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LMU TAMPA, FLORIDA EXTENDED SITE CATALOG
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This edition of the LMU Tampa, Florida Extended Site Catalog, is effective August 1, 2018, and supersedes all others. Policies and information related to the Tampa Nursing programs are contained herein. The official Lincoln Memorial University (LMU) Catalog is the preeminent source of academic policies and information for LMU.

The policies, programs, curricula, and fees as set forth in this catalog are subject to change at any time at the discretion of LMU. Because of the possibility of change or undetected error, important points of fact and interpretation should be confirmed by the appropriate University official.

It is LMU policy that any established academic course within the curriculum which is not offered within a given three-year period is automatically removed from the curriculum and the LMU Tampa, FL Extended Site Catalog.

In support of the mission statement and the principles on which it is based, LMU is committed to equal opportunity for all students, staff, and faculty; and to nondiscrimination in the recruitment, admission, and retention of students and the recruitment, hiring, promotion, and retention of faculty and staff.

Lincoln Memorial University reaffirms its commitment to personnel and educational policies that comply with the requirements applicable to equal opportunity/affirmative action laws, directives, executive orders, and regulations to the effect that no person at LMU shall, on the basis of age, color, creed, disability, ethnic/national origin, gender, military status, pregnancy, race, religion, sexual orientation, or any other class protected by applicable law, be excluded from participating in, or be denied benefits of, any employment or educational opportunity.

UNIVERSITY ACCREDITATION

LMU is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate, baccalaureate, masters, specialist, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call 404-679-4500, for questions about the accreditation of Lincoln Memorial University. Extended learning sites owned and/or operated by Lincoln Memorial University are not individually accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) but are approved as extended learning sites of the Harrogate, TN main campus. SACSCOC accreditation for programs at extended learning sites is dependent on the continued accreditation of the Lincoln Memorial University main campus in Harrogate, TN.

Individual program accreditation has been granted by:
- Accreditation Commission for Education in Nursing, Inc. (ACEN)*
- Accreditation Review Commission on Education for the Physician Assistant, Inc. (ARC-PA)
- American Bar Association (Provisional Approval) (ABA)
- American Osteopathic Association-Commission on Osteopathic College Accreditation (AOA-COCA)
- American Veterinary Medical Association – Council on Veterinary Technology Education and Activities (AVMA-CVTEA)
- American Veterinary Medical Association – Council on Education (AVMA-COE)
- Commission on Accreditation of Athletic Training Education (caATE)
- Council for Accreditation of Counseling and Related Educational Programs (CACREP)
- Council on Accreditation of Nurse Anesthesia Educational Programs (COA)
- Council on Social Work Education (CSWE)
- National Accrediting Agency for Clinical Laboratory Sciences (NAACLS)
- Council for the Accreditation of Educator Preparation (CAEP)
- Accreditation Council for Business Schools and Programs (ACBSP)
- Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)**

Individual program approval has been granted by:
- State of Tennessee Department of Education
- Tennessee Higher Education Commission
- Kentucky Council on Postsecondary Education
- Tennessee Board of Nursing
- Kentucky Board of Nursing
- Florida Board of Nursing**
- Tennessee Board of Law Examiners

**Indicates accreditations/approvals applicable also to the Tampa, Florida extended site

Lincoln Memorial University’s extended learning site in Tampa Florida, located at: 3102 East 138th Avenue, Tampa, FL 33613 (phone: 813-331-4613), is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, toll-free telephone number (888) 224-6684. Lincoln Memorial University is a fictitious name of Lincoln Memorial University Nonprofit Corporation.
Lincoln Memorial University is a living legacy to President Abraham Lincoln. Ours is a mission that has remained true to the vision of our namesake, a guiding light for thousands of men and women whose lives have been transformed by their experiences here. It is my hope that you fulfill your ambitions and dreams while pursuing a degree on our campus. Upon completion of your goals you will carry with you a sense of pride that comes from your accomplishments.

Let me congratulate you on making the decision to continue your education at Lincoln Memorial University. The faculty and staff of LMU are committed to providing an experience of uncommon quality characterized by personal attention and a true interest in your success. We provide a learning environment that maximizes the use of technology and ensures opportunities for personal interaction. The investment you are making in your future will pay dividends for your lifetime. The degree you receive will be enhanced by the growing reputation of our University.

I trust that you will achieve your full potential as a student on this lovely campus. By realizing your goals here, you become a part of the legacy that began in 1897, and are now a member of our academic community. There are responsibilities associated with your engagement in our living and learning environment. Above all else, we expect all of our students to respect their student colleagues and to pursue their educational aspirations with a commitment to academic integrity. Keep your dream of completing your education ever before you and know that you will succeed. I am honored that you join us now and wish you much success.
PRESIDENTS OF LINCOLN MEMORIAL UNIVERSITY

Cyrus Kehr ................................................................. 1897-1898
John Hale Larry .......................................................... 1899-1904
William L. Stooksbury .............................................. 1904-1910
George A. Hubbell .................................................... 1910-1922
Robert O. Matthews .................................................. 1923-1927
Hervin Roop .............................................................. 1929-1931
H. Robinson Shipherd ................................................ 1931-1932
Stewart W. McClelland ............................................. 1932-1947
Robert L. Kincaid ...................................................... 1947-1958
Robert C. Provine ...................................................... 1958-1963
H. LaMarr Rice ........................................................ 1963-1967
Herbert Y. Livesay ..................................................... 1967-1973
Charles West ............................................................ 1973
Frank W. Welch ........................................................ 1973-1981
Scott D. Miller ........................................................... 1991-1997
R. Martin Peters ........................................................ 1997-1998
Jerry C. Bishop ........................................................ 1998-2001
Nancy B. Moody ......................................................... 2002-2009
C. Warren Neel ........................................................ 2009-2010
B. James Dawson ..................................................... 2010-2017
E. Clayton Hess ........................................................ 2017-Present
UNIVERSITY MEMBERSHIPS

Abraham Lincoln Association*
American Association for Higher Education*
American Association of Colleges of Nursing*
American Association of Collegiate Registrars and Admissions Officers*
American Association of Museums
American Association for State and Local History
The American Council on Education
American Library Association*
American Universities in Russia, Ukraine
Appalachian College Association
Appalachian Consortium
Appalachian Osteopathic Postgraduate Training Institute Consortium
Association of College and Research Libraries*
Association of College and University Museums and Galleries
Association for Gerontology in Higher Education*
Association of Governing Boards of Universities and Colleges*
Association of Independent Liberal Arts Colleges for Teacher Education
Association for Supervision and Curriculum Development
Association of Veterinary Technician Educators
Broadcast Education Association
Civil War Courier
College and University Professional Association for Human Resources (National)*
College and University Professional Association for Human Resources (Tennessee)
The College Board*
Consortium for the Advancement of Private Higher Education*
Council for Adult and Experiential Learning*
The Council for the Advancement and Support of Education*
Council for Higher Education Accreditation*
Council of Graduate Schools*
Council of Independent Colleges*
Council on Undergraduate Research*
East Tennessee College Alliance
East Tennessee Historical Society
The Foundation for Independent Higher Education*
International Alliance for Higher Education*
International University and Business Consortium
Interstate Career Fair
Kentucky Civil War Roundtable
Kentucky Association of Museums
Kingsport Higher Education Consortium
Knoxville Area Health Science Library Consortium
The Lincoln Group*
LYRASIS*
Medical Library Association*
Museum Store Association
National Association of College and University Business Officers*
National Association of Foreign Student Advisors*
National Association of Independent Colleges and Universities*
National Association of Student Financial Aid Administrators*
National Association of Student Personnel Administrators*
National Career Development Association*
National Collegiate Athletic Association
National Collegiate Honors Council*
National Council of Educational Opportunity Associations
National League for Nursing*
National Organization of Nurse Practitioner Faculties*
Oak Ridge Associated Universities
Private College Consortium for International Studies
Rural Health Association of Tennessee
Society for Advancement of Management (SAM)
South Atlantic Conference
Southeastern Library Network*
Southern Association of Collegiate Registrars and Admissions Officers*
Southeastern Museums Conference
TENN-SHARE
Tennessee Association of Colleges and Employers
Tennessee Association of Colleges for Teacher Education
Tennessee Association of Collegiate Registrars and Admissions Officers
Tennessee Association of Museums
The Tennessee College Association
Tennessee Career Development Association
Tennessee Conference of Graduate Schools
Tennessee Educational Association of Veterans Program Administrators
Tennessee Hospital Association
Tennessee Independent Colleges and Universities Association
Tennessee Osteopathic Medical Association
Veterinary Information Network
Virginia Association of Museums

*Indicates memberships applicable to the Tampa, Florida, extended site.
LINCOLN MEMORIAL UNIVERSITY
Undergraduate Academic Calendar 2018-2019

Official University Holidays (Offices closed/no classes):
2018: September 3; November 21 - 23; December 24-31
2019: January 1; April 19; May 27 and July 4.

Faculty/Staff Conference Week: August 6 – 10

Fall Semester 2018
Final Registration before classes begin .............................................. August 10
New Student Survival Welcome Weekend ........................................... August 11
Matriculation Ceremony (2 p.m.) ....................................................... August 11
Residence halls open (8a.m.) ............................................................. August 12
Classes begin ................................................................................. August 13
Last day to complete registration/add classes ................................. August 22
Labor Day (no classes, residence halls remain open) ....................... September 3
Last day to drop course without “WD” ............................................ September 11
Mid-term ...................................................................................... October 8 - 12
Homecoming (classes held as scheduled) ....................................... October 11 - 13
Last day to drop course without “F” ............................................ October 19
Early registration begins ................................................................. October 29
Thanksgiving holiday (no classes) .................................................. November 21 - 23
Residence halls open (1 p.m.) ......................................................... November 25
Classes end .................................................................................. November 30
Final exams ................................................................................... December 3 - 7
Commencement (11 a.m.) ............................................................. December 8
Residence halls close (2 p.m.) ......................................................... December 8

Spring Semester 2019
Final Registration before classes begin ............................................... January 4
Residence halls open (8a.m.) ............................................................. January 6
Classes begin ................................................................................ January 7
Martin Luther King Day (special activities) ...................................... January 16
Last day to complete registration/add classes ................................. January 21
Last day to drop course without “WD” ........................................ February 5
Lincoln Day/Founders Day (special activities) ................................. February 12
Mid-term ..................................................................................... March 4 - 8
Last day to drop course without “F” ........................................... March 15
Residence halls close (5 p.m.) ......................................................... March 22
Spring break (no classes) ............................................................... March 25 – 29
Residence halls open (1 p.m.) ......................................................... March 31
Early registration begins ................................................................. April 1
Good Friday (no classes) ............................................................... April 19
Classes end ................................................................................ April 26
Final exams ................................................................................ April 29 – May 3
Commencement (11 a.m.) ............................................................. May 4
Residence halls close (2 p.m.) ......................................................... May 4

Summer Term 2019 ................................................................. May 6 – July 26
Memorial Day (no classes) .............................................................. May 27
Independence Day (no classes) ...................................................... July 4

During the 12-week summer term, classes may meet 3 weeks, 4 weeks, etc., as long as the required number of contact hours is met.
MISSION AND PURPOSE OF THE UNIVERSITY

Lincoln Memorial University is a comprehensive values-based learning community dedicated to providing quality educational experiences at the undergraduate, graduate, and professional levels. The University strives to give students a foundation for a more productive life by upholding the principles of Abraham Lincoln's life: a dedication to individual liberty, responsibility, and improvement; a respect for citizenship; recognition of the intrinsic value of high moral and ethical standards; and a belief in a personal God.

While primarily committed to teaching, the University supports research and service. The University's curriculum and commitment to quality instruction at every level are based on the beliefs that graduates must be able to communicate clearly and effectively in an era of rapidly and continuously expanding communication technology, must have an appreciable depth of learning in a field of knowledge, must appreciate and understand the various ways by which we come to know ourselves and the world around us, and must be able to exercise informed judgments.

The University believes that one of the major cornerstones of meaningful existence is service to humanity. By making educational, service, and research opportunities available to students, Lincoln Memorial University seeks to improve life for the students it serves. While serving students from throughout the state, nation, and many other countries, the University retains a commitment to enrich the lives of people and communities in the Appalachian region.

Approved by the Board of Trustees, November 10, 2017.

INSTITUTIONAL GOALS

Lincoln Memorial University is a private, independent, non-sectarian University with a clearly defined mission that distinguishes it from other educational institutions. While the University cherishes its heritage and rich traditions, it recognizes that dynamic growth and change are required to meet the needs of today’s students. The University has identified the following institutional goals, which are derived from its mission and reflect its vision for the future:

1. Make educational opportunities available to all persons without reference to social status. The University seeks to maximize enrollment by strengthening recruitment efforts and increasing student retention through the creation of an academic and social environment that facilitates success and rewards achievement.
2. Maintain fiscal integrity in all its activities, programs and operations through concerted efforts to continuously increase its endowment and financial standing.
3. Provide quality educational experiences that have their foundation in the liberal arts and professional studies, promote high personal standards and produce graduates with relevant career skills to compete in an ever-changing, increasingly global market.
4. Advance the Cumberland Gap and Appalachian region through community service programs in continuing education, leadership development, recreation and the fine and performing arts.
5. Serve as a critical educational, cultural, and recreational center for the area, and to develop and maintain facilities, which are safe, accessible, and conducive to the development of body, mind and spirit.
6. Attract and retain a diverse and highly qualified faculty and staff, committed to teaching, research and service.
7. Commit resources to support the teaching, research, and service role of the Institution.
8. Support faculty and staff development programs with priority for allocation of resources determined by institutional needs.
9. Increase technology for all educational sites. Specifically, the University seeks to continuously improve its computer and other technological resources for faculty, staff and students.
10. Develop and implement academic programs in response to anticipated or demonstrated educational need, and to continuously evaluate and improve the effectiveness of current programs.
11. Provide a caring and nurturing environment where students, faculty and staff with varied talents, experiences and aspirations come together to form a diverse community that encourages students to grow intellectually and personally to meet their academic and career goals.
12. Provide quality educational opportunities through selected degree programs for students who live or work a significant distance from the Lincoln Memorial University main campus, and for whom other options are not as accessible or satisfactory.
need to frequent. Harrogate offers several banks, churches, restaurants, a variety store, pharmacy, grocery store, and physicians’ and dentists’ offices, all within walking distance of the campus. Hillcrest Lanes features a 20-lane bowling alley located approximately three miles from campus. For those desiring an urban experience, Knoxville, Tennessee, is 55 miles south of the campus.

The climate in the area is pleasant, with cold temperatures and occasional snow December through February, and 80° degree temperatures July through August. Both fall and spring are pleasant seasons, with temperatures ranging from the 50s to the 70s.

**Main Campus**

The 1,000 acre main campus—its grounds, buildings, equipment, human resources—is strikingly beautiful. Located in a rural setting in Harrogate, Tennessee, the campus is a visual treat. Stately trees, shrubs and open spaces, along with farmland and rolling hills that become the Cumberland Mountains, create a natural recreational area for enjoying nature on campus. Biking, cross-country trails, hiking, mountain climbing, and camping in the surrounding environs are activities available for all to enjoy. A portion of the campus is part of the Daniel Boone Greenway Walking/Biking Trail.

The University’s Abraham Lincoln Library and Museum (ALLM) is a center for historical research and provides a number of educational programs to students and the general public. The ALLM is home to one of the nation’s largest and most diverse collections of Lincoln and Civil War artifacts and supports an unmatched collection of fine and popular art, commemorating Abraham Lincoln reaching back over 150 years. Scholars from every region of the globe have visited the ALLM to study the life and thoughts of the nation’s sixteenth president.

Duke Hall of Citizenship, along with its spacious Sam and Sue Mars Performing Arts Center, houses several administrative offices, including Academic Affairs, Finance, Information Services, and Human Resources. Historic Avery Hall, the first building to be built on campus, houses offices, classrooms, and rehearsal space for the Paul V. Hamilton School of Arts, Humanities, and Social Sciences. Parr-Chinnock Hall is home to the J. Frank White Academy, a college preparatory school for Grades 5-12. Academy students also use several other University facilities including Mars Gym, the library, and the dining hall. The Harold M. Finley Learning Resources Center houses the Carnegie-Vincent Library, the Tagge Academic Support Center, the Lon and Elizabeth Parr Reed Health Sciences Library, the Dr. Mabel D. Smith Music Library, two computer labs, and the Brooks Reading Room. The facility is the academic hub of campus with collections totaling more than 333,284 items including traditional and electronic books, electronic journals, bound periodicals, software, microfilm, and audiovisual materials. University archives are housed on the premises as well.

LMU’s Elizabeth D. Chinnock Chapel completes the campus quadrangle and provides a non-denominational atmosphere for religious and meditative retreat.
DAR-Whitford Hall houses Undergraduate Admissions, the Registrar, Student Services, Financial Aid, and student accounts. It is also home to the LMU-American Language Academy (ALA).

Kresge Hall houses the Division of University Advancement, including Alumni Services, Marketing and Public Relations, fundraising, publications, and social media.

Smith Manor, also known as the President’s Office, houses the President’s Office and university counsel.

The Student Center is the hub for a variety of activities from eating meals, to watching movies and playing games. This complex, which houses dining options such Campus Grounds, Splitters Club, and the dining hall, is also home to the University bookstore, a workout facility, the campus post office, the campus print shop, and some administrative offices.

The state-of-the-art DeBusk College of Osteopathic Medicine (DCOM) building is a four-story, 105,000 square-foot facility equipped with lecture halls, faculty and administrative offices, laboratories, research space, examination rooms, and classroom space. The facility houses the DeBusk College of Osteopathic Medicine and its programs, including the Physician Assistant Program.

The Schenck Center for Allied Health Sciences provides classrooms, offices, laboratories, kennels, and surgical units to support the Veterinary Health Science (VHS) and Veterinary Medical Technology (VMT) programs.

The Sigmon Communications Center is home for WRWB 740 AM and WLMU 91.3 FM radio and LMU-TV stations. The facility provides laboratory and classroom space to support the Media Communications Program.

The Hamilton Math and Science Building houses offices, classrooms, labs and research space for the School of Mathematics and Sciences, the Caylor School of Nursing, the DeBusk College of Osteopathic Medicine (DCOM) and the College of Veterinary Medicine (CVM).

The Business-Education Building houses faculty offices and state-of-the-art classroom facilities for the Carter and Moyers School of Education and the School of Business.

Campus housing facilities are available for 985 students in either double-occupancy, co-ed, or apartment-style accommodations (see page for a list of housing options and room and board rates).

The 5,009-seat Tex Turner Arena is the centerpiece for the University’s NCAA Division II intercollegiate athletic program and the competition site for men’s and women’s basketball. It houses athletic department offices, a weight room, and an auxiliary gym and is equipped for radio and television broadcasts. The Mary E. Mars Gymnasium, with its classrooms and basketball/volleyball court, is a multi-purpose facility. Complementing the many outdoor athletic facilities—Lamar Hennon Field (baseball), Neely Field (softball), soccer field, lacrosse field, golf complex, tennis courts, and physical fitness trails—the arena and the gym are home for our strong and consistent tradition of winning in athletic competitions.

LMU has intercollegiate athletic programs in men’s and women’s basketball, cross country, tennis, lacrosse, soccer, track and field, golf, bowling, and volleyball; women’s softball and beach volleyball; and men’s baseball.

Other important facilities exist on or near campus. The Cumberland Mountain Research Center was created in 1990 for the purpose of providing research and training opportunities for LMU students and graduates. Research is also carried out at the Powell River Aquatic Research Station, which opened in the spring of 2003. It is located on the Powell River at Hopewell Road and Brooks Bridge in Tazewell, Tennessee. In addition, a research facility at the Belize Foundation for Research allows faculty and students to conduct studies in the neotropics.

LMU facilities located in the historic town of Cumberland Gap include space for the applied arts such as 2D and 3D art, Arts In The Gap programming, art faculty offices and a Convention Center (see website for a virtual tour).

**Extended Learning Sites**

To meet the needs of the population of its service area, LMU operates a number of extended learning sites in communities where clusters of students and potential students have demonstrated need and support. The extended learning sites are at the following locations:

LMU’s Nursing Program is offered at
- **Knoxville, TN - Blount County**
  - Alcoa City Center
  - 235 East Watt Street
  - Alcoa, TN 37701

- **Knoxville, TN - Cedar Bluff**
  - 421 Park 40 North Blvd
  - Knoxville, TN 37923

- **Knoxville, TN - Physicians Regional Medical Center**
  - 900 E. Oak Hill Avenue
  - Knoxville, TN 37917

- **Corbin, KY**
  - 14892 N. US Hwy 25E, Second Floor
  - Corbin, KY 40701

- **Tampa, FL**
  - 3102 East 138th Avenue
  - Tampa, FL 33613

Selected programs or courses are offered at
- **Chattanooga, TN - Chattanooga State Community College**
  - 4501 Amnicola Hwy
  - Chattanooga, TN 37406

- **Ewing, VA, extension of Harrogate Campus-DeBusk Veterinary Teaching Center**
  - 203 DeBusk Farm Drive
  - Ewing, VA 24248

- **Kingsport, TN - Center For Higher Education**
  - 300 West Market St.
  - Kingsport, TN 37660-4222

- **Knoxville, TN - Cedar Bluff**
  - 421 Park 40 North Blvd.
  - Knoxville, TN 37923

- **Knoxville, TN - Duncan School of Law**
  - 601 West Summit Hill Drive
  - Knoxville, TN 37920

For more information about LMU’s extended learning sites, contact the Office of Academic Affairs at 423.869.7000.
Tampa, Florida Extended Site
The LMU Caylor School of Nursing is housed in a recently renovated building located at 3102 East 138th Avenue, Tampa, FL 33613. This 18,118 square foot facility was specifically designed with resources to promote 21st century nursing education. The building is fully equipped with classrooms, simulation labs, study areas, library resources, a computer lab, faculty offices, conference rooms, etc., and ample parking is available on site.

NURSING PROGRAM HISTORY
In response to the University’s mission, Nursing was established as a major in 1974 with the Associate of Science in Nursing (ASN) Degree. Because of the growing health care needs of the region, Nursing expanded the ASN program to extended sites and initiated the Registered Nurse (RN) to Bachelor of Science in Nursing (BSN) program in 1987. The Caylor School of Nursing’s mission “seeks to respond to the needs of nursing education and health care in the surrounding communities by preparing nurses at multiple levels.” Therefore, the Master of Science in Nursing (MSN) degree was established in 2006 to offer nurses further education options and provide surrounding communities with advanced practice nurses to meet identified health care needs. In fall 2010, the BSN generic option commenced in response to state and community needs. In 2015, CSON further expanded the Bachelor of Science in Nursing (BSN) program to include an online option for the Registered Nurse (RN) to Bachelor of Science in Nursing (BSN) program. Also in 2015, in response to national demands of higher levels of preparation of nurse leaders who can design and assess care, CSON launched an online post-master’s Doctor of Nursing Practice (DNP) program. Presently the Caylor School of Nursing offers MSN concentrations as a Family Nurse Practitioner, Nurse Anesthetist, and Family Psychiatric & Mental Health Nurse Practitioner and offers a post-Master’s DNP.

Caylor School of Nursing programs are founded on the belief that nursing is a service which aims to assist individuals to attain, maintain, or regain optimum level wellness through application of the nursing process. For further information on the school’s programs, please contact the Director of CSON Enrollment, Sherry Pearman (sherry.pearman@lmunet.edu).

NURSING PROGRAM ACCREDITATION/APPROVALS
TENNESSEE/KENTUCKY Programs:
The Associate of Science in Nursing (ASN), Bachelor of Science in Nursing (BSN), Master of Science in Nursing (MSN), and Doctor of Nursing Practice (DNP) degree programs are approved by the Tennessee Board of Nursing. The ASN program offered in Kentucky is approved by the Kentucky Board of Nursing. Furthermore, the ASN, BSN, MSN, and DNP programs in Tennessee are accredited with the Accreditation Commission for Education in Nursing, Inc.

(ACEN) which includes the off-campus instructional site in Corbin, Kentucky.

FLORIDA Programs:
The ASN and BSN programs offered in Florida are approved by the Florida Board of Nursing. The ASN, BSN, and MSN degree programs in Tampa, Florida are candidates for accreditation by the ACEN.

ACEN is officially recognized as a national accrediting agency for nursing education by the Council on Higher Education Accreditation (CHEA) and by the U.S. Department of Education. ACEN, may be contacted at 3343 Peachtree Rd NE, Suite 850, Atlanta, GA 30326 or call 404-975-5000 or visit www.acenursing.org.

All sites where nursing programs are located have received approval from Southern Association of Colleges and Schools (SACS). Contact SACS at 1866 Southern Lane, Decatur, GA 30033 or call (404) 679-4500 for questions regarding accreditation of Lincoln Memorial University programs.

Lincoln Memorial University’s extended learning site in Tampa Florida, is located at: 3102 East 138th Avenue, Tampa, FL 33613. This site is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, toll-free telephone number (888)224-6684.

UNIVERSITY SERVICES AND RESOURCES
The Abraham Lincoln Museum
Located at the front of the main campus in Harrogate, TN, the Abraham Lincoln Museum contains one of the largest Civil War and Lincoln collections in the world. Hours are 9 a.m. to 4 p.m. Monday - Friday, 11 a.m. to 4 p.m. on Saturday, and 1 p.m. to 4 p.m. on Sunday. LMU students are admitted free with ID card. Guest passes are available for family members of current LMU students.

Groups are welcome and are asked to notify the museum in advance of their visit. Group rates are available with advance reservations. A gift shop, containing items of interest to students and visitors, is also housed within the museum. Visit the Museum website for upcoming events and additional information.

Student Support Services Program
The Student Support Services program is a federally funded program to assist the student seeking academic help due to weak educational background or current academic difficulty. The program offers services in the areas of academic and financial advisement, career planning, personal growth, tutoring and mentoring.

Following federal guidelines, students interested in participating in the Student Support Services Program must apply for acceptance; the accepted student may utilize all services free of charge. Applications are available in the student Support Services office, located on the first floor of the Harold M. Finley Learning Resources Center of the library.
The Tagge Center for Academic Support

The Tagge Center for Academic Support provides a variety of free assistance to meet the academic needs of students. These services include peer tutoring; note-taking assistance; time-management and study skills assistance, writing assistance, training in test preparation and test-taking, test review sessions, and computer and printing availability. To receive assistance or schedule an appointment, students can call 423.869.6310 or visit the Tagge Center for Academic Support. The Tagge Center for Academic Support is located on the first floor of the Harold M. Finley Learning Resources Center of the Library.

WebAdvisor

WebAdvisor is a web-based information management tool that allows students to search for classes and access their Student Profile, Class Schedule, Grades, Student Account, and Financial Aid information.

The student’s account with the Finance Office must be paid in full, and Perkins student loans must be in a current non-defaulted status in order for the student to gain access to WebAdvisor.

To access WebAdvisor go to the LMU website, log onto MyLMU, and select WebAdvisor on the right side of the page.

Career Services

The Office of Career Services provides students and alumni with career counseling, career exploration classes, interest and personality assessments, and other resources to help students choose a major and career. The office also helps students seeking employment to identify part-time jobs, internships, and other positions, while they pursue an education. Assistance with career skills such as construction of a résumé, or cover letter, interviewing, and job searches, as well as graduate school application advice, is available. While the above services are offered to assist students with potential job placement, employment is not guaranteed.

Library Services

The Carnegie-Vincent Library maintains a website that provides students with resource descriptions, search instructions, policies governing the delivery of books/journals, subject resource guides, electronic resources, electronic reference assistance, tutorials on library resources, contact information for the library and librarians, and web-based acquisition and interlibrary forms to submit. The library has created a self-paced, web-based tutorial to introduce nursing students, staff, and faculty to important research concepts and how to use electronic nursing resources. It can be accessed at http://www.lmunet.edu/library/tutorialnursing/index.html. The Carnegie-Vincent Library website can be found at http://www.lmunet.edu/library. The Lon and Elizabeth Parr Reed Medical and Allied Health Library, which is housed within the Carnegie-Vincent Library, maintains a website that provides students with access to the medical and allied health electronic resources and interactive websites that enhance learning; the website can be found at http://www.lmunet.edu/medlib.

