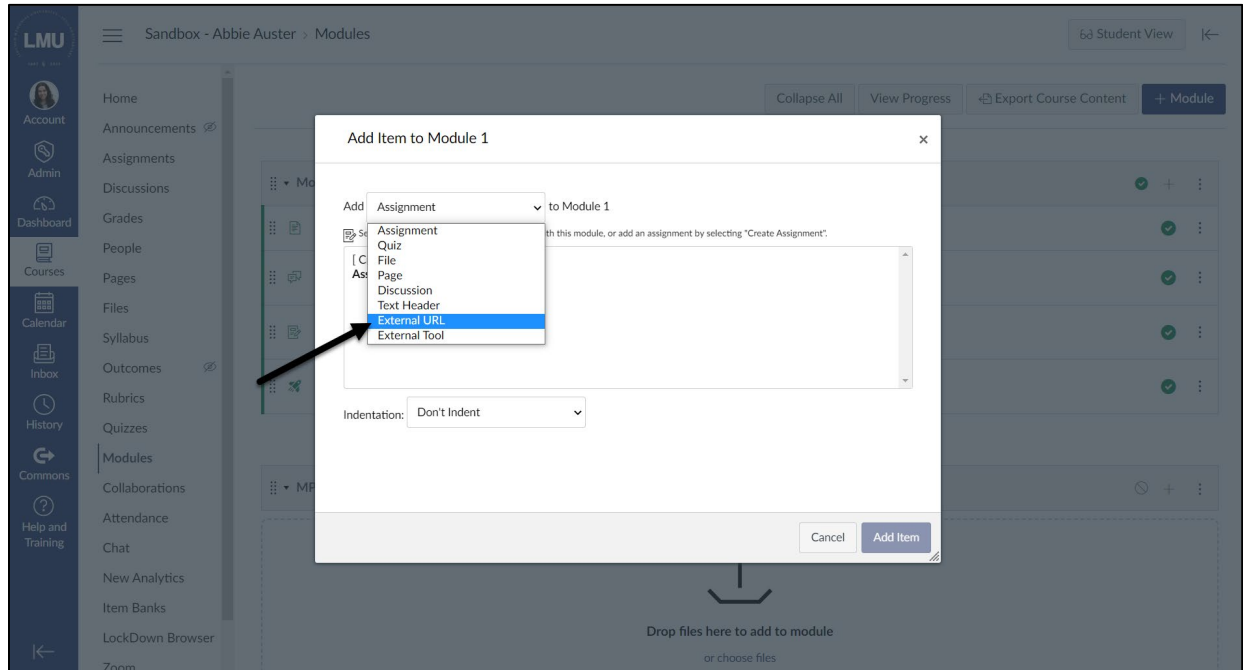


2. Find the module to which you'd like to add VoiceThread, and click the “Add Content” button.

