



Lincoln Memorial University – Caylor School of Nursing

# CATALOG 2023-2024

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This edition of the LMU Tampa, Florida Off-Campus Site Catalog, is effective August 1, 2023, and supersedes all others. Policies and information related to the Tampa Nursing programs are contained herein. The official Lincoln Memorial University (LMU) Catalog is the preeminent source of academic policies and information for LMU.

The policies, programs, curricula, and fees as set forth in this catalog are subject to change at any time at the discretion of LMU. Because of the possibility of change or undetected error, important points of fact and interpretation should be confirmed by the appropriate University official.

It is LMU policy that any established academic course within the curriculum which is not offered within a given three-year period is automatically removed from the curriculum and the LMU Tampa, FL Off-Campus Catalog.

In support of the mission statement and the principles on which it is based, LMU is committed to equal opportunity for all students, staff, and faculty; and to nondiscrimination in the recruitment, admission, and retention of students and the recruitment, hiring, promotion, and retention of faculty and staff.

Lincoln Memorial University reaffirms its commitment to personnel and educational policies that comply with the requirements applicable to equal opportunity/affirmative action laws, directives, executive orders, and regulations to the effect that no person at LMU shall, on the basis of age, color, creed, disability, ethnic/national origin, gender, military status, pregnancy, race, religion, sexual orientation, or any other class protected by applicable law, be excluded from participating in, or be denied benefits of, any employment or educational opportunity

## General Information

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### University Accreditation

LMU is accredited by the **Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)** to award associate, baccalaureate, masters, specialist, and doctorate degrees. Questions about the accreditation of Lincoln Memorial University may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website ([www.sacscoc.org](http://www.sacscoc.org)).

Individual program accreditation has been granted by:

- [Accreditation Commission for Education in Nursing, Inc. \(ACEN\)](#)
- [Accreditation Council for Business Schools and Programs \(ACBSP\)](#)
- [Accreditation Council for Occupational Therapy Education \(ACOTE\)](#)
- [Accreditation Review Commission on Education for the Physician Assistant, Inc. \(ARC-PA\)](#)
- [American Bar Association \(ABA\)](#)
- [American Osteopathic Association-Commission on Osteopathic College Accreditation \(AOA-COCA\)](#)
- [American Veterinary Medical Association – Committee on Veterinary Technology Education and Activities \(AVMA-CVTEA\)](#)
- [American Veterinary Medical Association – Council on Education \(AVMA-COE\)](#)
- [Commission on Accreditation in Physical Therapy Education \(CAPTE\)](#)
- [Commission on Dental Accreditation \(CODA\)](#)
- [Council for Accreditation of Counseling and Related Educational Programs \(CACREP\)](#)
- [Council for the Accreditation of Educator Preparation \(CAEP\)](#)
- [Council on Accreditation of Nurse Anesthesia Educational Programs \(COA-NAEP\)](#)
- [Council on Social Work Education \(CSWE\)](#)
- [National Accrediting Agency for Clinical Laboratory Sciences \(NAACLS\)](#)

Individual program approval has been granted by:

- [State of Tennessee Department of Education](#)
- [Tennessee Higher Education Commission](#)
- [Kentucky Council on Postsecondary Education](#)
- [Tennessee Board of Nursing](#)
- [Kentucky Board of Nursing](#)
- [Tennessee Board of Law Examiners](#)
- [Florida Department of Education](#)
- [State Council of Higher Education for Virginia](#)

Lincoln Memorial University's off-campus site in Tampa Florida, located at: 3102 East 138th Avenue, Tampa, FL 33613, is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, toll-free telephone number (888)224-6684.

## Message from the President

**Dr. E. Clayton Hess**

Lincoln Memorial University is a living legacy to President Abraham Lincoln. Ours is a mission that has remained true to the vision of our namesake, a guiding light for thousands of men and women whose lives have been transformed by their experiences here. It is my hope that you fulfill your ambitions and dreams while pursuing a degree on our campus. Upon completion of your goals you will carry with you a sense of pride that comes from your accomplishments.

Let me congratulate you on making the decision to continue your education at Lincoln Memorial University. The faculty and staff of LMU are committed to providing an experience of uncommon quality characterized by personal attention and a true interest in your success. We provide a learning environment that maximizes the use of technology and ensures opportunities for personal interaction. The investment you are making in your future will pay dividends for your lifetime. The degree you receive will be enhanced by the growing reputation of our University.

I trust that you will achieve your full potential as a student on this lovely campus. By realizing your goals here, you become a part of the legacy that began in 1897, and are now a member of our academic community. There are responsibilities associated with your engagement in our living and learning environment. Above all else, we expect all of our students to respect their student colleagues and to pursue their educational aspirations with a commitment to academic integrity. Keep your dream of completing your education ever before you and know that you will succeed. I am honored that you join us now and wish you much success.

## Presidents of Lincoln Memorial University

Cyrus Kehr	1897-1898
John Hale Larry	1899-1904
William L. Stooksbury	1904-1910
George A. Hubbell	1910-1922
Robert O. Matthews	1923-1927
Hervin Roop	1929-1931
H. Robinson Shipherd	1931-1932
Stewart W. McClelland	1932-1947
Robert L. Kincaid	1947-1958
Robert C. Provine	1958-1963
H. LaMarr Rice	1963-1967
Herbert Y. Livesay	1967-1973
Charles West	1973

Frank W. Welch	1973-1981
Gary J. Burchett	1981-1991
Scott D. Miller	1991-1997
R. Martin Peters	1997-1998
Jerry C. Bishop	1998-2001
Nancy B. Moody	2002-2009
C. Warren Neel	2009-2010
B. James Dawson	2010-2017
E. Clayton Hess	2017-Present

## University Memberships

- Abraham Lincoln Association\*
- American Association for Higher Education\*
- American Association of Colleges of Nursing\*
- American Association of Collegiate Registrars and Admissions Officers\*
- American Association of Museums
- American Association for State and Local History
- The American Council on Education
- American Library Association\*
- American Universities in Russia, Ukraine
- Appalachian College Association
- Appalachian Consortium
- Appalachian Osteopathic Postgraduate Training Institute Consortium
- Association of College and Research Libraries\*
- Association of College and University Museums and Galleries
- Association for Gerontology in Higher Education\*
- Association of Governing Boards of Universities and Colleges\*
- Association of Independent Liberal Arts Colleges for Teacher Education
- Association for Supervision and Curriculum Development
- Association of Veterinary Technician Educators Broadcast Education
- Association Civil War Courier College and University Professional Association for Human Resources (National)\*
- College and University Professional Association for Human Resources (Tennessee)
- The College Board\*
- Consortium for the Advancement of Private Higher Education\*
- Council for Adult and Experiential Learning\*
- The Council for the Advancement and Support of Education\*
- Council for Higher Education Accreditation\*
- Council of Graduate Schools\*
- Council of Independent Colleges\*
- Council on Undergraduate Research\*
- East Tennessee College Alliance
- East Tennessee Historical Society
- The Foundation for Independent Higher Education\*
- International Alliance for Higher Education\*
- International University and Business Consortium
- Interstate Career Fair
- Kentucky Civil War Roundtable
- Kentucky Association of Museums
- Kingsport Higher Education Consortium
- Knoxville Area Health Science Library Consortium The Lincoln Group\*

- LYRASIS\*
- Medical Library Association\*
- Museum Store Association National Association of College and University Business Officers\*
- National Association of Foreign Student Advisors\*
- National Association of Independent Colleges and Universities\*
- National Association of Student Financial Aid Administrators\*
- National Association of Student Personnel Administrators\*
- National Career Development Association\*
- National Collegiate Athletic Association National Collegiate Honors Council\*
- National Council of Educational Opportunity Associations National League for Nursing\*
- National Organization of Nurse Practitioner Faculties\*
- Oak Ridge Associated Universities
- Private College Consortium for International Studies
- Rural Health Association of Tennessee
- Society for Advancement of Management (SAM)
- South Atlantic Conference Southeastern Library Network\*
- Southern Association of Collegiate Registrars and Admissions Officers\*
- Southeastern Museums Conference
- TENN-SHARE
- Tennessee Association of Colleges and Employers
- Tennessee Association of Colleges for Teacher Education
- Tennessee Association of Collegiate Registrars and Admissions Officers
- Tennessee Association of Museums
- The Tennessee College Association
- Tennessee Career Development Association
- Tennessee Conference of Graduate Schools
- Tennessee Educational Association of Veterans Program Administrators
- Tennessee Hospital Association
- Tennessee Independent Colleges and Universities Association
- Tennessee Osteopathic Medical Association
- Veterinary Information Network
- Virginia Association of Museums

\*Indicates memberships applicable to the Tampa, Florida, off-campus site.

## Lincoln Memorial University Undergraduate Academic Calendar 2023-2024

**Official University Holidays** (Offices closed/no classes):

**2023:** September 4; November 22 - 24; December 25-29

**2024:** January 1 and 15; March 29; May 27 and July 4

**Faculty/Staff Conference Week:** August 7 – 11

Fall Semester 2023	
Final registration before classes begin	August 10
Welcome Weekend	August 10
Matriculation Ceremony (2 p.m.)	August 10
Residence halls open (8 a.m.)	August 13
Classes begin	August 14
Last day to complete registration/add classes	August 23
Labor Day (no classes, residence halls remain open)	September 4
<b>Last day to drop course without "WD"</b>	September 15

Homecoming (classes held as scheduled)	October 12-15
Mid-term	October 9-13
Fall Break (no classes)	October 19-20
<b>Last day to drop course without "F"</b>	October 20
Early registration begins	October 30
Thanksgiving holiday (no classes)	November 22 - 24
Residence halls open (1 p.m.)	November 26
Classes end	December 1
Final exams	December 4-8
Commencement (10 a.m.)	December 9
Residence halls close (2 p.m.)	December 9
<b>Spring Semester 2024</b>	
Final Registration before classes begin	January 6
Residence halls open (8 a.m.)	January 7
Classes begin	January 8
Martin Luther King Day (no classes)	January 15
Last day to complete registration/add classes	January 17
<b>Last day to drop course without "WD"</b>	February 5
Lincoln Day/Founders Day (special activities)	February 12
Mid-term	March 4 - 8
<b>Last day to drop course without "F"</b>	March 15
Residence halls close (5 p.m.)	March 22
Spring break (no classes)	March 25 – 29
Good Friday (no classes)	March 29
Residence halls open (1 p.m.)	March 31
Early registration begins	April 1
Classes end	April 26
Final exams	April 29 - May 3
Commencement (10 a.m.)	May 4
Residence halls close (2 p.m.)	May 4
<b>Summer Term 2024 (May 6 – July 31)</b>	
Memorial Day (no classes)	May 27
Independence Day (no classes)	July 4

*During the 12-week summer term, classes may meet 3 weeks, 4 weeks, etc., as long as the required number of contact hours is met.*

## Mission and Purpose of the University

Lincoln Memorial University is a comprehensive, values-based learning community dedicated to providing quality educational experiences at the undergraduate, graduate, and professional levels. The University strives to give students a foundation for a more productive life by upholding the principles of Abraham Lincoln's life: a dedication to individual liberty, responsibility, and improvement; a respect for citizenship; recognition of the intrinsic value of high moral and ethical standards; and a belief in a personal God.

While primarily committed to teaching, the University supports research and service. The University's curriculum and commitment to quality instruction at every level are based on the beliefs that graduates must be able to communicate

clearly and effectively in an era of rapidly and continuously expanding communication technology, must have an appreciable depth of learning in a field of knowledge, must appreciate and understand the various ways by which we come to know ourselves and the world around us, and must be able to exercise informed judgments.

The University believes that one of the major cornerstones of meaningful existence is service to humanity. By making educational, service, and research opportunities available to students, Lincoln Memorial University seeks to improve life for the students it serves. While serving students from throughout the state, nation, and many other countries, the University retains a commitment to enrich the lives of people and communities in the Appalachian region.

*Revised July 6, 2017; approved by Board of Trustees, November 10, 2017*

*Revised July 11, 2019, at University Strategic Planning Retreat*

*Reviewed June 20, 2023, at University Strategic Planning Retreat*

## Institutional Goals

Lincoln Memorial University is a private, independent, non-sectarian University with a clearly defined mission that distinguishes it from other educational institutions. While the University cherishes its heritage and rich traditions, it recognizes that dynamic growth and change are required to meet the needs of today's students. The University has identified the following institutional goals that are derived from its mission and reflect its vision for the future.

- Make educational opportunities available to all without reference to social status.
- Strengthen student recruitment and retention by fostering an academic and social environment that facilitates success and rewards achievement.
- Maintain fiscal integrity in all University activities, programs, and operations through efforts to increase endowment and financial standing.
- Provide quality educational experiences that have their foundation in the liberal arts and professional studies, promote high personal standards, and produce graduates with relevant career skills to compete in an ever-changing, increasingly global society.
- Advance Cumberland Gap, Appalachia, and the global community through public service and outreach activities in continuing education, health care, leadership development, recreation, and the fine and performing arts.
- Serve as a critical educational, cultural, and recreational center for the areas served and develop and maintain facilities, which are safe, inclusive, and conducive to the development of body, mind, and spirit.
- Attract and retain a diverse and highly qualified faculty and staff, committed to teaching, research, and service.
- Commit resources to support the Institution's primary role of teaching, and, as appropriate, research and service.
- Support faculty and staff development programs with priority for allocation of resources determined by institutional needs.
- Improve technological resources for faculty, staff, and students in all academic programs regardless of where or how programs are delivered.
- Develop and implement academic programs in response to anticipated or demonstrated educational needs and continuously evaluate and improve the effectiveness of current programs.
- Provide a caring and nurturing environment where students, faculty, and staff with varied talents, experiences, and aspirations come together to form a diverse community that encourages students to grow intellectually and personally to meet their academic and career goals.
- Provide quality educational opportunities through selected degree programs for students who live and/or work a significant distance from the Lincoln Memorial University main campus, and for whom other options are not as accessible or satisfactory.

*Revised, July 11, 2019*

*Lincoln Memorial University Board of Trustees*

*Revised: June 20, 2023, at University Strategic Planning Retreat*

## Lincoln Memorial University Heritage

Lincoln Memorial University grew out of love and respect for Abraham Lincoln and today honors his name, values, and spirit. As the legend goes, in 1863 Lincoln commented to General O. O. Howard, a Union officer, that when the Civil War ended, he hoped General Howard would organize a great university for the people of this area.

In the late 1800s, Colonel A. A. Arthur, an organizing agent of an English company, purchased the area where Lincoln Memorial University is located. His company built a hotel of 700 rooms called “The Four Seasons,” as well as a hospital, an inn, a sanitarium, and other smaller buildings. Roads were laid and the grounds planted with a wide variety of shrubs and trees. In 1895, the company was forced to abandon its project when a financial panic swept England.

Reverend A. A. Myers, a Congregationalist minister, came to the Cumberland Gap in 1888. He succeeded in opening the Harrow School, established for the purpose of providing elementary education to mountain youngsters. On a visit to the area to give a series of lectures at the Harrow School, General O. O. Howard remembered his commitment to fulfill Lincoln’s request, and he joined Reverend Myers, M. F. Overton, C. F. Eager, A. B. Kesterson and M. Arthur in establishing Lincoln Memorial University. That group, along with Robert F. Patterson, a Confederate veteran, became a board of directors and purchased The Four Seasons property. In commemoration of Lincoln’s birthday, the institution was chartered by the state of Tennessee on February 12, 1897, as Lincoln Memorial University.

Throughout the years, many thousands of LMU alumni have entered careers in medicine, law, and education. LMU graduates have positively impacted the educational opportunities, economic expansion, and health of countless communities in the Appalachian region and beyond.

LMU’s strong heritage has propelled the growth of the university over the last decade, leading to the addition of professional schools in osteopathic medicine (DCOM), law (DSOL) and veterinary medicine (CVM). Additionally, LMU has experienced growth at every degree level across the board.

Lincoln Memorial University has expanded its international reach by partnering with educational institutions in Japan, Mongolia, China, and Mexico. Since 1979, the University has annually welcomed students from Kanto International Senior High School in Tokyo, Japan. The program allows LMU students to be exposed to the Japanese culture, while the Kanto students are immersed in English as a Second Language curriculum, American culture, homestay experiences, and various other cultural activities.

## The Community and Climate

Lincoln Memorial University is located in the heart of Appalachia, where the borders of Tennessee, Kentucky and Virginia meet. It is adjacent to Cumberland Gap National Historical Park. The nearest town is Middlesboro, Kentucky, offering a shopping mall, cinema, laundromats, dry cleaners, several restaurants, and other businesses college students may need to frequent. Harrogate offers several banks, churches, restaurants, a variety store, pharmacy, grocery store, and physicians’ and dentists’ offices, all within walking distance of the campus. Hillcrest Lanes features a 20-lane bowling alley located approximately three miles from campus. For those desiring an urban experience, Knoxville, Tennessee, is 55 miles south of the campus.

The climate in the area is pleasant, with cold temperatures and occasional snow December through February, and 80y degree temperatures July through August. Both fall and spring are pleasant seasons, with temperatures ranging from the 50s to the 70s.

## Main Campus

The 1,000 acre main campus—its grounds, buildings, equipment, human resources—is strikingly beautiful. Located in a rural setting in Harrogate, Tennessee, the campus is a visual treat. Stately trees, shrubs and open spaces, along with farmland and rolling hills that become the Cumberland Mountains, create a natural recreational area for enjoying nature on campus. Biking, cross-country trails, hiking, mountain climbing, and camping in the surrounding environs are activities available for all to enjoy. A portion of the campus is part of the Daniel Boone Greenway Walking/Biking Trail.

The University's Abraham Lincoln Library and Museum (ALLM) is a center for historical research and provides a number of educational programs to students and the general public. The ALLM is home to one of the nation's largest and most diverse collections of Lincoln and Civil War artifacts and supports an unmatched collection of fine and popular art, commemorating Abraham Lincoln reaching back over 150 years. Scholars from every region of the globe have visited the ALLM to study the life and thoughts of the nation's sixteenth president.

Duke Hall of Citizenship, along with its spacious Sam and Sue Mars Performing Arts Center, houses several administrative offices, including Academic Affairs, Finance, Information Services, and Human Resources. Historic Avery Hall, the first building to be built on campus, houses offices, classrooms, and rehearsal space for the Paul V. Hamilton School of Arts, Humanities, and Social Sciences.

Farr-Chinnock Hall is home to the J. Frank White Academy, a college preparatory school for Grades 5-12. Academy students also use several other University facilities including Mars Gym, the library, and the dining hall. The Harold M. Finley Learning Resources Center houses the Carnegie-Vincent Library, the Tagge Academic Support Center, the Lon and Elizabeth Parr Reed Health Sciences Library, the Dr. Mabel D. Smith Music Library, two computer labs, and the Brooks Reading Room. The facility is the academic hub of campus with collections totaling more than 333,284 items including traditional and electronic books, electronic journals, bound periodicals, software, microfilm, and audiovisual materials. University archives are housed on the premises as well.

LMU's Elizabeth D. Chinnock Chapel completes the campus quadrangle and provides a non-denominational atmosphere for religious and meditative retreat.

DAR-Whitford Hall houses Undergraduate Admissions, the Registrar, Student Services, Financial Aid, and student accounts. It is also home to the LMU-American Language Academy (ALA). Kresge Hall houses the Division of University Advancement, including Alumni Services, Marketing and Public Relations, fundraising, publications, and social media.

Smith Manor, also known as the President's Office, houses the President's Office and university counsel.

The Student Center is the hub for a variety of activities from eating meals, to watching movies and playing games. This complex, which houses dining options such as Campus Grounds, Splitters Club, and the dining hall, is also home to the University bookstore, a workout facility, the campus post office, the campus print shop, and some administrative offices.

The state-of-the-art DeBusk College of Osteopathic Medicine (DCOM) building is a four-story, 105,000 squarefoot facility equipped with lecture halls, faculty and administrative offices, laboratories, research space, examination rooms, and classroom space. The facility houses the DeBusk College of Osteopathic Medicine and its programs, including the Physician Assistant Program.

The Schenck Center for Allied Health Sciences provides classrooms, offices, laboratories, kennels, and surgical units to support the Veterinary Health Science (VHS) and Veterinary Medical Technology (VMT) programs.

The Sigmon Communications Center is home for WRWB 740 AM and WLMU 91.3 FM radio and LMU-TV stations. The facility provides laboratory and classroom space to support the Media Communications Program.

The Hamilton Math and Science Building houses offices, classrooms, labs and research space for the School of Mathematics and Sciences, the Caylor School of Nursing, the DeBusk College of Osteopathic Medicine (DCOM) and the College of Veterinary Medicine (CVM).

The Business-Education Building houses faculty offices and state-of-the-art classroom facilities for the Carter and Moyers School of Education and the School of Business.

Campus housing facilities are available for 985 students in either double-occupancy, co-ed, or apartment-style accommodations (see page for a list of housing options and room and board rates).

The 5,009-seat Tex Turner Arena is the centerpiece for the University's NCAA Division II intercollegiate athletic program and the competition site for men's and women's basketball. It houses athletic department offices, a weight room, and an auxiliary gym and is equipped for radio and television broadcasts. The Mary E. Mars Gymnasium, with its classrooms and

basketball/volleyball court, is a multi-purpose facility. Complementing the many outdoor athletic facilities— Lamar Hennon Field (baseball), Neely Field (softball), soccer field, lacrosse field, golf complex, tennis courts, and physical fitness trails—the arena and the gym are home for our strong and consistent tradition of winning in athletic competitions.

LMU has intercollegiate athletic programs in men's and women's basketball, cross country, tennis, lacrosse, soccer, track and field, golf, bowling, and volleyball; women's softball and beach volleyball; and men's baseball.

Other important facilities exist on or near campus. The Cumberland Mountain Research Center was created in 1990 for the purpose of providing research and training opportunities for LMU students and graduates. Research is also carried out at the Powell River Aquatic Research Station, which opened in the spring of 2003. It is located on the Powell River at Hopewell Road and Brooks Bridge in Tazewell, Tennessee. In addition, a research facility at the Belize Foundation for Research allows faculty and students to conduct studies in the neo tropics.

LMU facilities located in the historic town of Cumberland Gap include space for the applied arts such as 2D and 3D art, Arts In The Gap programming, art faculty offices and a Convention Center (see website for a virtual tour).

## Off-Campus Sites

To meet the needs of the population of its service area, LMU operates a number of off-campus sites in communities where clusters of students and potential students have demonstrated need and support.

The off-campus sites are at the following locations:

LMU's Nursing Program is offered at

- Knoxville, TN- Cedar Bluff  
421 Park 40 North Blvd  
Knoxville, TN 37923
- Knoxville, TN – LMU Tower  
1705 St. Mary's St.  
Knoxville, TN 37917
- Corbin, KY -Tri-County Square Shopping Center  
14892 North U.S. Highway 25E Second Floor  
Corbin, KY 40701
- Tampa, FL -  
3102 East 138th Avenue  
Tampa, FL 33613
- LMU-Chattanooga  
555 Walnut Street Building A South, Suite A and Suite B  
Chattanooga, TN 37402

*Selected programs or courses are offered at*

- DeBusk Veterinary Teaching Center (DVTC)  
203 DeBusk Farm Drive  
Ewing, VA 24248
- Duncan School of Law  
601 West Summit Hill Drive  
Knoxville, TN 37920
- LMU-Knoxville  
9737 Cogdill Road  
Knoxville, TN 37932

For more information about LMU's off-campus sites, contact the Office of Academic Affairs at 423.869.7000.

## Tampa, Florida Off-Campus Site

The LMU Caylor School of Nursing is housed in a recently renovated building located at 3102 East 138th Avenue, Tampa, FL 33613. This 18,118 square foot facility was specifically designed with state-of-the-art resources to promote 21st century nursing education. The building is fully equipped with classrooms, simulation labs, study areas, library resources, a computer lab, faculty offices, conference rooms, etc., and ample parking is available on site. The Tampa off-campus site can be reached via phone at 813-331-4614.

## Nursing Program History

In response to the University's mission, Nursing was established as a major in 1974 with the Associate of Science in Nursing (ASN) Degree. Because of the growing health care needs of the region, Nursing expanded the ASN program to off-campus sites and initiated the Registered Nurse (RN) to Bachelor of Science in Nursing (BSN) program in 1987. The Caylor School of Nursing's mission "seeks to respond to the needs of nursing education and health care in the surrounding communities by preparing nurses at multiple levels." Therefore, the Master of Science in Nursing (MSN) degree was established in 2006 to offer nurses further education options and provide surrounding communities with advanced practice nurses to meet identified health care needs. In fall 2010, the BSN generic option commenced in response to state and community needs. In 2015, CSON further expanded the Bachelor of Science (BSN) program to include an online option for the Registered Nurse (RN) to Bachelor of Science in Nursing (BSN) program. Also in 2015, in response to national demands of higher levels of preparation of nurse leaders who can design and assess care, CSON launched an online post-master's Doctor of Nursing Practice (DNP) program. Presently the Caylor School of Nursing offers MSN concentrations as a Family Nurse Practitioner, Family Psychiatric, Mental Health Nurse Practitioner & Administration and offers a post-Master's DNP and post-Bacc DNP Nurse Anesthetist program.