Computer Services/Resources (See the current Lincoln Memorial University Student Handbook On-Line for additional information)

Student Technology Accounts

MyLMU is LMU’s web portal for all students, faculty, and staff and offers a central location for all university information. Students should visit their MyLMU page frequently. Important functions include single sign-on access to E-mail, University announcements, grades, registration, and Blackboard, LMU’s learning management system.

Students are issued one account, which gives them access to all resources that they will need during their tenure at LMU. To log into MyLMU, enter your username and password. The username is your firstname.lastname or you may use the “Check your User ID” link from the MyLMU login page. The password scheme for new accounts is capital LMU, the first letter of your last name, and your 6 digit birthday. (For example, if your name was John Doe and you were born on February 12, 1999, your username would be john.doe and your password would be LMUd021299. Once you have completed the initial log on, you may change your password.

It is your responsibility to ensure that all of your LMU passwords remain confidential. LMU does not accept responsibility for any password-related breach of security. You have the option to decline the assignment of a user name and password to access any accounts at LMU and may do so by contacting Information Services.

The following services are available through MyLMU:

- WebAdvisor: You can register for classes, check grades, record address changes, check your financial aid and account balances, and make payments online. Logging into MyLMU gives you single sign-on access to WebAdvisor. Once in WebAdvisor, you can always return to MyLMU by clicking on the “Home” tab or on the “MyLMU” link.
- Blackboard: Blackboard is the web-based learning management system used at LMU. Blackboard provides a mechanism for students to receive class resources, submit assignments, view individual class grades, communicate with their instructor, and more. When you click on the Blackboard link, you will be automatically logged into the system through MyLMU’s single sign-on process.
- Announcements, News, and Events: LMU announcements, news, and events will be posted in MyLMU on a regular basis. This will be the primary means of communicating important information on campus and replaces many of the email communications you have been used to receiving in the past.
- My Team Sites: Team Sites are web pages targeted for a specific group based on a department, official student organization, or an employee business function for collaboration and communication.

Email: Every student is issued an email account. Some faculty require submission of homework assignments via email. LMU supports a web based email client that can be accessed from any computer that has access to the Internet.

The syntax for LMU student email addresses is firstname.lastname@lmunet.edu. In the event two students have the same first and last name, a sequential number is added to the end of the last name, (ex. john.doe1@lmunet.edu). Students are allowed 10GB of Email storage and 25 GB of file
storage in their LMU OneDrive account, which can be used from any Internet connected computer. Students are encouraged to use their LMU email accounts for all communication during their tenure at LMU. All LMU incoming and outgoing email is scanned for viruses.

**University Internet:** Internet access is available in all residence halls on campus.

**Personal Computer Repair:** LMU does not provide personal computer repair services.

**Counseling**
LMU counselors are available to help current students with personal, career and academic concerns that affect academic success and quality of life. The Director of Counseling, Jason Kishpaugh, can be contacted at jason.kishpaugh@lmunet.edu and/or 423.869.6401 (800-325-0900 ext. 6401).

**Other Opportunities and Services**
Lincoln Memorial University affords many opportunities for student involvement in campus life, including social fraternities and sororities, honorary societies, religious organizations, academic groups, and other organizations supported through the Student Organization Council, athletic events, commencement exercises, Student Services activities, Student Government Association (SGA), intramural sports, and the yearbook publication are examples of events/services sponsored by the University. A complete listing of student privileges is provided in the Student Handbook (http://www.lmunet.edu/uploads/2016-2017%20Student%20Handbook.pdf).

**Organizations**
Lincoln Memorial University encourages participation in campus organizations. For information concerning membership or meeting times of the following organizations, contact the Office of Student Services. If your needs are not met by the existing organizations, you may form your own under guidelines provided by the Office of Student Services. For details, see the Student Handbook.

**Academic Organizations**
- Art Club
- Athletic Trainers Student Association
- Baptist Collegiate Ministries
- Criminal Justice Society
- Earth Club
- Physical Education and Kinesiology
- Pre-Med Student Association
- Pre-Veterinary Medicine Club
- Psychology Club
- SHARE Club
- Student National Education Association
- Student Nursing Association
- Student Support Services
- Student Tennessee Education Association
- Student Wildlife Society
- Veterinary Technology Club

**Greek Organizations**
- Alpha Lambda Zeta
- Kappa Pi Omega
- Delta Theta Sigma
- Sigma Pi Beta
- Gamma Lambda Sigma
- Zeta Tau Kappa

**Honor Societies**
- Alpha Chi (Academic Honor Society)
- Alpha Gamma Sigma Chapter of Sigma Tau
- Delta (English Honor Society)
- Delta Mu Delta
- Phi Alpha (Social Work Honor Society)
- Phi Alpha Theta (History Honor Society)
- Phi Beta Lambda (Business Honor Society)
- Psi Chi (Psychology National Honor Society)

**Special Interest Organizations**
- Baptist Collegiate Ministries
- Campus Activities Board
- Cheerleading
- Concert Choir
eLMUndo
- “Emancipator” Literary Magazine
- ENACTUS
- Fellowship of Christian Athletes
- GLBT Support
- Historical Society
- International Student Union (ISU)
- Jazz Band
- LMU Players
- Lincoln Ambassadors
- Paranormal Society
- Pep Band
- Photography Club
- RAILSPLITTER Yearbook Staff
- Recycling Club
- Student Alumni Association
- Student Government Association
- The Hill-Campus Ministries
- The Splitter Report

**Oak Ridge Associated Universities**
Since 1993, students and faculty of Lincoln Memorial University have benefited from associate membership in Oak Ridge Associated Universities (ORAU). ORAU is a consortium of 105 colleges and universities and a contractor for the U.S. Department of Energy (DOE) located in Oak Ridge, Tennessee.

ORAU works with member institutions to help their students and faculty gain access to federal research facilities throughout the country; to keep its members informed about opportunities for fellowship, scholarship, and research appointments; and to organize research alliances among its members.

Through the Oak Ridge Institute for Science and Education (ORISE), the DOE facility, which ORAU operates, undergraduates, graduates, postgraduates, as well as faculty enjoy access to a multitude of opportunities for study and research. Students can participate in programs covering a wide variety of disciplines including business, earth sciences, epidemiology, engineering, physics, geological sciences,
pharmacology, ocean sciences, biomedical sciences, nuclear chemistry, and mathematics. Appointment and program length range from one month to four years.

Many of these programs are especially designed to increase the number of underrepresented minority students pursuing degrees in science, technology, mathematics, and engineering-related disciplines.

A comprehensive listing of these programs and other opportunities, their disciplines, and details on locations and benefits can be found in the ORISE Catalog of Education and Training Programs, which is available at [http://www.orau.gov/orise/educ.htm](http://www.orau.gov/orise/educ.htm); or contact the ORAU Corporate Secretary, Monnie E. Champion, at 865.576.3306; or visit ORAU online at [http://www.orau.org](http://www.orau.org).

ORAU’s Office of Partnership Development seeks opportunities for partnerships and alliances among ORAU’s members, private industry, and major federal facilities. Activities include faculty development programs, such as the Ralph E. Powe Junior Faculty Enhancement Awards, the Visiting Industrial Scholars Program, consortium research funding initiatives, and faculty research and support programs, as well as services to chief research officers.

**In Conclusion**

The faculty, students, and administrative personnel work together at Lincoln Memorial University to build a supportive community that cares for people and fosters individual creativity and growth. Under dynamic, experienced administrative leadership and a committed, well-prepared faculty, LMU has an atmosphere of openness and concern for the needs of each individual and sets a premium on creating the best conditions for learning.

The University exists for students and shows genuine concern for the students’ development of knowledge and skills for use in meeting the challenges of a rapidly changing and global society.

A curriculum of relevant professional studies combines with instruction in the liberal arts and sciences to produce LMU graduates with marketable credentials, analytical skills, and commitment to ethical citizenship.

**FINANCIAL AID: POLICIES AND PROCEDURES**

Lincoln Memorial University recognizes the problem of constantly increasing educational costs and thus offers a substantial program of financial aid to help students pay for their education. The University makes every effort to ensure that qualified students are not denied the opportunity to attend LMU due to their limited financial resources.

Frequently, it is less expensive to attend a private college than a public University since institutional funded financial aid is designed to equalize educational costs.

At LMU, more than $100 million is awarded to qualified students under federal, state, and institutional financial aid programs.

Except for specific academic and athletic scholarships, all financial assistance at Lincoln Memorial University is based on financial need.
Satisfactory Academic Progress by the end of that semester or be placed on Financial Aid Suspension.

Quantitative: Maximum Time Frame

No student will be eligible to receive financial aid for more than 150% of the published length of the program. This time is measured by credit hours attempted. For example, a student seeking a baccalaureate degree totaling 122 credit hours cannot receive aid for more than 183 attempted hours (122 x 150% = 183). Transfer credits will be evaluated and those credits that count toward the student’s current academic program will count as both attempted and completed hours. Failing a class or withdrawing from a class, whether passing or failing, can affect SAP. Incomplete grades will not count against attempted hours, until a grade is recorded or the candidate is withdrawn from the class or classes. Satisfactory academic progress will be reviewed at the end of each semester.

Appeals

Students who are in SAP suspension may appeal this decision to the LMU Financial Aid Appeals Committee. The appeal must be made in writing and explain why the student failed to make SAP and what has changed that will allow the student to make SAP at the next evaluation. This letter should be sent to the Executive Director of Financial Aid, 6965 Cumberland Gap Parkway, Harrogate, TN 37752. The committee will review the appeal along with any additional recommendations from appropriate faculty or staff members to determine if the student will be able to meet SAP standards by the next evaluation. If not an academic plan can be developed to ensure that the student will be able to meet SAP standards by a specific point in order to graduate from a program. If the committee does not approve the appeal, the student may take classes at his/her own expense to try to regain SAP. If the appeal is approved, the student will be placed on “Financial Aid Probation” for one semester. At the end of the next semester, the student must be making SAP to continue receiving financial assistance. If any additional appeals are approved beyond one semester, an academic plan must be developed for the student and approved by the academic advisor, division Dean or the Vice President for Academic Affairs. The academic plan must detail exactly what courses are required for the student to complete their intended program of study at LMU.

Notification

All Financial Aid Satisfactory Academic Progress notifications will be sent in two ways: a letter will be sent to the student at the home address and an e-mail notification will be sent to his/her LMU e-mail address.

Regaining Eligibility: Quantitative-Maximum Time Frame

To regain eligibility, you must graduate and advance to a new academic level (UG to GR).

Quantitative: Hours Attempted vs. Hours Earned

To regain eligibility, take courses at your own expense in a subsequent term or terms and meet the standards according to the cumulative credit hours completion ratio outlined above under the heading Quantitative. Once you have taken the courses and earned passing grades, you will need to notify the Office of Financial Aid.

To regain eligibility, complete courses at your own expense and raise your cumulative GPA to the acceptable standard. Once you have completed the course and raised your GPA, you will need to notify the Office of Financial Aid to evaluate the coursework taken to see if financial aid can be awarded.

Withdrawal from the University and Financial Aid

Any student withdrawing from the University and has received financial aid must make an appointment with the Financial Aid office.

UNIVERSITY POLICIES

Communication from the University

Any communication from the University which is mailed to the name and address on record is considered to have been properly delivered. The student’s LMU email address will be used for all electronic mail.

Inclement Weather Policy

The main sources of information regarding cancellation/delay of classes due to weather-related emergencies are on the LMU Website, Pathway, and dialing 1-866-325-8570 (Press 6 for weather-related messages and then respond to the appropriate prompt). Every effort will be made to have morning or daytime cancellation/delay notices posted by 6am and notices for evening classes (those beginning 6pm or later) posted by 4:30pm.

Extended learning sites utilizing local school facilities are closed when those facilities close due to weather conditions.

LMU’s inclement weather policy can be found at the following link to LMU’s website: http://www.lmunet.edu/cursstudents/weather.shtml

Students with Disabilities Policy

LMU is committed to providing reasonable accommodations to assist students with disabilities in reaching their academic potential. If you have a disability which may impact your performance, attendance, or grades in this course, please contact Dr. Dan Graves, ADA Coordinator to discuss your specific needs.

If your disability requires an accommodation, you must register with the Office of Disability Services. The Office of Disability Services is responsible for coordinating classroom accommodations and other services for students with disabilities. Please note that classroom accommodations cannot be provided prior to the course instructor’s receipt of an Accommodations Form, signed by you and the ADA Coordinator. To register with the Office of Disability Services, please contact the ADA Coordinator, Dr. Dan Graves at dan.graves@lmunet.edu and/or 423.869.6531 (800-325-0900 ext. 6531).

Sexual and Other Discriminatory Harassment

LMU is committed to maintaining study and work environments that are free from discriminatory harassment based on sex, race, color, national origin, religion, pregnancy, age, military status, disability or any other protected discriminatory factor. Sexual or other discriminatory harassment of its students is strictly prohibited, whether by non-
employees (such as contractors or vendors), other students, or by its employees, and LMU will take immediate and appropriate action to prevent and to correct behavior that violates this policy. Likewise, students are strictly prohibited from engaging in harassing behavior directly at LMU’s employees, its visitors, vendors, and contractors. All students must comply with this policy and take appropriate measures to create an atmosphere free of harassment and discrimination. Appropriate disciplinary action, up to and including, as appropriate, suspension, expulsion, and termination from employment or being banned from LMU properties, will be taken against individuals who violate this policy.

Equal Opportunity, Affirmative Action, and Nondiscrimination Policy

Lincoln Memorial University is an Equal Opportunity and Affirmative Action educational institution. In support of its Mission Statement, LMU is committed to equal opportunity in recruitment, admission, and retention for all students and in recruitment, hiring, training, promotion, and retention for all employees. In furtherance of this commitment, Lincoln Memorial University prohibits discrimination on the basis of race, color, ethnicity, religion, sex, national origin, age, ancestry, disability, veteran status, sexual orientation, marital status, parental status, gender, gender identity, gender expression, and genetic information in all University programs and activities. Lincoln Memorial University prohibits retaliation against any individual for 1) filing, or encouraging someone to file, a complaint of discrimination; 2) participating in an investigation of discrimination; or 3) opposing discrimination. “Retaliation” includes any adverse action or act of revenge against an individual for filing or encouraging someone to file a complaint of discrimination, participating in an investigation of discrimination, or opposing discrimination. The Office of Institutional Compliance investigates allegations of prohibited discrimination, harassment, and retaliation involving members of the LMU community.

This policy is widely disseminated in University publications, including the employee handbook and all LMU student catalogs and handbooks. All members of the University community bear responsibility for compliance with this policy. Compliance is monitored and reported annually through the offices of the Vice President for Academic Affairs; the Vice President for Enrollment, Athletics, and Public Relations; the Vice President for Academic and Student Support Service; the Office of Human Resources; and the Institutional Compliance Office.

This policy is in compliance with federal and state law, including the provisions of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, the ADA Amendments Act of 2008, Executive Order 11246, the Vietnam Era Veterans Readjustment Act of 1974 as amended by the Jobs for Veterans Act, the Uniformed Services Employment and Reemployment Rights Act, as amended, the Genetic Information Nondiscrimination Act of 2008, and the Tennessee Human Rights Act.

Hazing and Pre-Initiation Activities

Initiation or other activities shall be not be undertaken which endangers the health and safety of an individual, or demands an individual to engage in conduct of an unbecoming or humiliating nature, or in any way detracts from an individual's academic pursuits. Hazing is any action taken, or situation created, wherever it occurs, which induces mental or physical discomfort, embarrassment, harassment, or ridicule. Such actions including paddling, creation of excessive fatigue, physical or psychological shock, wearing apparel which is conspicuous and not in good taste, public ridicule of students, buffoonery, morally degrading or humiliating games or events, work sessions which interfere with regulations or policies of LMU or the laws of the States of Tennessee and Florida. Tennessee law [T.C.A. §49-7-123], Florida statute [Title XLVIII, Chapter 1006.63].

LMU Student Email Policy

Electronic mail (email), like postal mail, is an official mechanism for administrators, faculty, staff and students to communicate with each other. The University expects that email communications will be received and read in a timely manner. Students are expected to check email on a frequent and regular basis in order to stay current with University related communications, recognizing that certain communications may be time-critical. If a student receives an official e-mail from a University faculty member, administrator, or staff member and does not read that e-mail any subsequent repercussions cannot be excused by “unread e-mail messages.” Inappropriate emails, some examples of which are described below, are prohibited. Anyone receiving such an email should immediately contact the University Helpdesk.

Material that is fraudulent, harassing, profane, obscene, intimidating, defamatory, or otherwise unlawful or inappropriate may not be sent by email or other form of electronic communications. If a student engages in this type of behavior it will be considered a violation of the policy and will result in disciplinary action. Examples of inappropriate uses of e-mail are as follows:

- Sending bulk e-mails which do not relate to University Business or Student activities. Bulk e-mails which mention names and individuals in a derogatory manner are unprofessional and could be considered slanderous.
- The creation and exchange of messages which are harassing, obscene or threatening.
- The unauthorized exchange of proprietary information or any other privileged, confidential sensitive information.
- The creation and exchange of information in violation of any laws, including copyright laws, or University policies.
- The knowing transmission of a message containing a computer virus.
- The misrepresentation of the identity of the sender of an e-mail.
- The use or attempt to use the accounts of others without their permission.
Every student is issued an email account. Some faculty members require submission of homework assignments via email. Students may choose to access their email on the University computer systems or from home on their personal computers. LMU supports a web based email client that can be accessed from any computer that has access to the Internet. The syntax for LMU student email addresses is firstname.lastname@lmunet.edu.

In the event two students have the same first and last name, a sequential number is added to the end of the last name, (ex. randall.johnsonI@lmunet.edu). Students can access the web based client from LMU’s website under the section Current Students & Faculty or using http://www.lmunet.edu/exchange. We encourage our students to use their LMU email accounts for all communication during their tenure at LMU. All LMU incoming and outgoing email is scanned for viruses. University owned computer labs are available for students who take classes at any of our extended campus sites in Corbin, Kentucky, Knoxville and Maryville, Tennessee, and Tampa, Florida.

Acceptance of Facsimile and Scanned Signatures

The University and student agree that all documents to be signed in connection with the program of study may be delivered by facsimile transmission or by scanned image (e.g. .pdf or .tif file extension name) as an attachment to electronic mail (email) sent from the student’s university electronic mail account. Any signed document delivered via facsimile or scanned image shall be treated in all respects as having the same legal effect as an original signed document.

Smoke-Free Campus Policy

Effective August 1, 2015, LMU is a Tobacco-Free Campus, with smoking and all other tobacco usage prohibited. This policy applies to all University buildings/grounds (including residence halls), including parking lots and cars parked on LMU properties; LMU-affiliated off-campus locations and clinics; and any buildings owned, leased or rented by LMU in all other areas. This policy applies to all faculty, staff, students, contractors, and visitors of LMU and is in effect 24 hours a day, year-round. Students must follow the smoking policies of the agencies at where practice placement are secured.

Alcohol and Drug Policy

In compliance with Section 1213 of the Higher Education Act of 1965, as added by Section 22 of the Drug Free Schools and Communities Amendments of 1989 (Public Law 101-226), LMU offers a drug prevention program through the Office of Counseling and Lifestyle Management within the Office of Student Services. The program emphasizes the University’s policy on illicit drugs and alcohol, legal and University sanctions for illicit use, and a description of health risks associated with the use of illicit drugs and alcohol, counseling and treatment available to the campus community. For additional information refer to current LMU Student Handbook On-line. LMU policy further addresses rules of conduct, disciplinary action, educational programming, and counseling, treatment, and rehabilitation.

For additional specific Caylor School of Nursing Alcohol and Drug Policy refer to the current LMU CSON MSN Student Handbook “Caylor School of Nursing Drug and Alcohol Policy”.

Criminal Background Check Policy

If a student is assigned for clinical experiences/practicum at a clinical affiliate, other affiliate agency, organization, or school requiring a criminal background check, the student will be required to provide the requested information.

Students are allowed in the facility at the discretion of the clinical affiliates, other affiliate agency, organization, or school. If the agency denies the student’s acceptance into the facility, the student will not be able to complete the clinical/practicum/field experience and will be withdrawn from the program.

In certain situations, investigative background reports are ongoing and may be conducted at any time. Access to the program may be denied at any time by the agency or Lincoln Memorial University.

Pursuant to the Fair Credit Reporting Act, LMU provides each student with the proper notices and forms at the time of application to the University with regard to background checks.

GENERAL ACADEMIC INFORMATION

Unit of Credit

Lincoln Memorial University operates on the semester system and has adopted the federal definition of a credit hour. In accordance with federal regulations, Lincoln Memorial University defines a credit hour as an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates:

1. Not less than one hour of classroom or direct faculty instruction and a minimum of two hours out-of-class student work each week for approximately fifteen weeks for one semester or the equivalent amount of work over a different amount of time, or;

2. At least an equivalent amount of work as outlined in item 1 above for other academic activities as established by the institution including laboratory work, internships, practica, clinical experiences, studio work, and other academic work leading to the award of credit hours.

This credit hour policy applies to all programs at all academic degree levels (graduate, professional, and undergraduate) that award academic credit (i.e., any course that appears on an official transcript issued by the University) regardless of the mode of delivery, including, but not limited to, online, blended, lecture, seminar, and laboratory. Credits are awarded on the basis of the amount of work a typical student is expected to complete in a traditional classroom-based course delivery system over a traditional semester. Academic Schools and Colleges within the University are responsible for ensuring credit hours are awarded only for work that meets the requirements outlined in this policy.

Official Academic Records

The Office of the Registrar houses official academic records. The student’s permanent academic record may contain the following:
• Name
• Social Security number (partial number since 1980) or numeric identifier
• Chronological summary of Lincoln Memorial University coursework and final grades
• Transfer credits, special credits (SC), and credits by examination (CE)
• Degree earned
• Date(s) degree requirements completed and degree conferred

Instructors report final grades to the Registrar at the end of the course. Students receive their grades electronically through WebAdvisor. Any student wishing to receive a printed copy of his/her grades must submit a written request to the Office of the Registrar before the week of final exams.

To receive due consideration, any challenge regarding the accuracy of a student’s academic record must be submitted in writing by that student to the Registrar within one year of the term in question.

The student may obtain or have forwarded to designated parties copies of his/her academic transcript by submitting a written request to the Office of the Registrar. The University cannot transmit any transcripts electronically. The cost of each transcript is $4.00. The student’s account with the Student Accounts Office must be in a current non-defaulted status prior to the release of any official grades, academic transcripts, or access to WebAdvisor.

Change of Name or Address
A student who changes his/her name, residence, or mailing address is expected to immediately notify the Office of the Registrar regarding the change. Name changes must be submitted as a signed request. Documentation must accompany a name change: marriage certificate, divorce decree, or court order. Current students can change their address online through their WebAdvisor account. Former students must submit a signed request for an address change.

Residency Requirement
There is no residency requirement. Tuition and fees are the same for in-state and out-of-state students.

Family Educational Rights and Privacy Act (FERPA)
The University complies with the provisions of the Family Educational Rights and Privacy Act, 1974, as amended. This law maintains that the institution will provide for the confidentiality of student education records (see FERPA Form).

No one outside the institution shall have access to nor will LMU disclose any information from students’ education records without the written consent of students except to personnel within the institution, to officials of other institutions in which students seek to enroll, to persons or organizations providing students financial aid, to accrediting agencies carrying out their accreditation function, to persons in compliance with a judicial order, and to persons in an emergency in order to protect the health or safety of students or other persons. All these exceptions are permitted under the Act.

At its discretion, LMU may provide directory information in accordance with the provision of the Act to include: student name, address, telephone number, major field of study, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, participation in officially recognized activities and sports, and weight and height of members of athletic teams. Currently enrolled students may withhold disclosure by writing to the attention of the Registrar.

Students may not inspect and review financial information submitted by their parents; confidential letters and recommendations associated with admissions, employment or job placement, or honors to which they have waived their rights of inspection and review; or education records containing information about more than one student, in which case LMU will permit access only to that part of the record which pertains to the inquiring student.

Lincoln Memorial University maintains a list of all persons, except other LMU officials, who have received a copy of the student’s education record. A copy of the LMU institutional policy on the release of education records is on file in the President’s Office and the Office of the Registrar.

EARLY REGISTRATION AND LATE REGISTRATION
Early registration helps ensure each student a place in classes for the upcoming term, and helps the staff adjust offerings to meet student needs.

Students are urged to take advantage of the designated period each term to meet with his/her advisor, plan ahead, and register early. Early registration is confirmed at the ensuing registration period. Early registration refers to preregistration for classes and registration confirmation by arranging for payment for classes.

The final step in registration is the payment of fees or arranging for alternate forms of payment. Until this step is completed, the student is not officially registered and is not eligible to attend classes. Students who attend class without completing registration may not receive academic credit for attendance or work completed.

Students should carefully plan and register for a schedule on the published registration dates for each term. However, students may register through the published late-registration period.

Students must complete registration by the published “last day to complete registration/add courses” deadline of each semester, and financial accounts must be reconciled by the last day of the semester to receive any transcript credit for the semester. Late registrants must make up missed work and are assessed a late fee.

Change of Schedule
Occasionally the student may determine after the first or second class meeting that he/she needs or wishes to change his/her schedule by adding (enrolling in) and/or dropping (withdrawing from) one or more classes. Such changes should not be made, however, without consulting the academic advisor. Also, such changes can be made only by using the official Change of Schedule Form and fully processing the change through the Office of the Registrar and the Finance Office.
The student may add courses to her/his schedule through the “last day to complete registration” as announced in the Academic Calendar, and after that date there is a $15 per course fee for adding or dropping courses.

Based on the Academic Calendar regarding dropped courses, there are important deadlines which affect the grade or notation that will appear on the student’s academic transcript. See the Academic Calendar and take special note of:

**Last day to drop without “WD”**
If the course is dropped on or before that date, the course will not appear on the transcript; if the course is dropped after that date, the course will appear on the transcript with a notation of WD (for “Withdrawn”).

**Last day to drop without “F”**
If the course is dropped after that date, the course will appear on the transcript with the grade F.

These deadline dates and the refund schedule will be determined by the Finance Office. Refund schedules pertaining to summer and mini-term are adjusted to the varying lengths of the terms.

**Withdrawal from the University**
“Withdrawal from the University” refers to the official process in which the student withdraws from ALL classes and from any current student relationship with the University. The student initiates this process by obtaining a Withdrawal Form in the Registrar’s Office or from the Registrar’s home page.

The student must fill out the form and obtain the required signatures: Dean of Community College Partnerships (for international students or a recipient of veteran’s benefits), School Dean (for graduate students), Bursar, Executive Director of Financial Aid, Dean of Students, and the Registrar.

The student must also return his/her student identification card, and parking sticker to the Office of Student Services when withdrawing from the University.

Further, any withdrawing student who has received a student loan must have an exit interview with a Financial Aid Counselor.

Courses for which the student is registered will appear on the transcript with a notation of “WD.” The official date of WD will appear with courses. The notation of WD does not calculate in the GPA.

Any student who ceases attending classes before the end of the semester, mini-term, or summer term without completing official withdrawal from the University automatically receives the grade “F” for such course(s), so noted on the student’s academic transcript. Withdrawal from the University does not affect the cumulative GPA of the student if processed by the close of “last day to drop without ‘F’,” as announced in the Academic Calendar.