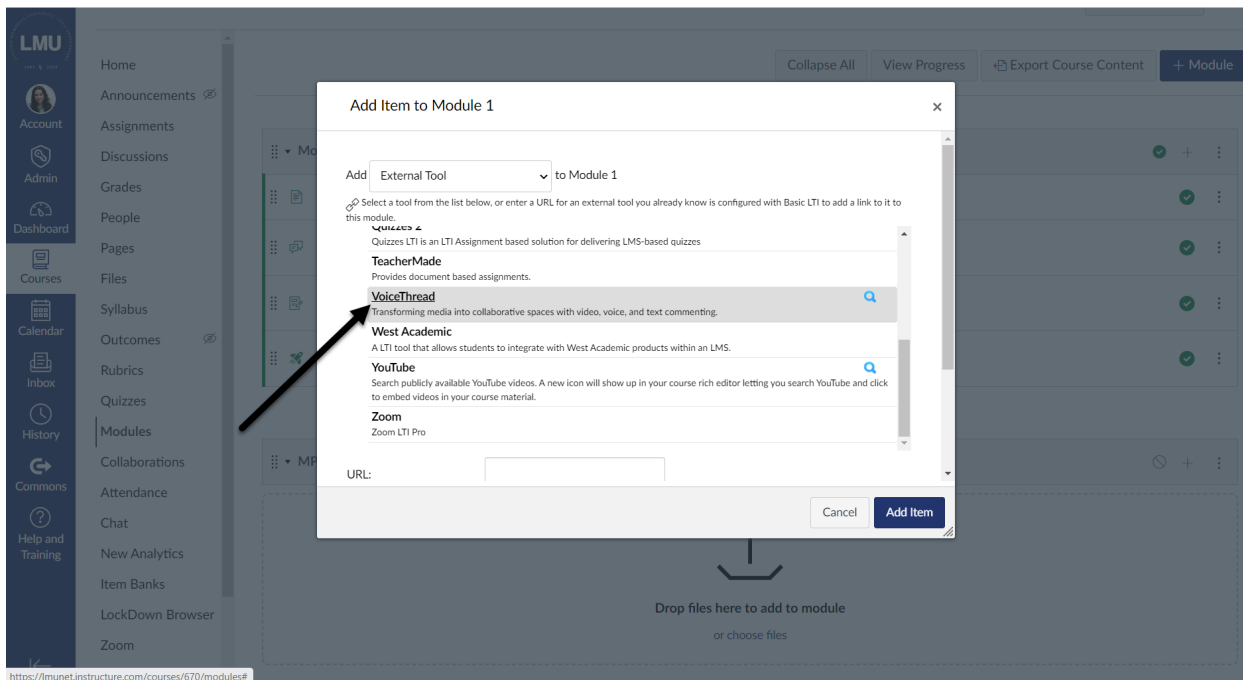




3. Select “External Tool” from the menu.



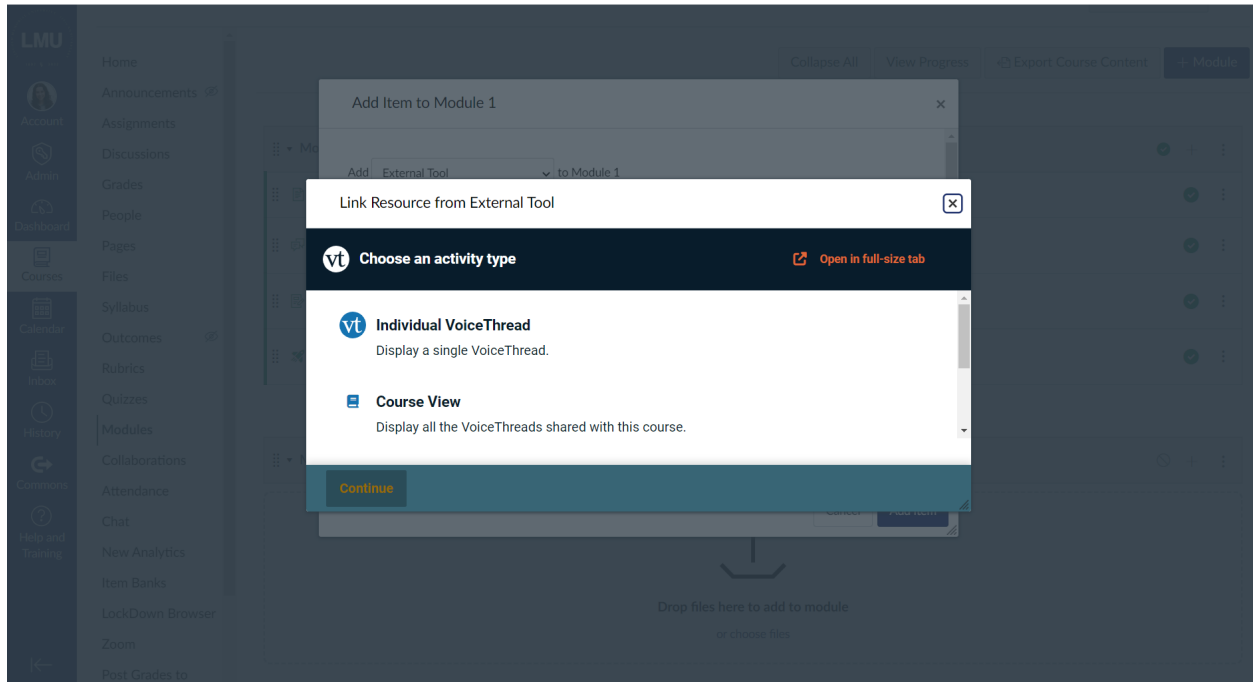
4. Select “VoiceThread” from the list of tools.