Caylor School of Nursing programs are founded on the belief that nursing is a service which aims to assist individuals to attain, maintain, or regain optimum level wellness through application of the nursing process. For further information on the school's programs, please contact [ines.starkey@lmunet.edu](mailto:ines.starkey@lmunet.edu)

## Nursing Program Accreditation/Approvals

### FLORIDA Programs:

The ASN and BSN programs offered in Florida are approved by the Florida Board of Nursing. The Associate of Science in Nursing (ASN) and Bachelor of Science in Nursing (BSN) nursing programs at Lincoln Memorial University at the Tampa campus located in Tampa, Florida are accredited by the: Accreditation Commission for Education in Nursing (ACEN) 3390 Peachtree Road NE, Suite 1400 Atlanta, GA 30326 (404) 975-5000

The most recent accreditation decision made by the ACEN Board of Commissioners for the Associate of Science in Nursing (ASN) and Bachelor of Science in Nursing (BSN) nursing programs is initial accreditation.

ACEN is officially recognized as a national accrediting agency for nursing education by the Council on Higher Education Accreditation (CHEA) and by the U.S. Department of Education. ACEN, may be contacted at 3390 Peachtree Rd NE, Suite 1400, Atlanta, GA 30326 or call 404-975-5000 or visit [www.acenursing.org](http://www.acenursing.org).

Lincoln Memorial University is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate, baccalaureate, masters, specialist, and doctorate degrees. Questions about the accreditation of Lincoln Memorial University may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website ([www.sacscoc.org](http://www.sacscoc.org)).

Lincoln Memorial University's off-campus site in Tampa Florida, is located at: 3102 East 138th Avenue, Tampa, FL 33613. This site is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, toll-free telephone number (888)224-6684.

## University Services and Resources

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### The Abraham Lincoln Museum

Located at the front of the main campus in Harrogate, TN, the Abraham Lincoln Museum contains one of the largest Civil War and Lincoln collections in the world. Hours are 9 a.m. to 4 p.m. Monday - Friday, 11 a.m. to 4 p.m. on Saturday, and 1 p.m. to 4 p.m. on Sunday. LMU students are admitted free with ID card. Guest passes are available for family members of current LMU students.

Groups are welcome and are asked to notify the museum in advance of their visit. Group rates are available with advance reservations. A gift shop, containing items of interest to students and visitors, is also housed within the museum. Visit the Museum website for upcoming events and additional information.

### Student Support Services Program

The Student Support Services program is a federally funded program to assist the student seeking academic help due to weak educational background or current academic difficulty. The program offers services in the areas of academic and financial advisement, career planning, personal growth, tutoring and mentoring.

Following federal guidelines, students interested in participating in the Student Support Services Program must apply for acceptance; the accepted student may utilize all services free of charge. Applications are available in the student Support Services office, located on the first floor of the Harold M. Finley Learning Resources Center of the library.

### The Tagge Center for Academic Support

The Tagge Center for Academic Support provides a variety of free assistance to meet the academic needs of students. These services include peer tutoring; note-taking assistance; time management and study skills assistance, writing assistance, training in test preparation and test-taking, test review sessions, and computer and printing availability. To receive assistance or schedule an appointment, students can call 423.869.6310 or visit the Tagge Center for Academic Support. The Tagge Center for Academic Support is located on the first floor of the Harold M. Finley Learning Resources Center of the Library.

### WebAdvisor

WebAdvisor is a web-based information management tool that allows students to search for classes and access their Student Profile, Class Schedule, Grades, Student Account, and Financial Aid information.

The student's account with the Finance Office must be paid in full, and Perkins student loans must be in a current non-defaulted status in order for the student to gain access to WebAdvisor.

To access WebAdvisor go to the LMU website, log onto MyLMU, and select WebAdvisor on the right side of the page.

### Career Services

The Office of Career Services provides students and alumni with career counseling, career exploration classes, interest and personality assessments, and other resources to help students choose a major and career. The office also helps students seeking employment to identify part-time jobs, internships, and other positions, while they pursue an education. Assistance with career skills such as construction of a résumé, or cover letter, interviewing, and job searches, as well as graduate school application advice, is available. While the above services are offered to assist students with potential job placement, employment is not guaranteed.

## Library Services

The Carnegie-Vincent Library maintains a website that provides students with resource descriptions, search instructions, policies governing the delivery of books/journals, subject resource guides, electronic resources, electronic reference assistance, tutorials on library resources, contact information for the library and librarians, and web-based acquisition and interlibrary forms to submit. The library has created a self-paced, web-based tutorial to introduce nursing students, staff, and faculty to important research concepts and how to use electronic nursing resources. It can be accessed at <http://www.lmunet.edu/library/tutorialnursing/index.html>. The Carnegie-Vincent Library website can be found at <http://www.lmunet.edu/library>. The Lon and Elizabeth Parr Reed Medical and Allied Health Library, which is housed within the Carnegie-Vincent Library, maintains a website that provides students with access to the medical and allied health electronic resources and interactive websites that enhance learning; the website can be found at <http://www.lmunet.edu/medlib>.

## Computer Services/Resources

(See the current *Lincoln Memorial University Student Handbook On-Line* for additional information)

### Student Technology Accounts

MyLMU is LMU's web portal for all students, faculty, and staff and offers a central location for all university information. Students should visit their MyLMU page frequently. Important functions include single sign-on access to E-mail, University announcements, grades, registration, and Blackboard, LMU's learning management system.

Students are issued one account, which gives them access to all resources that they will need during their tenure at LMU. To log into MyLMU, enter your username and password. The username is your firstname.lastname or you may use the "Check your User ID" link from the MyLMU login page. The password scheme for new accounts is capital LMU, the first letter of your last name, and your 6 digit birthday. (For example, if your name was John Doe and you were born on February 12, 1999, your username would be john.doe and your password would be LMUd021299. Once you have completed the initial log on, you may change your password.

It is your responsibility to ensure that all of your LMU passwords remain confidential. LMU does not accept responsibility for any password-related breach of security. You have the option to decline the assignment of a user name and password to access any accounts at LMU and may do so by contacting Information Services.

The following services are available through MyLMU:

- WebAdvisor: You can register for classes, check grades, record address changes, check your financial aid and account balances, and make payments online. Logging into MyLMU gives you single sign-on access to WebAdvisor. Once in WebAdvisor, you can always return to MyLMU by clicking on the "Home" tab or on the "MyLMU" link.
- Blackboard: Blackboard is the web-based learning management system used at LMU. Blackboard provides a mechanism for students to receive class resources, submit assignments, view individual class grades, communicate with their instructor, and more. When you click on the Blackboard link, you will be automatically logged into the system through MyLMU's single sign-on process.
- Announcements, News, and Events: LMU announcements, news, and events will be posted in MyLMU on a regular basis. This will be the primary means of communicating important information on campus and replaces many of the email communications you have been used to receiving in the past.
- My Team Sites: Team Sites are web pages targeted for a specific group based on a department, official student organization, or an employee business function for collaboration and communication.

### Email

Every student is issued an email account. Some faculty require submission of homework assignments via email. LMU supports a web based email client that can be accessed from any computer that has access to the Internet.

The syntax for LMU student email addresses is firstname.lastname@lmunet.edu. In the event two students have the same first and last name, a sequential number is added to the end of the last name, (ex. john.doe1@lmunet.edu). Students are

allowed 10GB of Email storage and 25 GB of file storage in their LMU OneDrive account, which can be used from any Internet connected computer. Students are encouraged to use their LMU email accounts for all communication during their tenure at LMU. All LMU incoming and outgoing email is scanned for viruses.

## University Internet

Internet access is available in all residence halls on campus

## Personal Computer Repair

LMU does not provide personal computer repair services.

## Counseling

LMU counselors are available to help current students with personal, career and academic concerns that affect academic success and quality of life. The Director of Counseling, Jason Kishpaugh, can be contacted at [jason.kishpaugh@lmunet.edu](mailto:jason.kishpaugh@lmunet.edu) and/or 423.869.6401 (800-325- 0900 ext. 6401).

## Other Opportunities and Services

Lincoln Memorial University affords many opportunities for student involvement in campus life, including social fraternities and sororities, honorary societies, religious organizations, academic groups, and other organizations supported through the Student Organization Council, athletic events, commencement exercises, Student Services activities, Student Government Association (SGA), intramural sports, and the yearbook publication are examples of events/services sponsored by the University. A complete listing of student privileges is provided in the Student Handbook (<http://www.lmunet.edu/uploads/2016-2017%20Student%20Handbook.pdf>).

## Organizations

Lincoln Memorial University encourages participation in campus organizations. For information concerning membership or meeting times of the following organizations, contact the Office of Student Services. If your needs are not met by the existing organizations, you may form your own under guidelines provided by the Office of Student Services. For details, see the *Student Handbook*.

### Academic Organizations

- Art Club
- Athletic Trainers Student Association
- Baptist Collegiate Ministries
- Criminal Justice Society
- Earth Club
- Physical Education and Kinesiology
- Pre-Med Student Association
- Pre-Veterinary Medicine Club
- Psychology Club
- SHARE Club
- Student National Education Association
- Student Nursing Association
- Student Support Services
- Student Tennessee Education Association
- Student Wildlife Society
- Veterinary Technology Club

## Greek Organizations

- Alpha Lambda Zeta
- Kappa Pi Omega
- Delta Theta Sigma
- Sigma Pi Beta
- Gamma Lambda Sigma
- Zeta Tau Kappa

## Honor Societies

- Alpha Chi (Academic Honor Society)
- Alpha Gamma Sigma Chapter of Sigma Tau Delta (English Honor Society)
- Delta Mu Delta Phi Alpha (Social Work Honor Society)
- Phi Alpha Theta (History Honor Society)
- Phi Beta Lambda (Business Honor Society)
- Psi Chi (Psychology National Honor Society)

## Special Interest Organizations

- Baptist Collegiate Ministries
- Campus Activities Board
- Cheerleading
- Concert Choir
- eLMUndo
- "Emancipator" Literary Magazine
- ENACTUS
- Fellowship of Christian Athletes
- GLBT Support
- Historical Society
- International Student Union (ISU)
- Jazz Band
- LMU Players
- Lincoln Ambassadors
- Paranormal Society
- Pep Band
- Photography Club
- RAILSPLITTER Yearbook Staff
- Recycling Club
- Student Alumni Association
- Student Government Association
- The Hill-Campus Ministries
- The Splitter Report

## Oak Ridge Associated Universities

Since 1993, students and faculty of Lincoln Memorial University have benefited from associate membership in Oak Ridge Associated Universities (ORAU). ORAU is a consortium of 105 colleges and universities and a contractor for the U.S. Department of Energy (DOE) located in Oak Ridge, Tennessee.

ORAU works with member institutions to help their students and faculty gain access to federal research facilities throughout the country; to keep its members informed about opportunities for fellowship, scholarship, and research appointments; and to organize research alliances among its members.

Through the Oak Ridge Institute for Science and Education (ORISE), the DOE facility, which ORAU operates, undergraduates, graduates, postgraduates, as well as faculty enjoy access to a multitude of opportunities for study and research. Students can

participate in programs covering a wide variety of disciplines including business, earth sciences, epidemiology, engineering, physics, geological sciences, pharmacology, ocean sciences, biomedical sciences, nuclear chemistry, and mathematics. Appointment and program length range from one month to four years.

Many of these programs are especially designed to increase the number of underrepresented minority students pursuing degrees in science, technology, mathematics, and engineering related disciplines.

A comprehensive listing of these programs and other opportunities, their disciplines, and details on locations and benefits can be found in the ORISE Catalog of Education and Training Programs, which is available at <http://www.ora.gov/orise/educ.htm>; or contact the ORAU Corporate Secretary, Monnie E. Champion, at 865.576.3306; or visit ORAU online at <http://www.ora.org>.

ORAU's Office of Partnership Development seeks opportunities for partnerships and alliances among ORAU's members, private industry, and major federal facilities. Activities include faculty development programs, such as the Ralph E. Powe Junior Faculty Enhancement Awards, the Visiting Industrial Scholars Program, consortium research funding initiatives, and faculty research and support programs, as well as services to chief research officers.

## In Conclusion

The faculty, students, and administrative personnel work together at Lincoln Memorial University to build a supportive community that cares for people and fosters individual creativity and growth. Under dynamic, experienced administrative leadership and a committed, well-prepared faculty, LMU has an atmosphere of openness and concern for the needs of each individual and sets a premium on creating the best conditions for learning.

The University exists for students and shows genuine concern for the students' development of knowledge and skills for use in meeting the challenges of a rapidly changing and global society.

A curriculum of relevant professional studies combines with instruction in the liberal arts and sciences to produce LMU graduates with marketable credentials, analytical skills, and commitment to ethical citizenship.

# Financial Aid

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## Policies and Procedures

Lincoln Memorial University recognizes the problem of constantly increasing educational costs and thus offers a substantial program of financial aid to help students pay for their education. The University makes every effort to ensure that qualified students are not denied the opportunity to attend LMU due to their limited financial resources.

Frequently, it is less expensive to attend a private college than a public University since institutional funded financial aid is designed to equalize educational costs.

At LMU, more than \$100 million is awarded to qualified students under federal, state, and institutional financial aid programs. Except for specific academic and athletic scholarships, all financial assistance at LMU is based on financial need. Need is defined as the difference between the cost of attending LMU and the calculated expected family contribution toward that cost. After the student submits the necessary application forms, the Financial Aid Office will determine the student's eligibility for financial assistance.

Each applicant for financial aid must submit a Free Application for Federal Student Aid (FAFSA). The FAFSA should be submitted to the federal processing center in time to be received by April 1 for students entering the following fall. The priority deadline to apply for financial aid is April 1.

The following policies and procedures relate specifically to Financial Aid requirements.

## Financial Aid: Satisfactory Academic Progress

**The United States Department of Education requires all** students who receive federal student financial assistance to make progress toward their declared degree. This measurement is called Satisfactory Academic Progress (SAP). LMU is required to have policies that ensure students are making this progress by measuring both qualitatively and quantitatively. Starting with the Fall 2011 semester, LMU has established the following SAP policy. SAP will be reviewed at the end of each semester, including the summer.

A student whose academic performance drops below the 23 minimum standards will be placed on financial aid warning. A student may retain financial aid while on warning for one semester but must meet Satisfactory Academic Progress by the end of that semester or be placed on Financial Aid Suspension.

Students who fail to maintain SAP may not receive the following types of student financial assistance: Federal Pell Grants, Federal Supplemental Educational Opportunity Grants (SEOG), Tennessee Student Assistance Awards, Tennessee Education Lottery Scholarships, Lincoln Grant, Federal WorkStudy, Federal Direct Loans, Federal PLUS Loans, other aid involving Title IV funds, and/or any other aid for which SAP is a requirement.

### Qualitative: GPA

Students enrolled in undergraduate programs must earn a minimum cumulative GPA to maintain financial aid Satisfactory Academic Progress (SAP). For graduate programs, please refer to specific graduate catalogs for GPA requirements.

#### Hours Attempted Cumulative GPA

Hours Attempted	Cumulative GPA
0 - 29	1.5 GPA
30 - 45	1.75 GPA
46 - 59	1.90 GPA
60 + Hours	2.0 GPA

### Quantitative: Hours Attempted vs Hours Earned (Completion Rate)

A student is considered to have made satisfactory academic progress provided he/she passes at least 67% of the cumulative credit hours attempted. For instance, a student who attempts 45 credit hours must complete at least 30 of those credit hours to make satisfactory academic progress.

### Quantitative: Maximum Time Frame

No student will be eligible to receive financial aid for more than 150% of the published length of the program. This time is measured by credit hours attempted. For example, a student seeking a baccalaureate degree totaling 122 credit hours cannot receive aid for more than 183 attempted hours ( $122 \times 150\% = 183$ ). Transfer credits will be evaluated and those credits that count toward the student's current academic program will count as both attempted and completed hours. Failing a class or withdrawing from a class, whether passing or failing, can affect SAP. Incomplete grades will not count against attempted hours, until a grade is recorded or the candidate is withdrawn from the class or classes. Satisfactory academic progress will be reviewed at the end of each semester.

### Appeals

Students who are in SAP suspension may appeal this decision to the LMU Financial Aid Appeals Committee. The appeal must be made in writing and explain why the student failed to make SAP and what has changed that will allow the student to make SAP at the next evaluation. This letter should be sent to the Executive Director of Financial Aid, 6965 Cumberland Gap Parkway, Harrogate, TN 37752. The committee will review the appeal along with any additional recommendations from appropriate faculty or staff members to determine if the student will be able to meet SAP standards by the next evaluation. If not an academic plan can be developed to ensure that the student will be able to meet SAP standards by a specific point in order to graduate from a program. If the committee does not approve the appeal, the student may take classes at his/her

own expense to try to regain SAP. If the appeal is approved, the student will be placed on "Financial Aid Probation" for one semester. At the end of the next semester, the student must be making SAP to continue receiving financial assistance. If any additional appeals are approved beyond one semester, an academic plan must be developed for the student and approved by the academic advisor, division Dean or the Vice President for Academic Affairs. The academic plan must detail exactly what courses are required for the student to complete their intended program of study at LMU.

## Notification

All Financial Aid Satisfactory Academic Progress notifications will be sent in two ways: a letter will be sent to the student at the home address and an e-mail notification will be sent to his/her LMU e-mail address.

## Regaining Eligibility: Quantitative-Maximum Time Frame

To regain eligibility, you must graduate and advance to a new academic level (UG to GR).

## Quantitative: Hours Attempted vs. Hours Earned

To regain eligibility, take courses at your own expense in a subsequent term or terms and meet the standards according to the cumulative credit hours completion ratio outlined above under the heading Quantitative. Once you have taken the courses and earned passing grades, you will need to notify the Office of Financial Aid.

To regain eligibility, complete courses at your own expense and raise your cumulative GPA to the acceptable standard. Once you have completed the course and raised your GPA, you will need to notify the Office of Financial Aid to evaluate the coursework taken to see if financial aid can be awarded.

## Withdrawal from the University and Financial Aid

Any student withdrawing from the University and has received financial aid must make an appointment with the Financial Aid office.

# University Policies

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## Communication from the University

Any communication from the University which is mailed to the name and address on record is considered to have been properly delivered. The student's LMU email address will be used for all electronic mail.

## Inclement Weather Policy

The main sources of information regarding cancellation/delay of classes due to weather-related emergencies are on the LMU Website, Pathway, and dialing 1- 866-325-8570 (Press 6 for weather-related messages and then respond to the appropriate prompt). Every effort will be made to have morning or daytime cancellation/delay notices posted by 6am and notices for evening classes (those beginning 6pm or later) posted by 4:30pm.

Off-campus sites utilizing local school facilities are closed when those facilities close due to weather conditions.

**LMU's inclement weather policy can be found at the following link to LMU's website: <http://www.lmunet.edu/curstudents/weather.shtml>**

## Students with Disabilities Policy

LMU is committed to providing reasonable accommodations to assist students with disabilities in reaching their academic potential. If you have a disability which may impact your performance, attendance, or grades in this course, please contact Dr. Amanda Dunn, Director of Accessible Education Services, to discuss your specific needs.

If your disability requires an accommodation, you must register with the Office of Disability Services. The Office of Disability Services is responsible for coordinating classroom accommodations and other services for students with disabilities. Please note that classroom accommodations cannot be provided prior to the course instructor's receipt of an Accommodations Form, signed by you and the Director of Accessible Education Services. To register with the Office of Accessible Education Services, please contact the Director of Accessible Education Services, Dr. Amanda Dunn. Contact information: [amanda.dunn@LMU.net.edu](mailto:amanda.dunn@LMU.net.edu) and/or 423-869-7121 (800-325- 0900, ext. 7121). Office: Carnegie-Vincent Library (Harrogate Campus), Room 109. Website: <https://www.lmunet.edu/student-life/accessible-education-services>.

## Harassment, Discrimination, and Sexual Misconduct

LMU prohibits discrimination on the basis of race, color, ethnicity, religion, sex, national origin, age, ancestry, disability, veteran status, sexual orientation, marital status, parental status, gender, gender identity, gender expression, and genetic information in all University programs and activities. LMU prohibits retaliation against any individual for 1) filing, or encouraging someone to file, a complaint of discrimination; 2) participating in an investigation of discrimination; or 3) opposing discrimination. "Retaliation" includes an adverse action or act of revenge against an individual for filing or encouraging someone to file a complaint of discrimination, participating in an investigation of discrimination, or opposing discrimination.

LMU is committed to providing an environment free of all forms of discrimination, including gender or sex-based discrimination. All LMU employees are Mandatory Reporters; this means that if you inform any LMU employee of a situation that may involve sexual misconduct, including sexual harassment, sexual assault, stalking, domestic violence, dating violence, or any other form of prohibited gender or sex-based discrimination, the employee is required to report the information to the Title IX Coordinator. If you would like to speak with an individual who does not have this obligation, confidential counseling is available to students free of charge through the LMU Office of Mental Health Counseling, Duke Hall 202. For more information, call (423) 869-6277, or schedule an appointment online at <https://www.lmunet.edu/student-life/counseling/schedule-an-appointment>.

If you have experienced discrimination and would like to make a report to the University, contact: Hannah Olberding, Title IX Coordinator/Institutional Compliance Officer, by email at [titleix@lmunet.edu](mailto:titleix@lmunet.edu). The Title IX Coordinator/Institutional Compliance Officer's office is located in Grant Lee, Room 115 and the Duncan School of Law, Room 249. The Harassment, Discrimination, and Sexual Misconduct Policies are located in the *Student Handbook*.

Help and support is available. LMU offers support to help individuals navigate campus life, access health and counseling services, and obtain academic and/or housing accommodations.

## Hazing

Hazing is any reckless or intentional act, occurring on or off campus, that produces mental, emotional, or physical pain, discomfort, embarrassment, humiliation, or ridicule directed toward other students or groups (regardless of their willingness to participate), that is required or expected for affiliation or initiation. This includes any activity, whether it is presented as optional or required, that places individuals in a position of servitude as a condition of affiliation or initiation.

Hazing is strictly prohibited by the University and the State of Tennessee. Any individual or organization found in violation of this policy is subject to disciplinary action and/or criminal prosecution. Retaliation against any person who is involved or cooperates with an investigation of hazing is strictly prohibited. If you are aware of an incident of Hazing, you must report such incident to the Dean of Students.

## LMU Student Email Policy

Electronic mail (email), like postal mail, is an official mechanism for administrators, faculty, staff and students to communicate with each other. The University expects that email communications will be received and read in a timely manner. Students are expected to check email on a frequent and regular basis in order to stay current with University related communications, recognizing that certain communications may be time-critical. If a student receives an official e-mail from a University faculty member, administrator, or staff member and does not read that e-mail any subsequent repercussions *cannot* be excused by "unread e-mail messages."

Inappropriate emails, some examples of which are described below, are prohibited. Anyone receiving such an email should immediately contact the University Helpdesk.

Material that is fraudulent, harassing, profane, obscene, intimidating, defamatory, or otherwise unlawful or inappropriate may not be sent by email or other form of electronic communications. If a student engages in this type of behavior it will be considered a violation of the policy and will result in disciplinary action. Examples of inappropriate uses of e-mail are as follows:

- Sending bulk e-mails which do not relate to University Business or Student activities. Bulk e-mails which mention names and individuals in a derogatory manner are unprofessional and could be considered slanderous.
- The creation and exchange of messages which are harassing, obscene or threatening.
- The unauthorized exchange of proprietary information or any other privileged, confidential sensitive information.
- The creation and exchange of information in violation of any laws, including copyright laws, or University policies.
- The knowing transmission of a message containing a computer virus.
- The misrepresentation of the identity of the sender of an e-mail.
- The use or attempt to use the accounts of others without their permission.

Every student is issued an email account. Some faculty members require submission of homework assignments via email. Students may choose to access their email on the University computer systems or from home on their personal computers. LMU supports a web based email client that can be accessed from any computer that has access to the Internet. The syntax for LMU student email addresses is [firstname.lastname@lmunet.edu](mailto:firstname.lastname@lmunet.edu).

In the event two students have the same first and last name, a sequential number is added to the end of the last name, (ex. [randall.johnson1@lmunet.edu](mailto:randall.johnson1@lmunet.edu)). Students can access the web based client from LMU's website under the section Current Students & Faculty or using <http://www.lmunet.edu/exchange>. We encourage our students to use their LMU email accounts for all communication during their tenure at LMU. All LMU incoming and outgoing email is scanned for viruses. University owned computer labs are available for students who take classes at any of our extended campus sites in Corbin, Kentucky, Knoxville and Maryville, Tennessee, and Tampa, Florida.

## Acceptance of Facsimile and Scanned Signatures

The University and student agree that all documents to be signed in connection with the program of study may be delivered by facsimile transmission or by scanned image (e.g. .pdf or .tiff file extension name) as an attachment to electronic mail (email) sent from the student's university electronic mail account. Any signed document delivered via facsimile or scanned image shall be treated in all respects as having the same legal effect as an original signed document.

## Smoke-Free Campus Policy

Effective August 1, 2015, LMU is a Tobacco-Free Campus, with smoking and all other tobacco usage prohibited. This policy applies to all University buildings/grounds (including residence halls), including parking lots and cars parked on LMU properties; LMU-affiliated off-campus locations and clinics; and any buildings owned, leased or rented by LMU in all other areas. This policy applies to all faculty, staff, students, contractors, and visitors of LMU and is in effect 24 hours a day, year-round. Students must follow the smoking policies of the agencies at where practice placement are secured.