The financial status of the student is affected by withdrawal from the University in the following ways:
1. Refunds for tuition and fees are credited to the student’s account according to the refund schedule.
2. Housing and meal fees are credited to the student’s account according to the refund schedule.
3. Financial Aid will be prorated to the student according to the Federal Return of Title IV Funds Policy. Withdrawal after the refund period means the student will have used an entire semester’s eligibility of aid.
4. The balance of the student’s account with the Student Accounts Office will be credited or billed to the student as appropriate.
5. Once the student has completed registration, i.e., turned in the registration form to the Student Accounts Office, the student is liable for all registration fees even though classes have not been attended, unless the student completed an official withdrawal form.
6. Students who are suspended from LMU or are ineligible to continue in an academic program because of grade deficiencies and who are registered in advance for the subsequent semester, may be required to complete an official withdrawal form.

**Medical Withdrawal**
The didactic portions of concentration classes provide the theoretical basis for evidence based nursing practices applied in a practice setting. The practice application of academic theory in a practice setting reinforces the theoretical knowledge base needed to make evidence based practice decisions. In order to master the academic theory and the practice competencies that are the learning outcomes in concentration classes, students must take practice and didactic courses simultaneously.

If at any time during the term a student is unable to perform all of the Student Essential Function listed in the LMU/CSON handbook for a period exceeding two weeks, the appropriate course of action is to medically withdraw from the class. As an alternative to withdrawal, within two weeks of becoming unable to perform the essential student functions, a student must provide documentation from a medical provider that the student is able to perform all of the Student Essential Functions listed in the LMU/CSON handbook.

**Refund Policies**

**Refund of Institutional Tuition Charges**
Cancellation must be made in writing or by electronic mail. Students can terminate or cancel this agreement for any reason prior to the semester starting date and will receive a full refund excluding the pre-registration fee and payment plan enrollment fees, if applicable.

In the event a student drops one or more classes, withdraws, or is administratively dismissed from the University for disciplinary or for financial reasons after registration is completed and prior to the end of a semester of enrollment, the student’s eligibility for a refund of appropriate institutional tuition charges will be prorated as indicated.

A student must complete a Change of Schedule form (obtained from the Office of the Registrar) for dropping one or more classes.

Any situation in which all classes are dropped is considered to be a withdrawal from the University. The student initiates this process by completing a withdrawal form (can be found online) and submitting this to the Registrar’s Office.

Should the student fail to complete this process, all semester charges will become immediately due and payable (refer to “Withdrawal from the University”).
The official withdrawal process begins in the Office of the Registrar. A withdrawal form must be completed and all the necessary signatures obtained. Oral requests do not constitute official notification.

The University’s official date of withdrawal used to compute the refund is based on the date the withdrawal form is recorded by the Registrar. Applicable institutional charges for fall and spring semesters will be refunded according to the following schedule:

- During the first week of the semester: 100%
- During the second week of the semester: 75%
- During the third week of the semester: 50%
- During the fourth week of the semester: 25%
- After the fourth week of the semester: 0%

No refund of institutional charges will be made after the fourth week of the semester.

Specific dates affecting the schedule of refunds appear on the Registration Policies page of the electronic class schedule, WebAdvisor, which is available on the LMU website by selecting the Current Students and Faculty link; and/or the Office of Student Services, the Office of the Registrar and the Office of Finance. If it is determined that a refund is due the student, refunds will be disbursed within 30 days of the withdrawal date.

Refund schedules pertaining to summer are adjusted to the varying length of the terms. They are also available in WebAdvisor by selecting the given term.

Should a student at the Tampa, Florida extended site choose to cancel an enrollment agreement, such cancellation must be given in writing or by e-mail. Cancellation submitted within 3 working days from the student signing an enrollment agreement eliminates any financial obligation, other than a book and supply assessment for supplies, materials and kits which are not returnable because of use. If registration has been completed at the time of cancellation, an official withdrawal form must also be completed, and the refund schedule above will apply.

Refund of Credit Balance

In the event a combination of grants, scholarships, and/or payments results in a credit balance on the student’s account, the Student Accounts Office will refund the credit balance to the student.

All institutional aid must be applied toward tuition, fees, and on-campus room and board expenses. Institutional aid cannot be used to pay for student health insurance fees. All federal, state and institutional grants are credited to the student’s account first, and any institutional grants or scholarships are applied to the balance of the student’s aid eligibility for the semester. No cash refunds are made from institutional funds.

Official Withdrawal

Any completed student withdrawal will be reviewed for the official withdrawal date, set forth by the Registrar. The Registrar uses the date the student communicates their intent to withdraw or begins the institution’s withdrawal process, as the official withdrawal date. If this date falls after the first day of classes, there will be a Return of Title IV (R2T4) calculation done to determine financial aid earned. If a withdrawal is completed prior to the FA disbursement date, and there is aid earned, the aid would be seen as a post withdrawal disbursement and LMU would obtain permission from the student/parent prior to disbursing earned aid. If a withdrawal is completed on or after the FA disbursement date, the aid is adjusted based on the pro rata of the R2T4 calculation given back to us by the FAA Access Return to Title IV Worksheet provided by the Department of Education (DOE). Adjustments are made and refunds sent back to the appropriate program(s), with the DOE, at the time of processing the withdrawal form.

If the student is present at the time of processing the withdrawal form, financial aid staff does a counseling session to explain how the calculation is determined and how it affects their responsibility to repay, if applicable. If the student is not present at the time of processing the withdrawal form, the financial aid office notifies of the adjustment made and any responsibilities that lay with the student, at that time. It is stated and understood that after the 60% point of the term a student has earned 100% of aid and in most cases there will not be pending aid, at this point; however, we do an R2T4 calculation to determine a post withdrawal disbursement, if pending aid is present and all conditions are met. If it is determined that a refund is due the student, refunds will be disbursed within 30 days of the withdrawal date.

Unofficial Withdrawals

Unofficial Withdrawals are reviewed after grades post for each term. Any student earning all F’s is considered an Unofficial Withdrawal. We provide a notification letter to the student asking them to confirm attendance past the 60% point of the term and a timeline in which to provide that documentation. Adequate attendance documentation can be an email statement directly from the instructors stating the student attended past the 60% date, hard copy print outs of online coursework submitted after the 60% date or hard copy tests submitted after the 60% point. If the attendance documentation is not provided, we notify the student, again, via email reminding them of this opportunity. If we do not receive a response, LMU will do an R2T4 calculation, thru FAA Access, using the 50% point of the term as the withdrawal date. Adjustments are made and refunds sent back to the appropriate program(s), with the DOE, at the time of processing the Unofficial Withdrawal student record(s). We then notify the student, via USPS, of the adjustments made via the results of the R2T4 calculation, and we explain why the calculation had to be done and what financial responsibilities lay with the student.

Summer Withdrawal

The official withdrawal process, as set forth by our Registrar’s office, is required for withdrawing from a summer semester. Upon receiving a Withdrawal Form for summer, the Financial Aid office would use the actual start and end dates of the enrolled classes in the R2T4 calculation. At the end of the summer semester, Financial Aid reviews for Unofficial Withdrawals.
ADMISSION AND COST

Applicants may be admitted to LMU according to the following classification, policies, and procedures. In addition to submitting a completed application form, the applicant must have the appropriate source/agency provide the required documents (official academic transcripts, examination scores, recommendation letters, etc.) directly to:

Director of Admissions
Lincoln Memorial University
6965 Cumberland Gap Parkway
Harrogate, TN 37752

Transfer Student

Transfer admission students who have completed 12 or more semester credit hours of potentially transferable coursework at an accredited/approved college or university will be considered for transfer admission. Transfer student applicants must submit the following:
1. Application for Admission
2. Official transcripts from all colleges and universities attended.

For Lincoln Memorial University policies regarding transfer credit, see “Transfer Credits from Other Institutions.”

Upon acceptance into Lincoln Memorial University Caylor School of Nursing, students are required to submit a deposit to ensure official enrollment status.

Students must pay a pre-registration deposit of $100. Students can request a refund for any reason prior to April 1 (for students starting in the fall) or November 1 (for students starting in the spring).

Any exceptions to the University’s admissions policies must be approved by the University Admissions Committee.

International Students

The international student seeking admission must meet the preceding criteria and submit the required documents appropriate to the freshman student or the transfer student (whichever is applicable).

Further, if English is not his/her native language, the international student must submit her/his official score report from the Test of English as a Foreign Language (TOEFL); for admission to the University, a score of 500 or higher is required on the paper-based TOEFL test; 61 or higher on the Internet-based TOEFL (IBT) test; or 173 or higher on the computer-based TOEFL (CBT) test. A score of 5.5 or higher is required on the International English Language Testing System (IELTS) test. Although admitted to the University, the international student must also enroll in ELI 101 unless the paper-based TOEFL score is 527 or higher; the TOEFL iBT score is 71 or higher; the TOEFL CBT score is 197 or higher; or the IELTS score is 6 or higher.

International students wishing to transfer from other postsecondary institutions who have earned a minimum of 30 college-level credit hours and who meet the aforementioned standards of academic proficiency will not be required to submit scores TOEFL scores or take the TOEFL examination.

Students scoring below the required 500 on the TOEFL, or below the above stated alternative tests, will not be admitted to the university.

The international student will consult the International Student Advisor regarding placement tests, remedial English courses, and academic advising.

The international student must furnish evidence demonstrating means of financial support while enrolled at the University. All above documentation must be received and admission granted before issuance of an I-20 form, necessary for obtaining a student visa.

The international student granted admission to Lincoln Memorial University will receive a letter of acceptance; the letter and the I-20 form furnished by the University must be presented to the Consular Officer of the United States to whom the student applies for a student visa. The University will not enroll any student not approved by the Immigration and Naturalization Service (INS) to attend Lincoln Memorial University; the University will not enroll students issued visas for enrollment at other colleges or universities.

International Baccalaureate Recognition Policy

LMU recognizes the International Baccalaureate (IB) diploma or individual International Baccalaureate courses with advanced placement if the student scores at least a 4 on the International Baccalaureate higher-level examinations. A student earning the IB diploma may be granted up to 30 semester credit hours.

Tuition and Fees

The tuition cost to attend Lincoln Memorial University is substantially below the national average. The amounts included in the cost of each semester’s registration are placed on the student’s account in the Student Accounts Office. Interest charges are added to unpaid balances at the end of each month. All charges are subject to audit and verification. The University reserves the right to correct any error by appropriate additional charges or credits. The following are effective Fall Semester 2018.

Undergraduate Tuition

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>12-17</td>
<td>$10,740 semester (base rate)*</td>
</tr>
<tr>
<td>1-11</td>
<td>$895/credit hour</td>
</tr>
</tbody>
</table>

Graduation Fees:

- Associate - $50
- Baccalaureate-$75 (undergraduate program)

Other Fees:

- Change of Schedule Fee $15 per course
- Late Registration Fee $100 beginning the 10th day of the semester or after
- Comprehensive fee:
  - $265/semester for full time undergraduate students at Harrogate campus
  - $115/semester for full time undergraduate students at extended sites

$265 /semester for full time undergraduate students at extended sites

Late Registration Fee $100 beginning the 10th day of the semester or after

International Baccalaureate-$75 (undergraduate program)

Change of Schedule Fee $15 per course

Comprehensive fee:

- $265/semester for full time undergraduate students at Harrogate campus
- $115/semester for full time undergraduate students at extended sites

1-11 credit hours $895/credit hour

12-17 credit hours $10,740 semester (base rate)*
The amount of the award ranges from $500 to full-tuition per year. ACT or SAT test scores, class rank and leadership potential. The amount of the award ranges from $500 to full-tuition per year.

Academic Scholarships

Lincoln Memorial University supports the idea that students who have exhibited academic excellence should be rewarded for their achievements.

For this reason, LMU has established an academic scholarship program dedicated to recognizing and supporting the continued success of outstanding students.

Academic awards for entering freshmen are awarded on a competitive basis based on high school grade point average, ACT or SAT test scores, class rank and leadership potential. The amount of the award ranges from $500 to full-tuition per year.

Academic awards for entering transfer students are based on the cumulative transfer grade point average and the number of hours completed. A limited number of scholarships are awarded to members of the Phi Theta Kappa honor society. Transfer awards range from $1,000 to half tuition per year.

March 1 is the priority date for being considered for scholarships. All students who have been approved for admission to LMU prior to this date will be considered for academic awards.

All scholarships are renewable for three additional years provided the student maintains a cumulative 2.7 GPA.

All academic awards must be applied toward tuition, books, fees, and room and board expenses. Academic awards may not be used to pay for student health insurance fees.

All other aid including federal, state, and outside scholarships will be credited to the student’s account first, with the academic award picking up the balance of the student’s institutional aid eligibility. No cash refunds will be made. Academic award recipients are expected to take an active part in student life by becoming involved in at least one of the University’s recognized student organizations (for which he/she is not receiving scholarship money) each semester. Recipients are also required to complete 10 hours of campus/community service each semester.

Annual and Endowed Scholarships

The LMU Student Awards Committee begins selection for annual and endowed scholarships in December. Awards are made in April for distribution during the following fall semester. Annual scholarships are awarded pending availability of funds each year. Endowed scholarships are given based on the policy of awarding four percent of the three-year moving average of the endowed scholarship fund. Each of the annual and endowed scholarships listed below has specific criteria that must be met, and not all students will qualify. Information regarding each scholarship, and the criteria required for each, may be found at [https://www.lmunet.edu/admissions/financial-aid/loans-scholarships-grants/annual-and-endowed-scholarships](https://www.lmunet.edu/admissions/financial-aid/loans-scholarships-grants/annual-and-endowed-scholarships).

A.E. York Memorial Scholarship Fund
Ada Apperson Endowed Scholarship
Afton Tara Sanders Memorial Endowed Scholarship
Algeron Sydney Sullivan Endowed Scholarship
Alvin “Doc” Reece Baseball Scholarship
Amelia Dawson Scholarship
Anna Geneva Christian Endowed Scholarship
Anna Vermillion Memorial Fund
Appalachian Children’s Home Endowed Scholarship for Social Work
Award of Excellence in Medical Laboratory Science
Baird Brown Memorial Scholarship
Bell South Annual Scholarship
Ben and Nancy Sergent Endowed Scholarship
Bessie and Sanford Headley Endowed Scholarship
Betty Mason Grubb Memorial Annual Scholarship
Billie J. Litz Memorial Annual Scholarship
Bobby L. and James F. Collier Endowed Memorial Scholarship in memory of Ruth Longmire and in honor of Katherine DePersio
Bost Endowed Scholarship
Brad Greer Memorial Scholarship
Branstetter Endowed Scholarship
Browning Memorial Scholarship
Bruce and Lavenia Mitchell Endowed Scholarship
Burrell W. Bales Memorial Annual Scholarship
Business Graphics and Services Annual Scholarship
C.A. Maxie Memorial Scholarship
C. Bascom Slemp Endowed Scholarship
C.W. and Gladys T. Bradley Memorial Scholarship
Charles M. Hubbard Endowed Scholarship in History
Charles E. Bull Writing Awards
Charles M. Hubbard Endowed Scholarship in History
Charles T. King Annual Scholarship
Class of 1936 Endowed Scholarship
Cocke County Endowed Scholarship
Colonel Lee B. Ledford Scholarship
Conard and Ruth Grabee Ritter Endowed Scholarship
Conrad Daniels Endowed Scholarship
Cora A. Cupp Fund
Cornie and Jerry Harber, Sr. Endowed Scholarship

Directed/Independent Study Fee $25 plus course tuition
Non-sufficient Funds (NSF) $30
NURS 115 $420
NURS 124 $380
NURS 125 $155
NURS 241 $155
NURS 242/244 $455
NURS 320 $420
NURS 375 $290
NURS 430 $195
NURS 480 $485

*12-17 credit hours base rate applies also to a student enrolled during any combination of summer terms.

Failure to pay tuition and fees may lead to professional collection agency efforts to enforce payment. In such cases, the student is responsible for ALL collection costs up to 33 1/3% and expenses incurred by the University, including reasonable attorney fees.

All past due balances paid by check may require at least 10 business days (possibly more depending on bank processing) after payment is submitted for the release of records.

All other aid including federal, state, and outside scholarships will be credited to the student’s account first, with the academic award picking up the balance of the student’s institutional aid eligibility. No cash refunds will be made. Academic award recipients are expected to take an active part in student life by becoming involved in at least one of the University’s recognized student organizations (for which he/she is not receiving scholarship money) each semester. Recipients are also required to complete 10 hours of campus/community service each semester.
Cottrell Family Endowed Scholarship
Coulter-Parrish-Tranchida Scholarship
Creed Byrd Annual Scholarship
Crosby and Lena Murray Annual Scholarship
Croushorn Business Scholarship
Dames of Loyal Legion Endowed Scholarship
DAR Carpenter Mountain Endowed Scholarship
Dave Chesney Annual Scholarship
David McDonald Memorial Scholarship
David S. Dubose Memorial Scholarship
Dean C. Bailey Endowed Memorial Scholarship
Dellinger-Aulton History Scholarship
Delta Annual Scholarship
DeMarcus Memorial Scholarship
Dennis Lee Peters Education Scholarship
Donald E. and Mary Lou Pope Endowed Scholarship
Donald W. and George F. Parker Endowed Scholarship
Dorothy M. Kincaid Annual Scholarship
Dorothy Roark Russ Endowed Memorial Scholarship
Dorothy Teague Bruce Memorial Endowed Scholarship
Dr. Jerry C. Bishop Endowed Memorial Scholarship
Dr. John Wesley Hill Endowed Scholarship
Dr. Louis Lutz Memorial Scholarship
Dr. and Mrs. Lynn French Blake Laboratory Endowment Fund
Dr. Owen S. Genevieve M. Hendren Science Scholarship
Dr. Ralph Stanley Endowed Scholarship
Dr. Robert E. Stovall Memorial Scholarship
Dr. Tim Williams Veterinary Medicine Business Award
Drs. Jason W. and Jennifer Johnson Rural Appalachian Region Veterinary Scholarship
E. Cecil Sumpter Endowed Scholarship
E.L. Bullard Memorial Scholarship
Earl Hopson Smith Scholarship
Ed Baney Memorial Scholarship
Ed Scholar Annual Scholarship
Edgar A. Anchors Trust
Edward Harrison Annual Scholarship
Elery and Jamie Lay Endowed Scholarship
Elizabeth B. Ridenour Endowed Scholarship
Elizabeth Yeary Nursing Annual Scholarship
Ernest W. Fields Endowed Nursing Scholarship for Faculty Development
Estate of Lelia M. Weaver Endowed Scholarship
F.W. Welch, Jr. Memorial Scholarship Fund
Fay G. Keck Memorial Endowed Scholarship in Elementary Education
First Century Bank Annual Scholarship
Flora-Sargeant Schultis Scholarship
Fortner-Diffenderfer Endowed Scholarship
Francis W. Upman Scholarship
Frank Turner Nursing Scholarship
Franklin A. Sr. and Loretto Gulledge Memorial Scholarship
Fred A. Jones Memorial Scholarship
Gary Burchett Annual Scholarship
General Shale Annual Scholarship
George and Birdie Morton Endowed Scholarship
George and Gloria Longmire Endowed Scholarship
George I. Alden Trust Endowed Scholarship
George W. Ogden Scholarship
Georgia S. Baker Endowed Scholarship
Geraldine (Jerre) McCulley Endowed Scholarship for a Girl from Campbell County, Tennessee
Gertrude B. Shoun Endowed Scholarship
Gladys Robinette Annual Business Scholarship
Glenn M. Bowling Endowed Memorial Scholarship
Glyn R. Phillips Endowed Scholarship
Good Samaritan Scholarship
Grace Gary Scholarship
Grace Nettleton Foundation Endowed Scholarship
Guy L. Taylor Endowed Scholarship
H.A. Whiten Memorial Endowed Scholarship
H.G. Loy Scholarship Fund
Hanks Endowed Scholarship
Harland B. Sanders Memorial Kentucky Colonels Scholarship
Harley and Annie Headley Scholarship for The J. Frank White Academy
Harold M. Finley Memorial Endowed Scholarship
Harris Family Endowed Scholarship
Henry Friend Davis Scholarship
Henry Spencer Endowed Scholarship
Herbert H. McCampbell Scholarship
Herman Matthews Endowed Math Scholarship
Hettie McEwen Endowed Scholarship
Home Federal Bank Annual Scholarship
Howard Peterson Scholarship
Hugh Trent and Helen Ramsey Endowed Scholarship
Ingersoll Endowed Scholarship
J. Frank White Annual Scholarship
J. Frank White Endowed Scholarship
J.J. and N.J. Khoury Memorial Fund
J.P. and M.G. Bradshaw Scholarship Fund
J. S. Fearing Memorial Scholarship Fund
Jack and Myrtle Ailor Endowed Scholarship
Jack (‘61) and Pat (‘60) Roop and Jackie Roop Evans (‘85) Annual Scholarship
James B. and Inez Stiner Endowed Scholarship in Memory of Mr. and Mrs. H. Clay Stiner and G.S. Stiner
James G. Johnson Scholarship
James McCune Endowed Vocal Scholarship
James R. Niedergeses Memorial Endowed Scholarship
Jennie Mae Bell Annual Scholarship
Jennie Mae Bell Annual Scholarship
Jennie Mae Bell Annual Scholarship
Jerry C. Bishop Endowed Education Scholarship for Athletes
Jess Edds Endowed Scholarship
Jim and Janet Jordan Endowed Scholarship for Academically Gifted Athletes
Jim Byrd Family Scholarship
Jim Byrd Golf Scholarship
Jimmie Charles Whitt Endowed Scholarship at LMU-DCOM
Joe Burchett Memorial Scholarship
Joe Ed and Nell Carr Scholarship in Athletics
John and Carol Howe Annual DCOM Scholarship
John and Evelyn Bumgarner Endowed Scholarship
John and Sue Ivey Scholarship
John Brown Annual Scholarship
John Howard and Mary Bryan Payne Endowed Scholarship
John Newell Scholarship
John O. Youell, Jr. Endowed Scholarship Fund
John W. Laningham Endowed Scholarship
Juanita Collins Latiff Memorial Scholarship in Education
Judith Scholarship Fund
Judy Baker Johnson Endowed Memorial Scholarship
Juliaette and Jane Jones Scholarship
Kacey and Gary Hickman Baseball Scholarship
Kathleen Bert Burchett Memorial Endowed Scholarship
Kelli Atkins Memorial Scholarship
Kenneth and Christine Edds Endowed Scholarship
Kenneth and Constance Loftice Student Work Scholarship
Kermit Bailey Endowed Scholarship
Knoxville Academy of Medicine Alliance (KAMA) Nursing Scholarship
Kristie Rae Surber Endowed Scholarship
L.G. and Carroll Caylor Endowed Nursing Scholarship
L.N. Foster Scholarship Fund
Lakeway Alumni Chapter Endowed Scholarship
Lambdin Family Scholarship
Larry and Linda Davis Endowed Scholarship
Larry Stephen Rosenbalm Endowed Scholarship
LaWanda Taylor Annual Nursing Scholarship
Leroy Johnson Endowed Scholarship
Lillian A. Ralston Art Award
Lillian Porterfield Scholarship
Lillian Rowlette Fugate Memorial Scholarship
LMU Association Endowed Scholarship
Lu Anne Ingersoll Music Scholarship
Luke Copeland Memorial Music Scholarship
Lynn and Georgia Blake Endowment Fund
M.O. and Lena Worthington Endowed Scholarship
Mabel Smith Endowed Music Scholarship
Madeline S. Brundage Scholarship
Margaret Ann Nicholson Endowed Scholarship
Margaret T. Leary Endowed Scholarship
Marguerite Sundback Endowed Scholarship
Marie Estes Houston Memorial Endowed Scholarship for The J. Frank White Academy
Mary Frances Gray Lundy Endowed Scholarship for the LMU DeBusk College of Osteopathic Medicine in memory of James Charles Gray, Sr.
Mary Lee Brashears Memorial Endowed Scholarship
Mary Logan Scholarship
Mary Mildred Sullivan Endowed Scholarship
Mary Ruth Westerfield Memorial Scholarship
Mary S. Copeland Endowed Scholarship
Mary Sue Deel Rice Scholarship Fund
Mary Wilcox Endowed Scholarship
Maurine Allen Memorial Annual Scholarship
Mayme Woodson Brown Music Scholarship
Meaning of Life Annual Scholarship
Meyers Y. Cooper Endowed Scholarship
Mike Reece Family End Scholarship in Business
Mildred A. Murray Endowed Scholarship
Mildred H. and Bobbie E. Williamson Memorial Endowed Scholarship
Mildred Headley and Jo DeLong Endowed Memorial Scholarship
Miller Endowed Scholarship
Milton and Vina Ray Memorial Endowed Scholarship
Milton Ratner Endowed Scholarship
Milton T. O'Brien Scholarship
Minnie B. Wade Scholarship
Mission of Hope Endowed Scholarship in memory of Dedrick Andrew Courtney
Mon Morishima Memorial Scholarship
Moore Endowed Scholarship
Morris F. Wiener Endowed Scholarship
Moses Kimball Memorial Scholarship
Mrs. Gene Hessler Endowed Scholarship
Myra S. Young Memorial Scholarship
Myrtle E. Smith Memorial Fund
Nancy Burch Moody Endowed Nursing Scholarship
National Society Daughters of the Union, 1861-1865, Inc. Endowed Scholarship
Nicely-Grainger Endowed Scholarship
Nora Ellison Annual Scholarship
Nora Mullens Endowed Scholarship
Onilee Wells Lawless Scholarship
Owenby Memorial Endowed Scholarship
PA Program Scholarship Fund
Palmer Henry Diffenderfer Memorial Scholarship
Patsy Buckner Cruse and Max Cruse Scholarship in Business
Patsy Yates Robinson Endowed Memorial Scholarship
Paul F. Dishner Endowed Scholarship
Pete Vires Memorial Scholarship
Phil and Mary Comer Annual Nursing Scholarship
Philip Kingsland Tompkins Endowed Scholarship
Pilot Corporation Annual Scholarship
R.C. "Snook" and Marti Shelton Endowed Scholarship for Osteopathic Medical Students
R.P. Chesney Memorial Scholarship
Ralph U. Butler Loan Fund
Ramsey-Schemel / Class of 1960 Endowed Scholarship
Ray Flanary Endowed Scholarship
Rebecca Dagley Fersner Memorial Scholarship
Rector Greene Memorial Scholarship
Richard M. Weaver Endowed Scholarship
Robert Langley Endowed Scholarship
Robert Lee Kincaid Scholarship
Robert Lee Weiss Foundation Nursing Scholarship
Robert McGinley Memorial Scholarship
Robertson Endowed Scholarship for the J. Frank White Academy
Ronald J. and Elizabeth D. Chinnock Memorial Endowed Music Scholarship
Rosanna Golforth Cavin Memorial Endowed Scholarship
Rose Irwin Wetherington Endowed Scholarship
Rosebud Stickley Smiddy Endowed Scholarship
Ross and Lillian Hemphill Annual Nursing Scholarship
Ross Carter Achievement Award in Literature
academic policies and information

Undergraduate degree information, policies, and procedures detailed in the following pages provide a comprehensive view of the way academic life, the center of the Lincoln Memorial University experience, is governed. Graduate program policies and information may be found in the Graduate Program Information section beginning on page 51. Please be aware that policies are subject to change. When such changes occur, students are advised by announcement and schedule updates, including updates on the LMU website.

Summary of Undergraduate Degrees and Programs Offered:

BACCALAUREATE DEGREES
Bachelor of Science in Nursing (BSN)

ASSOCIATE DEGREES
Associate of Science in Nursing (ASN)

Basic Requirements for Undergraduate Degrees

All candidates for baccalaureate and associate degrees must fulfill the requirements indicated throughout the various sections of this catalog. The basic requirements are as follows:

1. Completing a minimum of 122 semester credit hours (unless stated otherwise under a given program) for the baccalaureate degree, comprised of courses in the major program, General Education Core Curriculum, and electives and/or minor program.

2. Completing a minimum of 66 semester credit hours (specific number depends on the program chosen) for the associate degree.