<https://lmu.net/instructure.com/courses/670/modules#>

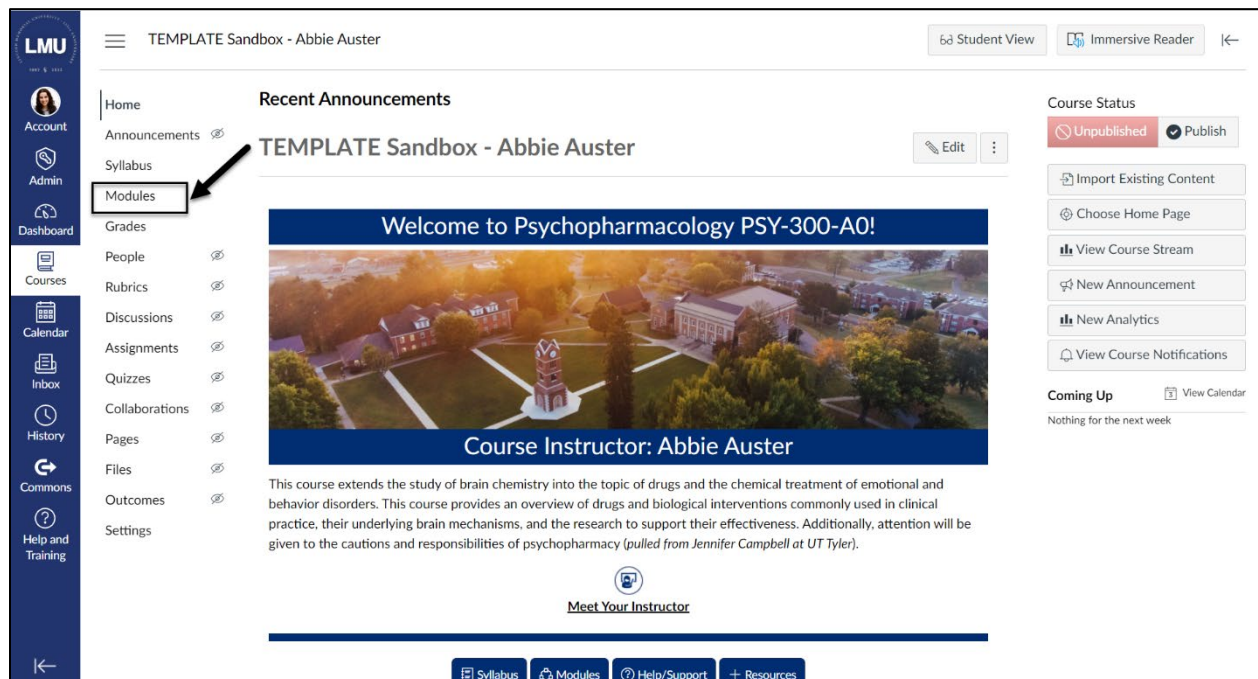


5. This will launch the VoiceThread Setup Page. Proceed to the [instructor support page](#) for details about what comes next.



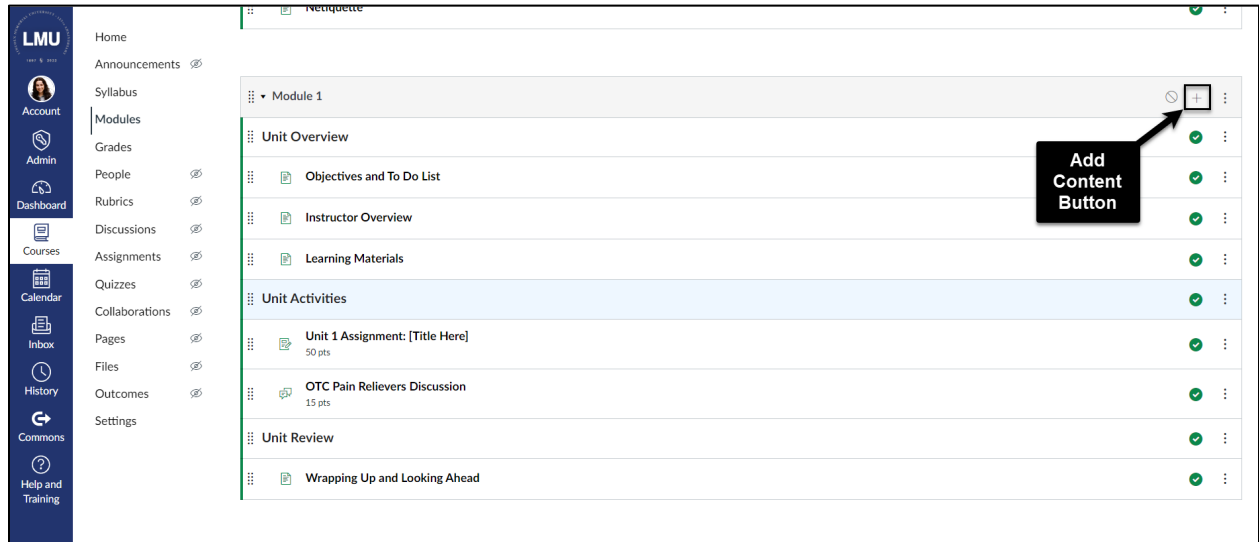
## Adding VoiceThread to a Canvas Assignment:

1. Navigate to the “Modules” area of your course.

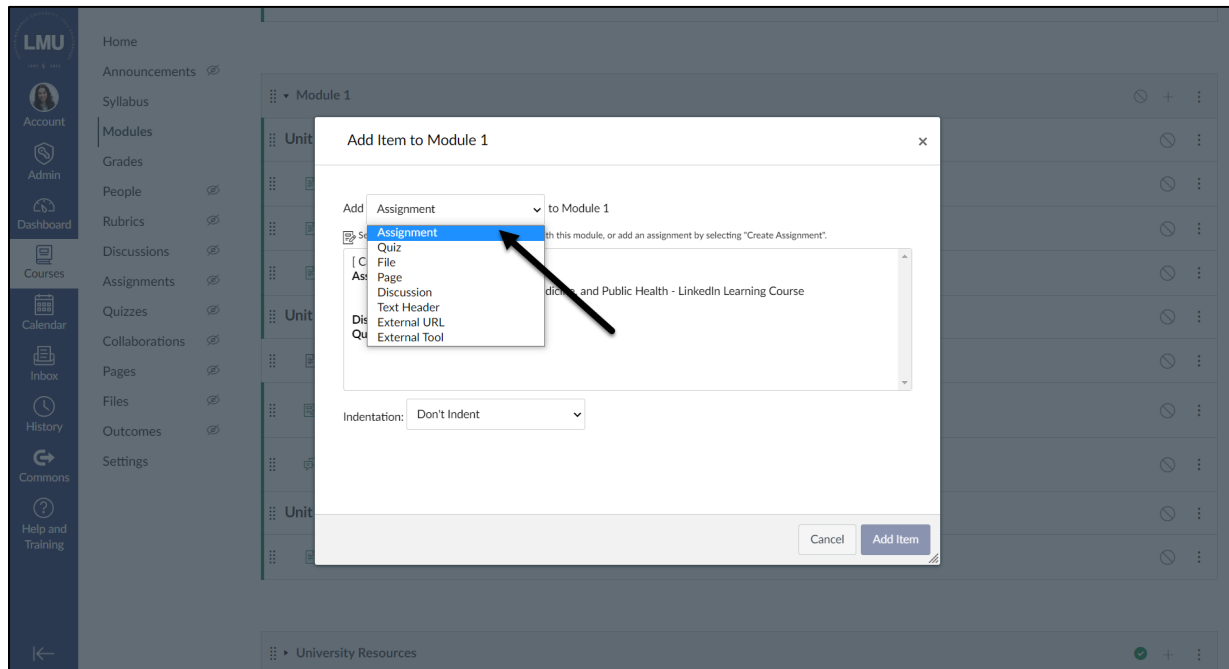




2. Find the module to which you'd like to add a VoiceThread