## Alcohol and Drug Policy

In compliance with Section 1213 of the Higher Education Act of 1965, as added by Section 22 of the Drug Free Schools and Communities Amendments of 1989 (Public Law 101-226), LMU offers a drug prevention program through the Office of Counseling and Lifestyle Management within the Office of Student Services. The program emphasizes the University's policy on illicit drugs and alcohol, legal and University sanctions for illicit use, and a description of health risks associated with the use of illicit drugs and alcohol, counseling and treatment available to the campus community. For additional information refer to current *LMU Student Handbook* On-line. LMU policy further addresses rules of conduct, disciplinary action, educational programming, and counseling, treatment, and rehabilitation.

For additional specific Caylor School of Nursing Alcohol and Drug Policy refer to the current *LMU CSON MSN Student Handbook* "Caylor School of Nursing Drug and Alcohol Policy".

## Criminal Background Check Policy

If a student is assigned for clinical experiences/practicum at a clinical affiliate, other affiliate agency, organization, or school requiring a criminal background check, the student will be required to provide the requested information.

Students are allowed in the facility at the discretion of the clinical affiliates, other affiliate agency, organization, or school.

If the agency denies the student's acceptance into the facility, the student will not be able to complete the clinical/practicum/field experience and will be withdrawn from the program.

In certain situations, investigative background reports are ongoing and may be conducted at any time. Access to the program may be denied at any time by the agency or Lincoln Memorial University.

Pursuant to the Fair Credit Reporting Act, LMU provides each student with the proper notices and forms at the time of application to the University with regard to background checks.

## General Academic Information

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### Unit of Credit

Lincoln Memorial University operates on the semester system and has adopted the federal definition of a credit hour. In accordance with federal regulations, Lincoln Memorial University defines a credit hour as an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates:

1. Not less than one hour of classroom or direct faculty instruction and a minimum of two hours out-of-class student work each week for approximately fifteen weeks for one semester or the equivalent amount of work over a different amount of time, or;
2. At least an equivalent amount of work as outlined in item 1 above for other academic activities as established by the institution including laboratory work, internships, practica, clinical experiences, studio work, and other academic work leading to the award of credit hours.

This credit hour policy applies to all programs at all academic degree levels (graduate, professional, and undergraduate) that award academic credit (i.e., any course that appears on an official transcript issued by the University) regardless of the mode of delivery, including, but not limited to, online, blended, lecture, seminar, and laboratory. Credits are awarded on the basis of the amount of work a typical student is expected to complete in a traditional classroom-based course delivery system over a traditional semester. Academic Schools and Colleges within the University are responsible for ensuring credit hours are awarded only for work that meets the requirements outlined in this policy.

## Official Academic Records

The Office of the Registrar houses official academic records. The student's permanent academic record may contain the following:

- Name
- Social Security number (partial number since 1980) or numeric identifier
- Chronological summary of Lincoln Memorial University coursework and final grades
- Transfer credits, special credits (SC), and credits by examination (CE)
- Degree earned
- Date(s) degree requirements completed and degree conferred

Instructors report final grades to the Registrar at the end of the course. Students receive their grades electronically through WebAdvisor. Any student wishing to receive a printed copy of his/her grades must submit a written request to the Office of the Registrar before the week of final exams.

To receive due consideration, any challenge regarding the accuracy of a student's academic record must be submitted in writing by that student to the Registrar within one year of the term in question.

The student may obtain or have forwarded to designated parties copies of his/her academic transcript by submitting a written request to the Office of the Registrar. The University cannot transmit any transcripts electronically. The cost of each transcript is \$4.00. The student's account with the Student Accounts Office must be paid in full and Perkins student loans must be in a current non-defaulted status prior to the release of any official grades, academic transcripts, or access to WebAdvisor.

## Change of Name or Address

A student who changes his/her name, residence, or mailing address is expected to immediately notify the Office of the Registrar regarding the change. Name changes must be submitted as a signed request. Documentation must accompany a name change: marriage certificate, divorce decree, or court order. Current students can change their address online through their WebAdvisor account. Former students must submit a signed request for an address change.

## Residency Requirement

There is no residency requirement. Tuition and fees are the same for in-state and out-of-state students.

## Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. (An "eligible student" under FERPA is a student who is 18 years of age or older or a student of any age who attends a postsecondary institution.) These rights include:

1. The right to inspect and review the student's education records within 45 days after the day LMU receives a request for access.
2. The right to request the amendment of the student's education records which the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.
3. The right to provide written consent before LMU discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by LMU to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202 For more information on FERPA see the University Registrar's website: <https://www.lmunet.edu/academics/registrar/ferpa>

## Early Registration and Late Registration

Early registration helps ensure each student a place in classes for the upcoming term, and helps the staff adjust offerings to meet student needs.

Students are urged to take advantage of the designated period each term to meet with his/her advisor, plan ahead, and register early. Early registration is confirmed at the ensuing registration period. Early registration refers to preregistration for classes and registration confirmation by arranging for payment for classes.

The final step in registration is the payment of fees or arranging for alternate forms of payment. Until this step is completed, the student is **not officially registered** and is not eligible to attend classes. Students who attend class without completing registration may not receive academic credit for attendance or work completed.

Students should carefully plan and register for a schedule on the published registration dates for each term. However, students may register through the published late-registration period.

Students must complete registration by the published "last day to complete registration/add courses" deadline of each semester, and financial accounts must be reconciled by the last day of the semester to receive any transcript credit for the semester. Late registrants must make up missed work and are assessed a late fee.

## Change of Schedule

Occasionally the student may determine after the first or second class meeting that he/she needs or wishes to change his/her schedule by adding (enrolling in) and/or dropping (withdrawing from) one or more classes. Such changes should not be made, however, without consulting the academic advisor. Also, such changes can be made only by using the official Change of Schedule Form and fully processing the change through the Office of the Registrar and the Finance Office.

The student may add courses to her/his schedule through the "last day to complete registration" as announced in the Academic Calendar, and after that date there is a \$15 per course fee for adding or dropping courses.

Based on the Academic Calendar regarding dropped courses, there are important deadlines which affect the grade or notation that will appear on the student's academic transcript. See the Academic Calendar and take special note of:

### Last day to drop without "WD"

If the course is dropped on or before that date, the course will not appear on the transcript; if the course is dropped after that date, the course will appear on the transcript with a notation of WD (for "Withdrew").

### Last day to drop without "F"

If the course is dropped after that date, the course will appear on the transcript with the grade F.

These deadline dates and the refund schedule will be determined by the Finance Office. Refund schedules pertaining to summer and mini-term are adjusted to the varying lengths of the terms.

## Withdrawal from the University

"Withdrawal from the University" refers to the official process in which the student withdraws from ALL classes and from any current student relationship with the University. The student initiates this process by obtaining a Withdrawal Form in the Registrar's Office or from the Registrar's home page.

The student must fill out the form and obtain the required signatures: Dean of Community College Partnerships (for international students or a recipient of veteran's benefits), School Dean (for graduate students), Bursar, Executive Director of Financial Aid, Dean of Students, and the Registrar.

The student must also return his/her student identification card, and parking sticker to the Office of Student Services when withdrawing from the University.

Further, any withdrawing student who has received a student loan must have an exit interview with a Financial Aid Counselor.

Courses for which the student is registered will appear on the transcript with a notation of "WD." The official date of WD will appear with courses. The notation of WD does not calculate in the GPA.

Any student who ceases attending classes before the end of the semester, mini-term, or summer term without completing official withdrawal from the University automatically receives the grade "F" for such course(s), so noted on the student's academic transcript. Withdrawal from the University does not affect the cumulative GPA of the student if processed by the close of "last day to drop without 'F'" as announced in the Academic Calendar.

The financial status of the student is affected by withdrawal from the University in the following ways:

1. Refunds for tuition and fees are credited to the student's account according to the refund schedule.
2. Housing and meal fees are credited to the student's account according to the refund schedule.
3. Financial Aid will be prorated to the student according to the Federal Return of Title IV Funds Policy. Withdrawal after the refund period means the student will have used an entire semester's eligibility of aid.
4. The balance of the student's account with the Student Accounts Office will be credited or billed to the student as appropriate.
5. Once the student has completed registration, i.e., turned in the registration form to the Student Accounts Office, the student is liable for all registration fees even though classes have not been attended, unless the student completed an official withdrawal form.
6. Students who are suspended from LMU or are ineligible to continue in an academic program because of grade deficiencies and who are registered in advance for the subsequent semester, may be required to complete an official withdrawal form.

## Medical Withdrawal

The didactic portions of concentration classes provide the theoretical basis for evidence based nursing practices applied in a practice setting. The practice application of academic theory in a practice setting reinforces the theoretical knowledge base needed to make evidence based practice decisions. In order to master the academic theory and the practice competencies that are the learning outcomes in concentration classes, students must take practice and didactic courses simultaneously.

If at any time during the term a student is unable to perform all of the Student Essential Function listed in the LMU/CSON handbook for a period exceeding two weeks, the appropriate course of action is to medically withdraw from the class. As an alternative to withdrawal, within two weeks of becoming unable to perform the essential student functions, a student must provide documentation from a medical provider that the student is able to perform all of the Student Essential Functions listed in the LMU/CSON handbook.

## Refund Policies

### Refund of Institutional Tuition Charges

Cancellation must be made in writing or by electronic mail.

Students can terminate or cancel for any reason prior to the semester starting date and will receive a full refund excluding the pre-registration fee and payment plan enrollment fees, if applicable.

In the event a student drops one or more classes, withdraws, or is administratively dismissed from the University for disciplinary or for financial reasons after registration is completed and prior to the end of a semester of enrollment, the student's eligibility for a refund of appropriate institutional tuition charges will be prorated as indicated.

A student must complete a Change of Schedule form (obtained from the Office of the Registrar) for dropping one or more classes.

Any situation in which all classes are dropped is considered to be a withdrawal from the University. The student initiates this process by completing a withdrawal form (can be found online) and submitting this to the Registrar's Office.

Should the student fail to complete this process, all semester charges will become immediately due and payable (refer to "Withdrawal from the University").

The official withdrawal process begins in the Office of the Registrar. A withdrawal form must be completed and all the necessary signatures obtained. *Oral requests do not constitute official notification.*

Official notification. The University's official date of withdrawal used to compute the refund is based on the date the withdrawal form is recorded by the Registrar. Applicable institutional charges for fall and spring semesters will be refunded according to the following schedule:

During the first week of the semester	100%
During the second week of the semester	75%
During the third week of the semester	50%
During the fourth week of the semester	25%
After the fourth week of the semester	0%

No refund of institutional charges will be made after the fourth week of the semester.

Specific dates affecting the schedule of refunds appear on the Registration Policies page of the electronic class schedule, WebAdvisor, which is available on the LMU web site by selecting the Current Students and Faculty link; and/or the Office of Student Services, the Office of the Registrar and the Office of Finance. If it is determined that a refund is due the student, refunds will be disbursed within 30 days of the withdrawal date.

Refund schedules pertaining to summer are adjusted to the varying length of the terms. They are also available in WebAdvisor by selecting the given term.

Should a student at the Tampa, Florida off-campus site choose to cancel an enrollment agreement, such cancellation must be given in writing or by e-mail. If registration has been completed at the time of cancellation, an official withdrawal form must also be completed, and the refund schedule above will apply.

## Refund of Credit Balance

In the event a combination of grants, scholarships, and/or payments results in a credit balance on the student's account, the Student Accounts Office will refund the credit balance to the student.

All institutional aid must be applied toward tuition, fees, and on-campus room and board expenses. Institutional aid cannot be used to pay for student health insurance fees. All federal, state and institutional grants are credited to the student's account first, and any institutional grants or scholarships are applied to the balance of the student's aid eligibility for the semester. No cash refunds are made from institutional funds.

## Official Withdrawal

Any completed student withdrawal will be reviewed for the official withdrawal date, set forth by the Registrar. The Registrar uses the date the student communicates their intent to withdraw or begins the institution's withdrawal process, as the official withdrawal date. If this date falls after the first day of classes, there will be a Return of Title IV (R2T4) calculation done to determine financial aid earned. If a withdrawal is completed prior to the FA disbursement date, and there is aid earned, the aid would be seen as a post withdrawal disbursement and LMU would obtain permission from the student/parent prior to disbursing earned aid. If a withdrawal is completed on or after the FA disbursement date, the aid is adjusted based on the pro rata of the R2T4 calculation given back to us by the FAA Access Return to Title IV Worksheet provided by the Department of Education (DOE). Adjustments are made and refunds sent back to the appropriate program(s), with the DOE, at the time of processing the withdrawal form. If the student is present at the time of processing the withdrawal form, financial aid staff does a counseling session to explain how the calculation is determined and how it affects their responsibility to repay, if applicable. If the student is not present at the time of processing the withdrawal form, the financial aid office notifies of the adjustment made and any responsibilities that lay with the student, at that time. It is stated and understood that after the 60% point of the term a student has earned 100% of aid and in most cases there will not be pending aid, at this point;

however, we do an R2T4 calculation to determine a post withdrawal disbursement, if pending aid is present and all conditions are met. If it is determined that a refund is due the student, refunds will be disbursed within 30 days of the withdrawal date.

## Unofficial Withdrawals

Any student who ceases attending classes before the end of the semester, mini-term, or summer term without completing the official withdrawal from the University, automatically receives the grade "F" for such course(s), so noted on the student's academic transcript. Unofficial Withdrawals are reviewed after grades post for each term. Any student earning all F's is considered an Unofficial Withdrawal. We provide a notification letter to the student asking them to confirm attendance past the 60% point of the term and a timeline in which to provide that documentation. Adequate attendance documentation can be an email statement directly from the instructors stating the student attended past the 60% date, hard copy print outs of online coursework submitted after the 60% date or hard copy tests submitted after the 60% point. If the attendance documentation is not provided, we notify the student, again, via email reminding them of this opportunity. If we do not receive a response, LMU will do an R2T4 calculation, thru FAA Access, using the 50% point of the term as the withdrawal date. Adjustments are made and refunds sent back to the appropriate program(s), with the DOE, at the time of processing the Unofficial Withdrawal student record(s). We then notify the student, via USPS, of the adjustments made via the results of the R2T4 calculation, and we explain why the calculation had to be done and what financial responsibilities lay with the student.

## Student Leave of Absence Protocol

1. Only students who are in good academic standing may apply for a leave of absence. All students seeking a leave of absence are strongly encouraged to speak with their academic advisor prior to requesting a leave of absence.
2. Students requesting a leave of absence must submit the LMU Application for Leave of Absence form to the appropriate administrators. The Vice President of Academic Affairs (VPAA) is the approving administrator for Undergraduate and Graduate students. Students in the LUM-DCOM, LMU-DSOL and LMU-CVM will be assisted by the VP-Dean of their respective LMU college as explained in the student handbook and/or catalog for those professional programs.
3. Applications for a leave of absence will be reviewed on a case-by-case basis and may be granted for illness (personal or familial), military service, or maternity leave. Students who are not passing their current in-progress coursework will not be granted a leave of absence. In order to ensure student success, a student having a medical issue early in the semester should talk to their advisor or Dean about taking a leave as soon as possible. LMU will do everything they can to work with the student to ensure that the medical issue does not impact the student's academic record. Students must understand that once they take an exam or submit an assignment the grade cannot be altered retroactively because of the medical issue. If a leave is granted it will have no bearing on coursework that has been completed.
4. Supporting documentation from a physician must be provided with an application for leave based upon illness or maternity. Supporting documentation from the military must be provided with an application for leave based upon military service.
5. A leave of absence may be granted for a maximum period of 180 consecutive days (including summers). Undergraduate students who are granted a leave of absence may not enroll in academic courses at another institution during the leave period. In granting a leave, the approving administrator will determine the appropriate period and may impose other appropriate conditions and limitations which will be outlined in the Notice of Approval. The official date of the Leave of Absence will be the date of receipt of the student's Application for Leave of Absence form.
6. This Policy is not intended to directly govern the effects that a leave of absence might have on a leave-taking student's eligibility for any form of student financial aid, whether or not administered by the University. An applicant for leave who anticipates seeking or receiving any form of financial aid must meet with Financial Aid for advising on the effect a leave will have on the applicant's financial aid eligibility.
7. A student who seeks to return from a leave of absence must notify the approving administrator in writing at least one month prior to the start of the semester in which the student seeks to return. A student seeking to return from a leave of absence based upon illness or maternity must have a licensed physician certify in writing that the student is released to return to school. Any student who fails to comply with the conditions and limitations described in the Notice of Approval will become ineligible to register for subsequent semesters and will be required to apply for readmission to the University.

## Summer Withdrawal

The official withdrawal process, as set forth by our Registrar's office, is required for withdrawing from a summer semester. Upon receiving a Withdrawal Form for summer, the Financial Aid office would use the actual start and end dates of the enrolled classes in the R2T4 calculation. At the end of the summer semester, Financial Aid reviews for Unofficial Withdrawals.

# Undergraduate Program Information

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## Admission and Cost

Applicants may be admitted to LMU according to the following classification, policies, and procedures. In addition to submitting a completed application form, the applicant must have the appropriate source/agency provide the required documents (official academic transcripts, examination scores, recommendation letters, etc.) directly to:

Director of Admissions  
Lincoln Memorial University  
6965 Cumberland Gap Parkway  
Harrogate, TN 37752

## Transfer Student

Transfer admission students who have completed 12 or more semester credit hours of potentially transferable coursework at an accredited/approved college or university will be considered for transfer admission.

Transfer student applicants must submit the following:

1. Application for Admission
2. Official transcripts from all colleges and universities attended.

For Lincoln Memorial University policies regarding transfer credit, see "Transfer Credits from Other Institutions."

Upon acceptance into Lincoln Memorial University Caylor School of Nursing, students are required to submit a deposit to ensure official enrollment status.

Students must pay a pre-registration deposit of \$100.

**Any exceptions to the University's admissions policies must be approved by the University Admissions Committee.**

## International Students

International Students The international student seeking admission must meet the preceding criteria and submit the required documents appropriate to the freshman student or the transfer student (whichever is applicable).

Further, if English is not his/her native language, the international student must submit her/his official score report from the Test of English as a Foreign Language (TOEFL); for admission to the University, a score of 500 or higher is required on the paper-based TOEFL test; 61 or higher on the Internet based TOEFL (IBT) test; or 173 or higher on the computer based TOEFL (CBT) test. A score of 5.5 or higher is required on the International English Language Testing System (IELTS) test. Although admitted to the University, the international student must also enroll in ELI 101 unless the paper-based TOEFL score is 527 or higher; the TOEFL iBT score is 71 or higher; the TOEFL CBT score is 197 or higher; or the IELTS score is 6 or higher.

International students wishing to transfer from other postsecondary institutions who have earned a minimum of 30 college-level credit hours and who meet the aforementioned standards of academic proficiency will not be required to submit scores TOEFL scores or take the TOEFL examination.

Students scoring below the required 500 on the TOEFL, or below the above stated alternative tests, will not be admitted to the university.

The international student will consult the International Student Advisor regarding placement tests, remedial English courses, and academic advising

The international student must furnish evidence demonstrating means of financial support while enrolled at the University. All above documentation must be received and admission granted before issuance of an I-20 form, necessary for obtaining a student visa.

The international student granted admission to Lincoln Memorial University will receive a letter of acceptance; the letter and the I-20 form furnished by the University must be presented to the Consular Officer of the United States to whom the student applies for a student visa. The University will not enroll any student not approved by the Immigration and Naturalization Service (INS) to attend Lincoln Memorial University; the University will not enroll students issued visas for enrollment at other colleges or universities.

## International Baccalaureate Recognition Policy

LMU recognizes the International Baccalaureate (IB) diploma or individual International Baccalaureate courses with advanced placement if the student scores at least a 4 on the International Baccalaureate higher-level examinations. A student earning the IB diploma may be granted up to 30 semester credit hours.

## Tuition and Fees

The tuition cost to attend Lincoln Memorial University is substantially below the national average. The amounts included in the cost of each semester's registration are placed on the student's account in the Student Accounts Office. Interest charges are added to unpaid balances at the end of each month. All charges are subject to audit and verification. The University reserves the right to correct any error by appropriate additional charges or credits. The following are effective Fall Semester 2023.

### Undergraduate Tuition

12-17 credit hours	\$12,840 semester (base rate)*
1-11 credit hours	\$1,070/credit hour

### Graduation Fees

Associate - \$50
Baccalaureate - \$75 (undergraduate program)

### Other Fees

Change of Schedule Fee	\$15 per course
Late Registration Fee	see <a href="#">Registration Info/Policies</a>
Comprehensive fee	\$160 /semester for full time undergraduate students at extended sites
Student Activity Fee	\$25
Online Fee (all online courses)	\$10 per credit hour
Directed/Independent Study Fee	\$25 plus course tuition
Special Credit/ Credit by Exam	\$50 per cr hr
Non-sufficient Funds (NSF)	\$30

NURS 115	\$490
NURS 124	\$505
NURS 125	\$245
NURS 241	\$240
NURS 242	\$540
NURS 320	\$515
NURS 375	\$300
NURS 430	\$260
NURS 480	\$525

\*12-17 credit hours base rate applies

Failure to pay tuition and fees may lead to professional collection agency efforts to enforce payment. In such cases, the student is responsible for **ALL** collection costs up to 33 1/3% and expenses incurred by the University, including reasonable attorney fees.

All past due balances paid by check may require at least 10 business days (possibly more depending on bank processing) after payment is submitted for the release of records.

## Annual and Endowed Scholarships

The Annual and Endowed Scholarship application opens in November and must be completed by January 31. Awards are made in April for distribution during the following fall semester. Annual scholarships are awarded pending availability of funds each year.

- A.E. York Memorial Scholarship Fund
- Ada Apperson Endowed Scholarship
- Afton Tara Sanders Memorial Endowed Scholarship
- Algernon Sydney Sullivan Endowed Scholarship
- Alisha Hicks Memorial PA Scholarship
- Alpha Lambda Zeta Annual Scholarship
- Ann Shumate Bowling Endowed Scholarship in Secondary Education
- Anna and Matt J. Modrcin, Jr. Memorial Endowed Scholarship
- Appalachian Children's Home Endowed Scholarship for Social Work
- Appalachian CVM Scholarship
- Arvilla Reproductive Memorial (ARM) Scholarship
- Athletics Annual Scholarship
- Baird Brown Memorial Scholarship
- Barnes and Noble Scholarship
- Bayer CVM Large Animal Award
- Ben and Nancy Sergent Endowed Scholarship for the J. Frank White Academy
- Bernice Cantwell Stevens Memorial Scholarship
- Bessie and Sanford Headley Scholarship
- Betty Mason Grubb Memorial Scholarship
- Bill Engle, Sr. Award of Academic Excellence in Medical Laboratory Science
- Bobby and Charlotte McConnell Endowed Scholarship
- Bobby Harber Annual Scholarship
- Bobby L. and James F. Collier Endowed Memorial
- Scholarship in memory of Ruth Longmire and in Honor of Katherine DePersio
- Bost Endowed Scholarship
- Brad Greer Memorial Endowed Scholarship
- Branstetter Endowed Scholarship
- Browning Endowed Scholarship

- Bruce and Lavenia Mitchell Endowed Scholarship
- C. Bascom Slemp Endowed Scholarship
- C.A. Maxie Memorial Scholarship
- C.T. McDonald Scholarship Fund
- C.W. and Gladys T. Bradley Memorial Scholarship
- Carl W. Schaefer Endowed Scholarship
- Cecil L. Bellamy Endowed Scholarship
- Centennial Endowed Scholarship
- Chamberlain Endowed Scholarship
- Charles and Mary Covey Endowed Scholarship
- Charles M. Hubbard Endowed Scholarship in History
- Charles T. King and Professor Janet C. King Family Endowed Scholarship
- Chloe Madison Lamb Memorial Annual Scholarship
- Claiborne County Alumni Association Annual Scholarship
- Class of 1936 Endowed Scholarship
- Class of 1967 Annual Scholarship
- Cmdr. L. Robert Langley Endowed Scholarship
- Companion Animal CVM Scholarship
- Conard and Ruth Ritter Grabeel Endowed Scholarship
- Conrad Daniels Endowed Scholarship
- Cora A. Cupp Endowed Scholarship
- Cornie and Jerry Harber, Sr. Endowed Scholarship
- Cottrell Family Endowed Scholarship
- Courtney Beryl Owens Memorial Scholarship
- Criminal Justice Dean's Award
- Criminal Justice Department Award
- CVM Annual Scholarship
- Croushorn Business Scholarship
- D.A.R. Carpenter Mountain Endowed Scholarship
- Daisy and J.V. Carter Endowed Scholarship in Education
- Dames of Loyal Legion Endowed Scholarship
- David McDonald Memorial Fund
- DCOM Annual Award and Scholarship
- Dellinger-Aulton History Scholarship
- Delta Theta Sigma Endowed Scholarship
- Dennis Lee Peters Education Scholarship in Education
- Donald E. and Mary Lou Pope Endowed Scholarship
- Donald W. and George F. Parker Endowed Scholarship
- Dorothy G. Neely Endowed Scholarship
- Dorothy Roark Russ Endowed Scholarship
- Dorothy Teague Bruce Memorial Endowed Scholarship
- Dr. Charlotte A. Bauer and Nannine Clay Wallis History Award
- Dr. Edwin Robertson Memorial CVM Scholarship
- Dr. Estle Pershing Muncy and Dr. Jean Hayter Muncy Endowed Scholarship
- Dr. G.W. Stone Fund
- Dr. Gary Vroegindewey One Health Scholarship
- Dr. H.Y. Livesay Memorial Scholarship
- Dr. J. Frank Pierce and Dr. Joan U. Pierce Endowed Foundation Scholarship
- Dr. Jerry C. Bishop Endowed Education Scholarship for Athletes
- Dr. Jerry D. Westerfield Endowed Scholarship
- Dr. John Copeland and George Mears Wildlife and Fisheries Society Scholarship
- Dr. John Wesley Hill Endowed Scholarship
- Dr. Judy Edds RN-BSN Scholarship
- Dr. Louis Lutz Memorial Scholarship
- Dr. Nancy B. and Mr. Tom F. Moody Endowed Scholarship