3. Completing the Associate or General Education Core Curriculum requirements appropriate to the degree.

4. Completing all course requirements of the declared baccalaureate major or associate degree program.

5. Completing the last 16 semester credit hours for the associate degree and the last 32 semester credit hours for the baccalaureate degree at Lincoln Memorial University.

6. Twenty-five percent (25%) of any undergraduate degree awarded by Lincoln Memorial University must be earned through instruction at LMU.

7. Completing, for the baccalaureate degree, a minimum of 42 semester credit hours of 300/400-level courses. Lower division courses will not equate to 300/400 level (upper division) courses.

8. Baccalaureate degree requires completion of the junior and the senior level writing requirements and so noted on the transcript.

9. Achieving a minimum 2.0 cumulative grade point average (GPA) for all coursework, a 2.0 cumulative GPA for General Education Program courses, and a 2.0 cumulative GPA for all courses earned at Lincoln Memorial University.

10. Achieving a minimum 2.0 GPA for coursework within the declared baccalaureate major or associate degree program,
the chosen degree program as outlined in the catalog published unless more stringent requirements are stated in this catalog under the academic department head note or program notes in the sections “Undergraduate Academic Programs” and “Undergraduate Course Descriptions.”

11. Obtaining official certification for graduation verified by the assigned academic advisor, chair of the appropriate academic department, and the University Registrar.

12. Participating in the commencement ceremony following the completion of all degree requirements.

13. Participating in all outcomes assessment testing (e.g., general education assessment, major field assessment, etc.) and activities when requested. Students may be required to complete one or more questionnaires and to take one or more standardized tests to determine general educational achievement as a prerequisite to graduation. Unless required in a particular program, no minimum score or level of achievement is required for graduation or type of degree awarded. Participation may be required of all students, students in certain programs, or those selected on a sample basis. Additional requirements may appear explicitly or implicitly in policy, procedural, and program statements throughout this and other sections of the catalog and on the website.

**Writing Requirement:**

**Sequential Enhancement of Writing Skills (SEWS)**

LMU requires that each student demonstrate minimum competency in writing and information literacy each year of his/her degree program. The freshman year requirement is met by satisfactory completion of ENGL 101. The sophomore requirement is met by satisfactory completion of ENGL 102. Thereafter, selected courses at the 300 and 400 levels in each major program include source-based writing assignments that must be successfully completed in order to satisfy SEWS requirements. The student must pass the writing assignment not the course alone to receive SEWS credit. All SEWS requirements must be completed in order to graduate with a baccalaureate degree.

**Restricted Programs**

Nursing is a restricted program. Students must seek and receive formal admission to the restricted program before enrolling in courses prefixed: NURS. Consult the program director or department chair for details regarding application procedures.

**Catalog Used to Meet Graduation Requirements**

Traditionally, most baccalaureate degree programs are designed so that a full-time student may complete all requirements and graduate by the end of the fourth year following initial enrollment. Associate degree programs traditionally are designed for completion by the end of the second year. Most students do work toward and accomplish graduation according to those time frames. However, a variety of personal, job-related, or academic circumstances may cause others to plan for or need a longer period of time to graduate.

A student will seek to fulfill graduation requirements for the chosen degree program as outlined in the catalog published for the year in which he or she first enrolled. However, degree and program requirements are subject to change from the publication of one catalog to the next. The Lincoln Memorial University policy on “graduation catalog” is:

**If the student does not graduate within six years of initial enrollment, he or she must meet the requirements of any single catalog in effect within the six years preceding graduation.**

**Academic Advisement**

The student bears ultimate responsibility for effective planning, progression, and completion of all requirements for the chosen degree. However, good academic advisement may make the difference between just going to college and obtaining a sound, well-rounded education. Therefore, each student is assigned an academic advisor. Students should take full advantage of the knowledge, counsel, and personal concern available from academic advisors.

**Personal Counseling and Advising**

Lincoln Memorial University recognizes that very often academic problems interrelate with psychological, emotional, and social experiences of the student. Thus, a variety of programs, people, and services work together to meet the needs of students. Any one office may serve as a referral point for services outside the expertise of that particular office. The academic advisor, the Tagge Center for Academic Support, and the Office of Student Services serve as an initial contact for the student. The Director of Counseling is available for students who may be experiencing mental or emotional distress.

**Student Course load**

A full-time student is one who carries at least 12 credit hours per semester. The normal course load for a full-time student is 15-17 credit hours per semester. A student should average 16 semester credit hours per semester in order to complete the baccalaureate degree within the traditional 4-year period. Students registering for more than 17 credit hours in a semester must have a 3.00 cumulative grade-point average and approval of the dean of the applicable school.

Students on academic probation may register for 12 to 16 hours during their probationary period with schedules approved in the Office of Academic Support.

**Class Attendance**

Students must comply with the class attendance policy as stated in the syllabus for each course. This requirement applies to all courses.

**Student Classifications**

Classifications are determined by the number of semester credit hours completed:

- Freshman- 0-29
- Junior- 60-89
- Sophomore- 30-59
- Senior- 90-graduation

**The Grading System**

Grades and quality points represent the instructor’s final assessment of the student’s performance in a course.

The “C” grade is the instructor’s certification that the student has demonstrated average mastery of the material. The grade of “B” signifies that the student has gained a significantly more effective command of the material. The grade of “A” is interpreted to mean that the instructor recognizes exceptionally high performance. A student is graded
“D” when a grasp of the course is minimal. The “F” grade indicates failure to achieve the minimal level required and the necessity for successful repeating of the course before credit will be awarded.

A quality point is the value assigned to a letter grade. Lincoln Memorial University uses a plus/minus grading system for its undergraduate curriculum. The grading scale for each Nursing program may be found with the appropriate program-specific information.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>3.67</td>
</tr>
<tr>
<td>B+</td>
<td>3.33</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>2.67</td>
</tr>
<tr>
<td>C+</td>
<td>2.33</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td>1.67</td>
</tr>
<tr>
<td>D+</td>
<td>1.33</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
</tr>
<tr>
<td>D-</td>
<td>0.67</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
</tr>
</tbody>
</table>

Other possible grades or transcript notations include:
- I = Incomplete. If the request for an “I” grade is approved, the work must be completed within the first six weeks of the following semester (excluding summer terms); otherwise the grade automatically becomes “F.” The grade of I is calculated in the grade point average with zero points. A student may not repeat (re-enroll) in a course to resolve an Incomplete.
- NC = No Credit. No credit assigned for the course.
- SC = Special credit. Not computed in the GPA.
- CE = Credit by Examination. Not computed in the GPA.
- AU = Audit. Denotes official audit of course; no credit awarded nor grade assigned. To be designated by the Drop/Add Deadline.
- WD = Withdrawn. Denotes official withdrawal from the course. See “Change of Schedule” and “Withdrawal from the University.”

Standards of Academic Progress

If a student fails to maintain the following Standards of Academic Progress, he/she will be notified in a letter from the Office of Academic Affairs.

Academic Warning—When, for any one semester, the GPA for an undergraduate student in good academic standing falls below 2.0, while the student’s cumulative GPA remains above a 2.0.

Procedures: The student will be required to meet with his/her Academic Advisor and an Academic Support counselor. During this meeting, a plan will be developed which will include academic counseling, referral to tutoring services, and possible referral to other resources as needed. The Office of Academic Support will monitor the student’s progress throughout the semester. A student who fails to achieve a minimum semester GPA of 2.0 for two consecutive semesters will be placed on Academic Probation.

Academic Probation—When an undergraduate student’s cumulative GPA falls below a 2.0; or when an undergraduate student has a semester GPA below a 2.0 for two consecutive semesters, but does not meet criteria for Academic Suspension.

Procedures: The student will be required to meet with his/her Academic Advisor and an Academic Support counselor. During this meeting a plan will be developed which will include academic counseling, referral to tutoring services, and possible referral to other resources as needed. An Academic Probation Contract is developed, which stipulates that the student will attend tutoring and meet up to once a week with an Academic Support Counselor. The Office of Academic Support will monitor the student’s progress throughout the semester. Students on probation may register for 12 to 17 hours during their probationary period with schedules approved by the Office of Academic Support.

Special conditions: Should a student enter a third consecutive semester with a semester GPA below 2.0, but the cumulative GPA remains above the scale (see below) for Academic Suspension, the role of Academic Advisor for that student will be transferred to a member of the Office of Academic Support. This, in addition to the aforementioned criteria, will assist the student in identifying strategies for improving his/her academic performance.

Academic Suspension—When an undergraduate student fails to meet the minimum GPA requirements listed below; or when a full-time undergraduate student fails all courses in any given semester.

<table>
<thead>
<tr>
<th>Hours Attempted</th>
<th>Cumulative GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-29</td>
<td>1.5 GPA</td>
</tr>
<tr>
<td>30-45</td>
<td>1.75 GPA</td>
</tr>
<tr>
<td>46-59</td>
<td>1.90 GPA</td>
</tr>
<tr>
<td>60+</td>
<td>2.00 GPA</td>
</tr>
</tbody>
</table>

Procedures: A student who is academically suspended has the opportunity to submit a written appeal to the Director of Academic Support, if the student feels there are extenuating circumstances to be considered. The Office of Academic Support will receive all academic appeals. A student who is academically suspended from the University may apply for re-admission after the elapsed suspension period by submitting a written request to the Academic Affairs Office a minimum of 30 days prior to the beginning of the semester for which the student is requesting re-admission. A second academic suspension will result in suspension for a full calendar year. A third academic suspension will result in permanent dismissal from the University.

Honors

Students carrying a course load of twelve or more semester credit hours (beyond any declarations under the “Pass/Fail Grade Option”) with LMU earning a semester GPA of 3.5, with no grades of I, IP, D, F, or NC, are named to the Dean’s List for that semester.

Upon completion of the undergraduate degree requirements, students receiving the associate degree who have earned 30 semester hours at LMU, as well as students receiving the baccalaureate degree with 60 semester hours...
policies governing transfer credit include agreements with a number of two-year institutions. Other evaluations to be equivalent to those of courses offered by (general education or major program) must be determined by the evaluation must be included with the application packet.

Transfer Credits from Other Institutions

Lincoln Memorial University will evaluate, for potential transfer credit, credit awarded by other institutions accredited by associations (regional or national) recognized by the Council of Higher Education Accreditation and/or the U.S. Department of Education. Lincoln Memorial University must evaluate all potential transfer credit and determine if such credit is equivalent in terms of academic level, content, quality, comparability of student learning outcomes, and degree program relevance to coursework offered through the University’s curriculum.

Students who wish to use coursework completed outside the United States must submit their transcripts for evaluation to one of the following services:

World Education Services
P. O. Box 745, Old Chelsea Station
New York, NY 10113-0745
212.966.6311
http://www.wes.org

Josef Silny & Associates
7101 SW 102 Avenue
Miami, FL 33173
305.273.1616
www.isilny.com

Educational Credential Evaluators, Inc.
PO Box 514070
Milwaukee WI 53203-3470 USA
414-289-3400
www.ece.org

A course-by-course evaluation is required and all coursework must be designated as undergraduate, graduate or professional. LMU will only honor evaluations from one of the above services. The evaluation must be included with the application packet.

In all cases, student learning outcomes for course credit accepted in transfer for fulfillment of degree requirements (general education or major program) must be determined by evaluation to be equivalent to those of courses offered by Lincoln Memorial University.

The University maintains direct transfer and articulation agreements with a number of two-year institutions. Other policies governing transfer credit include:

- Developmental or remedial courses are recorded but do not apply to the degree.
- All other equated courses or approved elective credit courses and grades are recorded and calculated in attempted hours, hours earned and cumulative academic GPA.
- Transfer courses with the grade of “D” cannot be used to complete a major course requirement. If the course is required for the major it must be repeated.
- Transfer students must meet all degree or program requirements for graduation as outlined in this catalog.
- Technical or non-university parallel courses are considered for transfer credit on a course by course basis.

Transferring Coursework to Another Institution

In the event that a student chooses to withdraw and transfer credits from LMU to another institution, transferability of credit is at the discretion of the accepting institution. The student will be responsible for confirming whether or not credits will be accepted by another institution of the student’s choice.

Approval to Apply for Coursework at Another Institution

Currently enrolled LMU students applying to take coursework at another institution (while still enrolled at LMU) must meet the following conditions before LMU will accept the transfer credit.
1. Current students must gain approval before taking courses at other institutions (form available in the Registrar’s Office or on the Registrar’s web page).
2. No approval shall be granted for coursework at another institution if the equivalent course is available in the current semester and no scheduling conflict exists.
3. No approval shall be granted for coursework at another institution if the student does not have an overall “C” average at the University.
4. No approval shall be granted for coursework at another institution if the student is in his/her final 32 hours (baccalaureate) or 16 hours (associate) of LMU credits without prior approval from the Vice President for Academic Affairs.

Special Credit (SC) and Credit by Examination (CE)

In approved cases, Lincoln Memorial University may award special credit (SC).

Special credit is defined as post-high school, pre-college learning resulting from activities such as past work and/or volunteer experiences, military service, community involvement, professional certifications, training experiences, successful self-education, and avocational pursuits. Lincoln Memorial University does not award SC for the experience itself nor for the years of experience, but rather for the knowledge and skills attained as a result of the experience.

Evidence of documented college-level prior learning may be presented in portfolio format in pursuit of SC. The student seeking SC receives assistance from the office of the dean of the applicable school in the preparation of an application portfolio. The portfolio must include, among other documents, an expanded resume with detailed descriptions of academic goals, and verification of learning. The completed portfolio is...
evaluated for academic merit and credit by a faculty expert or an expert consultant in the field selected by the dean of the applicable school. The evaluation process measures the experiential learning through any or all of the following approaches: 1) product assessment, 2) oral interview, 3) written examination, and 4) skills assessment.

The University recognizes the value of college-level prior learning as documented by University challenge exams and standardized tests, both of which may result in Credit by Examination (CE).

Minimum test scores for challenge exams are established by appropriately credentialed faculty and approved by the respective school dean. If the student scores no more than 10% below the minimum score on a University challenge exam, the student may request a consultation with the faculty member. LMU utilizes the minimum test scores recommended by the American Council on Education (ACE) for Dantes Subject Standardized Tests (DSST) and College Level Examination Program (CLEP) exams. Where University approved and American Council on Education recognized standardized tests exist (e.g., CLEP, DSST, etc.), LMU will utilize such assessments and recommendations in lieu of challenge exams.

Advanced Placement examinations are recognized for credit in specific academic areas. The following table indicates academic credit that will be awarded based on specific AP scores as approved by the University faculty.

<table>
<thead>
<tr>
<th>AP Exam Title</th>
<th>Score</th>
<th>LMU Credit Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art History</td>
<td>4</td>
<td>ART 381</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>ART 381, 382</td>
</tr>
<tr>
<td>Music Theory</td>
<td>3</td>
<td>MUSC 111</td>
</tr>
<tr>
<td></td>
<td>4-5</td>
<td>MUSC 111, 112</td>
</tr>
<tr>
<td>Studio Art: 2-D Design</td>
<td>3</td>
<td>ART elective</td>
</tr>
<tr>
<td></td>
<td>4-5</td>
<td>ART 105</td>
</tr>
<tr>
<td>Studio Art: 3-D Design</td>
<td>3</td>
<td>ART elective</td>
</tr>
<tr>
<td></td>
<td>4-5</td>
<td>ART 110</td>
</tr>
<tr>
<td>Studio Art: Drawing</td>
<td>3</td>
<td>ART elective</td>
</tr>
<tr>
<td></td>
<td>4-5</td>
<td>ART 110</td>
</tr>
<tr>
<td>English Lang. &amp; Comp.</td>
<td>4-5</td>
<td>ENGL 101</td>
</tr>
<tr>
<td>English Lit. &amp; Comp.</td>
<td>4-5</td>
<td>ENGL 102</td>
</tr>
<tr>
<td>Comp. Gov. and Politics</td>
<td>3-5</td>
<td>POLS 320</td>
</tr>
<tr>
<td>European History</td>
<td>3-5</td>
<td>HIST elective</td>
</tr>
<tr>
<td>Human Geography</td>
<td>4-5</td>
<td>GEOG 211</td>
</tr>
<tr>
<td>Macroeconomics</td>
<td>4-5</td>
<td>ECON 211</td>
</tr>
<tr>
<td>Microeconomics</td>
<td>4-5</td>
<td>ECON 212</td>
</tr>
<tr>
<td>Psychology</td>
<td>4-5</td>
<td>PSYC 100</td>
</tr>
<tr>
<td>U. S. Gov. &amp; Politics</td>
<td>4-5</td>
<td>POLS 211</td>
</tr>
<tr>
<td>U. S. History</td>
<td>3</td>
<td>HIST 131</td>
</tr>
<tr>
<td></td>
<td>4-5</td>
<td>HIST 131, 132</td>
</tr>
<tr>
<td>World History</td>
<td>3</td>
<td>HIST 121</td>
</tr>
<tr>
<td></td>
<td>4-5</td>
<td>HIST 121, 122</td>
</tr>
<tr>
<td>Calculus AB</td>
<td>4-5</td>
<td>MATH 150</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>3</td>
<td>MATH 150</td>
</tr>
<tr>
<td></td>
<td>4-5</td>
<td>MATH 150, 250</td>
</tr>
<tr>
<td>Statistics</td>
<td>4-5</td>
<td>MATH 270</td>
</tr>
<tr>
<td>Biology*</td>
<td>3</td>
<td>BIOL 111</td>
</tr>
<tr>
<td></td>
<td>4-5</td>
<td>BIOL 111, 112</td>
</tr>
<tr>
<td>Chemistry*</td>
<td>3</td>
<td>CHEM 111</td>
</tr>
<tr>
<td></td>
<td>4-5</td>
<td>CHEM 111, 112</td>
</tr>
</tbody>
</table>

*Credit for laboratories in the natural sciences may be awarded on demonstrated mastery of equivalent college-level laboratory experience. The student must submit AP lab course notebook and syllabus for review by the appropriate department faculty.

Lincoln Memorial University awards SC and/or CE only if such credit contributes to or supports the student’s degree program. Subject to appropriate approvals, awarded SC and/or CE may be applied to fulfill a General Education Core Curriculum requirement, a major or minor program requirement, or as a University elective.

The maximum combined SC and CE that may be applied toward a baccalaureate degree is 32 credit hours; the maximum applicable toward an associate degree is 16 credit hours.

The last 32 semester credit hours toward a baccalaureate degree or 16 semester credit hours toward an associate degree must be Lincoln Memorial University coursework. Neither SC nor CE is calculated in the student’s grade-point average.

The student considering graduate study elsewhere or undergraduate transfer to another institution should be aware that not all colleges and universities honor transcript credit designated SC or CE. Complete information regarding SC and CE, and related fees, is available in the office of the dean of the applicable school.

**Tuition Exchange**

LMU has tuition exchange opportunities with several organizations including:

- Council of Independent Colleges (www.cic.org)
- Clear Creek Baptist Bible College (www.ccbbc.edu)
- The Tuition Exchange (www.tuitionexchange.org).

For more information, please contact the organization directly or contact the LMU financial aid office.

**Academic Integrity**

It is the aim of the faculty of Lincoln Memorial University to foster a spirit of complete honesty and a high standard of academic integrity. The attempt to present as one’s own the work of others is regarded by the faculty and administration as a very serious offense and renders the offender liable to severe consequences and possible suspension.

1. **Cheating:** dishonesty of any kind on examinations or written assignments, unauthorized possession of examination questions, the use of unauthorized notes during an examination, obtaining information during an examination from another student, assisting others to cheat, altering grade records, or illegally entering an office are instances of cheating.
2. **Plagiarism:** offering the work of another as one’s own without proper acknowledgment is plagiarism; therefore any student who fails to give credit for quotations or essentially identical material taken from books, magazines, encyclopedias, web sources or other reference works, or from the themes, reports, or other writing of a fellow student has committed plagiarism.

**Academic Grievance Procedure**

Grievances concerning any aspect of academics should first be taken to the instructor of the class, if a classroom situation is in dispute. If a student feels he/she needs to take the matter further, the chair of the department offering the course should be consulted no later than two weeks following the first day of classes for the next semester (including summer terms). The next appeal source is the Dean of the applicable school.

A final decision may be rendered by the Vice President for Academic Affairs. If the dispute involves an academic program, the academic advisor or the chair of the department should be consulted first. All academic and grade appeals must be submitted in writing.

**Complaint Process**

**Undergraduate Programs**

Lincoln Memorial University provides a number of avenues through which students can address issues of concern such as complaints and grievances. Students should express their concerns as quickly as possible through the appropriate channels. Students requiring assistance with these processes should contact the Dean of Students or Associate Dean of Students in the Office of Student Services (located in DAR Hall) at (423) 869-7166.

**General Student Grievances**

- All complaints should first be routed through the appropriate complaint/appeals process as outlined above.
- Depending on the nature of complaint, the matter should be brought to the attention of the office directly responsible for that area of the college or university.
- Complaints and appeals should be well-documented and move through the appropriate campus supervisory structure prior to appealing to any off-campus authority.

**Off-Campus Authorities**

**All Locations**

Complaints relating to quality of education or accreditation requirements shall be referred to the Southern Association of Colleges and Secondary Schools (SACS) (http://www.sacsoc.org/pdf/081705/complaintpolicy.pdf);

For out-of-state students using distance learning programs, complaints related to consumer protection laws shall be filed using the Tennessee NC-SARA Portal form: [http://tn.gov/assets/entities/thec/attachments/ComplaintForm.pdf](http://tn.gov/assets/entities/thec/attachments/ComplaintForm.pdf)

**Tampa, Florida Location**

Complaints related to the application of state laws or rules related to approval to operate or licensure of a particular professional program within a postsecondary institution shall be referred to the appropriate State Board (i.e., State Boards of Health, State Board of Education, and so on) within the Florida State Government and shall be reviewed and handled by that licensing board ([http://floridasnursing.gov/licensing/](http://floridasnursing.gov/licensing/), and then search for the appropriate division);

For students attending programs in Florida, complaints related to state consumer protection laws (e.g., laws related to fraud or false advertising) shall be referred to the Florida Office of the Attorney General and shall be reviewed and handled by that Unit ([http://myfloridalegal.com/consumer](http://myfloridalegal.com/consumer)).

**Title IX**

**About Title IX**

Title IX protects individuals from discrimination based on sex or gender in educational settings. LMU employs a Title IX Coordinator responsible for:

- Providing notification and education of Title IX rights and responsibilities.
- Consultation, investigation, and disposition of all inquiries and complaints of alleged discrimination, harassment and/or sexual misconduct.
- Providing victim services as necessary.
- Providing institutional monitoring and compliance assurance.

The Title IX Coordinator is assisted by Deputy Title IX Coordinators including: the Dean of Students and the Associate Dean of Students (for student issues), the Director of Human Resources (for employee issues) and the LMU Sexual Misconduct Response Team (SMRT).

**Complaint or Reporting Procedures**

Individuals who experience, witness or are otherwise informed that an incident of sexual misconduct has occurred should, with the victim’s permission, contact local law enforcement, LMU Campus Police, an LMU security officer, or a University official as soon as possible. Prompt reporting is important in order to preserve available evidence, to obtain necessary treatment and support for the victim, and to prevent further harm to others. If possible, a victim of sexual assault should not shower or change clothes before receiving medical treatment. Complaints of any kind of sexual misconduct will be investigated with regard for the confidentiality and protection of all persons involved in the case.

Complaints or reports should be directed to any of the following individuals:

- **Jeana Horton, Title IX Coordinator** (423) 869-6586 or titleixcomplaints@LMUnet.edu
- **Troy Poore, Deputy Title IX Coordinator** (423) 869-7103 or titleixcomplaints@LMUnet.edu
- **Dr. Libby King, Director of Human Resources** (employee- related matters) (423) 869-6358 or libby.king@LMUnet.edu
- **Elise Syoen, Associate Dean of Students** (student- related matters) (423) 869-6433 or elise.syoen@LMUnet.edu

A person who believes they are a victim of sexual assault should notify the LMU Police Department (423) 869-6911 or the local sheriff’s office (911). University personnel will arrange transportation to the emergency room for medical care and evidence collection. LMU employs a police officer
certified in Advanced Domestic Violence, Child Abuse and Sexual Assault investigation.

Anonymous Reporting
An anonymous report form is located here:
http://www.emailmeform.com/builder/form/WCcZ1kq83c48D6b0w721mhl

The LMU Campus Police have established a confidential tip line through which individuals can share information anonymously. Telephone calls received on the tip line are recorded on a voice message system, but callers will not be identified unless the caller leaves his/her identifying or contact information in the recorded message.

Call:
LMU Tip Line: (423) 869-7159

Text:
Text your report to 50911, type keyword LMUtip, followed by your information.

Application for Graduation
Each candidate for graduation must make a formal application to the Registrar (complete Intent to Graduate form) no later than the last day of the semester prior to the semester of graduation.

Students completing requirements during May summer term participate in the following December commencement ceremony.

If six or less credits are needed to graduate in May, a student may petition the Vice President for Academic Affairs to participate in the commencement ceremony, but will not receive a diploma until graduation requirements are met.

A graduation fee of $50 is assessed for associate degree candidates and a fee of $75 is assessed for baccalaureate degree candidates. This fee covers the cost of the degree audit (i.e., determining that all academic requirements have been met), the cost of the diploma, and academic regalia.

Participation in the Commencement ceremony is a requirement for undergraduate degrees. Any request for exceptions must be communicated in writing and approved by the Vice President of Academic Affairs.

UNDERGRADUATE ACADEMIC PROGRAMS
This section includes important university undergraduate academic information and academic policies for nursing. Each section enumerates programs, including course and credit requirements, occasionally followed by important notes. The student is cautioned that the order in which the course requirements appear is not necessarily the order in which the courses should or must be taken; for assistance contact the appropriate academic advisor.

Descriptions of undergraduate courses are located in this catalog. It is Lincoln Memorial University’s policy that any established academic course within the undergraduate curriculum which is not offered within a given three-year period may be removed from the curriculum and the Catalog.

For information on graduate degree programs refer to the Graduate Program Information section beginning on page 51.

Course Numbering System
Courses carry a prefix designating a particular academic discipline, and a three-digit number. The digits and numerals represent the following:

First digit 1 = Freshman level
           2 = Sophomore and capable Freshman level
           3 = Junior and capable Sophomore level
           4 = Senior and capable Junior level

Second digit 0-9 = specific areas within the discipline; perhaps, but not necessarily reflecting the comparative difficulty or sophistication

Third digit 0 = single semester course, not repeatable for additional credit
           1 = first course of a sequence, not repeatable for additional credit
           2 = second course of a sequence, not repeatable for additional credit
           3 = course that may be repeated for additional (though limited) credit
           4-8 = single semester course not repeatable for additional credit
           9 = reserved for recording approved transfer credit from another institution; or for approved credit awarded for other prior learning

These three-digit numbers are reserved as indicated:
195, 295, 395, 495, 595, 695, 795- Special topic
496- Independent Study
497- Culminating Study/Project/Experience (e.g.: Senior Exhibition, Senior Research Project, Senior Seminar, Student Teaching, etc.)
498- Internship

When the course numbers for a sequence appear on the same line, separated by a hyphen (-), that signals the first course of the sequence is prerequisite to the second. Otherwise, the first course is not prerequisite to the second.