assignment, and select the "Add Content" button.



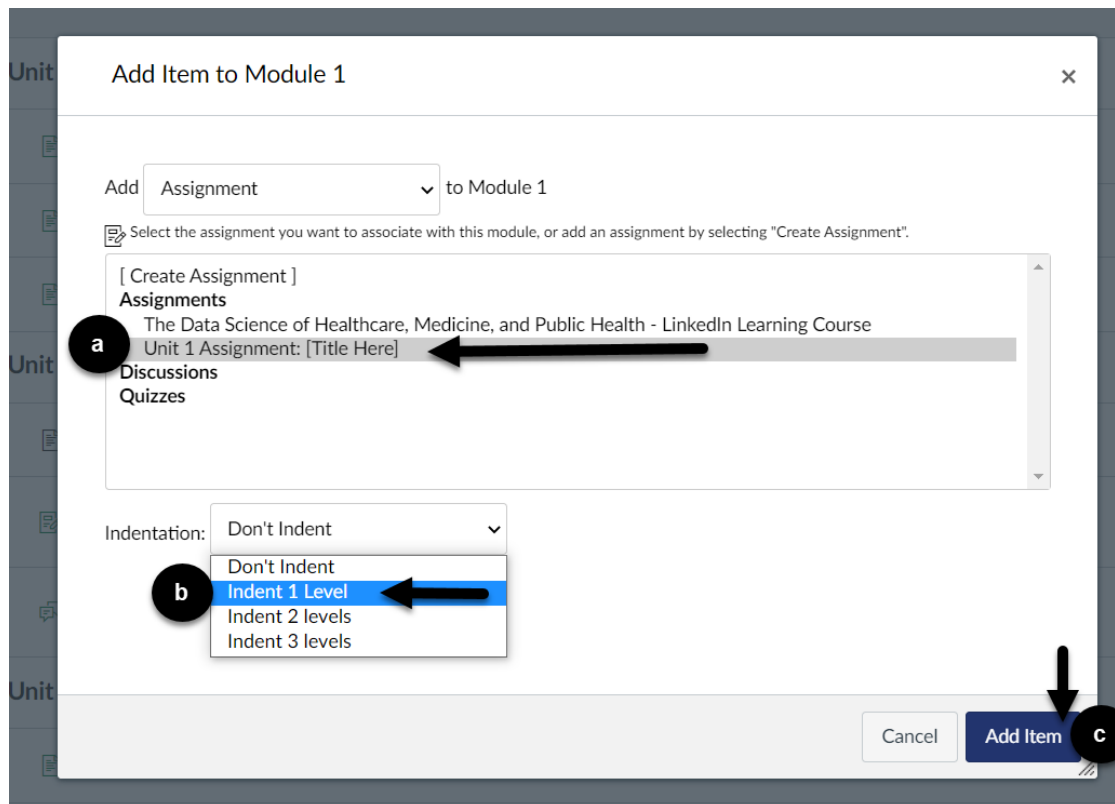
3. Select "Assignment" from the drop-down menu.