- Dr. Orkin Garton Scholarship
- Dr. Owen S. Genevieve M. Hendren Science Scholarship
- Dr. Quinton Wacks Psychology Faculty Scholarship
- Dr. Ray Stowers Endowed DCOM Scholarship
- Dr. Robert Henry Veterinary Anatomy Scholarship
- Dr. Rober Lee Kincaid Endowed Scholarship
- Dr. Shermaine Lee Memorial Scholarship
- Dr. Thomas G. England Memorial Scholarship
- Dr. Warner S. and Ruth McIntosh Business Scholarship
- Drs. Jason W. and Jennifer Johnson Rural Appalachian Region Veterinary Scholarship
- Duncan School of Law Endowed Scholarship
- Duncan Legacy Endowed Scholarship
- E. Cecil Sumpter Endowed Scholarship
- E.L. Bullard Memorial Scholarship
- Earl Hobson Smith Endowed Scholarship
- Ed Baney Memorial Endowed Scholarship
- Edgar A. Anchors Trust
- Elery and Jamie Lay Endowed Scholarship
- Elizabeth B. Ridenour Endowed Scholarship
- Elizabeth Yeary Nursing Scholarship
- Enterprise Holdings Foundation Annual Scholarship
- Equine CVM Scholarship
- Erika Rains Annual Scholarship
- Erika Todd Memorial Scholarship
- Ernest W. Fields Endowed Nursing Scholarship
- Estate of Lelia M. Weaver Endowed Scholarship
- Ethos Veterinary Scholarship
- Evelyn and Harold Honious Memorial Endowed Nursing Scholarship
- F.W. Welch, Jr. Memorial Scholarship Fund
- Fay G. Keck Memorial Endowed Scholarship in Elementary Education
- Flora-Sargeant Schultis Scholarship
- Food Animal CVM Scholarship
- Fortner-Diffenderfer Endowed Scholarship
- Francis W. Upham Scholarship
- Frank Carter Annual Education Scholarship
- Frank Turner Endowed Nursing Scholarship
- Franklin A. Sr. and Loretto Gullledge Memorial Endowed Scholarship
- Gail Davidson Pendleton Memorial Scholarship in Education
- Gary J. Burchett Endowed Scholarship in Business
- Gary R. Wade Endowed Scholarship for the Duncan School of Law
- George and Birdie Morton Endowed Scholarship
- George and Gloria Longmire Endowed Scholarship
- George I. Alden Trust Endowed Scholarship
- George W. Ogden Scholarship
- George White and Stanley Thompson Endowed Scholarship
- Georgia S. Baker Endowed Scholarship
- Geraldine (Jerre) McCulley Endowed Scholarship for a Girl from Campbell County, Tennessee
- Gertrude B. Shoun Endowed Scholarship
- Glen Hoffsis Annual CVM Scholarship
- Glenn M. Bowling Endowed Memorial Scholarship
- Glyn R. Phillips Scholarship
- Golden Scalpel Endowed Scholarship
- Grace Nettleton Foundation Endowed Scholarship

- Guy L. Taylor Scholarship
- H.A. Whiton Memorial Endowed Scholarship for Girls
- H.G. Loy Scholarship Fund
- Hanks Endowed Scholarship
- Harland B. Sanders Memorial Kentucky Colonels Scholarship
- Harley and Annie Headley Scholarship for the J. Frank White Academy
- Harold M. Finley Memorial Endowed Scholarship
- Harris Family Endowed Scholarship
- Harvey and Lois Schell Endowed Scholarship
- Henry Friend Davis Endowed Scholarship
- Henry Spencer Endowed Scholarship
- Herbert McCampbell Endowed Scholarship
- Herman Matthews Endowed Scholarship
- Hetty McEwen Endowed Scholarship
- Howard Peterson Endowed Scholarship
- Hugh Trent and Helen Ramsey Endowed Scholarship
- J. Frank White Academy Endowed Scholarship
- J. Kermit Bailey Award of Leadership in Medical Laboratory Science
- J.P. and M.G. Bradshaw Scholarship
- J. S. Fearing Memorial Scholarship
- Jack and Myrtle Ailor Endowed Scholarship
- Jack R. and Margaret Lomax Kirstein Endowed Scholarship
- James B. and Inez Stiner Endowed Scholarship in Memory of Mr. and Mrs. H. Clay Stiner and G.S. Stiner
- James H. McCune Endowed Vocal Scholarship
- Janet Barnard Memorial Scholarship
- James R. Niedergeses Memorial Endowed Scholarship
- James Simmons Annual Scholarship
- Janice E. and Kenneth W. Haley Annual Scholarship
- Jay Mujumdar Endowed Scholarship
- Jeffrey and Charles Woods Family Scholarship
- Jess and Rachel Edds Endowed Scholarship
- Jim and Janet Jordan Endowed Scholarship for Academically Gifted Athletes
- Jim Byrd Golf Scholarship
- Jim Whitt Annual CVM Scholarship
- Jim Whitt Scholarship for Spanish and Latin American Studies
- Jimmie Charles Whitt Memorial Scholarship at LMU-DCOM
- Jody and Ashley Goins Family Scholarship
- Joe Ed and Nell Carr Scholarship in Athletics
- John and Evelyn Bumbarner Endowed Scholarship in Memory of Professor LeRoy Johnson
- John and Sue Ivey Endowed Scholarship
- John Howard and Mary Bryan Payne Endowed Scholarship
- John Newell Endowed Scholarship
- John W. Laningham Memorial Endowed Scholarship
- John Youell Jr. Scholarship
- Joseph Stanifer Endowed Scholarship
- Joyce Cope Wyatt Annual Scholarship
- Juanita Collins Latiff Memorial Scholarship
- Judith Scholarship Fund
- Judy Baker Johnson Endowed Scholarship
- Juliaette and Jane Jones Scholarship
- Kaitlyn DeVries Endowed Memorial Scholarship for the LMU College of Veterinary Medicine Created by the Bluegrass Animal Hospital and Kaitlyn's Family and Friends
- Kappa Pi Omega and Gamma Lambda Sigma Alumni Scholarship
- Kathleen Burchett and Wandaleen McNeil Endowed Memorial Scholarship

- Kelli Atkins Memorial Scholarship
- Kenneth and Christine Edds Endowed Scholarship
- Kenneth and Constance Loftice Student Work Scholarship
- Kentucky 5th District Gateway Scholarship
- Kermit Bailey Scholarship Fund
- Knoxville Academy of Medicine Alliance Annual Scholarship
- Kristie Rae Surber Endowed Scholarship
- L.G. and Carroll Caylor Annual Nursing Scholarship
- L.N. Foster Scholarship Fund
- Lakeway Alumni Chapter Endowed Scholarship
- Lambdin Family Endowed Scholarship
- Larry and Linda Davis Endowed Scholarship
- Larry Stephen Rosenbalm Endowed Scholarship
- Leabow Family Endowed Memorial Scholarship
- LeConte Rural Medicine PA Scholarship
- LeRoy Johnson Endowed Scholarship
- Lillian A. Ralston Art Award
- Lillian Porterfield Scholarship
- Lillian Rowlette Fugate Memorial Scholarship
- LMU Alumni Association Endowed Scholarship
- Lorraine D. Peters Endowed Nursing Scholarship
- Lowell M. Bond Memorial Scholarship
- Lu Anne Ingersoll Music Scholarship
- Luke Copeland Annual Memorial Music Scholarship
- Lynn Hughes Memorial Scholarship
- M.O. and Lena Worthington Scholarship
- Mabel Dunkirk Smith Endowed Music Scholarship
- Madeline S. Brundage Endowed Scholarship
- Margaret Ann Nicholson Scholarship
- Margaret T. Leary Endowed Scholarship
- Marguerite Sundback Endowed Scholarship
- Marie Estes Houston Memorial Endowed Scholarship for the J. Frank White Academy
- Marion Stopinski Memorial Endowed Scholarship
- Married with College Annual Scholarship
- Martin and Lorraine Peters Endowed Scholarship
- Marty and Sheliah Cosby Annual Education Scholarships
- Mary Frances Gray Lundy Endowed Scholarship for the LMU
- DeBusk College of Osteopathic Medicine in memory of James Charles Gray, Sr.
- Mary Lee Brashears Memorial Endowed Scholarship
- Mary Logan Endowed Scholarship
- Mary Mildred Sullivan Endowed Scholarship
- Mary Wilcox Endowed Scholarship
- Maurine Allen Memorial Annual Scholarship
- Mayme Woodson Brown Music Scholarship
- Meyers Y. Cooper Endowed Scholarship
- Mike Reece Family Endowed Scholarship in Business
- Mildred A. Murray Endowed Scholarship
- Mildred H. and Bobbie E. Williamson Memorial Endowed Scholarship
- Mildred Headley and Jo DeLong Endowed Scholarship
- Milton and Vina Ray Endowed Scholarship
- Milton Ratner Endowed Scholarship
- Mission of Hope Endowed Scholarship in Memory of Dedrick Andrew Courtney
- Monte Vista-Scott Engle Memorial Scholarship
- Moore Endowed Scholarship
- Morris F. Wiener Endowed Scholarship

- Moses Kimball Memorial Scholarship
- Mrs. Gene Hessler Endowed Scholarship
- Myra S. Young Memorial Scholarship
- Nancy Rogers Leach Memorial Scholarship
- Naomi Ruth Welch Memorial Scholarship
- Nathan Hale Snider Memorial Scholarship
- National Society Daughters of the Union, 1861-1865, Inc. Endowed Scholarship
- National Society Daughters of the Union, 1861-1865, Inc. Endowed Scholarship in Memory of Carrie H. Crowell
- Neal Cross Award and Scholarship
- Nicely-Grainger Endowed Scholarship
- Nora Mullens Endowed Scholarship
- Onilee Wells Lawless Annual Scholarship
- Owenby Memorial Endowed Scholarship
- Patsy Ann Yates Robinette Endowed Scholarship
- Patsy Buckner Cruse and Max Cruse Scholarship in Business
- Paul F. Dishner Endowed Scholarship
- Paul Woodson and Family Annual Scholarship
- Pembroke Welsh Corgi Club of America (PWCCA) Charitable Trust
- Pete Vires Memorial Scholarship
- PetSmart CVM Scholarship
- Phil and Mary Comer Endowed Nursing Scholarship
- Philip Kingsland Tompkins Endowed Scholarship
- Pilot Corporation Annual Scholarship
- Powell Valley Bank Annual CVM Scholarship
- Professor LeRoy Johnson Endowed Scholarship
- Professor Roy F. Floyd Endowed Memorial Scholarship
- R.P. Chesney Memorial Scholarship
- R.R. Evans Endowed Scholarship for LMU-DCOM
- Ralph U. Butler Endowed Scholarship
- Ramsey Award of Clinical Excellence in Medical Laboratory Science
- Ramsey-Schemel /Class of 1960 Endowed Scholarship
- Ray Flanary Endowed Scholarship
- Rebecca Dagley Fersner Memorial Scholarship
- Rector Greene Memorial Endowed Scholarship
- Reggie Morton Memorial Scholarship
- Reginald K. and Lyndell S. Davis Endowed Scholarship
- Regional Education Center Annual Scholarship, in Cooperation with the LMU Women of Service Organization
- Research CVM Scholarship
- Richard M. Weaver Endowed Scholarship
- Roberson-Cannon Annual Scholarship
- Robert A. and Beryl Fox Sadler Endowed Scholarship
- Robertson Endowed Scholarship for the J. Frank White Academy
- Robert A. and Beryl Fox Sadler Endowed Scholarship
- Ronald J. and Elizabeth D. Chinnock Memorial Endowed Scholarship for Music
- Ronda Clayton LeBoeuf Scholarship Fund for Homeschoolers at LMU
- Roop Annual Scholarship
- Rosanna Goforth Cavin Endowed Scholarship
- Rosebud Stickley Smiddy Endowed Scholarship
- Ross Carter Achievement Award in Creative Writing
- Ross Carter Achievement Award in Literature
- Rowe Family CVM Anatomy Scholarship
- Rowland and Brantley Endowed Scholarship
- Roy and Anna Burchfield Annual Scholarship
- Roy F. Floyd Memorial Scholarship
- Ruby Miller Baker Memorial Scholarship

- Russell and Belinda Lloyd Endowed Scholarship
- Ruth Rogers O'Dell Endowed Scholarship
- Sam and Libby McCollough Annual Scholarship
- Sam and Mary Lou Spencer Endowed Scholarship
- Samuel David and Vergie Robinette Carter Memorial Scholarship
- Samuel P. Avery Endowed Scholarship
- Schadler Family Veterinary Scholarship
- Scoggins Family Endowed Scholarship in Chemistry in Memory of Wilson ('44) and Bob ('54) Scoggins
- Second Chance Annual Scholarship
- Shirley Garrett Fields Memorial Endowed Scholarship
- Simmons Education Fund CVM Scholarship
- Snider-Whitaker Endowed Scholarship
- Sonny Simerly Annual Scholarship
- Southwest Virginia Alumni Chapter Scholarship
- Staff Senate Annual Scholarship
- Stooksbury, Meredith, & Meredith Endowed Scholarship
- Stuart L. and Eric K. Watson Endowed Scholarship
- Stuart McClelland Endowed Scholarship
- Student Scholarship Fund
- Student Services Annual Scholarship
- Sumpter - Caylor Endowed Nursing Scholarship
- T.A. Frick/Class of 1957 Endowed Scholarship
- Ted and Avis Phillips Endowed Nursing Scholarship
- Tennessee Association of Broadcasters / Jill Green Memorial Scholarship
- Teri Siemen Coffey Annual Scholarship
- Timacuan Golf Club Scholarship in Honor of Sommy Simerly, LMU Class of 1975
- Tom and Carol Myers JFWA Annual Scholarship
- Tracy Gibson Posey Endowed Nursing Scholarship
- Turner-Jefferies Endowed Scholarship
- V. Clifford Lowdenback Endowed Scholarship
- Vernon and Nancy Roark Endowed Scholarship
- Virginia Hill Memorial Annual Scholarship
- Virginia Housholder Memorial Art Scholarship
- W.L. Spencer Endowed Scholarship
- Walter S. Hogg Endowed Scholarship
- Wayne Wells Memorial Communications Scholarship
- West Virginia Veterinary Medical Foundation Scholarship
- Whitaker Lawson and Margaret Chumley Orr Memorial Endowed Scholarship
- William and Anna Rhea Memorial Endowed Scholarship
- William C. Davis and Janet Dallwig Davis Endowed Scholarship for Social Work
- William O. Pointer Endowed Scholarship
- Williams Edward and Mary Covington Crane Endowed Scholarship
- William Randolph Hearst Endowed Scholarship
- Willie H. Cushman Scholarship
- Willie S. Gordon Scholarship
- Women of Service Annual Scholarship
- Women's Relief Corps Endowed Scholarship
- Woods-Jones Endowed Scholarship
- Zeta Tau Kappa Alumnae Endowed Scholarship

# Academic Policies and Information

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Undergraduate degree information, policies, and procedures detailed in the following pages provide a comprehensive view of the way academic life, the center of the Lincoln Memorial University experience, is governed. Graduate program policies and information may be found in the Graduate Program Information section beginning on page 51. Please be aware that policies are subject to change. When such changes occur, students are advised by announcement and schedule updates, including updates on the LMU website.

## Summary of Undergraduate Degrees and Programs Offered:

### Baccalaureate Degrees

Bachelor of Science in Nursing (BSN)

### Associate Degrees

Associate of Science in Nursing (ASN)

## Basic Requirements for Undergraduate Degrees

All candidates for baccalaureate and associate degrees must fulfill the requirements indicated throughout the various sections of this catalog. The basic requirements are as follows:

1. Completing a minimum of 122 semester credit hours (unless stated otherwise under a given program) for the baccalaureate degree, comprised of courses in the major program, General Education Core Curriculum, and electives and/or minor program.
2. Completing a minimum of 66 semester credit hours (specific number depends on the program chosen) for the associate degree.
3. Completing the Associate or General Education Core Curriculum requirements appropriate to the degree.
4. Completing all course requirements of the declared baccalaureate major or associate degree program.
5. Completing the last 16 semester credit hours for the associate degree and the last 32 semester credit hours for the baccalaureate degree at Lincoln Memorial University.
6. Twenty-five percent (25%) of any undergraduate degree awarded by Lincoln Memorial University must be earned through instruction at LMU.
7. Completing, for the baccalaureate degree, a minimum of 42 semester credit hours of 300/400-level courses. Lower division courses will not equate to 300/400 level (upper division) courses.
8. Baccalaureate degree requires completion of the junior and the senior level writing requirements and so noted on the transcript.
9. Achieving a minimum 2.0 cumulative grade point average (GPA) for all coursework, a 2.0 cumulative GPA for General Education Program courses, and a 2.0 cumulative GPA for all courses earned at Lincoln Memorial University.
10. Achieving a minimum 2.0 GPA for coursework within the declared baccalaureate major or associate degree program, unless more stringent requirements are stated in this catalog under the academic department head note or program notes in the sections "Undergraduate Academic Programs" and "Undergraduate Course Descriptions."
11. Obtaining official certification for graduation verified by the assigned academic advisor, chair of the appropriate academic department, and the University Registrar.
12. Participating in the commencement ceremony following the completion of all degree requirements.

13. Participating in all outcomes assessment testing (e.g., general education assessment, major field assessment, etc.) and activities when requested. Students may be required to complete one or more questionnaires and to take one or more standardized tests to determine general educational achievement as a prerequisite to graduation. Unless required in a particular program, no minimum score or level of achievement is required for graduation or type of degree awarded. Participation may be required of all students, students in certain programs, or those selected on a sample basis. Additional requirements may appear explicitly or implicitly in policy, procedural, and program statements throughout this and other sections of the catalog and on the website.

## Writing Requirement:

### Sequential Enhancement of Writing Skills (SEWS)

LMU requires that each student demonstrate minimum competency in writing and information literacy each year of his/her degree program. The freshman year requirement is met by satisfactory completion of ENGL 101. The sophomore requirement is met by satisfactory completion of ENGL 102.

Thereafter, selected courses at the 300 and 400 levels in each major program include source-based writing assignments that must be successfully completed in order to satisfy SEWS requirements. The student must pass the writing assignment not the course alone to receive SEWS credit. All SEWS requirements must be completed in order to graduate with a baccalaureate degree.

## Restricted Programs

Nursing is a restricted program. Students must seek and receive formal admission to the restricted program before enrolling in courses prefixed: NURS.

Consult the program director or department chair for details regarding application procedures.

## Catalog Used to Meet Graduation Requirements

Traditionally, most baccalaureate degree programs are designed so that a full-time student may complete all requirements and graduate by the end of the fourth year following initial enrollment. Associate degree programs traditionally are designed for completion by the end of the second year. Most students do work toward and accomplish graduation according to those time frames. However, a variety of personal, job-related, or academic circumstances may cause others to plan for or need a longer period of time to graduate.

A student will seek to fulfill graduation requirements for the chosen degree program as outlined in the catalog published for the year in which he or she first enrolled. However, degree and program requirements are subject to change from the publication of one catalog to the next. The Lincoln Memorial University policy on "graduation catalog" is:

**If the student does not graduate within six years of initial enrollment, he or she must meet the requirements of any single catalog in effect within the six years preceding graduation.**

## Academic Advisement

The student bears ultimate responsibility for effective planning, progression, and completion of all requirements for the chosen degree. However, good academic advisement may make the difference between just going to college and obtaining a sound, well-rounded education. Therefore, each student is assigned an academic advisor. Students should take full advantage of the knowledge, counsel, and personal concern available from academic advisors.

## Personal Counseling and Advising

Lincoln Memorial University recognizes that very often academic problems interrelate with psychological, emotional, and social experiences of the student. Thus, a variety of programs, people, and services work together to meet the needs of students. Any one office may serve as a referral point for services outside the expertise of that particular office. The academic advisor, the Tagge Center for Academic Support, and the Office of Student Services serve as an initial contact for the student. The Director of Counseling is available for students who may be experiencing mental or emotional distress.

## Student Course Load

A full-time student is one who carries at least 12 credit hours per semester. The normal course load for a full-time student is 15-17 credit hours per semester. A student should average 16 semester credit hours per semester in order to complete the baccalaureate degree within the traditional 4-year period. Students registering for more than 17 credit hours in a semester must have a 3.00 cumulative grade-point average and approval of the dean of the applicable school.

Students on academic probation may register for 12 to 16 hours during their probationary period with schedules approved in the Office of Academic Support.

## Class Attendance

Students must comply with the class attendance policy as stated in the syllabus for each course. This requirement applies to all courses.

## Student Classifications

Classifications are determined by the number of semester credit hours completed:

Freshman	0-29
Sophomore	30-59
Junior	60-89
Senior	90-graduation

## The Grading System

Grades and quality points represent the instructor's final assessment of the student's performance in a course.

The "C" grade is the instructor's certification that the student has demonstrated average mastery of the material. The grade of "B" signifies that the student has gained a significantly more effective command of the material. The grade of "A" is interpreted to mean that the instructor recognizes exceptionally high performance. A student is graded "D" when a grasp of the course is minimal. The "F" grade indicates failure to achieve the minimal level required and the necessity for successful repeating of the course before credit will be awarded.

A quality point is the value assigned to a letter grade. Lincoln Memorial University uses a plus/minus grading system for its undergraduate curriculum. The grading scale for each Nursing program may be found with the appropriate program specific information.

A	4.0 quality points per semester credit hour
A-	3.67 quality points per semester credit hour
B+	3.33 quality points per semester credit hour
B	3.0 quality points per semester credit hour

B-	2.67 quality points per semester credit hour
C+	2.33 quality points per semester credit hour
C	2.0 quality points per semester credit hour
C-	1.67 quality points per semester credit hour
D+	1.33 quality points per semester credit hour
D	1.0 quality point per semester credit hour
D-	0.67 quality point per semester credit hour
F	no quality points earned

Other possible grades or transcript notations include:

I	Incomplete. If the request for an "I" grade is approved, the work must be completed within the first six weeks of the following semester (excluding summer terms); otherwise the grade automatically becomes "F." The grade of I is calculated in the grade point average with zero points. A student may not repeat (re-enroll) in a course to resolve an Incomplete.
NC	No Credit. No credit assigned for the course
SC	Special credit. Not computed in the GPA.
CE	Credit by Examination. Not computed in the GPA.
AU	Audit. Denotes official audit of course; no credit awarded nor grade assigned. To be designated by the Drop/Add Deadline.
WD	Withdrew. Denotes official withdrawal from the course. See "Change of Schedule" and "Withdrawal from the University."

## Standards of Academic Progress

If a student fails to maintain the following Standards of Academic Progress, he/she will be notified in a letter from the Office of Academic Affairs.

**Academic Warning**— When, for any one semester, the GPA for an undergraduate student in good academic standing falls below 2.0, while the student's cumulative GPA remains above a 2.0.

**Procedures:** The student will be required to meet with his/her Academic Advisor and an Academic Support counselor. During this meeting, a plan will be developed which will include academic counseling, referral to tutoring services, and possible referral to other resources as needed. The Office of Academic Support will monitor the student's progress throughout the semester. A student who fails to achieve a minimum semester GPA of 2.0 for two consecutive semesters will be placed on Academic Probation.

**Academic Probation**— When an undergraduate student's cumulative GPA falls below a 2.0; or when an undergraduate student has a semester GPA below a 2.0 for two consecutive semesters, but does not meet criteria for Academic Suspension.

**Procedures:** The student will be required to meet with his/her Academic Advisor and an Academic Support counselor. During this meeting a plan will be developed which will include academic counseling, referral to tutoring services, and possible referral to other resources as needed. An Academic Probation Contract is developed, which stipulates that the student will attend tutoring and meet up to once a week with an Academic Support Counselor. The Office of Academic Support will monitor the student's progress throughout the semester. Students on probation may register for 12 to 17 hours during their probationary period with schedules approved by the Office of Academic Support.

**Special conditions:** Should a student enter a third consecutive semester with a semester GPA below 2.0, but the cumulative GPA remains above the scale (see below) for Academic Suspension, the role of Academic Advisor for that student will be transferred to a member of the Office of Academic Support. This, in addition to the aforementioned criteria, will assist the student in identifying strategies for improving his/her academic performance.

**Academic Suspension**—When an undergraduate student fails to meet the minimum GPA requirements listed below; or when a full-time undergraduate student fails all courses in any given semester.

## Scale: GPA Required to Avoid Suspension

Hours Attempted	Cumulative GPA
0-29	1.5 GPA
30-45	1.75 GPA
46-59	1.90 GPA
60+Hours	2.00 GPA

**Procedures:** A student who is academically suspended has the opportunity to submit a written appeal to the Director of Academic Support, if the student feels there are extenuating circumstances to be considered. The Office of Academic Support will receive all academic appeals. A student who is academically suspended from the University may apply for readmission after the elapsed suspension period by submitting a written request to the Academic Affairs Office a minimum of 30 days prior to the beginning of the semester for which the student is requesting re-admission. A second academic suspension will result in suspension for a full calendar year. A third academic suspension will result in permanent dismissal from the University.