Special Topic, Independent Study, and Directed Study
These course numbers and titles do not appear among the course descriptions that follow, but are available under each prefix: 195, 295, 395, 495, 595, 695, 795- Special Topic
496- Independent Study

A Special Topic course may be designed and offered by a member of the faculty. A syllabus of the Special Topic course must be approved by the chair of the appropriate academic department prior to the course offering. An Independent Study course may be designed by a student in conjunction with a supervising faculty member. A completed Independent Study Request Contract form, detailing the study requirements, materials, and evaluation procedures, must be approved by the faculty member, the chair of the academic department offering the course, and finally by the Dean of the applicable school prior to registration for the course. Special Topic and Independent Study courses are intended to enrich the regular course offerings and expand formal learning experiences for the student. A Directed Study course is available in a limited number of subject areas. A directed study is a regular LMU
course offering taught to a student on an individual faculty/student basis, which must be approved by the faculty member, the chair of the academic department offering the course, and the Dean of the applicable school. In a directed study, the directing faculty member sets forth the objectives, requirements and guidelines for earning credit in a course. A directed study syllabus for each course stating established meeting times with a faculty member, examination, readings and a general outline of what is to be learned is provided. A directed study course may be denied if the course is available that same semester. **Directed Study and Independent Study** courses combined are limited to a maximum total of 15 semester credit hours.

**GENERAL EDUCATION CORE CURRICULUM**

Lincoln Memorial University will evaluate, for potential transfer, credit awarded by other institutions accredited by associations (regional or national) recognized by the Council of Higher Education Accreditation and/or the U.S. Department of Education. Lincoln Memorial University must evaluate all potential transfer credit and determine if such credit is equivalent in terms of academic level, content, quality, comparability of student learning outcomes, and degree program relevance to coursework offered through the University’s curriculum.

The Nursing (ASN) and Nursing (BSN) programs at LMU require completion of general education/collateral courses as well as nursing courses. Undergraduate students attending the Tampa, Florida Extended Site will be required to transfer the general education and collateral course components into LMU prior to admission to the nursing program. Students will submit transcripts for general education/collateral courses to LMU for review. Upon successful transfer and meeting all admissions criteria, the student will be considered for admission to the LMU Nursing (ASN) or Nursing (BSN) program. Transfer courses to be applied toward the Florida General Education State Core will be evaluated for equivalency, and credit will be given for courses in one of two categories: 1) those courses falling under the Florida rule regarding general education, and 2) those courses not falling under the Florida rule, but meeting LMU’s general education requirements. (See sections on Transfer Credits from Another Institution and Florida General Education State Core for further information.)

**Lincoln Liberal Arts Core Curriculum**

The faculty of Lincoln Memorial University (LMU) have created The Lincoln Liberal Arts Core Curriculum in order to help fulfill the mission of LMU by developing and fostering the following competencies in graduates of associate and baccalaureate degree programs.

**Student learning outcomes for graduates of Baccalaureate degree programs:**
- Students demonstrate a basic understanding of Abraham Lincoln’s life and legacy
- Students demonstrate understanding of American citizenship
- Students demonstrate the ability to communicate effectively in both oral and written forms
- Students demonstrate the ability to use mathematical skills and analyses to solve quantitative reasoning problems in everyday life and work
- Students demonstrate the ability to use principles and knowledge of the social sciences to make informed decisions in everyday life and work
- Students demonstrate the ability to use various forms of scientific data to make informed decisions in everyday life and work
- Students demonstrate a fundamental level of knowledge of the humanities that supports their understanding of the development of societies and cultures for the purpose of decision making for everyday life and work
- Students are able to apply fundamental principles of aesthetic and cultural analysis to visual and performing arts
- Students demonstrate the ability to critically read, analyze, and synthesize historical evidence
- Students demonstrate the knowledge and skills necessary to function as successful college students in academic and interpersonal pursuits
- Students demonstrate knowledge and skills in using common software and hardware to accomplish or enhance college-level learning activities.

**Student learning outcomes for graduates of Associate degree programs:**
- Students demonstrate a basic understanding of Abraham Lincoln’s life and legacy
- Students demonstrate the ability to communicate effectively in both oral and written forms
- Students demonstrate the ability to use mathematical skills and analyses to solve quantitative reasoning problems in everyday life and work
- Students demonstrate the ability to use principles and knowledge of the social sciences to make informed decisions in everyday life and work
- Students demonstrate the ability to use various forms of scientific data to make informed decisions in everyday life and work
- Students demonstrate a fundamental level of knowledge of the humanities that supports their understanding of the development of societies and cultures for the purpose of decision making for everyday life and work
- Students demonstrate knowledge and skills necessary to function as successful college students in academic and interpersonal pursuits
- Students demonstrate knowledge and skills in using common software and hardware to accomplish or enhance college-level learning activities.

*Humanities is defined as the study of human societies, social environment and culture; past and present. That is, the study of how societies have organized their world given existent conditions and considerations, including how and why groups of people have settled, organized, developed economies and created ways of living within codes of laws and belief systems.*
GENERAL EDUCATION POLICIES

1. Students should carefully review The Lincoln Liberal Arts Core Curriculum requirements outlined and ensure requirements have been met.
2. Students should meet with their academic advisors each semester to help ensure adequate progress toward completion of program requirements.
3. As soon as possible after enrolling at the University, students who have completed general education coursework elsewhere should, with the help of their academic advisors, formally request appropriate substitutions for specific Core Curriculum requirements.
4. Some courses listed in the categories of The Lincoln Liberal Arts Core Curriculum may be prerequisites to more advanced coursework in specific major programs. Students can meet the Core Curriculum requirements by completing any of the courses listed in each category. However, students who choose courses other than those prerequisites must complete additional coursework to prepare for their major program requirements.
5. Some courses listed in the categories of The Lincoln Liberal Arts Core Curriculum may also satisfy licensure requirements in professional programs. Students can meet the Core Curriculum requirements by completing any of the courses listed in each category. However, students who choose courses other than their licensure requirements will be required to enroll in additional coursework in order to complete their professional programs.
6. A maximum of three courses may count concurrently toward The Lincoln Liberal Arts Core Curriculum and the student’s major program of study.
7. LMU courses with a grade of “D-” may be counted for the university’s general education requirement. A cumulative general education program GPA of 2.0 is required for graduation.
8. The same course cannot be used to meet two different General Education requirements.
9. Required testing and other measures are used to determine the extent to which students achieve the learning outcomes of The Lincoln Liberal Arts Core Curriculum at both the Associates and Baccalaureate levels. Students graduating from an Associate’s degree program are tested in the semester of graduation. Students pursuing a baccalaureate degree are tested when enrolled in LNCN300. Students are strongly encouraged to become familiar with the tests which are used and to perform at their highest level on each of these tests. Students achieving scores and ratings demonstrating achievement more than one standard deviation above the LMU average shall receive a LMU General Education Outstanding Achievement Certificate.

Students pursuing a baccalaureate degree must exceed a minimum score on both the ETS Proficiency Profile exam and the ETS Essay Writing Exam or pay an additional fee of $20 per exam to repeat the necessary exam for which they fall below the achievement level set by the LMU General Education Committee. Results of the repeated test(s) will be used by the LMU General Education Committee to determine if the student has met or exceeded the student learning outcomes of The Lincoln Liberal Arts Core Curriculum. If the student’s subsequent results from repeated testing fall below the achievement levels set by the LMU GE Committee, the GE Committee will prescribe a specific remediation plan and mechanisms to demonstrate achievement of The Lincoln Liberal Arts Core Curriculum student learning outcomes. Until that achievement is successfully demonstrated the student will have a grade of No Credit (N.C.) assigned for LNCN300.

The expected levels to demonstrate achievement of The Lincoln Liberal Arts Core Curriculum are:

- Essay Writing - greater than a rating of 2
- ETS Proficiency Profile – greater than one standard deviation less than the three-year LMU average on this exam. Scores from repeated exams are not included in this average calculation.

FLORIDA GENERAL EDUCATION STATE CORE

In accordance with Section 1007.25 of the Florida Statutes, Lincoln Memorial University recognizes the general education core course options adopted in the Florida State Board of Education Rule and Board of Governors Regulation. Beginning with students initially entering a Florida College System institution or state university in 2015-2016 and thereafter, each student must complete at least one identified core course in each subject area as part of the general education course requirements. The bill requires that 15 of the 36 general education credits for all State University System and Florida College System students be chosen from a determined set of courses (the General Education Core) in five categories: communication, mathematics, social sciences, humanities, and natural sciences. Transfer courses from accredited Florida institutions meeting the requirements of this policy will be accepted into Lincoln Memorial University in the appropriate subject area. The remainder of the general education component must meet Lincoln Memorial University guidelines.

To complete the Florida General Education Core, students must complete at least one identified course from each of the general education subject areas:

Communication

Students will demonstrate the ability to communicate effectively. Students will demonstrate the ability to analyze communication critically.

Course: ENC X101 English Composition 1

Policy for Advanced Courses: Any student who completes a course with an ENC prefix for which ENC X101 is an immediate prerequisite shall be considered to have completed the communication core.
Humanities
Students will confirm the ability to think critically through demonstrating interpretive ability and cultural literacy. Students will acquire competence in reflecting critically upon the human condition.
Courses:
• ARH X000 Art Appreciation
• HUM X020 Introduction to Humanities
• LIT X000 Introduction to Literature
• MUL X010 Music Literature/Music Appreciation
• PHI X010 Introduction to Philosophy
• THE X000 Theatre Appreciation

Mathematics
Students will determine appropriate mathematical and computational models and methods in problem solving, and demonstrate an understanding of mathematical concepts. Students will apply appropriate mathematical and computational models and methods in problem solving.
Courses:
• MAC X105 College Algebra
• MAC X140 Precalculus Algebra
• MAC X147 Precalculus: Algebra and Trigonometry
• MAC X311 Calculus I
• MGF X106 Liberal Arts Mathematics I
• MGF X107 Liberal Arts Mathematics II
• STA X023 Statistical Methods

Policy for Advanced Courses: Any student who successfully completes a mathematics course for which one of the general education core course options in mathematics is an immediate prerequisite shall be considered to have completed the mathematics core.

Natural Sciences
Students will demonstrate the ability to critically examine and evaluate scientific observation, hypothesis, or model construction, and to use the scientific method to explain the natural world. Students will successfully recognize and comprehend fundamental concepts, principles, and processes about the natural world.
Courses:
• AST X002 Descriptive Astronomy
• BSC X005 General Biology
• BSC X010 General Biology I
• BSC X085 Anatomy and Physiology I
• CHM X020 Chemistry for Liberal Studies
• CHM X045 General Chemistry I
• ESC X000 Introduction to Earth Science
• EVR X001 Introduction to Environmental Science
• PHY X020 Fundamentals of Physics
• PHY X048 General Physics with Calculus
• PHY X053 General Physics I

Policy for Advanced Courses: Any student who successfully completes a natural science course for which one of the general education core course options in natural science is an immediate prerequisite shall be considered to have completed the natural science core.

Social Sciences
Students will demonstrate the ability to examine behavioral, social, and cultural issues from a variety of points of view. Students will demonstrate an understanding of basic social and behavioral science concepts and principles used in the analysis of behavioral, social, and cultural issues, past and present, local and global.
Courses:
• AMH X020 Introductory Survey Since 1877
• ANT X000 Introduction to Anthropology
• ECO X013 Principles of Macroeconomics
• POS X041 American Government
• PSY X012 Introduction to Psychology
• SYG X000 Principles of Sociology
Mission Statement
In agreement with the University’s mission and goals, the Faculty of the Caylor School of Nursing strive to instill responsibility and high moral/ethical standards in the preparation of quality nurses, at multiple levels of nursing education, through superior academic programs at the undergraduate and graduate level. Specifically, the mission of the Faculty is to prepare nurses with the ASN, BSN, MSN, and DNP degrees, to assist individuals, families, communities, and society as they adapt to changes in physiological needs, role function, self-concept, and interdependent relationships during health and illness. The Caylor School of Nursing seeks to respond to the needs of nursing education and healthcare in the surrounding communities and a global society by preparing nurses at multiple degree levels and by providing continuing education-professional development opportunities rooted in knowledge, research, and other scholarly activities.

Purpose
Responding to the needs of nursing education and health care of the people of the region, Lincoln Memorial University established the Associate of Science in Nursing (ASN) degree program in 1974. As a reflection of the changing local health care needs and national trends in nursing, Lincoln Memorial University instituted the Registered Nurse to Bachelor of Science in Nursing (RN-BSN) program in 1987. Both undergraduate programs are founded on the belief that nursing is a service which aims to assist individuals to attain, maintain, or regain optimum level of wellness through application of the nursing process. To further assist with regional healthcare needs and to enhance nursing service across the lifespan, the Master of Science in Nursing (MSN) program was initiated in 2006 to educate advanced practice nurses, the generic Bachelor of Science in Nursing (BSN) program commenced in 2010, and the Doctor of Nursing Practice (DNP) in 2015.

TENNESSEE/KENTUCKY Programs:
The Associate of Science in Nursing (ASN), Bachelor of Science in Nursing (BSN), Master of Science in Nursing (MSN), and Doctor of Nursing Practice (DNP) degree programs are approved by the Tennessee Board of Nursing. The ASN program offered in Kentucky is approved by the Kentucky Board of Nursing. Furthermore, the ASN, BSN, MSN, and DNP programs in Tennessee are accredited with the Accreditation Commission for Education in Nursing, Inc. (ACEN) which includes the off-campus instructional site in Corbin, Kentucky.

FLORIDA Programs:
The ASN and BSN programs offered in Florida are approved by the Florida Board of Nursing. The ASN, BSN, and MSN degree programs in Tampa, Florida are candidates for accreditation by the ACEN.

ACEN is officially recognized as a national accrediting agency for nursing education by the Council on Higher Education Accreditation (CHEA) and by the U.S. Department of Education. ACEN, may be contacted at 3343 Peachtree Rd NE, Suite 850, Atlanta, GA 30326 or call 404-975-5000 or visit www.acenursing.org.

All sites where nursing programs are located have received approval from Southern Association of Colleges and Schools (SACS). Contact SACS at 1866 Southern Lane, Decatur, GA 30033 or call (404) 679-4500 for questions regarding accreditation of Lincoln Memorial University programs.

Lincoln Memorial University’s extended learning site in Tampa Florida, is located at: 3102 East 138th Avenue, Tampa, FL 33613. This site is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, toll-free telephone number (888) 224-6684.

Undergraduate Program Information
Nursing (ASN) Program
The Associate of Science in Nursing (ASN) program will:
• Prepare technical nurses who can care for individuals with common, recurrent, predictable health problems
• Prepare graduates eligible to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN)
• Provide a foundation for continued education in nursing

Graduates of the Nursing (ASN) program are eligible to apply to write the NCLEX-RN through the State Board of Nursing in their primary state of residence. The Board of Nursing has the right to deny licensure to practice nursing to individuals guilty of crime, unprofessional conduct, or incompetence. Direct any questions regarding eligibility to take the licensing examination to the board of nursing in the state in which the student wishes to be registered. The specific rules related to eligibility for the Tennessee and Kentucky Boards of Nursing may be found as follows: TN Rule 1000-01; KY Rule 201KAR 20: 070. Specific rules regarding eligibility for the Florida Board of Nursing may be found in Section 464.008 of the Florida Statutes.

Please be aware that in certain academic programs requiring internship or placement, a criminal background check and an additional chain of custody urine drug screen (in addition to the one required with the medical profile), may be required by affiliate agencies and organizations. If required, these tests would be at the student’s expense.

Nursing (ASN) Admission Requirements
Students must first be admitted to the University before formally applying for admission to the Nursing (ASN) program. Admission to the University, however, does not guarantee admission to the Nursing (ASN) program. Admission to the program is competitive. Factors considered include: cumulative grade point average, ACT/SAT scores, grades/grade point average in required Associate Degree Core Curriculum courses, number of repeated courses and withdrawals, and grade improvement over time. All general education courses must be complete prior to enrollment into the program (with the exception of LNCN 100).
The Nursing (ASN) program at LMU requires completion of general education courses as well as nursing courses. Students will submit transcripts for general education courses to LMU for review. Upon successful transfer and meeting all admissions criteria, the student will be considered for admission to the LMU Nursing (ASN) or Nursing (BSN) program.

Admission is based on the following:

- Admission to Lincoln Memorial University
- Formal application for admission to the program
- Completion of BIOL 261 and BIOL 262, with grades no lower than “C”, 2.5 or higher cumulative GPA for college-level general education courses (completion of a microbiology course is recommended)
- High school graduation with a high school GPA of 3.0 or higher (on a 4.0 scale) and ACT composite score of 20 or higher (or 840 on the SAT)
- General transfer students as well as nursing transfer students will be considered on space available basis
- All general education/collateral courses, with the exception of LNCN 100, must be transferred in from accredited institutions

Requirements for LPNs desiring to be in the Nursing (ASN) program:

- Be a graduate of a practical nursing program
- Show proof of a valid non-restricted LPN license
- Have validation of one year of current working experience as an LPN
- Complete a minimum of 20 hours of General Education courses which will include
  - BIOL 261 Human Anatomy & Physiology I
  - BIOL 262 Human Anatomy & Physiology II
  - Math 105 or higher
- Apply and be accepted to Lincoln Memorial University
- Apply and be accepted into the Nursing (ASN) Program [see aforementioned Nursing (ASN) Admission requirements]

Prior to beginning the nursing program the student must submit:

- A completed physical examination form
- Evidence of a negative chain of custody urine drug screen
- Current negative chest x-ray or PPD tuberculin skin test; Rubella, Rubeola & Mumps titer or documentation of 2 MMR vaccines; Varicella titer or immunization with Varicella vaccine; Flu immunization; Hepatitis B immunization series or signed declination form
- Current CPR certification (must include adult, child and infant training)
- Proof of medical insurance coverage
- Completed and signed Student Essential Functions Form

The Admissions Committee will review all applicants’ materials. Applicants will be considered based on admission criteria; admission is competitive. Interviews may be conducted.

Any omission, false or misleading information on the application related to prior admission to a nursing school will preclude the student from being considered for admission or will result in the student being dismissed from the program.

Lincoln Liberal Arts Core for Nursing (ASN) Program

Students enrolled in the Nursing (ASN) Program must complete 30 credit hours of general education/collateral course work. All students admitted to the program will be required to meet the general education requirements and collateral course program requirements below prior to enrollment. These include: BIOL 261 and BIOL 262. Completion of a microbiology course is highly recommended. All general education/collateral courses must be complete prior to enrollment into the program (with the exception of LNCN 100).

I. LMU Specific Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>cr hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>LNCN 100</td>
<td>Lincoln’s Life and Legacy</td>
<td>1</td>
</tr>
</tbody>
</table>

II. English Communication

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>cr hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 101</td>
<td>Composition I</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 102</td>
<td>Composition II</td>
<td>3</td>
</tr>
</tbody>
</table>

III. Ethics, Fine Arts, History, or Humanities

Choose one course from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>cr hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 100</td>
<td>Art Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>ART 381</td>
<td>Survey of Art History I</td>
<td></td>
</tr>
<tr>
<td>ART 382</td>
<td>Survey of Art History II</td>
<td></td>
</tr>
<tr>
<td>BUSN 250</td>
<td>Business Ethics and Social Responsibility</td>
<td></td>
</tr>
<tr>
<td>THEA 100</td>
<td>Introduction to Theatre</td>
<td></td>
</tr>
<tr>
<td>MCOM 410</td>
<td>Introduction to Theatre</td>
<td></td>
</tr>
<tr>
<td>PHIL 100</td>
<td>The Meaning of Life</td>
<td></td>
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<tr>
<td>PHIL 200</td>
<td>Introduction to Philosophy</td>
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<tr>
<td>PHIL 420</td>
<td>Ethics</td>
<td></td>
</tr>
<tr>
<td>PHIL 430</td>
<td>Medical Ethics</td>
<td></td>
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<tr>
<td>REL 210</td>
<td>Survey of the Old Testament</td>
<td></td>
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<tr>
<td>REL 220</td>
<td>Survey of the New Testament</td>
<td></td>
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<tr>
<td>REL 310</td>
<td>Comparative World Religions</td>
<td></td>
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<tr>
<td>REL 315</td>
<td>Comparative Christianity</td>
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</tr>
</tbody>
</table>

IV. Behavioral/Social Science*

Choose one of the following courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>cr hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRIM 105</td>
<td>Introduction to Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>ECON 211</td>
<td>Principles of Macroeconomics</td>
<td></td>
</tr>
<tr>
<td>ECON 212</td>
<td>Principles of Microeconomics</td>
<td></td>
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<tr>
<td>GEOG 100</td>
<td>Introduction to Geography</td>
<td></td>
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<tr>
<td>GEOG 110</td>
<td>World Regional Geography</td>
<td></td>
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<tr>
<td>GEOG 211</td>
<td>Introduction to Human Geography</td>
<td></td>
</tr>
<tr>
<td>GEOG 300</td>
<td>Environmental Geography</td>
<td></td>
</tr>
<tr>
<td>POLS 211</td>
<td>American Government: National</td>
<td></td>
</tr>
<tr>
<td>POLS 240</td>
<td>Introduction to Political Ideas</td>
<td></td>
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<tr>
<td>POLS 250</td>
<td>Introduction to International Relations</td>
<td></td>
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<tr>
<td>PSYC 100</td>
<td>Introduction to Psychology</td>
<td></td>
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<tr>
<td>PSYC 222</td>
<td>Adult Development</td>
<td></td>
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<tr>
<td>SOCI 100</td>
<td>Introduction to Sociology</td>
<td></td>
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<tr>
<td>SOCI 330</td>
<td>Cultural Diversity</td>
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</tr>
</tbody>
</table>

V. Mathematics

Choose one of the following courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>cr hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>
MATH 105  Transitional College Mathematics
MATH 110  Reasoning and Problem Solving
MATH 115  College Algebra
MATH 120  Trigonometry
MATH 150  Calculus I
MATH 270  Probability and Statistics

VI. Natural Sciences*  4
Choose one course from the following:
BIOL 100  Introduction to Biology
BIOL 111  General Biology I
CHEM 100  Introduction to Chemistry
CHEM 111  General Chemistry I
ENVS 100  Intro to Environmental Science
GEOG 120  Intro to Physical Geography: Planet Earth
GEOL 100  Introduction to Geology
PHYS 100  Introduction to Physics
PHYS 211  General Physics I
SCI 100  Introduction to Earth Science

VII. Technology
ISYS 100  Computer Literacy  2

General Education/Collateral Course Total: 30

*BIOL 261 and BIOL 262 are nursing requirements. Any laboratory science course in Biology, Chemistry, Environmental Science, or Physics meets LMU’s natural science general education requirement for associate degrees. However, students who have completed one of these courses for their social science requirement would still be required to take BIOL 261 and BIOL 262 as a nursing requirement.

Generic ASN Nursing Component:
NURS 115  Foundations of Nursing  6
(Not required for LPN-ASN students only)
NURS 125  Humans as Adaptive Systems: Promotion of Adaptation in the Physiologic Mode (required for generic ASN students)
NURS 126  Humans as Adaptive Systems: Promotion of Adaptation in the Psychosocial Modes (required for all ASN students)
NURS 241  Promotion of Adaptation in Adults (I)  7
(required for all ASN students)
NURS 242  Promotion of Adaptation in Adults (II)  6
(required for generic ASN students)
NURS 245  Promotion of Adaptation in Children  3
(required for all ASN students)
NURS 246  Promotion of Adaptation in Childbearing Families (required for all ASN students)
NURS 290  Nursing Seminar  2
(required for all ASN students)

Generic ASN Total: 36

LPN-ASN Nursing Component:
NURS 244  Promotion of Adaptation in Adults (II)  5
(required for LPN-ASN students in place of NURS 242)
NURS 245  Promotion of Adaptation in Children  3
(required for all ASN students)
NURS 246  Promotion of Adaptation in Childbearing Families (required for all ASN students)
NURS 290  Nursing Seminar  2
(required for all ASN students)

LPN-ASN Total*: 36

*LPN-RN students: This includes eight (8) credits for LPN Mobility. Six (6) credit hours are awarded once the LPN has submitted proof of a valid non-restricted LPN license. The two (2) additional credit hours are awarded after the LPN has submitted validation of one year of current working experience as an LPN.

Generic ASN students and/or LPN-RN students must successfully complete a total of 66 credit hours to be eligible for graduation; 30 general education/collateral course credit hours (transferred in) and 36 nursing credit hours.

Note: Student will be responsible for Special Credit (SC) fees the semester these credits are awarded, as stated in the current Catalog.

Note: For courses with an NURS prefix, 1 clock hour of lecture per week for 15 weeks earns 1 credit hour; 3 clock hours of clinical/lab time per week for 15 weeks earns 1 credit hour. In addition, students may only register for a NURS course with the signature of a nursing advisor or the ASN Program Chair on their registration form.

Transfer of Credit for the Nursing (ASN) Program
Up to 29 hours of general education/collateral coursework will be considered for transfer into the Nursing (ASN) program from accredited institutions. All general education/collateral coursework, with the exception of LNCN 100, must be transferred in from another institution. All transferred coursework must carry a grade of “C” or better. Credit for Anatomy and Physiology (including labs for these courses) earned more than eight years ago cannot be transferred (unless approved by the ASN Program Chair).

Transfer work for NURS 115 credit may be considered based on the following criteria: Course content comparable to LMU’s NURS 115 (validated by syllabus of transferred coursework provided by the petitioner); coursework no more than 18 months old from completion of course; skills comparable to LMU’s NURS 115; grade of a B or better; 6 hour credit course. *Please note: A minimum of 25% of the program must be completed at LMU; therefore, the remaining 30 hours of NURS courses (which comprises 45% of the program total) must be completed through the LMU Caylor School of Nursing.
Nursing (ASN) Program Progression & Readmission

Attendance at a nursing orientation session prior to beginning the Nursing (ASN) program is mandatory. In addition, attendance is mandatory on the first day of all NURS courses. If a student fails to attend the first day of a NURS course, they may forfeit their space in the program.

Students must successfully complete both theoretical and clinical components of any course bearing the NURS prefix. This means to continue in the Nursing (ASN) program, students are required to earn a letter grade of “B” or better (which means a cumulative number score of 80% or better) in each NURS course and a satisfactory in the clinical component of the course. An unsatisfactory grade in clinical will result in an “F” for the NURS course. The student will not be allowed to remain in the NURS course for the remainder of the semester once an unsatisfactory grade is received in the clinical area.

If a student earns below a grade of “B” in a NURS course or chooses to interrupt their NURS course sequence for any reason, a readmission application must be submitted to nursing. This means, the student cannot progress in the program until they are readmitted to said nursing course and successfully complete that course. Students re-entering the nursing program for any reason may not have a lapse of more than 18 months. Readmission to the Nursing (ASN) program is NOT guaranteed. If a student is readmitted, it is with the understanding that they will not be allowed to continue in the nursing program if another grade below a “B” is earned in a NURS course.

If two grades below a “B” are earned in NURS courses, whether in the same semester or different semesters, the student will not be eligible for admission, readmission, and/or progression in the Nursing (ASN) program.

Any student with an Incomplete “I” in any nursing course (s) will not be allowed to enroll in subsequent nursing courses until the Incomplete “I” has been removed from the transcript.

A comprehensive ATI exam will be administered in the last semester, and must be passed in order to graduate. See appropriate syllabi for ATI course policy.

Nursing (ASN) Grading Scale

The LMU Grading System is based on a 4.0 scale.

The grading scale for the Nursing (ASN) Program is as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Score</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90-100</td>
<td>4.00</td>
</tr>
<tr>
<td>B+</td>
<td>87-89</td>
<td>3.33</td>
</tr>
<tr>
<td>B</td>
<td>80-86</td>
<td>3.00</td>
</tr>
<tr>
<td>C+</td>
<td>77-79</td>
<td>2.33</td>
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<tr>
<td>C</td>
<td>70-76</td>
<td>2.00</td>
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<tr>
<td>D+</td>
<td>67-69</td>
<td>1.33</td>
</tr>
<tr>
<td>D</td>
<td>60-66</td>
<td>1.00</td>
</tr>
<tr>
<td>F</td>
<td>Below 60</td>
<td>0</td>
</tr>
</tbody>
</table>

Nursing (BSN) Program

The Bachelor of Science in Nursing (BSN) Program will:

- Prepare the baccalaureate nurse as a generalist, caring for individuals, families, community groups and society at any point on the wellness-illness continuum.
- Prepare BSN Option graduates eligible to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN).
- Provide a foundation for continued education in nursing.