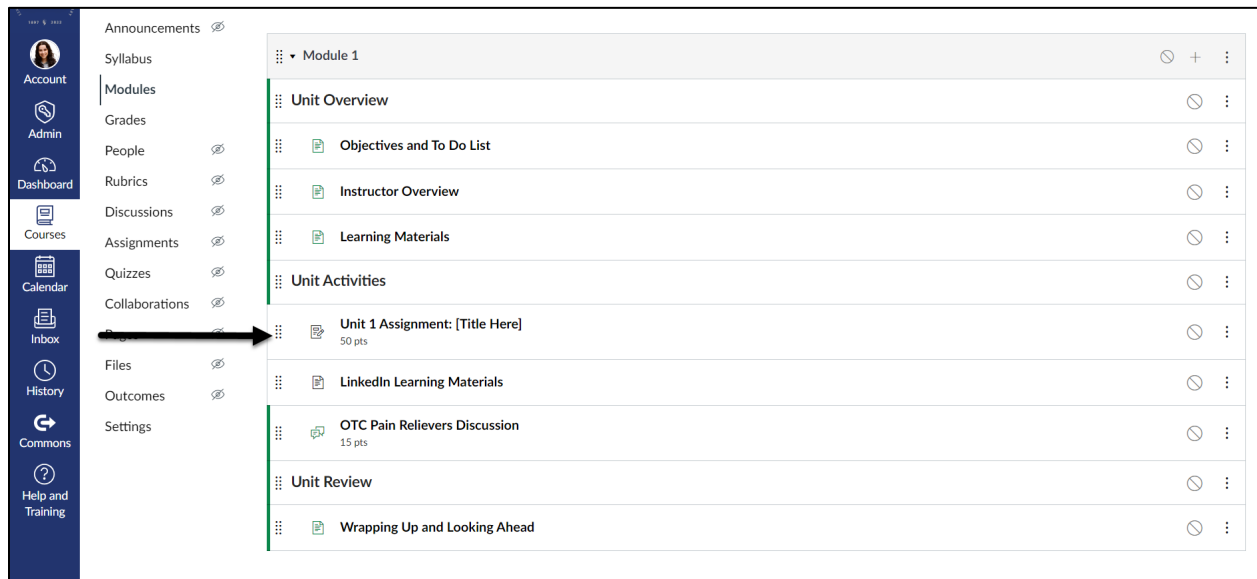
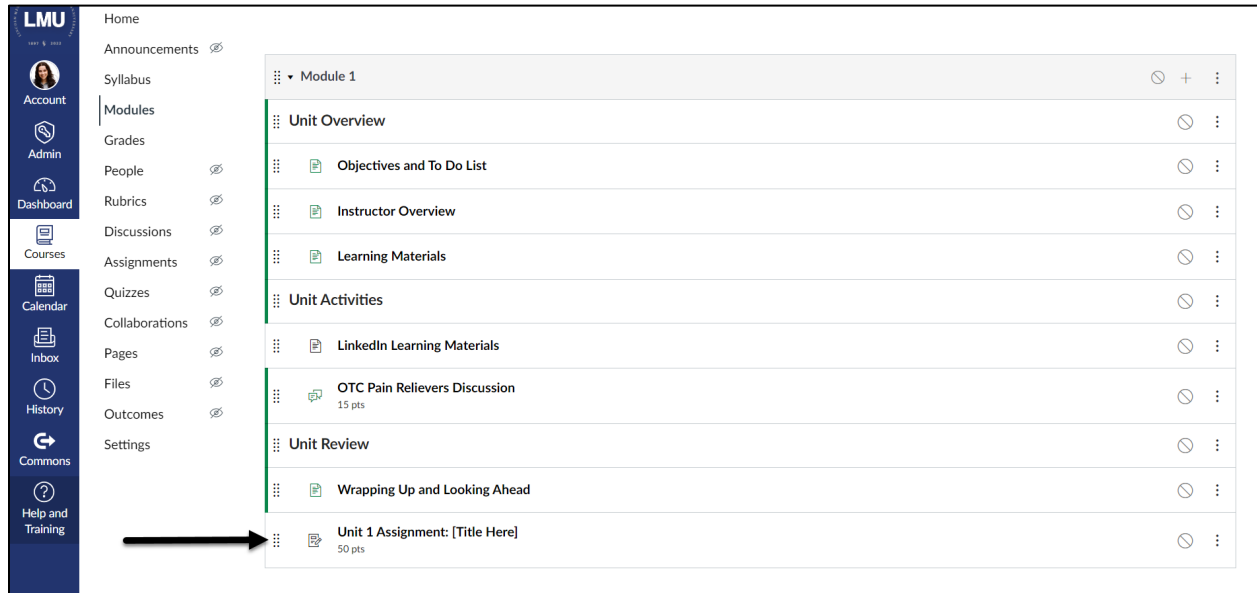
4. Follow these steps to create your assignment:
  - a. Select “Unit 1 Assignment: [Title Here]” from the list of assignments.
  - b. Select “Indent 1 level” from the indentation drop-down menu.
  - c. Select “Add Item.”

*\*PLEASE NOTE: The LMU Course Template comes with an example assignment that you can utilize and duplicate. If you'd prefer to start fresh, select [Create Assignment].*