## Honors

Students carrying a course load of twelve or more semester credit hours (beyond any declarations under the “Pass/Fail Grade Option”) with LMU earning a semester GPA of 3.5, with no grades of I, IP, D, F, or NC, are named to the Dean’s List for that semester.

Upon completion of the undergraduate degree requirements, students receiving the associate degree who have earned 30 semester hours at LMU, as well as students receiving the baccalaureate degree with 60 semester hours earned at LMU, will be considered for graduation with the following honors:

Cumulative GPA	Honor
3.50 through 3.74	cum laude
3.75 through 3.94	magna cum laude
3.95 through 4.00	summa cum laude

The valedictorian and salutatorian are selected from those students receiving a baccalaureate degree with at least 100 semester hours at LMU.

Honors recognized at graduation are based on a student’s cumulative average at the end of the semester preceding the graduation semester, and are therefore unofficial. Official LMU honors on the diploma will include the final semester’s grades.

## Degrees

Degrees will be mailed approximately 4 – 6 weeks after commencement to students who complete all degree requirements.

## Transfer Credits from Other Institutions

Lincoln Memorial University will evaluate, for potential transfer, credit awarded by other institutions accredited by associations (regional or national) recognized by the Council of Higher Education Accreditation and/or the U.S. Department of Education. Lincoln Memorial University must evaluate all potential transfer credit and determine if such credit is equivalent in terms of academic level, content, quality, comparability of student learning outcomes, and degree program relevance to coursework offered through the University’s curriculum.

Students who wish to use coursework completed outside the United States must submit their transcripts for evaluation to one of the following services:

World Education Services  
P. O. Box 745, Old Chelsea Station

Josef Silny & Associates  
7101 SW 102 Avenue

New York, NY 10113-0745  
212.966.6311  
<http://www.wes.org>

Miami, FL 33173  
305.273.1616  
[www.jsilny.com](http://www.jsilny.com)

Educational Credential Evaluators, Inc  
PO Box 514070  
Milwaukee WI 53203-3470 USA  
414-289-3400  
[www.ece.org](http://www.ece.org)

International Education  
Evaluations, Inc. (IEE)  
7900 Matthews-Mint Hill Rd, Suite 300  
Charlotte, NC 28227  
704.772.0109  
[www.iee123.com](http://www.iee123.com)

A course-by-course evaluation is required and all coursework must be designated as undergraduate, graduate or professional. LMU will only honor evaluations from one of the above services. The evaluation must be included with the application packet.

In all cases, student learning outcomes for course credit accepted in transfer for fulfillment of degree requirements (general education or major program) must be determined by evaluation to be equivalent to those of courses offered by Lincoln Memorial University.

The University maintains direct transfer and articulation agreements with a number of two-year institutions. Other policies governing transfer credit include:

1. Developmental or remedial courses are recorded but do not apply to the degree.
2. All other equated courses or approved elective credit courses and grades are recorded and calculated in attempted hours, hours earned and cumulative academic GPA.
3. Transfer courses with the grade of "D" cannot be used to complete a major course requirement. If the course is required for the major it must be repeated.
4. Transfer students must meet all degree or program requirements for graduation as outlined in this catalog.
5. Technical or non-university parallel courses are considered for transfer credit on a course by course basis.
6. Students who have earned an AA or AS degree from an approved institution in Florida following the State of Florida general education requirements shall be deemed to have met LMU's BSN General Education Core, except for the mission specific courses LNCN 100 and LNCN 300. The student may be required to complete additional general education coursework in order to meet the University's expected learning outcomes, core licensure or certification requirements in professional programs.

## Transferring Coursework to Another Institution

In the event that a student chooses to withdraw and transfer credits from LMU to another institution, transferability of credit is at the discretion of the accepting institution. The student will be responsible for confirming whether or not credits will be accepted by another institution of the student's choice.

## Approval to Apply for Coursework at Another Institution

Currently enrolled LMU students applying to take coursework at another institution (while still enrolled at LMU) must meet the following conditions before LMU will accept the transfer credit.

1. Current students must gain approval before taking courses at other institutions (form available in the Registrar's Office or on the Registrar's web page).
2. No approval shall be granted for coursework at another institution if the equivalent course is available in the current semester and no scheduling conflict exists.
3. No approval shall be granted for coursework at another institution if the student does not have an overall "C" average at the University.
4. No approval shall be granted for coursework at another institution if the student is in his/her final 32 hours (baccalaureate) or 16 hours (associate) of LMU credits without prior approval from the Vice President for Academic Affairs.

## Special Credit (SC) and Credit by Examination (CE)

In approved cases, Lincoln Memorial University may award special credit (SC). There is a fee of \$50 per credit hour recorded for Special Credit.

Special credit is defined as post-high school, pre-college learning resulting from activities such as past work and/or volunteer experiences, military service, community involvement, professional certifications, training experiences, successful self-education, and avocational pursuits. Lincoln Memorial University does not award SC for the experience itself nor for the years of experience, but rather for the knowledge and skills attained as a result of the experience.

Evidence of documented college-level prior learning may be presented in portfolio format in pursuit of SC. The student seeking SC receives assistance from the office of the dean of the applicable school in the preparation of an application portfolio. The portfolio must include, among other documents, an expanded resume with detailed descriptions of academic goals, and verification of learning. The completed portfolio is evaluated for academic merit and credit by a faculty expert or an expert consultant in the field selected by the dean of the applicable school. The evaluation process measures the experiential learning through any or all of the following approaches: 1) product assessment, 2) oral interview, 3) written examination, and 4) skills assessment.

The University recognizes the value of college-level prior learning as documented by University challenge exams and standardized tests, both of which may result in Credit by Examination (CE).

Minimum test scores for challenge exams are established by appropriately credentialed faculty and approved by the respective school dean. If the student scores no more than 10% below the minimum score on a University challenge exam, the student may request a consultation with the faculty member. LMU utilizes the minimum test scores recommended by the American Council on Education (ACE) for Dantes Subject Standardized Tests (DSST) and College Level Examination Program (CLEP) exams. Where University approved and American Council on Education recognized standardized tests exist (e.g., CLEP, DSST, etc.), LMU will utilize such assessments and recommendations in lieu of challenge exams.

Advanced Placement examinations are recognized for credit in specific academic areas. The following table indicates academic credit that will be awarded based on specific AP scores as approved by the University faculty.

AP Exam Title	Score	LMU Credit Awarded
Art History	4	ART 381

	5	ART 381, 382
Music Theory	3	MUSC 111
	4-5	MUSC 111,112
Studio Art: 2-D Design	3	ART elective
	4-5	ART 105
Studio Art: 3-D Design	3	ART elective
	4-5	ART 110
Studio Art: Drawing	3	ART elective
	4-5	ART 110
English Lang. & Comp.	4-5	ENGL 101
English Lit. & Comp.	4-5	ENGL 102
Comp. Gov. and Politics	3-5	POLS 320
European History	3-5	HIST elective
Human Geography	4-5	GEOG 211
Macroeconomics	4-5	ECON 211
Microeconomics	4-5	ECON 212
Psychology	4-5	PSYC 100
U. S. Gov. & Politics	4-5	POLS 211
U. S. History	3	HIST 131
	4-5	HIST 131, 132
World History	3	HIST 121
	4-5	HIST 121, 122
Calculus AB	4-5	MATH 150
Calculus BC	3	MATH 150
	4-5	MATH 150, 250
Statistics	4-5	MATH 270
Biology*	3	BIOL 111
	4-5	BIOL 111, 112
Chemistry*	3	CHEM 111
	4-5	CHEM 111, 112
Environmental Science*	3-5	ENVS 100
Physics I*	4	PHYS 211
Physics II	4	PHYS 212
Physics C: Elec. & Mag.*	3-5	PHYS 212
Physics C: Mechanics*	3-5	PHYS 211
French Lang. & Culture	3	FREN 111
	4-5	FREN 111, 112
Spanish Lang. & Culture	3	SPAN 111
	4-5	SPAN 111, 112
Spanish Lit. & Culture	3	SPAN 111
	4-5	SPAN 111, 112

\*Credit for laboratories in the natural sciences may be awarded on demonstrated mastery of equivalent college-level laboratory experience. The student must submit AP lab course notebook and syllabus for review by the appropriate department faculty.

Lincoln Memorial University awards SC and/or CE only if such credit contributes to or supports the student's degree program. Subject to appropriate approvals, awarded SC and/or CE may be applied to fulfill a General Education Core Curriculum requirement, a major or minor program requirement, or as a University elective.

The maximum combined SC and CE that may be applied toward a baccalaureate degree is 32 credit hours; the maximum applicable toward an associate degree is 16 credit hours.

The last 32 semester credit hours toward a baccalaureate degree or 16 semester credit hours toward an associate degree. The last 32 semester credit hours toward a baccalaureate degree or 16 semester credit hours toward an associate degree.

The student considering graduate study elsewhere or undergraduate transfer to another institution should be aware that not all colleges and universities honor transcript credit designated SC or CE. Complete information regarding SC and CE, and related fees, is available in the office of the dean of the applicable school.

## Tuition Exchange

LMU has tuition exchange opportunities with several organizations including: Council of Independent Colleges ([www.cic.org](http://www.cic.org)) Clear Creek Baptist Bible College ([www.ccbbc.edu](http://www.ccbbc.edu)), and The Tuition Exchange ([www.tuitionexchange.org](http://www.tuitionexchange.org)). For more information, please contact the organization directly or contact the LMU financial aid office.

## Academic Integrity

It is the aim of the faculty of Lincoln Memorial University to foster a spirit of complete honesty and a high standard of academic integrity. The attempt to present as one's own the work of others is regarded by the faculty and administration as a very serious offense and renders the offender liable to severe consequences and possible suspension.

1. **Cheating:** dishonesty of any kind on examinations or written assignments, unauthorized possession of examination questions, the use of unauthorized notes during an examination, obtaining information during an examination from another student, assisting others to cheat, altering grade records, or illegally entering an office are instances of cheating.
2. **Plagiarism:** offering the work of another as one's own without proper acknowledgment is plagiarism; therefore any student who fails to give credit for quotations or essentially identical material taken from books, magazines, encyclopedias, web sources or other reference works, or from the themes, reports, or other writing of a fellow student has committed plagiarism.

## Academic Grievance Procedure

Grievances concerning any aspect of academics should first be taken to the instructor of the class, if a classroom situation is in dispute. If a student feels he/she needs to take the matter further, the chair of the department offering the course should be consulted no later than two weeks following the first day of classes for the next semester (including summer terms). The next appeal source is the Dean of the applicable school.

A final decision may be rendered by the Vice President for Academic Affairs. If the dispute involves an academic program, the academic advisor or the chair of the department should be consulted first. All academic and grade appeals must be submitted in writing.

# Complaint Process

## Undergraduate Programs

Lincoln Memorial University provides a number of avenues through which students can address issues of concern such as complaints and grievances. Students should express their concerns as quickly as possible through the appropriate channels. Students requiring assistance with these processes should contact the Dean of Students or Associate Dean of Students in the Office of Student Services (located in DAR Hall) at (423) 869-7166.

## General Student Grievances

- All complaints should first be routed through the appropriate complaint/appeals process as outlined above.
- Depending on the nature of complaint, the matter should be brought to the attention of the office directly responsible for that area of the college or university.
- Complaints and appeals should be well-documented and move through the appropriate campus supervisory structure prior to appealing to any off-campus authority.

## Off -Campus Authorities

### All Locations

Complaints relating to quality of education or accreditation requirements shall be referred to the Southern Association of Colleges and Secondary Schools (SACS) (<http://www.sacscoc.org/pdf/081705/complaintpolicy.pdf>);

For out-of-state students using distance learning programs, complaints related to consumer protection laws shall be filed using the Tennessee NC-SARA Portal form: <http://tn.gov/assets/entities/thec/attachments/ComplaintForm.pdf>

### Tampa, Florida Location

Complaints related to the application of state laws or rules related to approval to operate or licensure of a particular professional program within a postsecondary institution shall be referred to the appropriate State Board (i.e., State Boards of Health, State Board of Education, and so on) within the Florida State Government and shall be reviewed and handled by that licensing board (<http://floridasnursing.gov/licensing/>, and then search for the appropriate division);

For students attending programs in Florida, complaints related to state consumer protection laws (e.g., laws related to fraud or false advertising) shall be referred to the Florida Office of the Attorney General and shall be reviewed and handled by that Unit (<http://myfloridalegal.com/consumer>).

# Title IX

## About Title IX

Title IX protects individuals from discrimination based on sex or gender in educational settings.

LMU employs a Title IX Coordinator responsible for:

- Providing notification and education of Title IX rights and responsibilities.
- Consultation, investigation, and disposition of all inquiries and complaints of alleged discrimination, harassment and/or sexual misconduct.
- Providing victim services as necessary.
- Providing institutional monitoring and compliance assurance.

The Title IX Coordinator is assisted by Deputy Title IX Coordinators including: the Dean of Students and the Associate Dean of Students (for student issues), the Director of Human Resources (for employee issues) and the LMU Sexual Misconduct Response Team (SMRT).

## Complaint or Reporting Procedures

Individuals who experience, witness or are otherwise informed that an incident of sexual misconduct has occurred should, with the victim's permission, contact local law enforcement, LMU Campus Police, an LMU security officer, or a University official as soon as possible. Prompt reporting is important in order to preserve available evidence, to obtain necessary treatment and support for the victim, and to prevent further harm to others. If possible, a victim of sexual assault should not shower or change clothes before receiving medical treatment. Complaints of any kind of sexual misconduct will be investigated with regard for the confidentiality and protection of all persons involved in the case.

Complaints or reports should be directed to:

- Hannah Olberding, Title IX Coordinator/Institutional Compliance Officer, by email at [titleix@lmunet.edu](mailto:titleix@lmunet.edu).

A person who believes they are a victim of sexual assault should notify the LMU Police Department (423) 869-6911 or the local sheriff's office (911). University personnel will arrange transportation to the emergency room for medical care and evidence collection. LMU employs a police officer certified in Advanced Domestic Violence, Child Abuse and Sexual Assault investigation.

## Anonymous Reporting

An anonymous report form is located here: <http://www.emailmeform.com/builder/form/WCcZ1kq83c48D6b0w721mhL>.

The LMU Campus Police have established a confidential tip line through which individuals can share information anonymously. Telephone calls received on the tip line are recorded on a voice message system, but callers will not be identified unless the caller leaves his/her identifying or contact information in the recorded message.

### **Call:**

LMU Tip Line: (423) 869-7159

### **Text:**

Text your report to 50911, type keyword LMUtip, followed by your information.

## Application for Graduation

Each candidate for graduation must make a formal application to the Registrar (complete Intent to Graduate form) no later than the last day of the semester prior to the semester of graduation.

Students completing requirements during May summer term participate in the following December commencement ceremony.

If six or less credits are needed to graduate in May, a student may petition the Vice President for Academic Affairs to participate in the commencement ceremony, but will not receive a diploma until graduation requirements are met.

A graduation fee of \$50 is assessed for associate degree candidates and a fee of \$75 is assessed for baccalaureate degree candidates. This fee covers the cost of the degree audit (i.e., determining that all academic requirements have been met), the cost of the diploma, and academic regalia.

Participation in the Commencement ceremony is a requirement for undergraduate degrees. Any request for exceptions must be communicated in writing and approved by the Vice President of Academic Affairs.

# Undergraduate Academic Programs

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This section includes important university undergraduate academic information and academic policies for nursing. Each section enumerates programs, including course and credit requirements, occasionally followed by important notes. The student is cautioned that the order in which the course requirements appear is **not necessarily the order in which the courses should or must be taken**; for assistance contact the appropriate academic advisor.

appropriate academic advisor. Descriptions of undergraduate courses are located in this catalog. It is Lincoln Memorial University's policy that any established academic course within the undergraduate curriculum which is not offered within a given three-year period may be removed from the curriculum and the *Catalog*.

For information on graduate degree programs refer to the Graduate Program Information section.

## Course Numbering System

Courses carry a prefix designating a particular academic discipline, and a three-digit number. The digits and numerals represent the following:

First digit	1 = Freshman level 2 = Sophomore and capable Freshman level 3 = Junior and capable Sophomore level 4 = Senior and capable Junior level
Second digit	0-9 = specific areas within the discipline; perhaps, but not necessarily reflecting the comparative difficulty or sophistication
Third digit	0= single semester course, not repeatable for additional credit 1 = first course of a <b>sequence, not</b> repeatable for additional credit 2 = second course of a <b>sequence, not</b> repeatable for additional credit 3 = course that <b>may</b> be repeated for additional (though limited) credit 4-8 = single semester course not repeatable for additional credit 9 = reserved for recording approved transfer credit from another institution; or for approved credit awarded for other prior learning
These three-digit numbers are <b>reserved</b> as indicated:	
195, 295, 395, 495	Special topic
496	Independent Study
497	Culminating Study/Project/Experience (e.g.: Senior Exhibition, Senior Research Project, Senior Seminar, Student Teaching, etc.)
498	Internship

When the course numbers for a sequence appear on the same line, separated by a **hyphen (-)**, that signals the first course of the sequence is **prerequisite** to the second. Otherwise, the first course is **not** prerequisite to the second.

## Special Topic, Independent Study, and Directed Study

These course numbers and titles do not appear among the course descriptions that follow, **but are available under each prefix**: 195, 295, 395, 495 - Special Topic 496- Independent Study

A **Special Topic** course may be designed and offered by a member of the faculty. A syllabus of the Special Topic course must be approved by the chair of the appropriate academic department prior to the course offering. An **Independent Study** course may be designed by a student in conjunction with a supervising faculty member. A completed Independent Study Request Contract form, detailing the study requirements, materials, and evaluation procedures, must be approved by the faculty member, the chair of the academic department offering the course, and finally by the Dean of the applicable school prior to registration for the course. Special Topic and Independent Study courses are intended to enrich the regular course offerings and expand formal learning experiences for the student. A **Directed Study** course is available in a limited number of subject areas. A directed study is a regular LMU course offering taught to a student on an individual faculty/student basis,

which must be approved by the faculty member, the chair of the academic department offering the course, and the Dean of the applicable school. In a directed study, the directing faculty member sets forth the objectives, requirements and guidelines for earning credit in a course. A directed study syllabus for each course stating established meeting times with a faculty member, examination, readings and a general outline of what is to be learned is provided. A directed study course may be denied if the course is available that same semester. **Directed Study and Independent Study** courses combined are limited to a maximum total of 15 semester credit hours.

## Core Curriculum

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### General Education Core Curriculum

Lincoln Memorial University will evaluate, for potential transfer, credit awarded by other institutions accredited by associations (regional or national) recognized by the Council of Higher Education Accreditation and/or the U.S. Department of Education. Lincoln Memorial University must evaluate all potential transfer credit and determine if such credit is equivalent in terms of academic level, content, quality, comparability of student learning outcomes, and degree program relevance to coursework offered through the University's curriculum.

The Nursing (ASN) and Nursing (BSN) programs at LMU require completion of general education/collateral courses as well as nursing courses. Undergraduate students attending the Tampa, Florida Off-Campus Site will be required to transfer the general education and collateral course components into LMU prior to admission to the nursing program. Students will submit transcripts for general education/collateral courses to LMU for review. Upon successful transfer and meeting all admissions criteria, the student will be considered for admission to the LMU Nursing (ASN) or Nursing (BSN) program. Transfer courses to be applied toward the Florida General Education State Core will be evaluated for equivalency, and credit will be given for courses in one of two categories: 1) those courses falling under the Florida rule regarding general education, and 2) those courses not falling under the Florida rule, but meeting LMU's general education requirements. (See sections on Transfer Credits from Another Institution and Florida General Education State Core for further information.)

### Core Curriculum

The faculty of Lincoln Memorial University (LMU) have created The Core Curriculum in order to help fulfill the mission of LMU by developing and fostering the following competencies in graduates of associate and baccalaureate degree programs.

#### **Student learning outcomes for graduates of Baccalaureate degree programs:**

- Students demonstrate a basic understanding of Abraham Lincoln's life and legacy
- Students demonstrate understanding of American citizenship
- Students demonstrate the ability to communicate effectively in both oral and written forms
- Students demonstrate the ability to use mathematical skills and analyses to solve quantitative reasoning problems in everyday life and work
- Students demonstrate the ability to use principles and knowledge of the social sciences to make informed decisions in everyday life and work
- Students demonstrate the ability to use various forms of scientific data to make informed decisions in everyday life and work
- Students demonstrate a fundamental level of knowledge of the humanities\* that supports their understanding of the development of societies and cultures for the purpose of decision making for everyday life and work
- Students are able to apply fundamental principles of aesthetic and cultural analysis to visual and performing arts
- Students demonstrate the ability to critically read, analyze, and synthesize historical evidence
- Students demonstrate the knowledge and skills necessary to function as successful college students in academic and interpersonal pursuits
- Students demonstrate knowledge and skills in using common software and hardware to accomplish or enhance college-level learning activities.

#### **Student learning outcomes for graduates of Associate degree programs:**

- Students demonstrate a basic understanding of Abraham Lincoln's life and legacy
- Students demonstrate the ability to communicate effectively in both oral and written forms
- Students demonstrate the ability to use mathematical skills and analyses to solve quantitative reasoning problems in everyday life and work
- Students demonstrate the ability to use principles and knowledge of the social sciences to make informed decisions in everyday life and work
- Students demonstrate the ability to use various forms of scientific data to make informed decisions in everyday life and work
- Students demonstrate a fundamental level of knowledge of the humanities\* that supports their understanding of the development of societies and cultures for the purpose of decision making for everyday life and work
- Students demonstrate the knowledge and skills necessary to function as successful college students in academic and interpersonal pursuits
- Students demonstrate knowledge and skills in using common software and hardware to accomplish or enhance college-level learning activities.

\*Humanities is defined as the study of human societies, social environment and culture; past and present. That is, the study of how societies have organized their world given existent conditions and considerations, including how and why groups of people have settled, organized, developed economies and created ways of living within codes of laws and belief systems.

## General Education Policies

1. Students should carefully review The Lincoln Liberal Arts Core Curriculum requirements outlined and ensure requirements have been met.
2. Students should meet with their academic advisors each semester to help ensure adequate progress toward completion of program requirements.
3. As soon as possible after enrolling at the University, students who have completed general education coursework elsewhere should, with the help of their academic advisors, formally request appropriate substitutions for specific Core Curriculum requirements.
4. Some courses listed in the categories of The Lincoln Liberal Arts Core Curriculum may be prerequisites to more advanced coursework in specific major programs. Students can meet the Core Curriculum requirements by completing any of the courses listed in each category. However, students who choose courses other than those prerequisites must complete additional coursework to prepare for their major program requirements.
5. Some courses listed in the categories of The Lincoln Liberal Arts Core Curriculum may also satisfy licensure requirements in professional programs. Students can meet the Core Curriculum requirements by completing any of the courses listed in each category. However, students who choose courses other than their licensure requirements will be required to enroll in additional coursework in order to complete their professional programs.
6. A maximum of three courses may count concurrently toward The Lincoln Liberal Arts Core Curriculum and the student's major program of study.
7. LMU courses with a grade of "D-" may be counted for the university's general education requirement. A cumulative general education program GPA of 2.0 is required for graduation.
8. The same course cannot be used to meet two different General Education requirements.
9. Required testing and other measures are used to determine the extent to which students achieve the learning outcomes of The Arts Core Curriculum at both the Associates and Baccalaureate levels. Students graduating from an Associate's degree program are tested in the semester of graduation. Students pursuing a baccalaureate degree are tested when enrolled in CIVX 300. Students are strongly encouraged to become familiar with the tests which are used and to perform at their highest level on each of these tests. Students achieving scores and ratings demonstrating achievement more than one standard deviation above the LMU average shall receive a LMU General Education Outstanding Achievement Certificate.

Students pursuing a baccalaureate degree must exceed a minimum score on both the ETS Proficiency Profile exam and the ETS Essay Writing Exam or pay an additional fee of \$20 per exam to repeat the necessary exam for which they fall below the achievement level set by the LMU General Education Committee. Results of the repeated test(s) will be used by the LMU General Education Committee to determine if the student has met or exceeded the student learning outcomes of The Lincoln Liberal Arts Core Curriculum. If the student's subsequent results from repeated testing fall below the achievement levels set by the LMU GE Committee, the GE Committee will prescribe a specific remediation plan and mechanisms to demonstrate achievement of The Lincoln Liberal Arts Core Curriculum student learning

outcomes. Until that achievement is successfully demonstrated the student will have a grade of No Credit (N.C.) assigned for LNCN300.

The expected levels to demonstrate achievement of The Lincoln Liberal Arts Core Curriculum are:

Essay Writing - greater than a rating of 2

EETS Proficiency Profile – greater than one standard deviation less than the three-year LMU average on this exam.

Scores from repeated exams are not included in this average calculation.

## Florida General Education State Core

In accordance with Section 1007.25 of the Florida Statutes, Lincoln Memorial University recognizes the general education core course options adopted in the Florida State Board of Education Rule and Board of Governors Regulation. Beginning with students initially entering a Florida College System institution or state university in 2015-2016 and thereafter, each student must complete at least one identified core course in each subject area as part of the general education course requirements. The bill requires that 15 of the 36 general education credits for all State University System and Florida College System students be chosen from a determined set of courses (the General Education Core) in five categories: communication, mathematics, social sciences, humanities, and natural sciences. Transfer courses from accredited Florida institutions meeting the requirements of this policy will be accepted into Lincoln Memorial University in the appropriate subject area. The remainder of the general education component must meet Lincoln Memorial University guidelines.