A student must successfully complete a minimum of 122 credit hours to be eligible for graduation: 36 general education core credit hours, 2 institution specific credit hours, 18 collateral course credit hours, 6 elective hours, and 60 nursing credit hours. Graduates of the BSN Option are eligible to apply to write the NCLEX-RN through the state Board of Nursing in their primary state of residence. The Board of Nursing has the right to deny licensure to practice nursing to individuals guilty of crime, unprofessional conduct, or incompetence. Direct any questions regarding eligibility to take the licensing examination to the Board of Nursing in the state in which the student resides.

The specific rules related to eligibility for the Tennessee Board of Nursing may be found as follows: TN Rule 1000-01-.13, (2-5). Specific rules regarding eligibility for the Florida Board of Nursing may be found in Section 464.008 of the Florida Statutes.

Please be aware that in certain academic programs requiring internship or placement, a criminal background check, and an additional chain of custody urine drug screen (in addition to the one required with the medical profile), may be required by affiliate agencies and organizations. If required, these tests would be at the student’s expense.

Nursing (BSN) Admission Requirements

Students must first be admitted to the University before formally applying for admission to the Nursing (BSN) program. Admission to the University, however, does not guarantee admission to the Nursing (BSN) program. Admission to the program is competitive. Factors considered include: cumulative grade point average, ACT/SAT scores, grades/grade point average in required BSN Degree Core Curriculum courses, number of repeated courses and withdrawals, and grade improvement over time. All general education/collateral courses must be completed prior to enrollment in the BSN program (with the exception of LNCN 100 and LNCN 300).

The Nursing (BSN) program at LMU requires completion of general education courses as well as nursing courses. Students will submit transcripts for general education courses to LMU for review. Upon successful transfer and meeting all admissions criteria, the student will be considered for admission to the LMU Nursing (ASN) or Nursing (BSN) program.

Admission criteria for the Nursing (BSN) Program include:

- Admission to Lincoln Memorial University.
- Formal application for admission to the CSON BSN Option Program.
- Satisfactory completion of general education and program course requirements (non-Bachelor’s degree holding transfer students may take LNCN 100 and LNCN 300 at
any time during the nursing program, or prior to matriculation). All general education/collarl courses, with the exception of LNCN 100 and LNCN 300, must be transferred in from accredited institutions.

- Submission of official academic transcripts from all postsecondary schools attended.
- Cumulative grade point average (GPA) of 2.75 or higher for college-level general education courses.

Prior to beginning the nursing program the student must submit:

- A completed physical examination form.
- Evidence of a negative chain of custody urine drug screen.
- Current negative chest x-ray or PPD tuberculin skin test; Rubella, Rubeola & Mumps titer or documentation of 2 MMR vaccines; Varicella titer or immunization with Varicella vaccine; Flu immunization; Hepatitis B immunization series or signed declination form.
- Current CPR certification (must include adult, child and infant training).
- Proof of medical insurance coverage.
- Completed and signed Student Essential Functions Form.

The Admissions Committee will review all applicants’ materials. Applicants will be considered based on admission criteria; admission is competitive. Interviews may be conducted.

Any omission, false or misleading information on the application related to prior admission to a nursing school will preclude the student from being considered for admission or will result in the student being dismissed from the program.

**Lincoln Liberal Arts Core for Nursing (BSN) Program**

**BSN Option**

Students enrolled in the BSN Option of the Nursing (BSN) Program must complete 36 general education core credit hours. All students admitted to the program, including those who have earned a Bachelor’s Degree (or higher), will be required to meet the eight collateral course program requirements below prior to enrollment. These include: BIOL 100, PSYC 221, CHEM 100, MATH 270, BIOL 230, BIOL 261, BIOL 262, and HLTH 210.

No student may begin the BSN Option until all general education and program requirements are met. However, students who do not have a Bachelor’s degree may take LNCN 100 and LNCN 300 courses at any time during the Nursing (BSN) Program. All general education/collarl courses must be completed prior to enrollment in the BSN program (with the exception of LNCN 100 and LNCN 300).

**Institution Specific Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LNCN 100</td>
<td>Lincoln’s Life and Legacy</td>
<td>1</td>
</tr>
<tr>
<td>LNCN 300</td>
<td>American Citizenship/Civic Life</td>
<td>1</td>
</tr>
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</table>

**General Education Core Courses**

<table>
<thead>
<tr>
<th>Language and Communication</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 101 Composition I</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 102 Composition II</td>
<td>3</td>
</tr>
</tbody>
</table>

**L. Humanities**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 121</td>
<td>World History to 1500</td>
<td>3</td>
</tr>
<tr>
<td>HIST 122</td>
<td>World History since to 1500</td>
<td>3</td>
</tr>
<tr>
<td>HIST 131</td>
<td>American History to 1870</td>
<td>3</td>
</tr>
</tbody>
</table>

**III. Social/Behavioral Sciences**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRIM 105</td>
<td>Introduction to Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>ECON 211</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECON 212</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>GEOG 100</td>
<td>Introduction to Geography</td>
<td>3</td>
</tr>
<tr>
<td>GEOG 110</td>
<td>World Regional Geography</td>
<td>3</td>
</tr>
<tr>
<td>GEOG 211</td>
<td>Introduction to Human Geography</td>
<td>3</td>
</tr>
<tr>
<td>GEOG 300</td>
<td>Environmental Geography</td>
<td>3</td>
</tr>
<tr>
<td>POLS 211</td>
<td>American Government: National</td>
<td>3</td>
</tr>
<tr>
<td>POLS 212</td>
<td>American Government: State and Local</td>
<td>3</td>
</tr>
<tr>
<td>POLS 320</td>
<td>Comparative Politics</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 100</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 222</td>
<td>Adult Development</td>
<td>3</td>
</tr>
<tr>
<td>SOCI 100</td>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
<tr>
<td>SOCI 330</td>
<td>Cultural Diversity</td>
<td>3</td>
</tr>
</tbody>
</table>

**IV. Mathematics**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 110</td>
<td>Reasoning and Problem Solving</td>
<td>3</td>
</tr>
<tr>
<td>MATH 115</td>
<td>College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MATH 120</td>
<td>Trigonometry</td>
<td>3</td>
</tr>
<tr>
<td>MATH 150</td>
<td>Differential Calculus</td>
<td>3</td>
</tr>
<tr>
<td>MATH 270</td>
<td>Probability and Statistics</td>
<td>3</td>
</tr>
</tbody>
</table>

**V. Natural Sciences (Select A&B or Select C)**

**A. Life Sciences**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>BIOL 100</em></td>
<td>Introduction to Biology</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 111</td>
<td>General Biology I</td>
<td>3</td>
</tr>
<tr>
<td>ENVS 100</td>
<td>Introduction to Environmental Science</td>
<td>3</td>
</tr>
</tbody>
</table>

**B. Physical Sciences**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>CHEM 100</em></td>
<td>Introduction to Chemistry</td>
<td>3</td>
</tr>
</tbody>
</table>

- 42 -
**I, Spring I, Fall II, and Spring II**

Harrogate Site is based on traditional semester and will be Fall

the Cedar Bluff and Tampa, Florida sites. The program at the

semesters:  Fall I, Spring, Summer, and Fall II (17 months) at

general education requirements have been met, the full time

foundation for nursing theory and clinical practice. Once the

education courses which provide a broad science and liberal arts

Nursing (BSN) Program-BSN Option

be required to take BIOL 261 and BIOL 262 as a nursing

these courses for their social science requirement would still

Anatomy & Physiology II, PSYC 221 Child and Adolescent

Microbiology, BIOL 261 Anatomy & Physiology I, BIOL 262

*Indicates collateral courses (along with BIOL 230

CHEM 111-112 General Chemistry I, II

PHYS 211-212 General Physics I, II

Choose one sequence from the following:

BIOL 111-112 General Biology I, II

BIOL 261-262 Human Anatomy & Physiology I, II

CHEM 111-112 General Chemistry I, II

SCI 100 Introduction to Earth Science 3

NURS 310 Pharmacology to Promote Adaption 3

NURS 320 Concepts and Fundamentals of Professional Nursing 7

NURS 330 Health Assessment of Humans as Adaptive Systems 3

NURS 340 Foundations of Nursing Informatics 3

NURS 350 Pathophysiology of Ineffective Human Responses 3

NURS 360 Promotion of Adaptation: Young, Middle, and Elderly Adults I 8

NURS 375 Promotion of Adaptation in Groups, Communities, and Transcultural Societies 5

NURS 415 Promotion of Adaptation in Newborns, Women, and Childbearing Families 5

NURS 425 Promotion of Adaptation in Infants, Children, and Adolescents 5

NURS 430 Nursing Research 3

NURS 435 Promotion of Psychosocial Adaptation 5

NURS 460 Promotion of Adaptation: Young, Middle, and Elderly Adults II 5

C. Life/Physical Sciences  6 cr hrs

NURS 470 Professional Nursing Role 5

**BSN Option Total 60**

**Note:** For courses with an NURS prefix, 1 clock hour of lecture per week for 15 weeks earns 1 credit hour; 3 clock hours of clinical/lab time per week for 15 weeks earns 1 credit hour. In addition, students may only register for a NURS course with the signature of a nursing advisor or the BSN Program Chair on their registration form.

**Transfer of Credit for the Nursing (BSN) Program**

Up to 60 credit hours of non-nursing coursework may be transferred into the Nursing (BSN) program from accredited institutions. All general education/collateral coursework, with the exception of LNCN 100 and LNCN 300, must be transferred from another institution. All transferred coursework must carry a grade of “C” or better. None of the program course requirements earned more than eight years ago can be transferred (unless approved by the BSN Program Chair).

*Please note: A minimum of 25% of the program must be completed at LMU; therefore, the remaining 62 hours of institution-specific and NURS courses (which comprises over 50% of the program total) must be completed through the LMU Caylor School of Nursing.*

All transfer credit into the Nursing (BSN) program must be approved by both the BSN Program Chair, and the Dean of the Caylor School of Nursing. No nursing courses will be transferred into the Nursing (BSN) Program.

**Nursing (BSN) Progression & Readmission Requirements**

Attendance at a nursing orientation session prior to beginning the Nursing (BSN) Program is mandatory. Attendance is mandatory on the first day of all nursing courses. Any student who fails to attend the first day of class may forfeit their space in the program.

Students must successfully complete both theoretical and clinical components of any course bearing the NURS prefix. This means to continue in the Nursing (BSN) program, students are required to earn a letter grade of “B” or better (which means a cumulative number score of 80% or better) in each NURS course and a satisfactory in the clinical component of the course. An unsatisfactory grade in clinical will result in an “F” for the NURS course. The student will not be allowed to remain in the NURS course for the remainder of the semester once an unsatisfactory grade is received in the clinical area.

If a student earns below a grade of “B” in a NURS course or chooses to interrupt their NURS course sequence for any reason, a readmission application must be submitted to nursing. Readmission to the Nursing (BSN) program is NOT guaranteed. This means, the student cannot progress in the program until they are readmitted to said nursing course and successfully complete that course. Students re-entering the nursing program for any reason may not have a lapse of more than 18 months. If a student is readmitted, it is with the understanding that they will not be allowed to continue in the nursing program if another grade below a “B” is earned in a NURS course.

If two grades below a “B” are earned in NURS courses, whether in the same semester or different semesters, the
student will not be eligible for admission, readmission, and/or progression in the Nursing (BSN) program.

Any student with an Incomplete “I” in any nursing course(s) will not be allowed to enroll in subsequent nursing courses until the Incomplete “I” has been removed from the transcript.

A comprehensive ATI exam will be administered in the last semester, and must be passed in order to graduate. See appropriate syllabi for ATI course policy.

**Nursing (BSN) Grading Scale**

Students must earn a letter grade of “B” or 80% on exam averages for a course in order to be successful in that course. If the student does not achieve a “B” average or 80% on exam averages for the course, other coursework will not be considered.

The LMU Grading System is based on a 4.0 scale.
The grading scale for the Nursing (BSN) Program is as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Range</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90-100</td>
<td>4.00</td>
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<tr>
<td>B+</td>
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<tr>
<td>B</td>
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<td>3.00</td>
</tr>
<tr>
<td>C+</td>
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<td>2.33</td>
</tr>
<tr>
<td>C</td>
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<td>2.00</td>
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<td>1.33</td>
</tr>
<tr>
<td>D</td>
<td>60-66</td>
<td>1.00</td>
</tr>
<tr>
<td>F</td>
<td>Below 60</td>
<td>0</td>
</tr>
</tbody>
</table>

**UNDERGRADUATE COURSE DESCRIPTIONS**
This course is the second of a two-semester sequence of courses. The second part of a two-course sequence covering principles of development, metabolism, fluid and electrolyte balance, and acid-base on the endocrine, cardiovascular, lymphatic, respiratory, digestive, to aspects relevant to medical science. The second semester will focus and mechanisms for maintaining homeostasis. Emphasis will be given continuing the study of the structure and function of the human body through histological and skeletal preparations, as well as through dissection of mammals. Physiological lab experiments and/or computer simulation exercises will also be conducted. Corequisite: BIOL 100 lab, 1 credit hour.

**BIOI 100 - Introduction to Biology** (3 cr hrs)
Elementary principles of biology: cell composition, basic genetics, life processes of living organisms, ecological relationships among organisms. Includes plants and animals. Pre-Requisites: ACT reading score of at least 18 (or analogous SAT verbal score). Corequisite: BIOI 100 lab, 1 credit hour.

**BIOI 111 - General Biology I** (3 cr hrs)
The first part of a two-course sequence covering topics of biological chemistry, biomolecule structure and function, cell organelles, metabolism, Mendelian and molecular genetics. Pre-Requisites: ACT reading score of 23 (or analogous SAT verbal score), placement in ENG 110 or higher, OR successful completion of BIOI 100. Corequisite: BIO 111 lab, Class 3 credits, Lab 1 credit.

**BIOI 112 - General Biology II** (3 cr hrs)
The second part of a two-course sequence covering principles of taxonomy and classification, evolution, comparative survey of major phyla, general anatomy and physiology of plants and animals, and ecology. Pre-Requisites: BIOL 111 lecture and lab. Corequisite: BIO 112 lab, Class 3 credits, Lab 1 credit.

**BIOI 261 – Human Anatomy and Physiology I** (3 cr hrs)
This course is the first of a two-semester sequence of courses addressing the structure and function of the human body and mechanisms for maintaining homeostasis. Emphasis will be given to aspects relevant to medical science. The first semester (BIOI 261) will focus on the anatomy and physiology of human cells, tissues and systems including the integumentary, skeletal, muscular and nervous systems. In the laboratory, students will examine human anatomy through histological and skeletal preparations, as well as through dissection of mammals. Physiological lab experiments and/or computer simulation exercises will also be conducted. Corequisite: BIOI 261 lab.

**BIOI 262 – Human Anatomy and Physiology II** (3 cr hrs)
This course is the second of a two-semester sequence of courses continuing the study of the structure and function of the human body and mechanisms for maintaining homeostasis. Emphasis will be given to aspects relevant to medical science. The second semester will focus on the endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary and reproductive systems, as well as the concepts of development, metabolism, fluid and electrolyte balance, and acid-base balance. In the laboratory, students will examine human anatomy through histological and skeletal preparations, as well as through dissection of typical mammals. Physiological lab experiments and/or computer simulation exercises will also be conducted. Prerequisite: successful completion of BIOI261 and BIOI261 Lab. Corequisite: BIOI 262 lab.

**BUSI 250 - Business Ethics and Social Responsibility** (3 cr hrs)

The new millennium reflects the importance of a business manager adhering to ethical and moral obligations, therefore, the purpose of this course is to acquaint the student with a business’s social and ethical responsibility to the internal and external stakeholders. This course will address organizational decision making processes and their relationship to the ethical and social implications of the political, legal, regulatory, technological, and global environments. Prerequisite: ENGL 101 or higher.

**CHEM 100 - Introduction to Chemistry** (3 cr hrs)
This course provides students with an introduction to the basic principles of modern chemistry. The course uses real world applications such as ozone depletion, air and water quality, nuclear power, and the pharmaceutical industry to introduce the essential concepts of modern chemistry. Corequisite: CHEM 100 Lab, 1 cr hr.

**CHEM 111-112 - General Chemistry I, II** (3, 3 cr hrs)
Study of atoms and molecules. Emphasis on the bonding, chemistry, and thermodynamics of relatively simple substances. Prerequisite for CHEM 111 is (1) a Math ACT of 21 or higher or (2) successful (C– or better) grade in Math 105. Prerequisite for enrollment in CHEM 112 is successful completion of CHEM 111 with a grade of C– or better. Corequisite: CHEM111-112 labs, 1 credit hour each.

**COMM 200 - Fundamentals of Speech Communication** (3 cr hrs)
Introductory course designed to increase skills and ease interpersonal oral communications through development of analytical thinking, clear organization and support of ideas, effective expression/delivery techniques, confidence before groups, and effective listening. Includes a variety of formal and informal speaking situations and experiences. Recommended antecedent: ENGL 101.

**CRIM 105 - Introduction to Criminal Justice** (3 cr hrs)
This survey course designed to introduce students to the major components of the criminal justice process; police, corrections, and the courts. Students also study the nature of crime, delinquency, and law.

**ECON 211 - Principles of Macroeconomics** (3 cr hrs)
Theories of income, wealth distribution, employment, economic philosophies and structures, monetary policy, fiscal policy, price level economic growth and development are topics covered in this class. Prerequisite: MATH 105 or higher.

**ECON 212 - Principles of Microeconomics** (3 cr hrs)
This course addresses the effects of economic forces on businesses and individuals; resource allocation, income generation and flow, competitive structures and government regulation. Prerequisite: MATH 105 or higher.

**ENGL 101 - Composition I** (3 cr hrs)
An introduction to the conventions of college-level reading, writing, and research. Emphasis is on the writing process and the improvement of critical thinking, language, and grammar skills. Admission to the course is determined by student writing samples administered in ENGL 099; or successful completion of ENGL 099 with a grade of “C” or higher; or an ACT English score between 18 and 25; or an SAT Verbal score between 470 and 660.

**ENGL 102 - Composition II** (3 cr hrs)
Extends concepts introduced in ENGL 101 with emphasis on effective writing in response to a variety of reading selections. An important feature of ENGL 102 is information literacy and research-based writing using correct formatting and documentation. Writing intensive. Requires a college-level research paper of significant length, supported by authoritative sources. Prerequisite: “C” or higher in ENGL 101; or “C-” or higher in one (1) dual enrollment composition course; or 4 or higher on the AP English Language and Composition exam; or 26 or higher on the ACT English exam; or 670 or higher on the SAT Verbal exam.

**ENGL 240 - Literary Forms** (3 cr hrs)
Close reading and analysis of important literary works in a form or genre. Content varies. Writing intensive, includes a research paper. Satisfies third English general education requirement. Prerequisite: “C-” or higher in ENGL 102; or “C-” or higher in two (2) dual enrollment composition courses; or 4 or higher on the AP English Literature and Composition exam.

**ENGL 250 - Literary History and Culture (3 cr hrs)**
Close reading and analysis of major works from an important period of literary history. Content varies. Writing intensive, includes a research paper. Satisfies third English general education requirement. Prerequisite: “C-” or higher in ENGL 102; or “C-” or higher in two (2) dual enrollment composition courses; or 4 or higher on the AP English Literature and Composition exam.

**ENGL 260 - Literary Themes (3 cr hrs)**
Close reading and analysis of significant themes and topics in major literary works. Content varies. Writing intensive, includes a research paper. Satisfies third English general education requirement. Prerequisite: “C-” or higher in ENGL 102; or “C-” or higher in two (2) dual enrollment composition courses; or 4 or higher on the AP English Literature and Composition exam.

**ENVS 100 - Introduction to Environmental Science (3 cr hrs)**
This course will introduce students to life processes including man’s interrelationships with the biological and physical environment. Course discussion will also focus on environmental relationships between flora and fauna. Students will gain insight into the role of science in investigating and finding solutions to environmental problems and the limits to scientific efforts. An appreciation for the value of the natural environment and its conservation will be stressed. Corequisite ENVS 100 lab. Class 3 credits. Lab 1 credit.

**GEOG 100 - Introduction to Geography (3 cr hrs)**
Survey of the broad-scale study of geography as a science. Topics covered include cartography, weather and climate, oceans, landforms, natural resources, human impacts on the environment, as well as cultural, political, economic, and urban geography. General Education Core Curriculum, Behavioral/Social Sciences.

**GEOG 110 - World Regional Geography (3 cr hrs)**
Examines cultural, political, economic, and environmental relationships among countries, grouped by region; regions are designated by physical locations as well as by the cultures and histories that make them unique. General Education Core Curriculum, Behavioral/Social Sciences.

**GEOG 120 – Introduction to Physical Geography: Planet Earth (3 cr hrs)**
Examines the four major components of the natural environment (atmosphere, hydrosphere, lithosphere, and biosphere). Topics of study include weather and climate (including severe weather), plate tectonics, volcanoes, oceans, streams, glaciers, landslides, and biomes. Emphasis will be placed on interactions between humans and the natural environment. Corequisite, GEOG 120 lab, 1 credit hour. General Education Core Curriculum, Physical Sciences.

**GEOG 211 - Introduction to Human Geography (3 cr hrs)**
Students will study the spatial distribution of humans through five themes: region, diffusion, interaction, ecology, and landscape. Topics of study include languages, ethnicities, politics, agriculture, cities, transportation, and industry. General Education Core Curriculum, Behavioral/Social Sciences.

**GEOG 300 - Environmental Geography (3 cr hrs)**
Examines the effects humans have on the environment, including other species, air, and water. An emphasis of the course will be the human search for and use of natural resources, how these practices disturb natural systems, and methods, including environmental legislation, to minimize such disturbances. Prerequisite: Successful completion of ENGL 102 or its equivalent. General Education Core Curriculum, Behavioral/Social Sciences.

**GEOG 350 - Geography of Religion (3 cr hrs)**
Examines the origin and diffusion of the major world religions. Historical and social circumstances that led to main religious doctrines are explored. Emphasis is placed on the modern distribution of religions and their imprints on human and physical landscapes. Prerequisite: Successful completion of ENGL 102 or its equivalent. General Education Core Curriculum, Fine Arts, Humanities, and Ethics.

**GEOL 100 - Introduction to Physical Geology (3 cr hrs)**
This course serves as an introduction to the composition and structure of the earth and modifying agents and processes. Topics of study will include the formation of minerals and rocks, weathering, erosion, earthquakes, and crustal deformation. Prerequisites: none. Corequisite GEOL 100 lab.

**HIST 121 - World History to 1500 (3 cr hrs)**
Surveys the history of human communities before approximately 1500. Strong emphasis on the development of the major Middle Eastern, African, European, Asian, and American civilizations and their economic, religious, cultural, military, and political interactions.

**HIST 122 - World History since 1500 (3 cr hrs)**
Surveys world history from approximately 1500 to 2000, with emphasis on modernization in Western culture from 1500 to 1914 and how various Eurasian countries and empires were affected by modern development. Other topics to be covered include Western global domination and indigenous responses to this domination, the global impact of the world wars, decolonization, and the Cold War. The role of the United States as a major power, especially in the twentieth century, will be stressed.

**HIST 131 - American History to 1877 (3 cr hrs)**
Surveys the history of the United States from the discovery of the New World to the end of Reconstruction. Emphasis on the establishment of the characteristic institutions, cultural values, and expectations of American life. Special coverage of the Revolution, the Frontier, ethnic and cultural diversity, and the Civil War.

**HIST 132 - American History since 1877 (3 cr hrs)**
Surveys the history of the United States from the end of Reconstruction to the turn of the twenty-first century. Emphasis on the development of a modern society exercising world power in a complicated world. Special coverage of industrialization, the World Wars, the Depression, the Cold War, and social and cultural trends in American life.

**HLTH 210 - Nutrition (3 cr hrs)**
Nutrients associated with normal body functioning; nutritional issues and the life cycle, weight management, diet therapy, clinical care, and disease prevention.

**ISYS 100 - Computer Literacy (2 cr hrs)**
This course addresses the elementary study of microcomputers; topics include hardware and operating systems, introduction to word processing, spreadsheets and database, communications software, computer terminology, ethics, social implications, and career opportunities. This course should be completed during the freshman year. For students demonstrating computer skills equivalent to ISYS 100, the General Education Core Curriculum requirement in Computer Literacy may be waived; opportunities for such are provided during Student Orientation sessions preceding each semester.

**LNCN 100 - Lincoln’s Life and Legacy (1 cr hr)**
An introduction to the life, career, and legacy of Abraham Lincoln. The course will focus on Lincoln’s biography (including the lives of his family members), his letters and speeches, and his place in American culture. Attention will be devoted to his impact on shaping the course of American history in the mid-nineteenth century, and to assessing the way Americans have remembered him. The course will include discussion of the origins and history of Lincoln Memorial University.

**LNCN 300 - American Citizenship and Civic Life (1 cr hr)**
An overview of the rights and obligations of American citizenship and the citizen’s role in a democratic society. Important related issues such
as the Bill of Rights, Separation of Powers, Church/State relations, America's role in the world, and civil political discourse will also be discussed. Prerequisite: Junior status or permission of instructor.

MATH 105 – Transitional College Mathematics (3 cr hrs)
This course is designed to be a logical foundation for both the classical instance of algebra in MATH 115 College Algebra and the alternative general education course, MATH 110 Reasoning and Problem Solving. Emphasis is on the logical and computational elements: operators, operands, expressions, distinct but equivalent expressions, words of a type versus objects of a type, and use thereof in both contexts. Exercises address interpretation and use of math language and notation, algebra of sets, algebra of numbers, and processes utilized in solving linear and quadratic equations and inequalities. Prerequisites: Math ACT of 19 or higher, or Math SAT 500 or higher, or successful completion of MATH 099.

MATH 110 – Reasoning and Problem Solving (3 cr hrs)
The mathematical reasoning involved in problem solving is explored through various applications, using function notation, and incorporating counting principles, basic probability, descriptive statistics, geometry and measurement, spatial sense/visual thinking, and logic. A student receiving credit for MATH 110 cannot receive credit for MATH 115. Prerequisite: Mathematics ACT sub-score of 21 or higher, OR successful completion of MATH 105.

MATH 115 – College Algebra (3 cr hrs)
Real-valued functions are investigated including, evaluation, graphing, composition, and inverse relations; properties and applications of the exponential and logarithmic functions; solution methods for systems of equations, including matrix algebra. A student receiving credit for MATH 115 cannot receive credit for MATH 110. Prerequisite: Mathematics ACT sub-score of 21 or higher, OR successful completion of MATH 105.

MATH 120 – Trigonometry (3 cr hrs)
Specific preparation for calculus with review of functions and inverses, graphs, right triangle trigonometry, circular functions, identities, law of sines and law of cosines, and applications. Related topics from complex numbers, mathematical induction, and sequences are covered as time allows. Prerequisite: MATH 115 or Math ACT sub-score of 23 or higher.

MATH 150 - Calculus I (4 cr hrs*)
An emphasis on single variable differential calculus and an introduction to single variable integral calculus, with supporting material from analytic geometry. Prerequisite: MATH 120-Trigonometry or Math ACT sub-score of 26 or higher or Math SAT sub-score of 650 or higher. *5 contact hours: 4 lecture +1 recitation/lab.

MATH 270 - Probability and Statistics (3 cr hrs)
Descriptive statistics, probability, random variables, variance and standard deviation, various probability distribution, estimation and hypothesis, hypothesis testing, chi-square, t-tests, regression and correlation, and analysis of variance. Prerequisite: MATH 110 or 115 (or equivalent) or Math ACT sub-score of 23 or higher.

MCOM 410-Media Law and Ethics (3 cr hrs)
Overview of legal theory and analysis of cases that provide basis for students understanding what is permissible and what is legally proscribed in relation to libel, obscenity, indecency, copyright and issues related to the journalist. Special attention is given to how traditional legal definitions have evolved with the digital communication technologies. Ethical standards and codes related to media professionals will be analyzed along with case studies. Study of the elements and styles of music through listening. Reading, and lecture. Reading knowledge of music is not required.