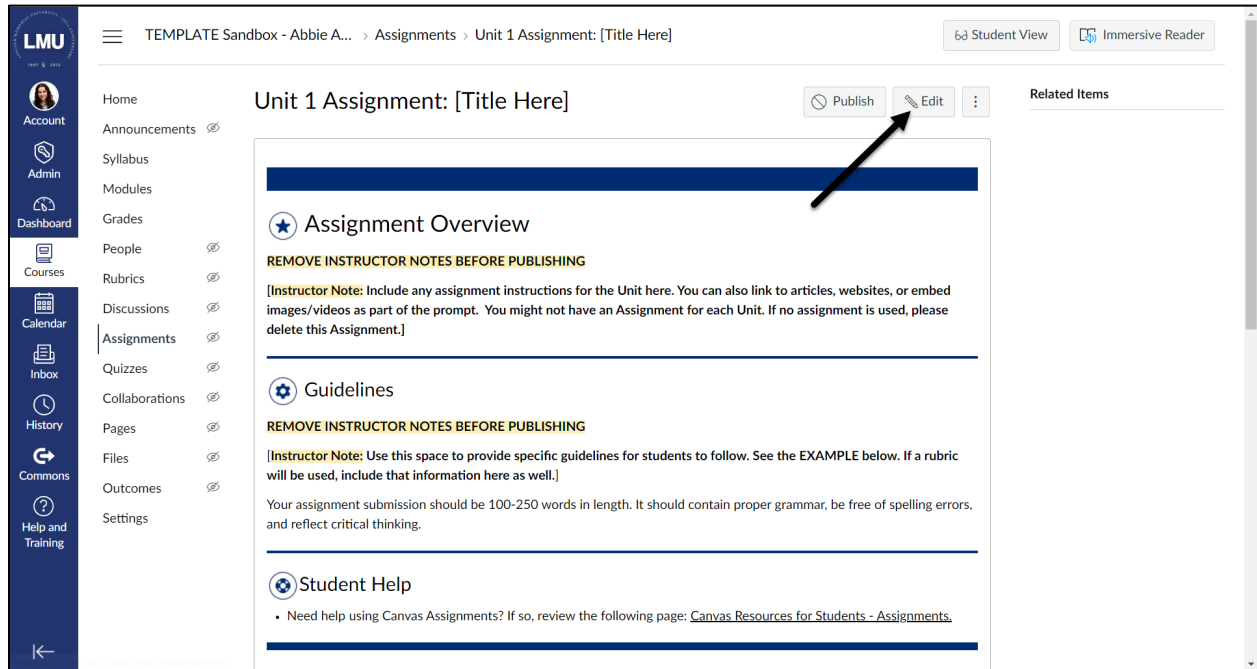


5. Select the eight vertical dots to the left of the newly created assignment to drag it to your preferred location within the module.

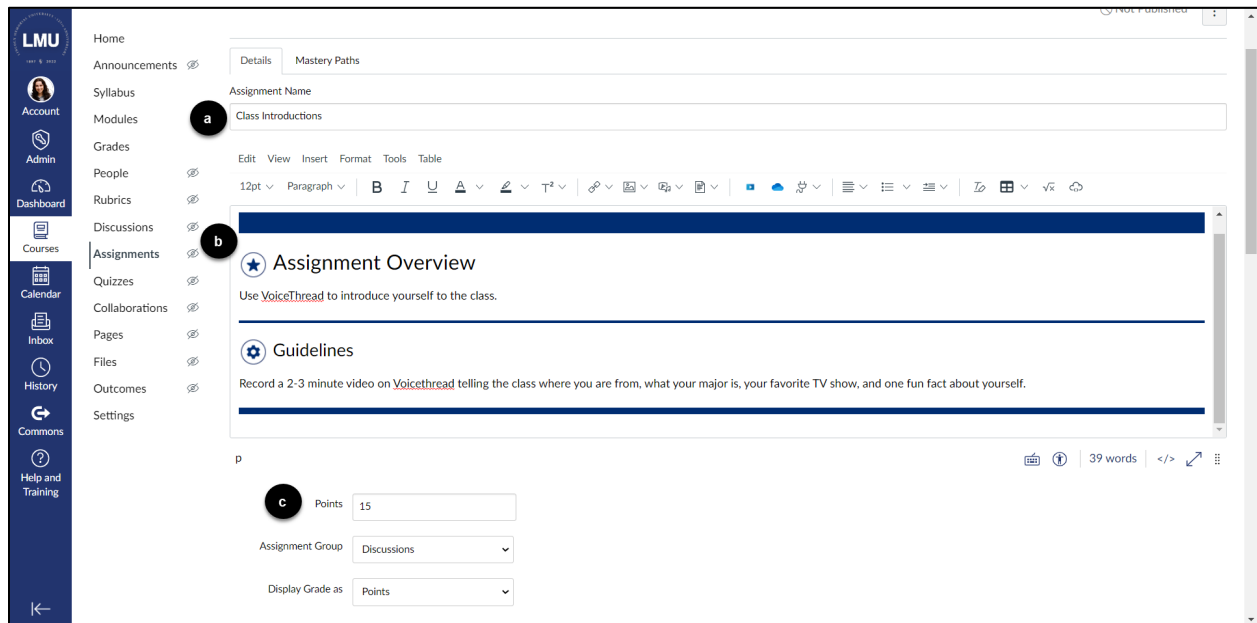




6. Select the newly created assignment title, which will bring you to the assignment preview. From the assignment preview, select "Edit".



7. Selecting "Edit" will open the Canvas Rich Content Editor.
  - a. First, change your page title.
  - b. Second, update the existing sample content in the Rich Content Editor.
  - c. Third, make sure the assignment points and group are designated properly.