To complete the Florida General Education Core, students must complete at least one identified course from each of the general education subject areas:

### Communication

Students will demonstrate the ability to communicate effectively. Students will demonstrate the ability to analyze communication critically.

Course: ENC X101 English Composition 1

**Policy for Advanced Courses:** Any student who completes a course with an ENC prefix for which ENC X101 is an immediate prerequisite shall be considered to have completed the communication core.

### Humanities

Students will confirm the ability to think critically through demonstrating interpretive ability and cultural literacy. Students will acquire competence in reflecting critically upon the human condition.

Courses:

- ARH X000 Art Appreciation
- HUM X020 Introduction to Humanities
- LIT X000 Introduction to Literature
- MUL X010 Music Literature/Music Appreciation
- PHI X010 Introduction to Philosophy
- THE X000 Theatre Appreciation

### Mathematics

Students will determine appropriate mathematical and computational models and methods in problem solving, and demonstrate an understanding of mathematical concepts. Students will apply appropriate mathematical and computational models and methods in problem solving.

Courses:

- MAC X105 College Algebra
- MAC X140 Precalculus Algebra
- MAC X147 Precalculus: Algebra and Trigonometry

- MAC X311 Calculus I
- MGF X106 Liberal Arts Mathematics I
- MGF X107 Liberal Arts Mathematics II
- STA X023 Statistical Methods

Policy for Advanced Courses: Any student who successfully completes a mathematics course for which one of the general education core course options in mathematics is an immediate prerequisite shall be considered to have completed the mathematics core.

## Natural Sciences

Students will demonstrate the ability to critically examine and evaluate scientific observation, hypothesis, or model construction, and to use the scientific method to explain the natural world. Students will successfully recognize and comprehend fundamental concepts, principles, and processes about the natural world.

Courses:

- AST X002 Descriptive Astronomy
- BSC X005 General Biology
- BSC X010 General Biology I
- BSC X085 Anatomy and Physiology I
- CHM X020 Chemistry for Liberal Studies
- CHM X045 General Chemistry I
- ESC X000 Introduction to Earth Science
- EVR X001 Introduction to Environmental Science
- PHY X020 Fundamentals of Physics
- PHY X048 General Physics with Calculus • PHY X053 General Physics I

Policy for Advanced Courses: Any student who successfully completes a natural science course for which one of the general education core course options in natural science is an immediate prerequisite shall be considered to have completed the natural science core.

## Social Sciences

Students will demonstrate the ability to examine behavioral, social, and cultural issues from a variety of points of view. Students will demonstrate an understanding of basic social and behavioral science concepts and principles used in the analysis of behavioral, social, and cultural issues, past and present, local and global.

Courses:

- AMH X020 Introductory Survey Since 1877
- ANT X000 Introduction to Anthropology
- ECO X013 Principles of Macroeconomics
- POS X041 American Government
- PSY X012 Introduction to Psychology
- SYG X000 Principles of Sociology

# Caylor School of Nursing

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## Mission and Purpose

### Mission Statement

In agreement with the University's mission and goals, the Faculty of the Caylor School of Nursing strive to instill responsibility and high moral/ethical standards in the preparation of quality nurses, at multiple levels of nursing education,

through superior academic programs at the undergraduate and graduate level. Specifically, the mission of the Faculty is to prepare nurses with the ASN, BSN, MSN, and DNP degrees, to assist individuals, families, communities, and society as they adapt to changes in physiological needs, role function, self-concept, and interdependent relationships during health and illness. The Caylor School of Nursing seeks to respond to the needs of nursing education and healthcare in the surrounding communities and a global society by preparing nurses at multiple degree levels and by providing continuing education/professional development opportunities rooted in knowledge, research, and other scholarly activities.

## Purpose

Responding to the needs of nursing education and health care of the people of the region, Lincoln Memorial University established the Associate of Science in Nursing (ASN) degree program in 1974. As a reflection of the changing local health care needs and national trends in nursing, Lincoln Memorial University instituted the Registered Nurse to Bachelor of Science in Nursing (RN-BSN) program in 1987. Both undergraduate programs are founded on the belief that nursing is a service which aims to assist individuals to attain, maintain, or regain optimum level of wellness through application of the nursing process. To further assist with regional healthcare needs and to enhance nursing service across the lifespan, the Master of Science in Nursing (MSN) program was initiated in 2006 to educate advanced practice nurses, the generic Bachelor of Science in Nursing (BSN) program commenced in 2010, and the Doctor of Nursing Practice (DNP) in 2015.

## Undergraduate Program Information: Nursing (ASN) Program Associate of Science in Nursing (ASN)

The end-of-program student learning outcomes state the graduate of the Associate of Science in Nursing program will:

- outline a plan of care for a person's ability to function within the individual's current environment,
- treat all persons, groups, and communities with dignity and respect to the individual's culture and belief system,
- apply the nursing process to plan and evaluate interventions that promote a person's adaptation to their maximum potential of health and well-being,
- apply the nursing process to prioritize safe, quality care for all persons within their care.
- establish professional relationships by communicating effectively via the spoken, written, and electronic mediums,
- establish professional relationships by employing the role of the nurse in relation to other members of the health care team,
- examine existing, evidence-based strategies to promote adaptation within the persons' present health state, and
- formulate a plan for success on the NCLEX-RN and for continued education in the nursing profession.

Graduates of the ASN program are eligible to apply to write the NCLEX-RN through the State Board of Nursing in which they plan to practice. The Board of Nursing has the right to deny licensure to practice nursing to individuals guilty of crime, unprofessional conduct, or incompetence. Direct any questions regarding eligibility to take the licensing examination to the board of nursing in the state in which the student wishes to be registered. The specific rules related to eligibility for the Florida Board of Nursing may be found in Section 464.008, of the Florida Statutes.

**Please be aware that in certain academic programs requiring internship or placement, an additional criminal background check and chain of custody urine drug screen (in addition to the one required with the medical profile), may be required by affiliate agencies and organizations. If required, these tests would be obtained at the student's expense.**

## Nursing (ASN) Admission Requirements

Students must first be admitted to the University before formally applying for admission to the Nursing (ASN) program. Admission to the University, however, does not guarantee admission to the Nursing (ASN) program. Admission to the program is competitive. Factors considered include: cumulative grade point average, ACT/SAT scores, grades/grade point average in required Associate Degree Core Curriculum courses, completion of BIOL 261, BIOL 262, and MATH 105 or higher with grades no lower than "C", and number of repeated courses and withdrawals, and grade improvement over time.

The Nursing (ASN) program at LMU requires completion of general education courses as well as nursing courses. Students will submit transcripts for general education courses to LMU for review. Upon successful transfer and meeting all admissions criteria, the student will be considered for admission to the LMU Nursing (ASN) program.

Admission is based on the following:

- Admission to Lincoln Memorial University
- Formal application for admission to the program
- Submission of official transcripts from all postsecondary schools attended.
- Cumulative grade point average (GPA) of 2.50 or higher
- Completed medical profile form.
- All general education/collateral courses, with the exception of LNCN 100, must be transferred in from accredited institutions

Requirements for LPNs desiring to be in the LPN-ASN program:

- Be a graduate of a practical nursing program
- Show proof of a valid non-restricted LPN license
- Have validation of one year of current working experience as an LPN
- Complete a minimum of 20 hours of General Education courses which will include
  - BIOL 261 Human Anatomy & Physiology I
  - BIOL 262 Human Anatomy & Physiology II
  - Math 105 or higher
- Apply and be accepted to Lincoln Memorial University
- Apply and be accepted into the Nursing (ASN) Program [see aforementioned Nursing (ASN) Admission requirements]

Prior to beginning the ASN program the student must submit:

- A completed physical examination form
- Evidence of a negative chain of custody urine drug screen and background check
- Current negative two-step TST or blood assay for Mycobacterium Tuberculosis. with a completed TB Risk Assessment form; Rubella, Rubeola & Mumps titer or documentation of 2 MMR vaccines; Varicella titer or immunization with Varicella vaccine; Flu immunization; COVID immunization; Hepatitis B immunization series; and proof of Tdap booster within the past 10 years.
- Current CPR certification (must be Healthcare Provider and include adult, child and infant training)
- Proof of medical insurance coverage
- Completed and signed Student Essential Functions Form

The Admissions Committee will review all applicants' materials. Applicants will be considered based on admission criteria; admission is competitive.

Any omission, false or misleading information on the application related to prior admission to a nursing school will preclude the student from being considered for admission or will result in the student being dismissed from the program.

## Transfer of Credit for the Nursing (ASN) Program

Up to 29 hours of general education/collateral coursework will be considered for transfer into the Nursing (ASN) program from accredited institutions. All general education/collateral coursework, with the exception of LNCN 100, must be transferred in from another institution. All transferred coursework must carry a grade of "C" or better. Credit for Anatomy and Physiology (including labs for these courses) earned more than eight years ago must be approved by the ASN Program Chair.

Transfer work for NURS 115 credit may be considered based on the following criteria: Course content comparable to LMU's NURS 115 (validated by syllabus of transferred coursework provided by the petitioner); coursework no more than 18 months

old from completion of course; skills comparable to LMU's NURS 115; grade of a B or better; 6 hour credit course. \*Please note: A minimum of 25% of the program must be completed at LMU; therefore, the remaining 30 hours of NURS courses (which comprises 45% of the program total) must be completed through the LMU Caylor School of Nursing.

## Nursing (ASN) Program Progression & Readmission

Attendance at a nursing orientation session prior to beginning the Nursing (ASN) program is mandatory. In addition, attendance is mandatory on the first day of all NURS courses. If a student fails to attend the first day of a NURS course, they may forfeit their space in the program.

Students must successfully complete both theoretical and clinical components of any course bearing the NURS prefix. This means to continue in the Nursing (ASN) program, students are required to earn a letter grade of "B" or better (which means a cumulative number score of 80% or better) in each NURS course and a satisfactory in the clinical component of the course. An unsatisfactory grade in clinical will result in an "F" for the NURS course. The student will not be allowed to remain in the NURS course for the remainder of the semester once an unsatisfactory grade is received in the clinical area.

If a student earns below a grade of "B" in a NURS course or chooses to interrupt their NURS course sequence for any reason, a readmission application must be submitted to nursing. This means, the student cannot progress in the program until they are readmitted to said nursing course and successfully complete that course. Students re-entering the nursing program for any reason may not have a lapse of more than 18 months. Readmission to the Nursing (ASN) program is NOT guaranteed. If readmitted, the student must successfully remediate a specified course/s to continue in the ASN program. If a student is readmitted, it is with the understanding that they will not be allowed to continue in the nursing program if another grade below a "B" is earned in a NURS course.

If two grades below a "B" are earned in NURS courses, whether in the same semester or different semesters, the student will not be eligible for admission, readmission, and/or progression in the Nursing (ASN) program.

Any student with an Incomplete "I" in any nursing course (s) will not be allowed to enroll in subsequent nursing courses until the Incomplete "I" has been removed from the transcript.

### Nursing (ASN) Grading Scale

The LMU Grading System is based on a 4.0 scale.

The grading scale for the Nursing (ASN) Program is as follows:

A	90-100	4.00 quality points
B+	87-89	3.33 quality points
B	80-86	3.00 quality points
C+	77-79	2.33 quality points
C	70-76	2.00 quality points
D+	67-69	1.33 quality points
D	60-66	1.00 quality points
F	Below 60	0 quality points

## Undergraduate Program Information: Nursing (BSN) Program

The end-of-program student learning outcomes state the graduate of the Bachelor of Science in Nursing Program will:

- incorporate knowledge from the humanities, arts, social, and natural sciences into nursing as a basis for decision making in the delivery of care,
- apply a variety of leadership concepts such as quality improvement, nursing skills, and decision making to provide, coordinate, and oversee safe, quality nursing care,
- apply evidence-based practice and participate in the evaluation of the most current research,

- assimilate data from relevant sources which include technology and patient information systems to plan and document care and adhere to the ethical standards related to data security and confidentiality,
- demonstrate basic knowledge of health care policy including financial and regulatory environments to manage resources and time to achieve patient and organizational outcomes,
- use effective communication and collaboration as a member of the interprofessional health care team to advocate for and provide high quality and safe patient care,
- promote health adaptation and disease prevention for individuals, families, groups, and communities,
- adhere to standards of professional practice and be accountable for his/her own actions and behaviors and provide culturally competent nursing care within legal, ethical, and regulatory bodies,
- be prepared to deliver safe, effective, and efficient nursing care to individuals, families, support systems, groups, communities, and populations across the lifespan in today's complex health care environment.

A student must successfully complete a minimum of 122 credit hours to be eligible for graduation: 36 general education core credit hours, 2 institution specific credit hours, 18 collateral course credit hours, 6 elective hours, and 60 nursing credit hours. Graduates of the BSN Option are eligible to apply to write the NCLEX-RN through the state Board of Nursing in their primary state of residence. The Board of Nursing has the right to deny licensure to practice nursing to individuals guilty of crime, unprofessional conduct, or incompetence. Direct any questions regarding eligibility to take the licensing examination to the Board of Nursing in the state in which the student resides. The specific rules related to eligibility for the for the Florida Board of Nursing may be found in Section 464.008 of the Florida Statutes.

**Please be aware that in certain academic programs requiring internship or placement, a criminal background check, and an additional chain of custody urine drug screen (in addition to the one required with the medical profile), may be required by affiliate agencies and organizations. If required, these tests would be at the student's expense**

## Nursing (BSN) Admission Requirements

Students must first be admitted to the University before formally applying for admission to the Nursing (BSN) program. Admission to the University, however, does not guarantee admission to the Nursing (BSN) program. Admission to the program is competitive. Factors considered include: cumulative grade point average, ACT/SAT scores, grades/grade point average in required BSN Degree Core Curriculum courses, number of repeated courses and withdrawals, and grade improvement over time.

The Nursing (BSN) program at LMU requires completion of general education courses as well as nursing courses. Students will submit transcripts for general education courses to LMU for review. Upon successful transfer and meeting all admissions criteria, the student will be considered for admission to the LMU Nursing (BSN) program.

Admission criteria for the Nursing (BSN) Program include:

- Admission to Lincoln Memorial University.
- Formal application for admission to the CSON BSN Option Program.
- Satisfactory completion of general education and program course requirements (non-Bachelor's degree holding transfer students may take LNCN 100 and CIVX 300 at any time during the nursing program, or prior to matriculation). All general education courses, with the exception of LNCN 100 and CIVX 300, must be transferred in from accredited institutions.
- Submission of official academic transcripts from all postsecondary schools attended.
- Cumulative grade point average (GPA) of 2.75 or higher for college-level general education courses.
- Completed medical profile form.

Prior to beginning the BSN program the student must submit:

- A completed physical examination form.
- Evidence of a negative chain of custody urine drug screen and background check.
- Current negative two-step TST or blood assay for Mycobacterium Tuberculosis with a completed TB Risk Assessment form; Rubella, Rubeola & Mumps titer or documentation of 2 MMR vaccines; Varicella titer or immunization with

Varicella vaccine; Flu immunization; COVID immunization, Hepatitis B immunization series; and proof of Tdap booster within the past 10 years. • Current CPR certification (must be Healthcare Provider and include adult, child and infant training).

- Proof of medical insurance coverage.
- Completed and signed Student Essential Functions Form.

The Admissions Committee will review all applicants' materials. Applicants will be considered based on admission criteria; admission is competitive.

Any omission, false or misleading information on the application related to prior admission to a nursing school will preclude the student from being considered for admission or will result in the student being dismissed from the program.

## Transfer of Credit for the Nursing (BSN) Program

Up to 60 credit hours of non-nursing coursework may be transferred into the Nursing (BSN) program from accredited institutions. All general education/collateral coursework, with the exception of LNCN 100 and CIVX 300, must be transferred in from another institution. All transferred coursework must carry a grade of "C" or better. Credit for Biology, Chemistry, Anatomy, Physiology, and/or Microbiology (including labs for these courses) earned more than eight years ago must be approved by the BSN Program Chair.

\*Please note: A minimum of 25% of the program must be completed at LMU; therefore, the remaining 62 hours of institution-specific and NURS courses (which comprises over 50% of the program total) must be completed through the LMU Caylor School of Nursing.

All transfer credit into the Nursing (BSN) program must be approved by both the BSN Program Chair, and the Dean of the Caylor School of Nursing. No nursing courses will be transferred into the Nursing (BSN) Program.

### **Nursing (BSN) Progression & Readmission Requirements**

Attendance at a nursing orientation session prior to beginning the Nursing (BSN) Program is mandatory. Attendance is mandatory on the first day of all nursing courses. Any student who fails to attend the first day of class may forfeit their space in the program.

Students must successfully complete both theoretical and clinical components of any course bearing the NURS prefix. This means to continue in the Nursing (BSN) program, students are required to earn a letter grade of "B" or better (which means a cumulative number score of 80% or better) in each NURS course and a satisfactory in the clinical component of the course. An unsatisfactory grade in clinical will result in an "F" for the NURS course. The student will not be allowed to remain in the NURS course for the remainder of the semester once an unsatisfactory grade is received in the clinical area.

If a student earns below a grade of "B" in a NURS course or chooses to interrupt their NURS course sequence for any reason, a readmission application must be submitted to nursing. Readmission to the Nursing (BSN) program is NOT guaranteed. This means, the student cannot progress in the program until they are readmitted to said nursing course, remediate the previous semester med-surg course, and then successfully complete the failed nursing course. Students re-entering the nursing program for any reason may not have a lapse of more than 18 months. If a student is readmitted, it is with the understanding that they will not be allowed to continue in the nursing program if another grade below a "B" is earned in a NURS course.

If two grades below a "B" are earned in NURS courses, whether in the same semester or different semesters, the student will not be eligible for admission, readmission, and/or progression in the Nursing (BSN) program.

Any student with an Incomplete "I" in any nursing course(s) will not be allowed to enroll in subsequent nursing courses until the Incomplete "I" has been removed from the transcript.

A comprehensive ATI exam will be administered in the last semester and must be passed in order to graduate. See appropriate syllabi for ATI course policy.

## Nursing (BSN) Grading Scale

Students must earn a letter grade of "B" or 80% on exam averages for a course in order to be successful in that course. If the student does not achieve a "B" average or 80% on exam averages for the course, other coursework will not be considered.

The LMU Grading System is based on a 4.0 scale.

The grading scale for the Nursing (BSN) Program is as follows:

A	90-100	4.00 quality points
B+	87-89	3.33 quality points
B	80-86	3.00 quality points
C+	77-79	2.33 quality points
C	70-76	2.00 quality points
D+	67-69	1.33 quality points
D	60-66	1.00 quality points
F	Below 60	0 quality points

## Veterans

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In accordance with the Veterans Benefits and Transition Act of 2018, Section 367(e) of title 38 (Public Law 115-407), a student who is entitled to educational assistance under Chapter 31, Vocational Rehabilitation & Employment, or Chapter 33, Post 9/11 GI Bill® \*benefits shall be permitted to attend or participate in the course of education during the period beginning on the date on which the individual provides to the educational institution a Certificate of Eligibility for entitlement to educational assistance under Chapter 31 or 33 (a Certificate of Eligibility can also include a "Statement of Benefits" obtained from the Department of Veterans Affairs website- eBenefits, or a VAF 28-1905 form for Chapter 31) and ending on the earlier of the following dates:

1. The date on which payment from the VA is made to the institution.
2. 90 days after the date the institution certified tuition and fees following receipt of the Certificate of Eligibility.

The university shall not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or require the student to borrow additional funds, in order to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under Chapter 31 or 33.

Beginning with the terms starting after December 17, 2021, students using their Post 9/11 GI Bill will be required to verify their enrollment at the end of each month. Students receiving the Montgomery GI Bill will not be impacted by this change. They are already required to verify their enrollment.

After December 17, 2021, all impacted students with a US mobile phone number on file with the VA will receive an opt-in text as their next enrollment period approaches. Students who do not have a mobile phone number on file will not be able to use text verify. They will be automatically enrolled into email verification.

\* GI Bill is a registered trademark of the US Department of Veteran Affairs.

# Board of Trustees and Administration

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## Board of Trustees

Lincoln Memorial University is a private, non-profit institution controlled by a self-perpetuating Board of Trustees. Board members are elected on the basis of commitment to the programs and purposes of Lincoln Memorial University. Board members receive no remuneration but work on behalf of the University. The Board establishes the broad guidelines of philosophy and institutional purpose and names the President to carry out their guidelines.

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Carroll E. Rose	Tazewell, TN
James Jay Shoffner	Middlesboro, KY
Joseph F. Smiddy	Church Hill, TN
E. Steven (Steve) Ward	Knoxville, TN
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Noah Patton	Tazewell, TN

## President's Cabinet

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Tammy Dean, DNP Dean, Caylor School of Nursing
Kelsey Metz, PhD Dean, School of Business
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Adam Rollins, PhD Dean, School of Mathematics and Sciences
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## Tampa, Florida Off-Campus Administrators

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President of the University

Jay Stubblefield, PhD  
Vice President for Academic Affairs

Tammy Dean, DNP, MSN, RN  
Dean CSON  
Professor of Nursing

Kelly Nunn, DNP  
BSN Program Chair  
Assistant Professor of Nursing

Amy Pettit, DNP, MSN, RN  
ASN Program Chair  
Assistant Professor of Nursing

Teresa Ousley, DNP, MSN-Ed, RN  
Program Director, Tampa Site  
Assistant Professor of Nursing

## Faculty

While part-time and adjunct faculty make valuable contributions to the teaching at LMU, only full-time employees holding faculty rank in academic schools offering undergraduate degrees are listed below. The date following each name indicates the year of initial LMU faculty appointment.

### **Tammy Dean, 1988**

Assistant Dean and BSN Program Chair  
Associate Professor of Nursing  
BSN, University of Tennessee-Knoxville  
MSN, University of Tennessee-Knoxville  
DNP, Samford University

### **Leanna Ferguson, 2019**

Instructor of Nursing  
AS, Indian River Community College  
BSN (Nursing), Florida State University  
MA (Nursing), Concordia University - Wisconsin

### **Tina Malone, 2019**

Assistant Professor  
ASN (Nursing), Manatee Community College  
BSN (Nursing), University of West Florida  
MSN (Nursing-FNP), University of South Florida  
DNP (Nursing), University of South Florida

### **Kelly Nunn, 2013**

Instructor of Nursing  
ASN (Nursing), Lincoln Memorial University  
BSN (Nursing), Lincoln Memorial University  
MSN (Nursing-FNP), Lincoln Memorial University  
DNP (Nursing), University of Tennessee-Chattanooga

### **Sonja Noesen, 2018**

Instructor of Nursing  
Diploma (Nursing), St. Francis Hospital  
BA (Allied Health Care), National Louis University  
BSN (Nursing), The College of St. Scholastica  
MA (Health Information Management),  
MSN, Simmons College

### **Virginia O'Bourke, 2023**

Instructor of Nursing  
BSN (Nursing), East Tennessee State University  
MSN (Nursing Education), East Tennessee State University

### **Teresa Ousley, 2023**

Tampa Program Director and Instructor of Nursing  
BSN (Nursing), Indiana Wesleyan University  
MSN (Nursing Education), Indiana Wesleyan University

**Chrystal Roberts, 2019**

Nursing Instructor  
BSN (Nursing), University of South Florida  
MSN (Nursing Education), American Sentinel University

**Carrie Skaggs, 2021**

Instructor of Nursing  
ASN, Harrisburg Area Community College  
BSN, Albright College  
MSN, Widener University

**Jonathan Smallwood, 2009**

BA, (American Studies), Lincoln Memorial University  
MA (Museum Studies), University of Oklahoma  
MBA (Management), Lincoln Memorial University  
EdS (Curriculum & Instruction), Lincoln Memorial University

# Degrees

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## Nursing

### Associate of Science in Nursing

#### Degree Type

Associate of Science

Students enrolled in the Nursing (ASN) Program must complete 30 credit hours of general education/collateral course work. All students admitted to the program will be required to meet the general education requirements and collateral course program requirements below if not obtained already.