MUSC 468 - Survey of World Music (3 cr hrs)
This course is designed to familiarize students with selected music cultures from around the world and at home.
NURSING (ASN) COURSE DESCRIPTIONS

PHYSICAL, CULTURAL, AND PSYCHOLOGICAL DEVELOPMENT DURING YOUNG ADULTHOOD, MIDDLE AGE, AND THE LATER YEARS. INCLUDES GRIEF, DEATH, AND DYING. RECOMMENDED ANTECEDENT: PSYC 221.

REL 210 - SURVEY OF THE OLD TESTAMENT (3 CR HRS)
Examines the books of the Old Testament from historical, cultural, religious, and critical perspectives to achieve greater understanding and appreciation. Includes study of Old Testament cities and contributions of major biblical personalities.

REL 220 - SURVEY OF THE NEW TESTAMENT (3 CR HRS)
Examines the books of the New Testament from historical, cultural, religious, and critical perspectives to achieve greater understanding and appreciation. Includes study of locations of New Testament biblical cities and contributions of major biblical personalities.

REL 310 - COMPARATIVE WORLD RELIGIONS (3 CR HRS)
This course undertakes an historical survey of world religions, including Shinto, Hinduism, Jainism, Buddhism, Taoism, Confucianism, Zoroastrianism, Judaism and Islam.

REL 315 - COMPARATIVE CHRISTIANITY (3 CR HRS)
A survey of the major agreements on Christian doctrine and practice coupled with a study of the various denominational differences between the following traditions: Eastern Orthodox, Roman Catholic, Reformed, Wesleyan, Evangelical, and Free Tradition.

SCI 100 - INTRODUCTION TO EARTH SCIENCE (3 CR HRS)
Elementary astronomy, geology, meteorology. The solar system, universe, atmosphere, weather, geological processes, rocks and minerals, and effects of weather processes on the earth. Corequisite: SCI 100 Lab (1 CR hr).

SOCI 100 - INTRODUCTION TO SOCIETY (3 CR HRS)
Overview of principles employed in analyzing the nature of societal, cultural, and group behavior. Applications to major social institutions and individual lives.

SOCI 330 - CULTURAL DIVERSITY (3 CR HRS)
Perspectives on the dynamics of oppression, assimilation, and pluralism. Populations distinguished by age, gender, race, disability, sexual orientation, and ethnicity. Recommended antecedent: SOCI 100.

THEA 100 - INTRODUCTION TO THEATRE (3 CR HRS)
Brief survey of the history of the theatre; elements of theatre; typical functions of the various personnel in theatre production; analysis of a play script; viewing and critique of live theatre performance.

THEA 340 - SURVEY OFDRAMATIC LITERATURE (3 CR HRS)
Selected play scripts from the Classic Greeks to the present; as literary art and from the perspective of production mechanics and theatre practitioners. Prerequisite: ENGL 102.

NURS 115 - FOUNDERNS OF NURSING (6 CR HRS)
4 HR LECTURE – 2 HR LABORATORY/CLINICAL Introducing the nursing process with focus on the development of psychomotor and psychosocial skills. The Roy Adaptation Model (RAM) of Nursing is introduced and is utilized as basis for promotion of adaptation in human persons as evidenced in the four adaptive modes: physiologic, self-concept, role function, and interdependence; emphasis on beginning recognition of adaptive human responses versus ineffective responses. History of nursing, selected theories of nursing, nursing roles, and definitions of human person, environment, health, and nursing are discussed; beginning skills related to basic nursing care, communication, and assessment are included. Clinical learning experiences occur in the campus lab and in structured health care facilities with adults. Prerequisite: admission to the ASN program. Pre- or Co-requisite: BIOL 261, MATH 101 or higher.

NURS 124 - HUMANS AS ADAPTIVE SYSTEMS: PROMOTION OF ADAPTATION IN THE PHYSIOLOGIC MODE (FOR LPN-RN STUDENTS ONLY) (5 CR HRS)
3 HR LECTURE – 2 HR CLINICAL Bridging the gap between the role of LPN and basic nursing practice as an RN. Focus is on recognition of adaptive human responses versus ineffective responses related to the physiologic mode of human adaptive systems. The RAM nursing process is utilized for delivery of basic nursing care for human persons focusing on the adaptive/ineffective responses of the identified physiologic mode needs. Builds upon knowledge acquired in study of anatomy, physiology, and developmental psychology. In addition to the classroom and campus laboratory, clinical learning experiences occur in community and hospital settings with adults. Prerequisite: Admission into the LPN-RN program. Pre- or Co-requisite: BIOL 261 and BIOL 262, PSYC 221.

NURS 125 - HUMANS AS ADAPTIVE SYSTEMS: PROMOTION OF ADAPTATION IN THE PHYSIOLOGIC MODE (6 CR HRS)
3 HR LECTURE – 3 HR CLINICAL Focusing on recognition of adaptive human responses versus ineffective responses related to the physiologic mode of human adaptive systems. The RAM nursing process is utilized for delivery of basic nursing care for human persons focusing on the adaptive/ineffective responses of the identified physiologic mode needs. Builds upon knowledge acquired in study of anatomy, physiology, and developmental psychology. In addition to the classroom and campus laboratory, clinical learning experiences occur in community and hospital settings with adults. Prerequisite: NURS 115 or its equivalent. Pre- or Co-requisite: BIOL 261 and BIOL 262, PSYC 221.

NURS 126 - HUMANS AS ADAPTIVE SYSTEMS: PROMOTION OF ADAPTATION IN THE PSYCHOSOCIAL MODES (3 CR HRS)
2 HR LECTURE – 1 HR CLINICAL Focusing on recognition of adaptive human responses versus ineffective responses related to the psychosocial modes of human adaptive systems. The RAM nursing process is utilized for delivery of basic nursing care for human persons focusing on the adaptive/ineffective responses of the psychosocial modes: self-concept, role function, and interdependence. Builds upon knowledge acquired in study of anatomy, physiology, and developmental psychology. Clinical experiences occur in community and/or hospital mental health care facilities with adults/children/adolescents. Prerequisites: NURS 115, BIOL 261. Pre- or Co-requisite: NURS 125, BIOL 262, PSYC 221.

NURS 241 - PROMOTION OF ADAPTATION IN ADULTS (1) (7 CR HRS)
4 HR LECTURE – 3 HR CLINICAL Using the RAM nursing process to promote adaptation in young, middle-age, and elder adults; focusing on physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states related to oxygenation (respiratory, cardiac); fluid, electrolyte, and acid-base balance (renal/urinary); activity/rest (musculoskeletal); endocrine function. Use of current research findings in promotion of adaptive physiologic, self-concept, role
function, and interdependence responses in the adult. Clinical experiences occur in community and/or hospital settings. Prerequisites: NURS 125, NURS 126 Pre-or Co-requisite: NURS 245 or NURS 246. Prerequisite for LPN-RN students: NURS 124, NURS 126. Pre- or Co-requisites: NURS 245 or NURS 246.

**NURS 242 - Promotion of Adaptation in Adults (II)** (6 cr hrs)
(3 hr lecture – 3 hr clinical course) A continuation of promotion of adaptation in young, middle-age, and elder adults. Utilizes the RAM nursing process to focus on physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states related to protection (hematologic, immune, integument); nutrition, elimination (gastrointestinal); senses; neurologic function. Use of current research findings in promotion of adaptive physiologic, self-concept, role function, and interdependence responses in adults. Clinical experiences occur in community and/or hospital settings. Prerequisites: NURS 241. Pre-or Co-requisite: NURS 245 or NURS 246.

**NURS 244 - Promotion of Adaptation in Adults (II)**
(For LPN-RN students only) (5 cr hrs)
(3 hr lecture – 2 hr clinical) For LPN-RN students that is a continuation of promotion of adaptation in young, middle-age, and elder adults. Utilizes the RAM nursing process to focus on physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states related to protection (hematologic, immune, integument); nutrition, elimination (gastrointestinal); senses; neurologic function. Use of current research findings in promotion of adaptive physiologic, self-concept, role function, and interdependence responses in adults. Clinical experiences occur in community and/or hospital settings. Prerequisites: For LPN-RN students only; NURS 241. Pre- or Co-requisites: NURS 245 or NURS 246.

**NURS 245 - Promotion of Adaptation in Children** (3 cr hrs)
(2hr lecture – 1hr clinical) Utilizing the RAM nursing process to promote adaptation in children; specifically, focuses on adaptive and ineffective responses seen in infants, toddlers, preschool children, school-age children, adolescents, and their families. Physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states examined. Use of current research findings in promotion of adaptive physiologic, self-concept, role function, and interdependence responses in children and their families. Clinical experiences occur in community and/or hospital settings. Prerequisites: NURS 125. Pre-or Co-requisite: NURS 241 or NURS 242 or permission of ASN Program Chair. Pre- or Co-requisite for LPN-RN students: NURS 241 or NURS 244 or permission of ASN Program Chair.

**NURS 246 - Promotion of Adaptation in Childbearing Families**
(3 cr hrs)(2 hr lecture – 1 hr clinical course) Utilizing the RAM nursing process to promote adaptation in childbearing families; specifically, focuses on adaptive and ineffective human responses seen in women, including childbearing years, neonates, and families. Physiological and behavioral deviations associated with ineffective human responses seen in compensatory and/or compromised health states examined. Use of current research findings in promotion of adaptation for human persons/family adaptive systems included. Clinical learning experiences occur in campus laboratory and in community and/or hospital settings to develop skills in providing care for human persons/families. Prerequisites: NURS 125. Pre- or Co-requisite for LPN-RN students: NURS 241 or NURS 244 or permission of ASN Program Chair.

**NURS 290 - Nursing Seminar** (2 cr hr)
Current trends and issues in nursing, application of nursing care to promote adaptation for human persons and families, management principles, application for licensure, job seeking skills, and continuing education activities. Prerequisite: NURS 241. Pre-or Co-requisites: NURS 242. Prerequisite for LPN-RN students: NURS 241. Pre- or Co-requisite for LPN-RN students: NURS 244. Prerequisite Course taken in last semester of ASN program.

**NURSING (BSN) COURSE DESCRIPTIONS**

**NURS 310 - Pharmacology to Promote Adaptation** (3 cr hrs)
Introduction to the basic principles of pharmacology and to the broad spectrum of commonly used prescriptive medications in the promotion of human health and adaptation. Historical and cultural perspectives and current pharmacological principles addressed. Role of the professional nurse in administering medication, client education, cultural diversity, and drug abuse prevention. Prerequisites: NURS 330, 340, 350. Corequisites: NURS 360, 375. RN-BSN Option: Pre – or Corequisite: NURS 300.

**NURS 320 - Concepts and Fundamentals of Professional Nursing** (7 cr hrs) (5 hr lecture, 2 hr clinical)
Focus on beginning professional nursing practice. Discussion of health care policy and financial systems; current regulatory measures affecting nursing care delivery; review of evidence-based practice guidelines; nursing philosophies and theories; role transition; analysis of the culturally sensitive nursing process as it is applied to human persons, families, groups, communities, and society to promote adaptation in today’s health care environment. Evaluates the nursing paradigm concepts (person, health, nursing and environment) as described by the Roy Adaptation Model (RAM). Clinical experiences occur in the campus laboratory and various health care settings. Prerequisites: general education courses/admission to nursing program; Corequisites: NURS 330, 340, 350.

**NURS 330 - Health Assessment of Humans as Adaptive Systems** (3 cr hrs)(2 hr lecture, 1 hr clinical)
Principles and theories of health screening; development of history taking skill, physical assessment, and communication skills necessary to synthesize a culturally sensitive nursing data base to determine health status in the four adaptive modes: physiologic, self-concept, role function, and interdependence. Prerequisites: general education courses/admission to nursing program; Corequisites: NURS 320, 340, 350. RN-BSN Option: Pre – or Corequisite: NURS 300.

**NURS 340 - Foundations of Nursing Informatics** (3 cr hrs)
Examines the evolution, role, and future of nursing informatics. Benefits of information technology integration into nursing practice are evaluated. Prerequisite: general education courses/admission to nursing program. Corequisites: NURS 320, 330, 350. RN-BSN Option: Pre – or Corequisite: NURS 300.

**NURS 350 - Pathophysiology of Ineffective Human Responses** (3 cr hrs)
Builds on concepts and principles from the basic sciences. Emphasis on pathological responses to illness and concepts of adaptation and the culturally sensitive analysis of genetic, physiological and behavioral deviations associated with ineffective human adaptive responses in compensatory and/or compromised health states examined. Use of current research findings in promotion of adaptive physiologic, self-concept, role function, and interdependence responses in the adult. Clinical experiences occur in a variety of health care settings. Prerequisites:
NURS 375 - Promotion of Adaptation in Groups, Communities, and Transcultural Societies (5 cr hrs) (3 hr lecture, 2 hr clinical)
Evaluation of the role of community in the promotion of adaptation of individuals, families, groups, and society with regard to the 4 RAM modes; culturally sensitive assessments of group, and community; assessment of societal resources; promotion of patient safety across the lifespan; and prevention/control of communicable diseases across the lifespan. Clinical experiences occur in a variety of health care settings. Prerequisites: NURS 320, 330, 340, 350.
Co-requisites: NURS 310, 360. RN-BSN Option: Pre – or Corequisite: NURS 300.
NURS 415 - Promotion of Adaptation in Newborns, Women and Childbearing Families (5 cr hrs) (3 hr lecture, 2 hr clinical)
Utilizes the RAM nursing process to promote adaptation in childbearing families. Nursing interventions are based on research findings to maximize the childbearing family’s physiologic-physical, self-concept-group identity, role function, and interdependence modes. Focus on adaptive and ineffective human responses seen in pregnancy and the childbearing process. Physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states are examined. Clinical experiences occur in a variety of health care settings.
Prerequisites: completion of 300-level Nursing courses and NURS 425, 430, 435 (Harrogate site). Corequisites: NURS 425, 430 or NURS 460, 470, 480.
NURS 425 - Promotion of Adaptation in Infants, Children and Adolescents (5 cr hrs) (3 hr lecture, 2 hr clinical)
Utilizes the RAM nursing process to promote adaptation in children. Nursing strategies are based on research findings to maximize the child’s physiologic-physical, self-concept, role function, and interdependence modes. Focus on adaptive and ineffective human responses seen in children. Physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states are examined. Clinical experiences occur in a variety of health care settings.
Prerequisites: completion of 300-level Nursing courses.
Corequisites: NURS 415, 430 or NURS 435, 430.
NURS 430 - Nursing Research (3 cr hrs) Senior Writing Requirement
Roy’s Adaption Model posits that persons and the earth have common patterns and integral relationships which can be studied and described through systematic methods of research. Research terminology, methods of sampling, research design, data analysis, and significance of research findings. Evaluation of research data to foster evidence-based nursing practice in promotion of adaptation for human systems in the four adaptive modes. Prerequisites: completion of 300-level Nursing courses. Corequisites: NURS 415, 425 or NURS 425, 435. RN-BSN Option: Pre – or Corequisite: NURS 300.
NURS 435 - Promotion of Psychosocial Adaptation (5 cr hrs) (3 hr lecture, 2 hr clinical)
Emphasis on nursing interventions that focus on the promotion of adaptation of clients with acute, chronic and complex mental health problems across the life span. Current trends, ethical and legal issues, political, economic, cultural, and social issues that influence the health care of mental health clients and families are examined. Clinical experiences occur in a variety of health care settings.
Prerequisites: completion of 300-level Nursing courses and NURS 415, 425, 430 (Cedar Bluff and Tampa sites). Corequisites: NURS 460, 470, 480 or NURS 425, 430.
NURS 460 - Promotion of Adaptation: Young, Middle and Elderly Adults II (5 cr hrs) (3 hr lecture, 2 hr clinical)
Utilizes the RAM nursing process to promote adaptation in young, middle-age and elderly adults. Focuses on physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states related to multi-system conditions/diseases/states. Incorporates research findings in promotion of adaptive, physiologic, self-concept, role function, and interdependence responses in the adult. Clinical experiences occur in a variety of health care settings.
Prerequisites: completion of 300-level Nursing courses and NURS 425, 430 and NURS 415 or 425. Corequisites: NURS 415 or 435 and 470, 480.
NURS 470 - Professional Nursing Role Development/Preceptorship (4 cr hrs) (2 hr lecture, 2 hr clinical)
Facilitates transition from the role of student to that of beginning professional nurse. Focus on the baccalaureate nurse as a leader/manager and member of an inter-professional health care team in the promotion of adaptation for the human system. Emphasis on theories of critical thinking, health care administration, quality improvement, organizational management, and leadership as applied to the delivery of health care. Clinical experiences occur in a variety of health care settings.
Prerequisites: completion of 300-level Nursing courses; NURS 430; Corequisites: NURS 435, 460, 480 or NURS 415, 425, 480. RN-BSN Option: Pre – or Corequisite: NURS 300.
NURS 480 - Senior Nursing Seminar (1 cr hr)
Culminating capstone course designed to demonstrate a synthesis of knowledge presented throughout the generic nursing curriculum. Facilitates achievement of program outcomes through integration of content review with a systematic analysis of questions, critical thinking activities, refinement of test taking skills and preparation for the NCLEX-RN. Prerequisites: completion of 300-level Nursing courses and NURS 425, 430 and NURS 415 or 425. Corequisites: NURS 415 or 435 and 460, 470.
• Please check the nursing site to which you were accepted for information regarding which semester NURS courses are offered.

GRADUATE PROGRAM INFORMATION
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2018-2019
ACADEMIC INFORMATION

The Caylor School of Nursing at LMU offers the Nursing (MSN) Program concentration in Family Nurse Practitioner (FNP) at the Tampa, FL Extended Site. Students who successfully complete the graduate nursing program will receive the Master of Science in Nursing (MSN) degree. Family Nurse Practitioner students will meet the eligibility criteria for both the American Nurses Credentialing Center (ANCC) and the American Academy of Nurse Practitioners (AANP) certification examinations.

Upon admission to the graduate program, a faculty advisor is assigned to the student to help advise the student. However, the ultimate responsibility for meeting deadlines, knowing graduate program and individual state/agency requirements, rests with the student. It is particularly important that if, upon graduation, the student intends to re-locate and practice in a state other than Florida, the student become familiar with the requirements for advanced practice in that state.

Graduate Degree Time Restriction/Limitations

All requirements for graduate degrees must be completed in no less than one (1) year and within seven (7) years of initial graduate enrollment. Exceptions to graduate requirements require approval of the Dean of the Caylor School of Nursing.

Academic Integrity

It is the aim of the faculty of LMU to foster a spirit of complete honesty and a high standard of academic integrity and conduct. The attempt of any student to present work as his/her own that he/she has not honestly performed is regarded by the faculty and administration as a serious offense and renders the offender liable to severe academic consequences and possible suspension. The CSON policy on code of ethics, academic integrity, cheating and plagiarism is found in the current LMU CSON MSN Student Handbook.

Transfer of Credit for Nursing (MSN) Students

Six (6) credit hours may be transferred in to the Family Nurse Practitioner (FNP) concentration from accredited institutions offering the graduate nursing degree. Transfer of additional course work will be at the discretion of the Program/Concentration Director.

Transferred courses must have been taken for graduate credit and must not have been applied towards a previous degree. All transferred course work must carry a grade of “B” or higher. Advanced pharmacology and advanced health assessment must be taken within one year prior to beginning the initial clinical practicum in the concentration. No credit will be given for advanced pharmacology and advanced health assessment taken at another institution. No credit will be given for an advanced pathophysiology course that is greater than two (2) years old at the time of admission. No credit for other graduate nursing courses earned more than five (5) years ago can be transferred.

If the student proposes to replace a required nursing course with transferred credit, the student must submit a course syllabus and provide transcript evidence of having attained a grade of “B” or higher in the course. Course equivalency will be evaluated by the faculty currently teaching the LMU version of the course. The designated faculty will make a recommendation to the appropriate program director regarding substitution. All transfer credit into the Nursing (MSN) program must be approved by the appropriate director or the Dean of the Caylor School of Nursing.

Request for Nursing (MSN) Concentration Transfer

Students requesting to transfer to another concentration from their current program of study in the Nursing (MSN) program must submit an admission application to the Graduate Nursing Office. Transfer to another concentration is not guaranteed and will be reviewed by the admissions committee. The student must be in good standing in their current program of study and a formal letter should also be included with the admission application on why the student is requesting to transfer to another concentration.

Student Health Insurance

Students must have health insurance upon entering Graduate program. Students must submit adequate documentation demonstrating coverage of health insurance. Students are required to notify immediately the Graduate Nursing office of any change in health insurance provider or coverage.

Academic Advisement

Each student is assigned an academic advisor according to his/her chosen concentration of study. The academic advisor assists the student in selecting appropriate courses for each academic semester. The student bears ultimate responsibility for effective planning, progression and completion of all requirements for the chosen degree, but the academic advisor can give valuable direction and encouragement. The Nursing (MSN) student and the academic advisor are responsible for making sure that the student has completed all the nursing coursework to sit for the MSN Comprehensive Exam.

Extended Sites

In addition to the main Harrogate campus, LMU operates a number of extended learning sites to meet the needs of populations in the service area. LMU operates extended learning sites in communities where clusters of students and potential students have demonstrated need and support. Caylor School of Nursing graduate extended sites are at the following locations:

- Cedar Bluff
  421 Park 40 North Blvd.
  Knoxville, TN 37923
  865-531-4100
  (FPMHNP & FNP)

- Kingsport, TN—Center for Higher Education
  300 West Market Street
  Kingsport, TN 37660-4222
  (FNP)

Tampa, FL
3102 East 138th Avenue
EVALUATION METHODS

Mastery of didactic content will be evaluated by a combination of in-class exams, on-line exams, application of content in graded case studies, oral and web-based presentations, as well as written papers and protocols. The combination of evaluative methods will vary from course to course and will be clearly explicated in course syllabi. The evaluative strategies of individual courses are designed to measure students’ attainment of course objectives. Criteria for evaluation of written assignments appear in the syllabus for each course.

Assignments will be returned to students in a timely fashion. Students will receive individualized feedback to facilitate improvement and progress. Each student's progress is reviewed periodically during, and at the end of, each semester. Evaluation is based on the student's performance on examinations, other assignments, and in the practice or laboratory setting. If a student's performance is judged to be borderline or failing during a course, the faculty member will discuss this with the student and advise the student regarding how to remediate.

Attendance Requirement

Attendance is mandatory for any lecture, lab, practice, and online activities. Refer to the individual course syllabus for additional information.

Grading Scale:

The LMU grading system is based on a four-point scale. The grading scale for the Nursing (MSN) Program is as follows:

<table>
<thead>
<tr>
<th>Points*</th>
<th>Grade</th>
<th>Four-Point Scale</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>93-100</td>
<td>4.00 quality points</td>
</tr>
<tr>
<td>B+</td>
<td>89-92</td>
<td>3.33 quality points</td>
</tr>
<tr>
<td>B</td>
<td>83-88</td>
<td>3.00 quality points</td>
</tr>
<tr>
<td>C+</td>
<td>79-82</td>
<td>2.33 quality points</td>
</tr>
<tr>
<td>C</td>
<td>73-78</td>
<td>2.00 quality points</td>
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<tr>
<td>D+</td>
<td>69-72</td>
<td>1.33 quality points</td>
</tr>
<tr>
<td>D</td>
<td>63-68</td>
<td>1.00 quality points</td>
</tr>
<tr>
<td>F</td>
<td>Below 63</td>
<td>0.00 quality points*</td>
</tr>
</tbody>
</table>

Partial points will be rounded to the nearest full point; for example, 88.49=88 leads to a grade of B; and 88.50=89 leads to a grade of B+.

Incompletes: A grade of Incomplete (“I”) may be given in circumstances where the student has successfully completed the majority of the coursework and the instructor determines that exceptional circumstances warrant extending the time for the student to complete the required work. In order to receive an “I”, the student and course instructor must negotiate a contract containing a timeline specifying the date(s) by which remaining coursework will be completed (including deficit practice hours), and specifying the written assignments or examinations to be completed. The form for documenting a contract for an “I” is found in this handbook under Section III: Forms. It is the responsibility of the student to monitor progress towards completion of the contract to remove the Incomplete and to arrange for make-up assignments, exams, labs, or practice hours.

If a grade change request has not been submitted by the instructor by the required date, the “I” grade automatically becomes an “F” on the student’s transcript.

In general, an “I” grade in any sequential nursing course must be removed by the end of the first six weeks of the next semester in order for the student to continue enrollment in the next nursing course in the sequence. Refer to program student handbook for additional information.

Practice Evaluation Methods

Students and faculty maintain ongoing dialog regarding practice experiences and individual performance. Dialog may occur in class, via practice logs or journals, via web-based communications, or in individual meetings as appropriate. Formal evaluations will occur in each practice course. Practice evaluation tools (student version, faculty version, and preceptor/facilitator version) are used to structure the formal evaluations. Some written assignments will be based on current practice data or cases (with all identifying data removed). Feedback regarding the development of diagnostic reasoning and practice management skills will be provided. Practice performance is graded individually and should a student fail a practice course, the student will be dismissed from the program.

Practice Failure: The instructor will seek input on practice performance from the preceptor/facilitator; however final responsibility for the student’s grade is retained by the LMUCSON faculty.

Repeating NURS Courses

Graduate nursing students must maintain a “B” (3.0) cumulative grade point average (GPA) to remain in good academic standing. Each course syllabus clearly outlines the criteria for successful course completion.

Nursing (MSN) Program – FNP students may repeat a maximum of one nursing course (NURS 500, NURS 510, NURS 520, NURS 530, NURS 580, NURS 590) if a “C” was earned for the course. This would require an advisement session and a revised plan of study for the student by the academic advisor and approval of the change from the Concentration Director. The student must present a plan for success as part of the advisement session. The student will not continue with other nursing coursework until the course is repeated successfully. Student must repeat the course for which a “C” was earned, and earn a “B” for the second attempt. The student must complete courses at the campus for which they were accepted and enrolled. Only the most recent grade will be used in computing the cumulative GPA. All attempts will remain part of the student’s permanent academic record. The following courses require a “B” or higher grade, and cannot be repeated: NURS 561, NURS 561A, NURS 562, NURS 562A, NURS 564, NURS 564A, NURS 563, NURS 563A, or NURS 565.
GRADUATE ASSISTANTSHIPS AND TRAINEESHIPS

Depending upon the availability of external and intramural funding, graduate nursing may have graduate teaching assistantships, graduate research assistantships or traineeships available. Please consult the assigned faculty advisor for details on availability, requirements, applications, and deadlines.

Application Process

Graduate assistants must be currently enrolled. Graduate students wishing to apply for assistantship should contact the Program/Concentration Directors, for information about program availability, applications, and deadlines. If federal funding is received by LMU for traineeships, the amounts of individual awards will be contingent upon the amount of federal funding, the number of eligible graduate students, and any program criteria. Receiving funds in one year does not necessarily mean that funds will be approved in subsequent years. Students must be in good academic standing to receive these funds. Full-time students and students who commit to providing primary care services to underserved areas and/or to minority populations after graduation will receive priority for traineeships. Traineeship recipients must agree to submit data regarding professional activities following graduation to LMU for three years. Federal traineeships do not require a work assignment.

Graduate Assistantships

Programs of graduate study are designed to transform the individual from student to knowledgeable practitioner or professional scholar. A well-designed graduate assistantship can provide experiences which complement the student’s program of study. While assistantships provide financial support to graduate student recipients, the primary goal of an assistantship is to facilitate progress toward the graduate degree.