8. Under Submission Type, select “External Tool”.

The screenshot shows the Canvas assignment settings interface. On the left is a navigation sidebar with options like Home, Announcements, Syllabus, Modules, Grades, People, Rubrics, Discussions, Assignments, Quizzes, Collaborations, Pages, Files, Outcomes, and Settings. The main content area is titled 'Guidelines' and contains the text: 'Record a 2-3 minute video on VoiceThread telling the class where you are from, what your major is, your favorite TV show, and one fun fact about yourself.' Below this, there are settings for 'Points' (15), 'Assignment Group' (Discussions), and 'Display Grade as' (Points). The 'Submission Type' dropdown menu is open, showing options: 'External Tool', 'No Submission', 'Online', and 'On Paper'. The 'External Tool' option is highlighted with a blue bar and a black arrow pointing to it. Below the dropdown, there is a text input field containing 'http://www.example.com/launch' and a 'Find' button. A checkbox labeled 'Load This Tool In A New Tab' is checked.

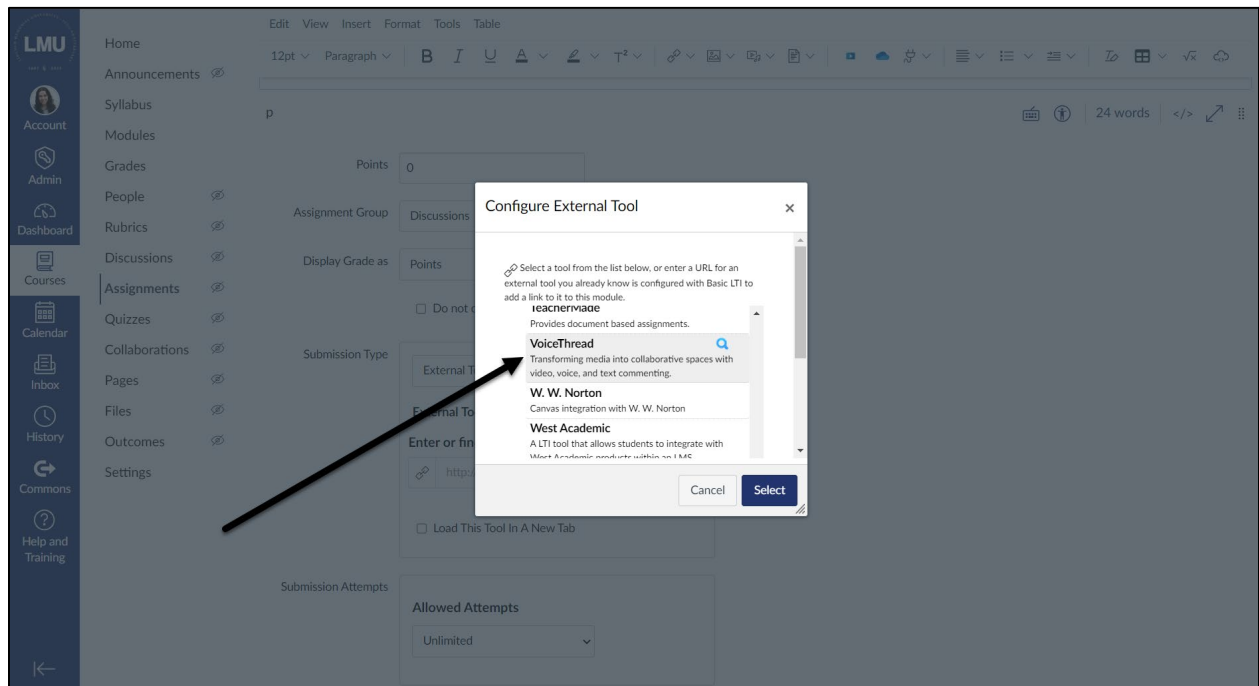
9. Select the “Find” button.

This screenshot shows the same Canvas assignment settings interface as the previous one, but with the 'Find' button highlighted. The 'Submission Type' dropdown is now closed and shows 'External Tool'. The 'External Tool Options' section is expanded, showing the text 'Enter or find an External Tool URL' above the text input field containing 'http://www.example.com/launch'. The 'Find' button is now highlighted with a grey background and a black arrow pointing to it. The 'Load This Tool In A New Tab' checkbox is now unchecked. Below this, the 'Submission Attempts' section is visible, with 'Allowed Attempts' set to 'Unlimited'.





### 10. Select “VoiceThread.”



### 11. This will launch the VoiceThread Setup Page. Proceed to the [instructor support page](#) for details about what comes next.