#### I. LMU Specific Courses

Item #	Title	Credits
LNCN-100	Lincoln's Life and Legacy	1

#### II. English Communication

Item #	Title	Credits
COMM-200	Fundamentals of Speech Communication	3
ENGL-101	Composition I	3

#### III. Ethics, Fine Arts, History, or Humanities

Choose **one** course from the following:

Item #	Title	Credits
ART-100	Art Appreciation	3
ART-381	Survey of Art History I	3
ART-382	Surv Art Hist II	3
BUSN-250	Bus Ethics & Soc Responsblty	3
THEA-100	Intro to Theatre	3
MCOM-410	Media Law and Ethics	3
ENGL-102	Composition II	3
HIST-121	World History to 1500	3
HIST-122	World Hist Since 1500	3
HIST-131	American History to 1877	3
HIST-132	American Hist Since 1877	3
MUSC-100	Music Appreciation	3
MUSC-468	Survey of World Music	3
PHIL-100	The Meaning of Life	3
PHIL-200	Introduction to Philosophy	3
PHIL-420	Ethics	3
PHIL-430	Medical Ethics	3
REL-210	Surv Old Testament	3
REL-220	Surv New Testament	3
REL-310	Comparative Religions	3
REL-315	Comparative Christianity	3

#### IV. Behavioral/Social Science\*

Choose **one** of the following courses

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
CRIM-105	Intro Criminal Justice	3
ECON-211	Principles of Macroeconomics	3
ECON-212	Principles of Microeconomics	3
GEOG-100	Introduction to Geography	3
GEOG-110	World Regional Geography	3
GEOG-211	Intro to Human Geography	3
GEOG-300	Environmental Geography	3
POLS-211	American Government: National	3
POLS-240	Introduction to Political Ideas	3
POLS-250	Introduction to International Relations	3
PSYC-100	Introduction to Psychology	3
PSYC-222	Adult Development	3
SOCI-100	Introduction to Sociology	3
SOCI-330	Cultural Diversity	3

#### V. Mathematics

Choose **one** of the following courses

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
MATH-105	Transition College Mathematics	3
MATH-110	Reasoning and Problem Solving	3
MATH-115	College Algebra	3
MATH-120	Trigonometry	3
MATH-150	Calculus I	4
MATH-270	Probability, Statistics	3

#### VI. Natural Sciences\*

Choose from the following:

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
BIOL-100	Intro to Biology	3
BIOL-111	General Biology I	3
CHEM-100	Introduction to Chemistry	3
CHEM-111	General Chemistry I	3
ENVS-100	Intro Environmental Science	3
GEOG-120	Int Phy Geog: Planet Earth	3
GEOL-100	Introduction to Geology	3
PHYS-100	Intro to Physics	3
PHYS-211	General Physics I	3
SCI-100	Introduction to Earth Science	3

#### VII. Technology

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
ISYS-100	Computer Literacy	2

#### VIII. Elective Credit

(BIOL 230 Microbiology is highly recommended)

\*BIOL 261 and BIOL 262 are nursing requirements. Any laboratory science course in Biology, Chemistry, Environmental Science, or Physics meets LMU's natural science general education requirement for associate degrees. However, students who have completed one of these courses for their social science requirement would still be required to take BIOL 261 and BIOL 262 as a nursing requirement.

## IX. General Education Proficiency

Required testing and other measures are used to determine the extent to which students achieve the learning outcomes of The Core Curriculum at the Associates level. Students graduating from an Associates degree program are tested in the semester of graduation.

### Generic ASN Nursing Component

Item #	Title	Credits
NURS-115	Foundations Nursing	6
NURS-125	Physiological	6
NURS-126	Psychosocial	3
NURS-241	Prom Adapt Adults I	7
NURS-242	Prom Adapt Adults II	6
NURS-245	Prom Adapt Children	3
NURS-246	Prom Adapt Childbearing Fam	3
NURS-290	Nursing Seminar	2

### LPN-ASN Nursing Component

Item #	Title	Credits
NURS-124	Prom Adapt Physiologic Mode	5
NURS-126	Psychosocial	3
NURS-241	Prom Adapt Adults I	7
NURS-244	Prom Adapt Adults II	5
NURS-245	Prom Adapt Children	3
NURS-246	Prom Adapt Childbearing Fam	3
NURS-290	Nursing Seminar	2

\*LPN-RN students: This includes eight (8) credits for LPN Mobility. Six (6) credit hours are awarded once the LPN has submitted proof of a valid non-restricted LPN license. The two (2) additional credit hours are awarded after the LPN has submitted validation of one year of current working experience as an LPN.

Generic ASN students and/or LPN-RN students must successfully complete a total of 66 credit hours to be eligible for graduation; 30 general education/collateral course credit hours (transferred in) and 36 nursing credit hours.

**Note:** Student will be responsible for Special Credit (SC) fees the semester these credits are awarded, as stated in the current *Catalog*.

**Note:** For courses with an NURS prefix, 1 clock hour of lecture per week for 15 weeks earns 1 credit hour; 3 clock hours of clinical/lab time per week for 15 weeks earns 1 credit hour. In addition, students may only register for a NURS course with the signature of a nursing advisor or the ASN Program Chair on their registration form.

**Total Credits**

**66**

## Bachelor of Science in Nursing

### Degree Type

Bachelor of Science

Students enrolled in the BSN Option of the Nursing (BSN) Program must complete general education core credit hours. All students admitted to the program, including those who have earned a bachelor's degree (or higher), will be required to meet the eight collateral course program requirements below if not obtained already. These include: BIOL 100, PSYC 221, CHEM 100, MATH 270, BIOL 230, BIOL 261, BIOL 262, and HLTH 210. An additional 5 hours of elective credit is required.

No student may begin the BSN Option until all general education and program requirements are met. However, students who do not have a bachelor's degree may take LNCN 100 and CIVX 300 courses at any time during the Nursing (BSN) Program.

## Institution Specific Courses

Item #	Title	Credits
LNCN-100	Lincoln's Life and Legacy	1
CIVX-300	American Civics	2

## General Education Core Courses

### I. English Communication

Item #	Title	Credits
ENGL-101	Composition I	3
ENGL-102	Composition II	3

### II. Humanities

Choose any four of the following:

Item #	Title	Credits
HIST-121	World History to 1500	3
HIST-122	World Hist Since 1500	3
HIST-131	American History to 1877	3
HIST-132	American Hist Since 1877	3
ART-100	Art Appreciation	3
ART-381	Survey of Art History I	3
ART-382	Surv Art Hist II	3
MUSC-100	Music Appreciation	3
MUSC-468	Survey of World Music	3
THEA-100	Intro to Theatre	3
THEA-340	Survey of Dramatic Literature	3
MCOM-410	Media Law and Ethics	3
BUSN-250	Bus Ethics & Soc Responsblty	3
GEOG-350	Geography of Religion	3
PHIL-100	The Meaning of Life	3
PHIL-200	Introduction to Philosophy	3
PHIL-420	Ethics	3
PHIL-430	Medical Ethics	3
REL-210	Surv Old Testament	3
REL-220	Surv New Testament	3
REL-310	Comparative Religions	3
REL-315	Comparative Christianity	3
ENGL-240	Literary Forms	3
ENGL-250	Literary History and Culture	3
ENGL-260	Literary Themes	3

### III. Social/Behavioral Sciences

Choose two of the following:

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
CRIM-105	Intro Criminal Justice	3
ECON-211	Principles of Macroeconomics	3
ECON-212	Principles of Microeconomics	3
GEOG-100	Introduction to Geography	3
GEOG-110	World Regional Geography	3
GEOG-211	Intro to Human Geography	3
GEOG-300	Environmental Geography	3
POLS-211	American Government: National	3
POLS-212	American Gvmnt: State & Local	3
POLS-320	Comparative Politics	3
PSYC-100	Introduction to Psychology	3
PSYC-222	Adult Development	3
SOCI-100	Introduction to Sociology	3
SOCI-330	Cultural Diversity	3

### IV. Mathematics

Choose one of the following:

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
MATH-110	Reasoning and Problem Solving	3
MATH-115	College Algebra	3
MATH-120	Trigonometry	3
MATH-150	Calculus I	4

and

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
MATH-270	Probability, Statistics	3

### V. Natural Sciences (Select A&B or Select C)

#### A. Life Sciences

Choose one of the following:

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
BIOL-100	Intro to Biology	3
BIOL-111	General Biology I	3
ENVS-100	Intro Environmental Science	3

## B. Physical Sciences

Choose one of the following:

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
CHEM-100	Introduction to Chemistry	3
CHEM-111	General Chemistry I	3
GEOG-120	Int Phy Geog: Planet Earth	3
GEOL-100	Introduction to Geology	3
PHYS-100	Intro to Physics	3
PHYS-211	General Physics I	3
SCI-100	Introduction to Earth Science	3

## C. Life/Physical Sciences

Choose one sequence from the following:

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
	BIOL 111-112	6
	BIOL 261-262	6
	CHEM 111-112	6
	PHYS 211-212	6

\*[MATH-270](#), [BIOL-100](#), and [CHEM-100](#) are collateral courses (along with BIOL 230 Microbiology, BIOL 261 Anatomy & Physiology I, BIOL 262 Anatomy & Physiology II, PSYC 221 Child and Adolescent Development and HLTH 210 Nutrition) required for the Nursing (BSN) Program. Any laboratory science course listed in meets LMU's natural science general education requirement. However, students who have completed one of these courses for their social science requirement would still be required to take BIOL 261 and BIOL 262 as a nursing requirement.

## Collateral Courses required for BSN Program

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
HLTH-210	Nutrition	3
PSYC-221	Child, Adolsc Development	3
BIOL-230	Microbiology & Lab	4
BIOL-261	Human Anat, Phys I	3
BIOL-261L	Human Anat & Phys I Lab	1
BIOL-262	Human Anat, Phys II	3
BIOL-262L	Human Anat & Phys II Lab	1
	Electives (5 credits)	5

## VI. General Education Proficiency

Required testing and other measures are used to determine the extent to which students achieve the learning outcomes of The Core Curriculum at the baccalaureate level. Students pursuing a baccalaureate degree are tested when enrolled in CIVX 300. Students are strongly encouraged to become familiar with the tests which are used and to perform at their highest level on each of these tests. Students achieving scores and ratings demonstrating achievement more than one standard deviation above the LMU average shall receive a LMU General Education Outstanding Achievement Certificate.

Students pursuing a baccalaureate degree must exceed a minimum score on both the ETS Proficiency Profile exam and the ETS Essay Writing Exam or pay an additional fee of \$20 per exam to repeat the necessary exam for which they fall below the achievement level set by the LMU General Education Committee. Results of the repeated test(s) will be used by the LMU General Education Committee to determine if the student has met or exceeded the student learning outcomes of The Lincoln Liberal Arts Core Curriculum. If the student's subsequent results from repeated testing fall below the achievement levels set by the LMU GE Committee, the GE Committee will prescribe a specific remediation plan and mechanisms to demonstrate achievement of The Lincoln Liberal Arts Core Curriculum student learning outcomes. Until that achievement is successfully demonstrated the student will have a No Credit ("NC") grade assigned for CIVX 300. The expected levels to demonstrate achievement of The Lincoln Liberal Arts Core Curriculum are:

Essay Writing - greater than a rating of 2

ETS Proficiency Profile – greater than one standard deviation less than the three-year LMU average on this exam. Score from repeated exams are not included in this average calculation.

## Nursing (BSN) Program-BSN Option

The first two years of curriculum consist of general education courses which provide a broad science and liberal arts foundation for nursing theory and clinical practice. Once the general education requirements have been met, the full time BSN student could complete the program in four sequential semesters: Fall I, Spring, Summer, and Fall II (17 months) at the Tampa, Florida site.

### BSN Option Core Curriculum

Item #	Title	Credits
NURS-310	Pharmacology to Prom Adapt	3
NURS-320	Concepts/Fund Prof Nurs	7
NURS-330	Health Assessment	3
NURS-340	Found Nurs Informatics	3
NURS-350	Pathophys Ineffect Human Resp	3
NURS-360	Promotion of Adaptation: Young, Middle and Elderly Adults I	8
NURS-375	Prom Adapt Groups, Commun, Soc	5
NURS-415	Adapt in Newborns & Women	5
NURS-425	Adapt Infants, Child & Adolsc	5
NURS-430	Nursing Research	3
NURS-435	Prom of Psychosocial Adapt	5
NURS-460	Prom Adapt: Adults II	5
NURS-470	Prof Nurs Role Dev/Preceptrshp	4
NURS-480	Senior Nursing Seminar	1

**Note:** For courses with an NURS prefix, 1 clock hour of lecture per week for 15 weeks earns 1 credit hour; 3 clock hours of clinical/lab time per week for 15 weeks earns 1 credit hour. In addition, students may only register for a NURS course with the signature of a nursing advisor or the BSN Program Chair on their registration form.

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**Total Credits**

**60-62**

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# Courses

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## Art

### ART-100 : Art Appreciation

A broad introduction to the visual arts, elements of visual form and major principles of visual organization, a survey of art media, and a brief historical survey. This course meets a General Education Core Curriculum requirement.

**Credits 3**

### ART-381 : Survey of Art History I

The major styles and achievements in the visual art of Western civilization from the prehistoric era to the Renaissance. This course meets a General Education Core Curriculum requirement.

**Credits 3**

### ART-382 : Surv Art Hist II

The major styles and achievements in the visual art of Western civilization from the Renaissance to the present. This course meets a General Education Core Curriculum requirement. Spring.

**Credits 3**

## Biology

### BIOL-100 : Intro to Biology

Elementary principles of biology: cell composition, basic genetics, life processes of living organisms, ecological relationships among organisms. Includes plants and animals. Prerequisites: ACT reading score of at least 18 or ACT English score of at least 18 (SAT verbal or writing score of at least 470). If ACT/SAT scores do not satisfy prerequisites then students must successfully complete (C- or better) ENGL 099 before enrolling. Corequisite: BIOL 100L lab, 1 credit hour. This course meets a General Education Core Curriculum requirement. Fall and Spring.

**Credits 3**

### BIOL-100L : Intro to Biology Lab

**Credits 1**

### BIOL-111 : General Biology I

The first part of a two-course sequence covering topics of biological chemistry, biomolecule structure and function, cell organelles, metabolism, Mendelian and molecular genetics. Prerequisites: ACT reading score of 23 (or analogous SAT verbal score), placement in ENG 101 or higher, OR successful completion of BIOL 100. Corequisite: BIOL 111L lab, 1 credit hour. This course meets a General Education Core Curriculum Requirement. Fall and Spring

**Credits 3**

### BIOL-111L : General Biology I Lab

**Credits 1**

### BIOL-112 : General Biology II

The second part of a two-course sequence covering principles of taxonomy and classification, evolution, comparative survey of major phyla, general anatomy and physiology of plants and animals, and ecology. Prerequisites: Successful completion (C- or better) of BIOL 111 with lab. Corequisite: BIOL 112L lab, 1 credit hour. When taken in sequence with BIOL 111, BIOL 111-112 meet a General Education Core Curriculum requirement. Fall and Spring.

**Credits 3**

### BIOL-112L : General Biology II Lab

**Credits 1**

### BIOL-261 : Human Anat, Phys I

This course is the first of a two-semester sequence of courses addressing the structure and function of the human body and mechanisms for maintaining homeostasis. Emphasis will be given to aspects relevant to medical science. The first semester (BIOL 261) will focus on the anatomy and physiology of human cells, tissues and systems including the integumentary, skeletal, muscular and nervous systems. In the laboratory, students will examine human anatomy through histological and skeletal preparations, as well as through dissection of mammals. Physiological lab experiments and/or computer simulation exercises will also be conducted. Corequisite: BIOL 261L lab, 1 credit hour. This course meets a General Education Core Curriculum requirement. Fall.

**Credits 3**

### BIOL-261L : Human Anat & Phys I Lab

**Credits 1**

### BIOL-262 : Human Anat, Phys II

This course is the second of a two-semester sequence of courses continuing the study of the structure and function of the human body and mechanisms for maintaining homeostasis. Emphasis will be given to aspects relevant to medical science. The second semester will focus on the endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary and reproductive systems, as well as the concepts of development, metabolism, fluid and electrolyte balance, and acid-base balance. In the laboratory, students will examine human anatomy through histological and skeletal preparations, as well as through dissection of typical mammals. Physiological lab experiments and/or computer simulation exercises will also be conducted. Prerequisite: successful completion (C- or better) of BIOL 261 and BIOL 261L Lab. Corequisite: BIOL 262L lab, 1 credit hour. This course meets a General Education Core Curriculum requirement. Spring

**Credits 3**

### BIOL-262L : Human Anat & Phys II Lab

**Credits 1**

## Business

### BUSN-250 : Bus Ethics & Soc Responsibility

The new millennium reflects the importance of a business manager adhering to ethical and moral obligations, therefore, the purpose of this course is to acquaint the student with a business's social and ethical responsibility to the internal and external stakeholders. This course will address organizational decision making processes and their relationship to the ethical and social implications of the political, legal, regulatory, technological, and global environments. Spring

**Credits 3**

## Chemistry

### CHEM-100 : Introduction to Chemistry

This course provides students with an introduction to the basic principles of modern chemistry. The course uses real world applications such as ozone depletion, air and water quality, nuclear power, and the pharmaceutical industry to introduce the essential concepts of modern chemistry. Co-requisite: C 100 Lab, 1 cr hr. Fall, Spring

**Credits 3**

### CHEM-100L : Introduction to Chemistry Lab

**Credits 1**

### CHEM-111 : General Chemistry I

Study of atoms and molecules. Emphasis on the bonding, chemistry, and thermodynamics of relatively simple substances. Prerequisite for enrollment in CHEM 112 is successful completion of CHEM 111 with a grade of C- or better. Co-requisite: CHEM111-112 labs, 1 credit hour each. CHEM 111, Fall; CHEM 112, Spring.

**Credits 3**

### CHEM-111L : General Chemistry I Lab

**Credits 1**

### CHEM-112 : General Chemistry II

Study of atoms and molecules. Emphasis on the bonding, chemistry, and thermodynamics of relatively simple substances. Prerequisite for enrollment in CHEM 112 is successful completion of CHEM 111 with a grade of C- or better. Co-requisite: CHEM111-112 labs, 1 credit hour each. CHEM 111, Fall; CHEM 112, Spring.

**Credits 3**

### CHEM-112L : General Chemistry II Lab

**Credits 1**

## Civics

### CIVX-300 : American Civics

American Civics will provide students with a working knowledge of American political, government and economic systems. Areas of knowledge that will be advanced include policy making, political decision make, the U.S. Constitution (and other founding documents), and economic systems. There will be discussions and debates on how values impact decisions made by Congress, the president and the courts. Fall and Spring. Prereq: LNCN 100

**Credits 2**

## Communication Arts

### COMM-200 : Fundamentals of Speech Communication

Introductory course designed to increase skills and ease interpersonal oral communications through development analytical thinking, clear organization and support of ideas, effective expression/delivery techniques, confidence before groups, and effective listening. Includes a variety of formal and informal speaking situations and experiences. Recommended antecedent: ENGL 101 Fall, Spring

**Credits 3**

## Criminal Justice

### CRIM-105 : Intro Criminal Justice

This survey course designed to introduce students to the major components of the criminal justice process; police, corrections, and the courts. Students also study the nature of crime, delinquency, and law. Fall, Spring

**Credits 3**

## Economics

### ECON-211 : Principles of Macroeconomics

Theories of income, wealth distribution, employment, economic philosophies and structures, monetary policy, fiscal policy, price level economic growth and development are topics covered in this class. Fall and Spring, Summer as needed

**Credits 3**

### ECON-212 : Principles of Microeconomics

This course addresses the effects of economic forces on businesses and individuals; resource allocation, income generation and flow, competitive structures and government regulation. Fall and Spring, Summer as needed

**Credits 3**

# English

## ENGL-101 : Composition I

An introduction to the conventions of college-level reading, writing, and research. Emphasis is on the writing process and the improvement of critical thinking, language, and grammar skills. Admission to the course is determined by student writing samples administered in ENGL 099; or successful completion of ENGL 099 with a grade of "C-" or higher; or an ACT English score between 18 and 25; or an SAT Verbal score between 470 and 660. Fall, Spring.

**Credits 3**

## ENGL-102 : Composition II

Extends concepts introduced in ENGL 101 with emphasis on effective writing in response to a variety of reading selections. An important feature of ENGL 102 is information literacy and research-based writing using correct formatting and documentation. Writing intensive. Requires a college-level research paper of significant length, supported by authoritative sources. Prerequisite: "C-" or higher in ENGL 101; or "C-" or higher in one (1) dual enrollment composition course; or 4 or higher on the AP English Language and Composition exam; or 26 or higher on the ACT English exam; or 670 or higher on the SAT Verbal exam. Fall, Spring.

**Credits 3**

## ENGL-240 : Literary Forms

Close reading and analysis of important literary works in a form or genre. Content varies. Writing intensive, includes a research paper. Satisfies third English general education requirement. Prerequisite: "C-" or higher in ENGL 102; or "C-" or higher in two (2) dual enrollment composition courses; or 4 or higher on the AP English Literature and Composition exam. Fall, Spring.

**Credits 3**

## ENGL-250 : Literary History and Culture

Close reading and analysis of major works from an important period of literary history. Content varies. Writing intensive, includes a research paper. Satisfies third English general education requirement. Prerequisite: "C-" or higher in ENGL 102; or "C-" or higher in two (2) dual enrollment composition courses; or 4 or higher on the AP English Literature and Composition exam. Fall, Spring.

**Credits 3**

## ENGL-260 : Literary Themes

Close reading and analysis of significant themes and topics in major literary works. Content varies. Writing intensive, includes a research paper. Satisfies third English general education requirement. Prerequisite: "C-" or higher in ENGL 102; or "C-" or higher in two (2) dual enrollment composition courses; or 4 or higher on the AP English Literature and Composition exam. Fall, Spring.

**Credits 3**

# Environmental Science

## ENVS-100 : Intro Environmental Science

This course will introduce students to life processes including man's interrelationships with the biological and physical environment. Course discussion will also focus on environmental relationships between flora and fauna. Students will gain insight into the role of science in investigating and finding solutions to environmental problems and the limits to scientific efforts. An appreciation for the value of the natural environment and its conservation will be stressed. Fall/Spring

**Credits 3**

## ENVS-100L : Introd to Environmental Science Lab

**Credits 1**

### SCI-100 : Introduction to Earth Science

Elementary astronomy, geology, meteorology. The solar system, universe, atmosphere, weather, geological processes, rocks and minerals, and effects of weather processes on the earth.

Corequisite: SCI 100 lab (1 cr hr).

**Credits 3**

## Geography

### GEOG-100 : Introduction to Geography

Is a survey course about the nature of geography as a discipline. Topics covered include cartography, weather, landforms, natural resources, culture, political, economic and urban geography, and human impacts on the environment. Fall, Spring.

**Credits 3**

### GEOG-110 : World Regional Geography

Examines cultural, political, and economic relationships among countries, grouped by their region. Regions are designated by the physical location as well as by culture and history. Focus will be primarily on the developing regions of the world. The goal is for students to learn global relationships. The objectives are for students to be able to identify major geographical world regions, the countries that are contained in those regions, and generally how people live in those regions. No pre-requisites. Spring, Fall, even years.

**Credits 3**

### GEOG-120 : Int Phy Geog: Planet Earth

This course will focus on the four major components of the natural environment (atmosphere, biosphere, hydrosphere, and lithosphere), including their character, distribution, origin, and relationship with humans.

**Credits 3**

### GEOG-120L : Int Phy Geog: Planet Earth Lab

**Credits 1**

### GEOG-211 : Intro to Human Geography

In this course, human geography is studied through five culture themes: region, diffusion, ecology, interaction, and landscape. Major content areas include language, ethnic, political, agriculture, transportation, industrial, and urban geography. Fall.

**Credits 3**

### GEOG-299L : Elective Credit

**Credits 0**

### GEOG-300 : Environmental Geography

Examines the effects that humans have on different parts of the physical environment (such as air, oceans, fresh water, forests, etc.) as a result of how humans live. Emphasis on how human search for, and use of, natural resources disturbs natural systems and what can be done to minimize the disturbance. Prerequisite: Successful completion of ENGL 210 or its equivalent. Fall, Spring.

**Credits 3**

### GEOG-350 : Geography of Religion

Examines the origin and diffusion of the major world religions. Historical and social circumstances that led to main doctrines are explored. Emphasis on current distribution and how religions leave an imprint on the human and physical landscapes. Prerequisite: Successful completion of ENGL 210 or its equivalent. Spring.

**Credits 3**

# Geology

## GEOL-100 : Introduction to Geology

This course serves as an introduction to the composition and structure of the earth and modifying agents and processes. Topics of study will include the formation of minerals and rocks, weathering, erosion, earthquakes, and crustal deformation.

Prerequisites: none. Corequisite GEOL 100 lab.

**Credits** 3

# Health

## HLTH-210 : Nutrition

Nutrients associated with normal body functioning; nutritional issues and the life cycle, weight management, diet therapy, clinical care, and disease prevention. Fall, Spring

**Credits** 3

# History

## HIST-121 : World History to 1500

Surveys the history of human communities before approximately 1500. Strong emphasis on the development of the major Middle Eastern, African, European, Asian, and American civilizations and their economic, religious, cultural, military, and political interactions. Fall, Spring.

**Credits** 3

## HIST-122 : World Hist Since 1500

Surveys world history from approximately 1500 to 2000, with emphasis on modernization in Western culture from 1500 to 1914 and how various Eurasian countries and empires were affected by modern development. Other topics to be covered include Western global domination and indigenous responses to this domination, the global impact of the world wars, decolonization, and the Cold War. The role of the United States as a major power, especially in the twentieth century, will be stressed. Fall, Spring.

**Credits** 3

## HIST-131 : American History to 1877

Surveys the history of the United States from the discovery of the New World to the end of Reconstruction. Emphasis on the establishment of the characteristic institutions, cultural values, and expectations of American life. Special coverage of the Revolution, the Frontier, ethnic and cultural diversity, and the Civil War. Fall, Spring.

**Credits** 3

## HIST-132 : American Hist Since 1877

Surveys the history of the United States from the end of Reconstruction to the turn of the twenty-first century. Emphasis on the development of a modern society exercising world power in a complicated world. Special coverage of industrialization, the World Wars, the Depression, the Cold War, and social and cultural trends in American life. Fall, Spring.

**Credits** 3

# Information Systems

## ISYS-100 : Computer Literacy

This course addresses the elementary study of microcomputers; topics include hardware and operating systems, introduction to word processing, spreadsheets and database, communications software, computer terminology, ethics, social implications, and career opportunities. This course should be completed during the freshman year. For students demonstrating computer skills equivalent to ISYS 100, the General Education Core Curriculum requirement in Computer Literacy may be waived; opportunities for such are provided during Student Orientation sessions preceding each semester. This course meets a General Education Core Curriculum requirement. Fall, Spring, Summer

**Credits 2**

# Lincoln's Life

## LNCN-100 : Lincoln's Life and Legacy

An introduction to the life, career, and legacy of Abraham Lincoln. The course will focus on Lincoln's biography (including the lives of his family members), his letters and speeches, and his place in American culture. Attention will be devoted to his impact on shaping the course of American history in the mid-nineteenth century, and to assessing the way Americans have remembered him. The course will include discussion of the origins and history of Lincoln Memorial University. Fall, Spring.