To retain a graduate assistantship, the student is expected to perform well academically. Recipients of assistantships should meet with the supervising faculty person to develop a clear contract outlining the work to be done and identifying any need for in-service training. Thereafter, there should be regularly scheduled meetings to mentor and counsel the student and to evaluate the student’s work. The graduate assistant is expected to meet the obligations of the assignment. The graduate assistant receives financial support for graduate study by contributing to the mission of the university. The totality of responsibility may be greater than that required of other students, but the opportunities for professional development also are greater for the graduate assistant.

Traineeships

Federally-funded traineeships are designed to help fund advanced nursing practice training in order to improve access to healthcare services for underserved populations. Individual funding is awarded based upon the intent of the student to serve in high priority areas. While there is no penalty if the student does not ultimately accept a position in an underserved area upon graduation, priority for future funding of a program is somewhat dependent upon the program’s track record of having produced traineeship graduates who accept employment in underserved areas. Graduate students who receive a federally funded traineeship must be in the last two semesters of their training program and be willing to provide LMU with employment information for three years after graduation. Federal traineeships do not require a work assignment during graduate school.

Definitions and Tax Consequences

An assistantship is a financial award, in the form of tuition waiver, to a graduate student for part-time work while pursuing a degree. Graduate assistants are appointed to perform various duties. Most commonly the duties relate to research and teaching support activities. According to the IRS regulations, graduate assistantship awards are considered taxable income. Traineeships are federally funded awards designed to support the final semesters of advanced practice education for students who intend to work with underserved populations. Support through the federal traineeship program is limited to the last two semesters of preparation as an advanced practice nurse. Students must be United States citizens or have permanent residency status to be eligible for federally-funded nurse traineeships. Since the traineeship is not awarded in payment for your services, the award may not be taxable.

According to the IRS, a traineeship is not taxable if the participant is a degree candidate at an institution which maintains a regular faculty and curriculum and normally has enrolled students and the funds are used to pay for tuition, fees, or required books, supplies, and equipment. For further information, the IRS website directs recipients of assistantships, scholarships, and traineeships to Publication 970 for use in preparing returns.

GRADUATE TUITION INFORMATION

General Information
1. Correspondence address: INCLUDE YOUR STUDENT ID NUMBER WITH YOUR INQUIRY
   ATTN: Bradford Davis, Interim Director of Student Accounts
   Lincoln Memorial University, Finance Office
   6965 Cumberland Gap Pkwy., Box 2003
   Harrogate, TN 37752-2003
   (423)869-6451, 1-800-325-0900, ext. 6451
   bradford.davis@lmunet.edu

2. When enrolling in the payment plan the enrollment fee is due at Registration, with the next payment due on the 15th of each month and thereafter according to which plan is chosen. The remaining payments will be billed monthly and may be drafted from your bank account (upon request), credit card, by cash or by mailing a check.

3. The full graduate program amount is not charged immediately to your account. Tuition is charged to your account ONLY as you register for classes.

4. Statements for students on the payment plan are provided for verification of payment and historical purposes only. The account balance will not reflect your total balance since tuition is charged only as you register for classes.
5. The student must be current with payments to receive grades or be eligible for registration. A student must have a zero balance to receive a transcript or be eligible for commencement.

6. Current credit/refund schedules apply to any student withdrawing from the University or ceasing to attend classes. You may lose a portion or all of your tuition payment if dropping a class or withdrawing. If you choose to withdraw please submit a Withdrawal Form to the Registrar’s Office as soon as possible, complete the withdrawal process and meet the deadlines.

7. Students selecting a Stafford loan should contact the Financial Aid Office for further information at finaid@lmunet.edu. Remember, your program MAY REQUIRE YOU TO APPLY SEPARATELY for the summer term if additional funds are needed and are not already listed on the LMU award letter. Please be sure to complete all necessary steps for your Stafford loan including completing entrance counseling, and signing a Master Promissory Note at www.studentloans.gov. Your loan funds will not come in until all these steps are completed.

8. A 1098-T tax form will be forwarded with tuition costs only indicated for the terms attended during the calendar year. Contact your tax advisor regarding tax deductions.

9. If two consecutive payments are missed with Tuition Management Systems they will cancel the payment plan at which time the account balance will come due in full; if the balance is not paid immediately you may be administratively withdrawn from the semester.

10. If a payment with Tuition Management Systems is late the individual account will be charged $40 per month.

11. Please be sure to check your LMU email account frequently as this is our primary form of communication to you regarding all student account information. If you have problems with your LMU email account contact the IS Help Desk at 423-869-7411.

**Tuition and Fees**

The tuition cost to attend Lincoln Memorial University is substantially below the national average. The amounts included in the cost of each semester’s registration are placed on the student’s account in the Finance Office. Interest charges are added to unpaid balances at the end of each month. All charges are subject to audit and verification. The University reserves the right to correct any error by appropriate additional charges or credits. Tuition and fees are adjusted annually. The following are effective Fall Semester 2018 for the Family Nurse Practitioner (FNP)

**FNP Tuition:** $775 per hour

**Additional fees:**
- Drop/Add Fee $15 per course, not to exceed $100
- Late Registration Fee $100
- Directed/Independent Study Fee $25 per class plus course tuition
- Graduation Fee Contact Nursing
- Comprehensive Fee $30 per year
- Student Health Insurance Graduate students are responsible for maintaining health insurance throughout the program.

There is no out-of-state tuition differential. Failure to pay tuition and fees may lead to professional collection agency efforts to enforce payment. In such cases the student is responsible for all collection costs and expenses incurred by the University, including reasonable attorney fees.

**Tuition Payment Plans**

Lincoln Memorial University provides a tuition payment option to degree-seeking graduate students completing a degree for fall and spring semester. Please check with the Cashier’s Office for information on tuition payment plans.
NURSING (MSN) PROGRAM

The Nursing (MSN) Program offers the Master of Science in Nursing (MSN) degree in the advanced practice nurse concentrations of Family Nurse Practitioner (FNP) at the Extended Site in Tampa, FL. Admission requirements and curriculum plans for the concentrations follow. The *LMU CSON MSN Student Handbook* provides extensive information on each MSN concentration.

<table>
<thead>
<tr>
<th>NURSING (MSN) PROGRAM OUTCOMES</th>
</tr>
</thead>
<tbody>
<tr>
<td>The graduates of the Nursing (MSN) Program will be able to:</td>
</tr>
</tbody>
</table>

1. Function as advanced practice nurses capable of providing comprehensive care to persons across the lifespan in various health care settings.
2. Utilize critical thinking and creative reasoning to guide culturally competent advanced practice nursing care.
3. Synthesize theoretical and scientific knowledge for application in advanced practice nursing roles.
4. Collaborate on scholarly/research activities and utilize this knowledge appropriately.
5. Analyze contemporary health care policies and systems in relationship to delivery of culturally competent health care to persons across the lifespan.
6. Assume leadership roles and consider cultural, ethical, legal, budgetary, managerial, and decision-making knowledge/principles in serving the needs of diverse persons, groups, and global societies.
7. Evaluates one’s professional self on an ongoing basis to maintain optimum functioning and continued growth as an advanced practice nurse.

<table>
<thead>
<tr>
<th>NURSING (MSN) ADMISSION REQUIREMENTS</th>
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Admission requirements for Family Nurse Practitioner (FNP) concentrations are provided in this catalog. See also the *LMU CSON MSN Student Handbook* for details regarding additional requirements for admitted students including things such as health status forms, proof of health insurance, current immunizations, CPR certification, drug screens, and criminal background checks.

**Family Nurse Practitioner Concentration**

Admission requirements for the Family Nurse Practitioner concentration include:

1. Graduation from an accredited baccalaureate nursing program.
2. An overall academic record with a cumulative grade point average (GPA) of "B" (3.0) or better.
3. All applicants must have a basic understanding of statistics and basic computer skills.
4. Completion of the Graduate Record Examination (GRE) is not required, but is recommended.
5. Minimum of three recommendations from healthcare professionals who can rate the applicant’s potential. At least two must be from nursing professionals with an MSN or higher; one may be a professional in a related healthcare field.
6. A three-page letter to the Admissions Committee describing professional goals.
7. An unencumbered license to practice as a registered nurse in the state of Florida is required for enrollment; clinical practicum may necessitate licensure in neighboring states.
8. Medical profile including immunizations record and urine drug screen completed no more than 60 days prior to enrollment in the MSN program.
9. A criminal background check and drug screen will be completed prior to enrollment no more than 60 days prior to enrollment in the FNP concentration.
10. Proof of health insurance at all times when enrolled in the program.

Students dismissed from another advanced practice nurse program for academic, clinical, or behavioral reasons will not be admitted to the LMU CSON Family Nurse Practitioner concentration. Students who have been enrolled in another program and withdrew in good standing or are still enrolled in good standing must have a letter from the program director stating that they are or withdrew in good standing. Students who are in good standing or who left a program in good standing will be considered for admission.
NURSING (MSN) CONCENTRATION CURRICULUM PLANS

Family Nurse Practitioner Concentration

Lincoln Memorial University’s MSN degree program, Family Nurse Practitioner concentration, prepares nurses in an advanced practice role with competencies in family health promotion and culturally competent clinical management of common conditions across the life span to promote adaptation. Clinical courses have a 1:4 credit hour to clinical hour ratio. The seventeen month program requires 43 semester hours of graduate course work including 660 clinical hours. A Comprehensive Exam is required during the final semester. The Post-Master’s Certificate (PMC) option is available.

Students may request full or part-time status for the FNP concentration. The part-time option is only offered on a space available basis. Students wishing a part-time option must first discuss this with Dr. Jennifer Savage (jennifer.savage@lmunet.edu), FNP Concentration Director. Part-time FNP students must meet with their advisor to plan an individualized progression plan. This individualized plan helps to ensure that course prerequisites are met and future course availability. A change in status from part-time to full-time or vice versa must be approved by the Director and a new curriculum plan must be designed with the faculty advisor.

The MSN FNP concentration curriculum may be found below. This concentration is offered at the Harrogate, Cedar Bluff, Kingsport, and Tampa, Florida sites.

Master of Science in Nursing
Family Nurse Practitioner Concentration

<table>
<thead>
<tr>
<th>MSN Core Courses</th>
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<tbody>
<tr>
<td>NURS 500 Theoretical Foundations and Research Methods</td>
<td>4</td>
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<tr>
<td>NURS 580 Contemporary Roles and Issues for Advanced Practice Nurses</td>
<td>4</td>
</tr>
<tr>
<td>NURS 590 Directed Scholarly Project</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL MSN Core Courses</strong></td>
<td><strong>11</strong></td>
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</tbody>
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<table>
<thead>
<tr>
<th>MSN FNP Courses</th>
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<tbody>
<tr>
<td>NURS 510 Advanced Pathophysiology</td>
<td>3</td>
</tr>
<tr>
<td>NURS 520 Advanced Health Assessment</td>
<td>3</td>
</tr>
<tr>
<td>NURS 530 Advanced Pharmacology and Therapeutics</td>
<td>4</td>
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<tr>
<td>NURS 561 Young and Middle Adults</td>
<td>4</td>
</tr>
<tr>
<td>NURS 561A Young and Middle Adult Practicum</td>
<td>3</td>
</tr>
<tr>
<td>NURS 562 Pediatrics</td>
<td>2</td>
</tr>
<tr>
<td>NURS 562A Pediatrics Practicum</td>
<td>2</td>
</tr>
<tr>
<td>NURS 563 Lifespan of Older Adults</td>
<td>2</td>
</tr>
<tr>
<td>NURS 564 Women’s Health</td>
<td>2</td>
</tr>
<tr>
<td>NURS 564A Women’s Health Practicum</td>
<td>2</td>
</tr>
<tr>
<td>NURS 563A Lifespan of Older Adults Practicum</td>
<td>2</td>
</tr>
<tr>
<td>NURS 565 Family Nurse Practitioner Internship*</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL MSN FNP Courses</strong></td>
<td><strong>32</strong></td>
</tr>
<tr>
<td><strong>TOTAL MSN FNP Program</strong></td>
<td><strong>43</strong></td>
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*Comprehensive Exam Course

FNP REQUEST FOR SITE TRANSFER

Students will not be allowed to transfer between campuses once admitted to a site for the family nurse practitioner concentration. If a student chooses to interrupt their NURS course sequence for any reason, a readmission application must be submitted to the Graduate Nursing Office. Readmission to the Nursing (MSN) program is not guaranteed.
NURS 500 – Theoretical Foundations and Research Methods  
(4 cr hrs)
Focuses on philosophical and historical health related theories as a framework for knowledge. Builds upon concepts from undergraduate nursing research to systematically examine quantitative and qualitative research methods and the reasoned critique of clinically relevant, published research. Examines the concept of evidence-based practice and its application to the delivery of culturally congruent care to promote adaptation. Discusses scientific information and access to health care data bases to facilitate development of scholarly activity. Creation of a focused review of literature using databases is explicated. Prerequisite: Admission to the MSN Program as a degree-seeking or non-degree seeking student.

NURS 510 – Advanced Pathophysiology  
(3 cr hrs)
Builds upon undergraduate science courses to focus on pathophysiological alternations across the lifespan. Emphasis is on the relationships between abnormal changes in specific systems and the impact on the development of diseases. The influences of cultural, developmental, genetic, environmental (including rural health issues), behavioral, and economic factors in alterations in Pathophysiological processes are explored. Prerequisite: Admission to the MSN Program or as a degree seeking or non-degree seeking student.

NURS 520 – Advanced Health Assessment  
(3 cr hrs)
Focuses on the development of advanced health assessment skills needed for delivery of comprehensive health care to persons across the lifespan with consideration of cultural and rural health needs to promote adaptation. Diagnostic reasoning is used to interpret data obtained from the history, physical examination, and diagnostic procedures to generate a comprehensive health assessment and problem list. Additional domains include: family processes, transcultural issues, nutrition, genetic variations, growth and development, spirituality, and health promotion, health protection, and disease prevention. Prerequisite: Admission to the MSN Program.

NURS 530 – Advanced Pharmacology and Therapeutics  
(4 cr hrs)
Provides concentrated study in the art and science of pharmacokinetics, pharmacodynamics, pharmacotherapeutics, pharmacogenetics and pharmacoeconomics to initiate appropriate pharmacological treatments in the management of common and recurrent health problems of persons across the lifespan in order to promote adaptation. Provides concentrated study to identify indications, contraindications, interactive and side effects of established and evidence based drug regimens for safe and appropriate pharmacological treatments. Concerns regarding developmental status, nutritional status, health status, or membership in a high risk group are identified. Strategies for counseling and education to promote informed adherence are explored. Ethical and legal regulations related to prescription writing and medication administration are addressed. Acquisition of prescriptive privileges for Advanced Practice Nurse settings necessary to provide complex innovative care to persons across the lifespan, with consideration of complementary, alternative and financial implications of medication use, is facilitated. Prerequisite: Admission to the MSN Program. Prerequisites: NURS 500, 510, 520, 530, 535, 541, 541A. Co-requisites: NURS 542A, 580.

NURS 561 – Young and Middle Adults Practicum  
(3 cr hrs)
Focuses on the development of advanced health assessment skills needed for delivery of comprehensive health care to persons across the lifespan with consideration of cultural and rural health needs to promote adaptation. Discusses scientific information and access to health care data bases to facilitate development of scholarly activity. Creation of a focused review of literature using databases is explicated. Prerequisite: Admission to the MSN Program as a degree-seeking or non-degree seeking student.

NURS 562A – Pediatrics Practicum  
(2 cr hrs)
Provides opportunities to deliver advance practice care to children and adolescents in the clinical setting. Emphasizes competency in advance practice skills in implementation of a comprehensive and/or problem-focused examination; conduct a risk analysis; selection and analysis of appropriate screening and/or diagnostic tests; development of correct assessment; identification of proper differential diagnosis; and development of a management and evaluation plan for issues relevant to children and adolescents. Students integrate knowledge into application in the clinical setting in the provision of culturally congruent care within the health care setting with emphasis on multidisciplinary teamwork. With clinical supervision, students refine the provision of health promotion and anticipatory guidance to persons and families. Exploration of evidence-based practice in the form of evaluating research and other forms of scientific knowledge and how these are integrated into practice. Legislative, economic, rural, and ethical issues that impact the provision of care in the clinical setting will be explored. Prerequisites: NURS 500, 510, 520, 530, 561, 561A. Co-requisites: NURS 562A, 564, 564A, 580.

NURS 562A – Pediatrics Practicum  
(2 cr hrs)
Provides opportunities to deliver advance practice care to children and adolescents in the clinical setting. Emphasizes competency in advance practice skills in implementation of a comprehensive and/or problem-focused examination; conduct a risk analysis; selection and analysis of appropriate screening and/or diagnostic tests; development of correct assessment; identification of proper differential diagnosis; and development of a management and evaluation plan for issues relevant to children and adolescents. Students integrate knowledge into application in the clinical setting in the provision of culturally congruent care within the health care setting with emphasis on multidisciplinary teamwork. With clinical supervision, students refine the provision of health promotion and anticipatory guidance to persons and families. Exploration of evidence-based practice in the form of evaluating research and other forms of scientific knowledge and how these are integrated into practice. Legislative, economic, rural, and ethical issues that impact the provision of care in the clinical setting will be explored. Prerequisites: NURS 500, 510, 520, 530, 561, 561A. Co-requisites: NURS 562, 564, 564A, 580.
NURS 563 – Lifespan of Older Adults (2 cr hrs)
Emphasizes congruent care for older adults and their families. Focuses on theoretical and research-based knowledge of healthcare management of older adults in underserved, rural, and urban populations. Content includes physiological, pathological, and psychosocial changes in maintenance, minor acute illnesses, complex multidimensional, and chronic health problems. Emphasis is on assessment, intervention, evaluation strategies, and coordination of services.

NURS 563A – Lifespan of Older Adults Practicum (2 cr hrs)
Focuses on clinical practice and health care management of the older adult in acute, extended and long-term care settings in underserved, rural, and urban areas to promote adaptation. Emphasizes advanced diagnostic reasoning and clinical decision making for common and complex problems in the older adult. Stresses development of advanced practice competencies and interdisciplinary expertise in management of acute and chronic health problems. Stresses development and implementation of care to maintain and promote physical, mental, emotional, and social health.

NURS 564 – Women’s Health (2 cr hrs)
Focuses on the care of women across the lifespan who experience acute or chronic illness, gynecological disorders, pregnancy, or reproductive changes. Emphasizes health promotion and maintenance, disease prevention, and treatment. Evidence-based laboratory, diagnostic, therapeutic, pharmacological, and health-teaching strategies are applied to the comprehensive assessment and management of primary care needs of women. Integration of knowledge gained from theory, research, health policy, roles, and clinical practice facilitate the development of broader competencies in the provision of multidisciplinary culturally congruent primary care. Exploration of issues specific to the provision of care in underserved, rural, and urban areas are examined.

NURS 564A – Women’s Health Practicum (2 cr hrs)
Provides opportunity to gain skills in the provision of advance practice nursing care to women across the lifespan who experience acute or chronic illness, gynecological disorders, pregnancy, or reproductive changes with clinical supervision. Focuses on competency in skills to obtain and conduct a comprehensive and/or problem-focused examination, select and analyze appropriate screening and/or diagnostic tests, conduct clinical assessment, identify diagnoses, and develop a management and evaluation plan for issues relevant to women’s health across the lifespan. Students refine the provision of health promotion and disease prevention. Exploration of evidence-based practice in the form of the evaluation of research and other forms of evidence, and integration into practice. Exploration of the development of multidisciplinary relationships within the clinical setting. Legislative, cultural, economic, rural, and ethical issues which impact the provision of care will be explored.
Prerequisites: NURS 500, 510, 520, 530, 561, 561A. Co-requisites: NURS 562, 562A, 564, 580.

NURS 565 – Family Nurse Practitioner Internship (3 cr hrs)
Provides opportunities to apply theoretical and evidence-based knowledge of health promotion, and diagnosis and management of common and complex health problems in persons across the lifespan in underserved, rural, and urban populations. Delivery of advanced nursing care through primary, secondary, and tertiary prevention. Focuses on advanced health assessment of persons and families. Emphasis on decision-making processes. Students demonstrate expertise in the clinical setting by provision, coordination, and direction of comprehensive care, including health states and complex, chronic and/or co-morbid conditions. Students demonstrate synthesis of knowledge gained from the culmination of the family nurse practitioner program. Uses extensive clinical placements. Clinical is facilitated by preceptors who provide opportunities to work in interdisciplinary health care teams.

NURS 580 – Contemporary Roles and Issues for Advanced Practice Nurses (4 cr hrs)
Develops and builds awareness of the Advanced Practice Nurses role within complex health care systems that influence practice. Past and current epidemiological, economic, political, ethical, legal, social, environmental (including rural health issues), cultural aspects of health (in the U.S. and comparable international health care systems), and technological issues within the U. S. healthcare system are examined. Exploration of scope of practice, development of leadership skills and strategies to develop multidisciplinary partnerships required to influence health policy; provision of safe, quality care that includes culturally congruent care, and acceptable options to access care. The Advanced Practice Nurse role and the use of informatics, use of personal health care information, and in documentation in accordance with current regulatory processes and payer systems are explored. Additional topics on advocacy, legal, credentialing, and ethical issues will be examined.
Prerequisites: Admission to the MSN Program as a degree or non-degree seeking student.

NURS 590 – Directed Scholarly Project (3 cr hrs)
Synthesizes previously acquired knowledge with focus on a scholarly research project. Students work under the guidance of faculty on selected project topics. The resulting scholarly product will be submitted, or incorporated in a larger submission, for professional presentation and/or publication.
Prerequisites: NURS 500, 580.
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Lincoln Memorial University is a private, non-profit institution owned and controlled by a self-perpetuating Board of Trustees. Board members are elected on the basis of commitment to the programs and purposes of Lincoln Memorial University. Board members receive no remuneration from but work on behalf of the University. The Board establishes the broad guidelines of philosophy and institutional purpose and names the President to execute those guidelines.

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Clayton Hess, PhD  
President of the University  
Amiel Jarstfer, PhD  
Vice President for Academic Affairs  
Mary Anne Modrcin, PhD, MSN, RN  
Vice President for Extended Sites and Dean, Caylor School of Nursing  
Tammy Dean, DNP, MSN, RN  
Assistant Dean for Academics and BSN Program Chair  
Associate Professor of Nursing  
Amy Pettit, DNP, MSN, RN  
ASN Program Chair  
Assistant Professor of Nursing  
Lea Dodge, DNP, MSN, RN  
Executive Director, Tampa Site  
Assistant Professor of Nursing

**Undergraduate Faculty**

While part-time and adjunct faculty make valuable contributions to the teaching at LMU, only full-time employees holding faculty rank in academic schools offering undergraduate degrees are listed below. The date following each name indicates the year of initial LMU faculty appointment.

**Marilyn Jane Bowman-Hayes, 2015**
Instructor of Nursing  
ADN (Nursing), Kansas City Kansas Community College  
BBA (Business), St. Mary College  
BSN (Nursing), St. Mary College  
MBA (Business), MidAmerica Nazarene University  
MSN (Nursing), University of Colorado  
DNP (Nursing), Grand Canyon University

**Tammy Dean, 1988**
Assistant Dean and BSN Program Chair  
Associate Professor of Nursing  
BSN, University of Tennessee-Knoxville  
MSN, University of Tennessee-Knoxville  
DNP, Samford University

**Lea Dodge, 2017**
Assistant Professor of Nursing and Executive Director, Tampa  
Diploma, Lawrence Memorial Hospital School of Nursing  
BSN (Nursing), Salem State College  
MSN (Nursing), University of Phoenix  
DNP, University of Massachusetts

**Hedy Edmund, 2017**
Instructor of Nursing  
Diploma, Southmead School of Nursing, Bristol, England  
BSN (Nursing), University of Phoenix  
MSN (Nursing Education), University of South Florida

**Teresa Lyle, 2017**
Assistant Professor of Nursing  
BSN (Nursing), University of Florida  
MSN (Nursing), Emory University  
Post-master’s Certificate (PNP), Univ. of Texas-Arlington  
DNP, University of Tennessee-Chattanooga

**Kelly Nunn, 2013**
Instructor of Nursing  
ASN (Nursing), Lincoln Memorial University  
BSN (Nursing), Lincoln Memorial University  
MSN (Nursing-FNP), Lincoln Memorial University  
DNP (Nursing), University of Tennessee-Chattanooga

**Amy Pettit, 2007**
ASN Program Chair  
Assistant Professor of Nursing  
BSN (Nursing), University of Tennessee-Knoxville  
MSN (Nursing Administration), Vanderbilt University  
DNP, Samford University

**Rani Raju, 2018**
BSN (Nursing), Sri. Ramakrishna College of Nursing, Coimbatore, Tamil Nadu, India  
MSN (Pediatrics), Omayal Achi College of Nursing, Chennai, Tamil Nadu, India  
PhD (Nursing), University of Phoenix

**Carrie Skaggs, 2018**
Instructor of Nursing  
ASN (Nursing), Harrisburg Area Community College  
BS (applied psychology), Albright College  
MSN (Nursing), Widener University

**Latiena Williams, 2018**
ASN (Nursing), St. Petersburg College  
BSN (Nursing), St. Petersburg College  
MSN (Nursing Education), South University  
DNP (Nursing Leadership), South University

**Robin Wilson, 1999**
Assistant Professor of Nursing  
AS (Nursing), Lincoln Memorial University  
BA (Business Administration), Lincoln Memorial University  
BSN (Nursing), University of Kentucky  
MSN (Nursing), Clarkson College  
EdS (Educational Administration and Supervision), Lincoln Memorial University  
EdD (Teaching and Learning), Liberty University

**Adjunct Faculty**

**Jeff Combs, 2010**
Adjunct  
AA (Gen Ed), Hazard Community College  
BA (History), Eastern Kentucky University  
MA (History), Eastern Kentucky University
Claire Meggs, 1989
Adjunct
BSN (Nursing), Vanderbilt University
MSN (Nursing), University of Tennessee-Knoxville

Alex Oldham, 2017
Adjunct
BA (History), Lee University
MAE (Education), Cumberland University
MA (History), Western Kentucky University

Jonathan Smallwood, 2010
Adjunct
BA (American Studies), Lincoln Memorial University
MA (Museum Studies), University of Oklahoma
MBA (Management), Lincoln Memorial University
EdS (Curriculum & Instruction), Lincoln Memorial University

Natalie Sweet, 2010
Adjunct
BA (History), Lincoln Memorial University
MA (History), University of Kentucky

Clinical Supervisors
A current list of clinical supervisors for each semester is maintained in the Nursing office.

Graduate Faculty
While part-time and adjunct faculty make valuable contributions to the teaching at LMU, only full-time faculty and employees holding graduate faculty rank are listed below. The date following each name indicates the year of initial LMU faculty appointment.

Lea Dodge, 2017
Assistant Professor of Nursing and Executive Director, Tampa
Diploma, Lawrence Memorial Hospital School of Nursing
BSN (Nursing), Salem State College
MSN (Nursing), University of Phoenix
DNP, University of Massachusetts

Teresa Lyle, 2017
Assistant Professor of Nursing
BSN (Nursing), University of Florida
MSN (Nursing), Emory University
Post-master’s Certificate (PNP), Univ. of Texas-Arlington
DNP, University of Tennessee-Chattanooga

Amy Pettit, 2007
ASN Program Chair
Assistant Professor of Nursing
BSN (Nursing), University of Tennessee-Knoxville
MSN (Nursing Administration), Vanderbilt University
DNP, Samford University

Rani Raju, 2018
BSN (Nursing), Sri. Ramakrishna College of Nursing, Coimbatore, Tamil Nadu, India
MSN (Pediatrics), Omayal Achi College of Nursing, Chennai, Tamil Nadu, India
PhD (Nursing), University of Phoenix

Jennifer Savage, 2011
Instructor of Nursing
ASN (Nursing), Lincoln Memorial University
BSN (Nursing), East Tennessee State University
MSN (Family Nurse Practitioner), Lincoln Memorial University
DNP (Nursing), Frontier Nursing University