**Credits 1**

# Mathematics

## MATH-105 : Transition College Mathematics

This course is designed to be a logical foundation for both the classical instance of algebra in MATH 115 College Algebra and the alternative general education course, MATH 110 Reasoning and Problem Solving. Emphasis is on the logical and computational elements: operators, operands, expressions. Exercises address interpretation and use of math language and notation, algebra of sets, algebra of numbers, and processes utilized in solving linear and quadratic equations and inequalities. Scientific calculators are permitted in this course, but graphing calculators are not. Prerequisite: Math ACT of 19 or higher, or Math SAT 500 or higher, or a grade of C- or higher in MATH-099. Fall/Spring.

**Credits 3**

## MATH-110 : Reasoning and Problem Solving

The mathematical reasoning involved in problem solving is explored through various mathematical concepts: coordinate geometry; functions and function notation; properties and applications of linear, quadratic, exponential, and logarithmic functions; elementary counting principles, basic probability; and descriptive statistics. Topics from systems of linear equations are included as time permits. Scientific calculators are required in this course; graphing calculators are permitted, but not required. A student receiving credit for MATH 110 cannot receive credit for MATH 115. Prerequisite: Mathematics ACT subscore of 21 or higher, OR SAT score of 530 or higher, OR a grade of C- or better in MATH 105. Fall/Spring.

**Credits 3**

## MATH-115 : College Algebra

Real-valued functions are investigated including: evaluation, graphing, composition, and inverse relations; properties and applications of the exponential and logarithmic functions; solution methods for systems of equations, including matrix algebra are covered as time allows. Scientific calculators are required in this course; graphing calculators are permitted, but not required. A student receiving credit for MATH 115 cannot receive credit for MATH 110. Prerequisite: Mathematics ACT subscore of 21 or higher, OR SAT score of 530 or higher, OR a grade of C- or better in MATH 105. Fall/Spring.

**Credits 3**

### **MATH-120 : Trigonometry**

Specific preparation for calculus with review of functions and inverses, graphs, right triangle trigonometry, circular functions, identities, law of sines and law of cosines, and applications. Related topics from complex numbers, mathematical induction, and sequences are covered as time allows.

Prerequisite: MATH 115 or Math ACT sub-score of 23 or higher.

**Credits 3**

### **MATH-150 : Calculus I**

An emphasis on single variable differential calculus and an introduction to single variable integral calculus, with supporting material from analytic geometry. Graphing calculator strongly recommended; scientific calculator required. Prerequisite: MATH ACT subscore of 26 or higher or MATH SAT subscore of 610 or higher, or grade of C- or better in MATH-120. 5 contact hours: 4 lecture + 1 recitation/lab. Fall, Spring.

**Credits 4**

### **MATH-270 : Probability, Statistics**

This introductory course in statistics covers all portions of the process of statistics. Topics in descriptive statistics and data collection are the focus of the first four chapters, including types of variables, level of measurement, measures of central tendency / dispersion, and linear regression / correlation. A study of counting and probability makes up the middle portion of the course. Various probability distributions, including binomial and normal distributions, are covered. The course ends with an introduction to inferential statistics, with a focus on parameter estimation and hypothesis testing. Graphing calculator required. Prerequisite: A grade of C- or better in MATH 110 or 115 (or equivalent), OR Math ACT sub-score of 23 or higher, OR Mathematics SAT score of 560 or higher. Fall/Spring.

**Credits 3**

## Media Communication

### **MCOM-410 : Media Law and Ethics**

Overview of legal theory and analysis of cases related to libel, slander, obscenity, indecency, copyright and issues related to the journalist. Special attention is given to how traditional legal definitions have evolved with the digital communication technologies. Ethical standards and codes related to media professionals will be analyzed along with case studies.

**Credits 3**

### **MCOM-410Z : Senior Writing Requirement**

**Credits 0**

## Music

### **MUSC-100 : Music Appreciation**

Study of the elements and styles of music through listening. Reading, and lecture. Reading knowledge of music is not required. Fall/Spring

**Credits 3**

### **MUSC-468 : Survey of World Music**

This course is designed to familiarize students with selected music cultures from around the world and at home. Alternate Years.

**Credits 3**

# Nursing

## NURS-115 : Foundations Nursing

Introducing the nursing process with focus on the development of psychomotor and psychosocial skills. The Roy Adaptation Model (RAM) of Nursing is introduced and is utilized as basis for promotion of adaptation in human persons as evidenced in the four adaptive modes: physiologic, self concept, role function, and interdependence; emphasis on beginning recognition of adaptive human responses versus ineffective responses. History of nursing, selected theories of nursing, nursing roles, and definitions of human person, environment, health, and nursing are discussed; beginning skills related to basic nursing care, communication, and assessment are included. Clinical learning experiences occur in the campus lab and in structured health care facilities with adults. Prerequisite: admission to the ASN program. Pre- or Co-requisite: BIOL 261, MATH 101 or higher

**Credits 6**

## NURS-124 : Prom Adapt Physiologic Mode

Bridging the gap between the role of LPN and basic nursing practice as an RN. Focus is on recognition of adaptive human responses versus ineffective responses related to the physiologic mode of human adaptive systems. The RAM nursing process is utilized for delivery of basic nursing care for human persons focusing on the adaptive/ineffective responses of the identified physiologic mode needs. Builds upon knowledge acquired in study of anatomy, physiology, and developmental psychology. In addition to the classroom and campus laboratory, clinical learning experiences occur in community and hospital settings with adults. Prerequisite: Admission into the LPN-RN program. Pre- or Co-requisite: BIOL 261 and BIOL 262, PSYC 221.

**Credits 5**

## NURS-125 : Physiological

Focusing on recognition of adaptive human responses versus ineffective responses related to the physiologic mode of human adaptive systems. The RAM nursing process is utilized for delivery of basic nursing care for human persons focusing on the adaptive/ineffective responses of the identified physiologic mode needs. Builds upon knowledge acquired in study of anatomy, physiology, and developmental psychology. In addition to the classroom and campus laboratory, clinical learning experiences occur in community and hospital settings with adults. Prerequisite: NURS 115 or its equivalent. Pre- or Co-requisite: BIOL 261 and BIOL 262, PSYC 221.

**Credits 6**

## NURS-126 : Psychosocial

Focusing on recognition of adaptive human responses versus ineffective responses related to the 3 psychosocial modes of human adaptive systems. The RAM nursing process is utilized for delivery of basic nursing care for human persons focusing on the adaptive/ineffective responses of the psychosocial modes: self concept, role function, and interdependence. Builds upon knowledge acquired in study of anatomy, physiology, and developmental psychology. Clinical experiences occur in community and/or hospital mental health care facilities with adults/children/adolescents. Prerequisites: NURS 115, BIOL 261 . Pre-or Co-requisite: NURS 125, BIOL 262, PSYC 221.

**Credits 3**

## NURS-195 : Special Topic

### NURS-241 : Prom Adapt Adults I

Utilizing the RAM nursing process to promote adaptation in young, middle-age, and elder adults; focusing on physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states related to oxygenation (respiratory, cardiac); fluid, electrolyte, and acid-base balance (renal/urinary); activity/rest (musculoskeletal); endocrine function. Use of current research findings in promotion of adaptive physiologic, self concept, role function, and interdependence responses in the adult. Clinical experiences occur in community and/or hospital settings. Prerequisites: NURS 125, NURS 126 Pre- or Co-requisite: NURS 245 or NURS 246. Prerequisite for LPN-RN students: NURS 124, NURS 126. Pre- or Co-requisites: NURS 245 or NURS 246.

**Credits 7**

### **NURS-242 : Prom Adapt Adults II**

A continuation of promotion of adaptation in young, middle-age, and elder adults. Utilizes the RAM nursing process to focus on physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states related to protection (hematologic, immune, integument); nutrition, elimination (gastrointestinal); senses; neurologic function. Use of current research findings in promotion of adaptive physiologic, self concept, role function, and interdependence responses in adults. Clinical experiences occur in community and/or hospital settings. Prerequisites: NURS 241. Pre-or Co-requisite: NURS 245 or NURS 246.

**Credits 6**

### **NURS-244 : Prom Adapt Adults II**

For LPN-RN students that is a continuation of promotion of adaptation in young, middle-age, and elder adults. Utilizes the RAM nursing process to focus on physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states related to protection (hematologic, immune, integument); nutrition, elimination (gastrointestinal); senses; neurologic function. Use of current research findings in promotion of adaptive physiologic, self-concept, role function, and interdependence responses in adults. Clinical experiences occur in community and/or hospital settings. Prerequisites: For LPN-RN students only; NURS 241. Pre- or Co-requisites: NURS 245 or NURS 246.

**Credits 5**

### **NURS-245 : Prom Adapt Children**

Utilizing the RAM nursing process to promote adaptation in children; specifically, focuses on adaptive and ineffective responses seen in infants, toddlers, preschool children, school-age children, adolescents, and their families. Physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states examined. Use of current research findings in promotion of adaptive physiologic, self concept, role function, and interdependence responses in children and their families. Clinical experiences occur in community and/or hospital settings. Prerequisites: NURS 125. Pre-or Co-requisite: NURS 241 or NURS 242 or permission of ASN Program Chair. Pre- or Co-requisite for LPN-RN students: NURS 241 or NURS 244 or permission of ASN Program Chair.

**Credits 3**

### **NURS-246 : Prom Adapt Childbearing Fam**

Utilizing the RAM nursing process to promote adaptation in childbearing families; specifically, focuses on adaptive and ineffective human responses seen in women, including childbearing years, neonates, and families. Physiological and behavioral deviations associated with ineffective human responses seen in compensatory and/or compromised health states examined. Use of current research findings in promotion of adaptation for human persons/family adaptive systems included. Clinical learning experiences occur in campus laboratory and in community and/or hospital settings to develop skills in providing care for human persons/families. Prerequisites: NURS 125. Pre-or Co-requisite: NURS 241 or NURS 242 or permission of ASN Program Chair. Pre- or Co-requisite for LPN-RN students: NURS 241 or NURS 244 or permission of ASN Program Chair.

**Credits 3**

### **NURS-290 : Nursing Seminar**

Current trends and issues in nursing, application of nursing care to promote adaptation for human persons and families, management principles, application for licensure, job seeking skills, and continuing education activities. Prerequisite: NURS 241. Pre-or Co-requisites: NURS 242. Prerequisite for LPN-RN students: NURS 241. Pre- or Co-requisite for LPN-RN students: NURS 244.

**Credits 2**

### **NURS-295 : Special Topic**

### **NURS-300 : Transitions to Prof Nursing**

Bridges the gap between basic nursing education and professional nursing practice. Current trends and issues in nursing; philosophies and theories influencing nursing; role transition; analysis of the nursing process as applied to human persons, families, groups, communities, and society to promote adaptation in today's health care environment. Prerequisite: admission to the RN-BSN Option

**Credits 2**

### **NURS-310 : Pharmacology to Prom Adapt**

Introduction to the basic principles of pharmacology and to the broad spectrum of commonly used prescriptive medications in the promotion of human health and adaptation. Historical and cultural perspectives and current pharmacological principles addressed. Role of the professional nurse in administering medication, client education, cultural diversity, and drug abuse prevention. Prerequisites: NURS 320, 330, 340, 350. Corequisites: NURS 360, 375. RN-BSN Option: Pre - or Corequisite: NURS 300.

**Credits 3**

### **NURS-320 : Concepts/Fund Prof Nurs**

Focus on beginning professional nursing practice. Discussion of health care policy and financial systems; current regulatory measures affecting nursing care delivery; review of evidence-based practice guidelines; nursing philosophies and theories; role transition; analysis of the culturally sensitive nursing process as it is applied to human persons, families, groups, communities, and society to promote adaptation in today's health care environment. Evaluates the nursing paradigm concepts (person, health, nursing and environment) as described by the Roy Adaptation Model (RAM). Clinical experiences occur in the campus laboratory and various health care settings. Prerequisites: general education courses/admission to nursing program; Corequisites: NURS 330, 340, 350

**Credits 7**

### **NURS-330 : Health Assessment**

Principles and theories of health screening; development of history taking skill, physical assessment, and communication skills necessary to synthesize a culturally sensitive nursing data base to determine health status in the four adaptive modes: physiologic, self concept, role function, and interdependence. Prerequisites: general education courses/admission to nursing program; Co-requisites: NURS 320, 340, 350

**Credits 3**

### **NURS-340 : Found Nurs Informatics**

Examines the evolution, role, and future of nursing informatics. Benefits of information technology integration into nursing practice are evaluated. Prerequisite: general education courses/admission to nursing program. Corequisites: NURS 320, 330, and 350. RN-BSN Option: Consent of the student's academic advisor if current ASN student. RN-BSN Option: Pre - or Corequisite: NURS 300.

**Credits 3**

### **NURS-350 : Pathophys Ineffect Human Resp**

Builds on concepts and principles from the basic sciences. Emphasis on pathological responses to illness and concepts of adaptation and the culturally sensitive analysis of genetic, physiological and behavioral deviations associated with ineffective human adaptive responses in compensatory and/or compromised health states. Prerequisites: general education courses/admission to nursing program. Corequisites: NURS 320, 330, 340. RN-BSN Option: Pre - or Corequisite: NURS 300.

**Credits 3**

### **NURS-360 : Promotion of Adaptation: Young, Middle and Elderly Adults I**

Utilizes the RAM nursing process to promote adaptation in young, middle-age, and elderly adults. Focuses on physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states related to oxygenation (respiratory, cardiac); fluid, electrolyte, and acid-base balance (renal-urinary); activity/rest (musculoskeletal); endocrine function; and neurologic functions. Incorporates research findings in promotion of adaptive, physiologic, self-concept, role function, and interdependence responses in the adult. Clinical experiences occur in a variety of health care settings.

Prerequisites: NURS 320, 330, 340, 350. Corequisites: NURS 310, 375.

**Credits 8**

### **NURS-375 : Prom Adapt Groups, Commun, Soc**

Evaluation of the role of community in the promotion of adaptation of individuals, families, groups, and society with regard to the 4 RAM modes; Culturally sensitive assessments of group, and community; assessment of societal resources; promotion of patient safety across the lifespan; and prevention/control of communicable diseases across the lifespan. Clinical experiences occur in a variety of health care settings. Pre-requisites: NURS 320, 330, 340, 350; Corequisites: NURS 310, 360

**Credits 5**

### NURS-375X : Jr Writing Requirement

**Credits 0**

### NURS-380 : Substance Abuse in Nursing

The study of issues arising from the intentional or inadvertent abuse or misuse of drugs and good as well as the legal and physical implications of such behavior. Emphasis is placed on theories of causation and treatment methodologies. The course will emphasize the scientific theories related to the causes and treatment for abuse or misuse of substances such as recreational drugs (opiates, Hallucinogens, marijuana, steroids), prescription and/or over the counter drugs, tobacco, alcohol, and caffeine. Pre- or Co-requisites: NURS 115 or equivalent.

**Credits 2**

### NURS-390 : Promotion Adaptation Elderly

Enhances the knowledge and skills of the professional nurse in assessing and promoting adaptation for the expanding population of elderly adults. Use of research findings in promotion of adaptive physiologic, self concept, role function, and interdependence responses in the elderly adult. Prerequisite: Consent of the student's academic advisor; Pre- or co-requisite: Admission to RN-BSN Option

**Credits 2**

### NURS-395 : Special Topic

### NURS-415 : Adapt in Newborns & Women

Utilizes the RAM nursing process to promote adaptation in childbearing families. Nursing interventions are based on research findings to maximize the childbearing family's physiologic-physical, self-concept-group identity, role function, and interdependence modes. Focus on adaptive and ineffective human responses seen in pregnancy and the childbearing process. Physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states are examined. Clinical experiences occur in a variety of health care settings. Prerequisites: completion of 300-level Nursing courses; Corequisites: NURS 425, 430 or NURS 425, 470, 480

**Credits 5**

### NURS-425 : Adapt Infants, Child & Adolsc

Utilizes the RAM nursing process to promote adaptation in children. Nursing strategies are based on research findings to maximize the child's physiologic-physical, self-concept, role function, and interdependence modes. Focus on adaptive and ineffective human responses seen in children. Physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states are examined. Clinical experiences occur in a variety of health care settings. Prerequisites: completion of 300-level Nursing courses; Corequisites: NURS 415, 430 or NURS 415, 470, 48

**Credits 5**

### NURS-430 : Nursing Research

Roy's Adaption Model posits that persons and the earth have common patterns and integral relationships which can be studied and described through systematic methods of research. Research terminology, methods of sampling, research design, data analysis, and significance of research findings. Evaluation of research data to foster evidence-based nursing practice in promotion of adaptation for human systems in the four adaptive modes. Prerequisite: completion of junior nursing courses; Co-requisites: NURS 415, 425 or NURS 460, 435

**Credits 3**

### NURS-435 : Prom of Psychosocial Adapt

Emphasis on nursing interventions that focus on the promotion of adaptation of clients with acute, chronic and complex mental health problems across the life span. Current trends, ethical and legal issues, political, economic, cultural, and social issues that influence the health care of mental health lients and families are examined. Clinical experiences occur in a variety of health care settings. Pre-requisite: completion of 300-level Nursing courses; Corequisites: NURS 430, 460 or NURS 460, 470, 480

**Credits 5**

### NURS-460 : Prom Adapt: Adults II

Utilizes the RAM nursing process to promote adaptation in young, middle-age and elderly adults. Focuses on physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states related to multi-system conditions/diseases/states. Incorporates research findings in promotion of adaptive, physiologic, self concept, role function, and interdependence responses in the adult. Clinical experiences occur in a variety of health care settings. Pre-requisites: completion of 300-level Nursing courses; Co-requisites: NURS 430, 435 or NURS 435, 470, 480

**Credits 5**

### NURS-470 : Prof Nurs Role Dev/Preceptorshp

Facilitates transition from the role of student to that of beginning professional nurse. Focus on the baccalaureate nurse as a leader/manager and member of an interprofessional health care team in the promotion of adaptation for the human system. Emphasis on theories of critical thinking, health care administration, quality improvement, organizational management, and leadership as applied to the delivery of health care. Clinical experiences occur in a variety of health care settings.

Prerequisites: completion of 300-level Nursing courses, NURS 430; Corequisites: NURS 435, 460, 480 or NURS 415, 425, 480

**Credits 4**

### NURS-470Z : Sr Writing Requirement

**Credits 0**

### NURS-480 : Senior Nursing Seminar

Culminating capstone course designed to demonstrate a synthesis of knowledge presented throughout the generic nursing curriculum. Facilitates achievement of program outcomes through integration of content review with a systematic analysis of questions, critical thinking activities, refinement of test taking skills and preparation for the NCLEX-RN. Prerequisites: completion of 300-level Nursing courses, NURS 430; Co-requisite: NURS 435, 460, 470 or NURS 415, 425, 470

**Credits 1**

### NURS-490 : Sr Nursing Seminar

Culminating capstone course designed to demonstrate learning gained from coursework in nursing and General Education Core Curriculum. Communication, critical thinking, and therapeutic nursing skills are examined through oral and written assessments, including standardized tests, papers and student presentations. Prerequisite: Course taken in last semester of nursing major

**Credits 1**

### NURS-495 : Special Topic

## Philosophy

### PHIL-100 : The Meaning of Life

Readings in documents that have attempted to answer the question: What is the meaning of life? Authors include: Plato, The Book of Ecclesiastes, Book of Job, Confucius, Epictetus, Marcus Aurelius, Victor Franklin, Martin Buber, C.S. Lewis, Camus, Sartre. Spring

**Credits 3**

### PHIL-200 : Introduction to Philosophy

A survey of the major figures of Western philosophy as well as key issues of philosophical thinking: the mind and thinking, the nature of education, the nature of good and evil, fate versus free will, the nature and existence of God, the place of human beings in the universe, soul and immortality, and the proper nature of government. Fall alternate years

**Credits 3**

### PHIL-420 : Ethics

Explores fundamental ethical theories including cultural relativism, moral objectivism, virtue theory, natural law theory, social contract theory, and utilitarianism. Students develop and reflect on their own ethical perspectives.

Prerequisite: ENGL 240, or 250, or 260.

**Credits 3**

### PHIL-430 : Medical Ethics

Explores bioethical theory applied to medical issues such as human research, confidentiality, personhood, defining health and disease, euthanasia, patient rights. Case analysis emphasized. Prerequisite: ENGL 240, or 250. Fall, alternate years.

**Credits 3**

## Physics

### PHYS-100 : Intro to Physics

An elementary treatment of the principles of physics: mechanics, thermodynamics, waves, sound, electricity, optics, and elementary quantum mechanics. Co requisite: P100 Lab, 1 credit hour. Fall/Spring.

**Credits 3**

### PHYS-100L : Intro to Physics Lab

**Credits 1**

### PHYS-211 : General Physics I

Mechanics, sound, heat, optics, electricity, and magnetism Prerequisite: MATH 120. Co-requisite: P211-212 labs,1 credit hour each. PHYS 211, Fall; PHYS 212, Spring

**Credits 3**

### PHYS-211L : General Physics I Lab

**Credits 1**

### PHYS-212 : General Physics II

Mechanics, sound, heat, optics, electricity, and magnetism Prerequisite: MATH 120. Co-requisite: P211-212 labs,1 credit hour each. PHYS 211, Fall; PHYS 212, Spring

**Credits 3**

### PHYS-212L : General Physics II Lab

**Credits 1**

## Political Science

### POLS-211 : American Government: National

Basic principles of American government: focus on the Presidency, the Congress, and the Supreme Court. Fall.

**Credits 3**

### POLS-212 : American Gvmnt: State & Local

Basic principles of American government; focus on state and local governments. Spring, fall or summer.

**Credits 3**

### **POLS-240 : Introduction to Political Ideas**

Study of perennial philosophic questions of political life including, "What is justice?" "What is the purpose of government?" and "What is the best possible regime?" Such questions will be considered by carefully reading classic works of political philosophy and literature.

Prerequisite: ENGL 102.

**Credits 3**

### **POLS-250 : Introduction to International Relations**

Introduction to the theory and practice of international politics through examination of the economic, military, and political forces which operate among states, international organizations and other actors. Prerequisite: ENGL 102.

**Credits 3**

### **POLS-320 : Comparative Politics**

Comparative study of political systems of industrialized and developing countries. Fall

**Credits 3**

## Psychology

### **PSYC-100 : Introduction to Psychology**

An introduction to the basic concepts, methods, theories and applications of psychology and a survey of the major areas of psychology such as the scientific method, biological basis of behavior, sensation, perception and consciousness, conditioning and learning, memory and cognition, motivation and emotions, personality and mental disorders. Fall, Spring

**Credits 3**

### **PSYC-221 : Child, Adolsc Development**

Basic theories and principles of human growth and development from conception through adolescence. Emphasis on physical, cognitive, and psychosocial development. Fall, Spring

**Credits 3**

### **PSYC-222 : Adult Development**

Physical, social, cognitive, and psychological development during young adulthood, middle age, and the later years. Includes grief, death, and dying. Recommended antecedent: PSYC 221. Spring

**Credits 3**

## Religion

### **REL-210 : Surv Old Testament**

Examines the books of the Old Testament from historical, cultural, religious and critical perspectives to achieve greater understanding and appreciation. Includes study of Old Testament cities and contributions of major biblical personalities. Fall alternate years

**Credits 3**

### **REL-220 : Surv New Testament**

Examines the books of the New Testament from historical, cultural, religious and critical perspectives to achieve greater understanding and appreciation. Includes study of locations of New Testament biblical cities and contributions of major biblical personalities. Spring alternate years

**Credits 3**

### **REL-310 : Comparative Religions**

A historical survey of world religions of non-western traditions. Includes a study of Shinto, Hinduism, Jainism, Buddhism, Taoism, Confucianism, Zoroastrianism, Judaism and Islam. Fall alternate years

**Credits 3**

REL-310X : Jr Writing Req

REL-315 : Comparative Christianity

A survey of the major agreements on Christian doctrine and practice coupled with a study of the various denominational differences between the following traditions: Eastern Orthodox, Roman Catholic, Reformed, Wesleyan, Evangelical, and Free Tradition. Spring alternate years.

**Credits** 3

## Sociology

SOCI-100 : Introduction to Sociology

Overview of principles employed in analyzing the nature of societal, cultural, and group behavior. Applications to major social institutions and individual lives. Fall, Spring

**Credits** 3

SOCI-330 : Cultural Diversity

Perspectives on the dynamics of oppression, assimilation, and pluralism. Populations distinguished by age, gender, race, disablement, sexual orientation, and ethnicity. Recommended antecedent: SOCI 100. Fall, Spring

**Credits** 3

## Theatre

THEA-100 : Intro to Theatre

Brief survey of the history of the theatre; elements of theatre; typical functions of the various personnel in theatre production; analysis of a play script; viewing and critique of live theatre performance. (Not an acting/performance course.)  
Fall.

**Credits** 3

THEA-340 : Survey of Dramatic Literature

Selected play scripts from the Classic Greeks to the present; as literary art and from the perspective of production mechanics and theatre practitioners. Prerequisite: ENGL 210. Spring.

**Credits** 3