

**LINCOLN MEMORIAL UNIVERSITY
TAMPA, FLORIDA EXTENDED SITE
CATALOG
2017-2018**



VALUES • EDUCATION • SERVICE

LMU TAMPA, FLORIDA EXTENDED SITE CATALOG

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LINCOLN MEMORIAL UNIVERSITY

TAMPA, FLORIDA EXTENDED SITE CATALOG 2017-2018

Tampa, Florida
Vol. I, August 2017
www.lmunet.edu

This edition of the *LMU Tampa, Florida Extended Site Catalog*, is effective August 1, 2017, and supersedes all others. Policies and information related to the Tampa Nursing programs are contained herein. The official Lincoln Memorial University (LMU) Catalog is the preeminent source of academic policies and information for LMU.

The policies, programs, curricula, and fees as set forth in this catalog are subject to change at any time at the discretion of LMU. Because of the possibility of change or undetected error, important points of fact and interpretation should be confirmed by the appropriate University official.

It is LMU policy that any established academic course within the curriculum which is not offered within a given three-year period is automatically removed from the curriculum and the *LMU Tampa, FL Extended Site Catalog*.

In support of the mission statement and the principles on which it is based, LMU is committed to equal opportunity for all students, staff, and faculty; and to nondiscrimination in the recruitment, admission, and retention of students and the recruitment, hiring, promotion, and retention of faculty and staff.

Lincoln Memorial University reaffirms its commitment to personnel and educational policies that comply with the requirements applicable to equal opportunity/affirmative action laws, directives, executive orders, and regulations to the effect that no person at LMU shall, on the basis of age, color, creed, disability, ethnic/national origin, gender, military status, pregnancy, race, religion, sexual orientation, or any other class protected by applicable law, be excluded from participating in, or be denied benefits of, any employment or educational opportunity.

UNIVERSITY ACCREDITATION

LMU is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate, baccalaureate, masters, specialist, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call 404-679-4500, for questions about the accreditation of Lincoln Memorial University.

Individual program accreditation has been granted by:

- Accreditation Commission for Education in Nursing, Inc. (ACEN)*
*(Indicates Tampa, Florida extended site has achieved Candidate status for accreditation with the ACEN.)
- Accreditation Review Commission on Education for the Physician Assistant, Inc. (ARC-PA)
- American Bar Association (Provisional Approval) (ABA)
- American Osteopathic Association-Commission on Osteopathic College Accreditation (AOA-COCA)
- American Veterinary Medical Association – Council on Veterinary Technology Education and Activities (AVMA-CVTEA)
- American Veterinary Medical Association – Council on Education (AVMA-COE)
- Commission on Accreditation of Athletic Training Education (caATe)
- Council for Accreditation of Counseling and Related Educational Programs (CACREP)
- Council on Accreditation of Nurse Anesthesia Educational Programs (COA)
- Council on Social Work Education (CSWE)
- National Accrediting Agency for Clinical Laboratory Sciences (NAACLS)
- Council for the Accreditation of Educator Preparation (CAEP)
- Accreditation Council for Business Schools and Programs (ACBSP)
- Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)**

Individual program approval has been granted by:

- State of Tennessee Department of Education
- Tennessee Higher Education Commission
- Kentucky Council on Postsecondary Education
- Tennessee Board of Nursing
- Kentucky Board of Nursing
- Florida Board of Nursing**
- Tennessee Board of Law Examiners

**Indicates accreditations/approvals applicable also to the Tampa, Florida extended site

Lincoln Memorial University's extended learning site in Tampa Florida, located at: 3102 East 138th Avenue, Tampa, FL 33613, is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, toll-free telephone number (888)224-6684.

MESSAGE FROM THE PRESIDENT

Dr. E. Clayton Hess

Lincoln Memorial University is a living legacy to President Abraham Lincoln. Ours is a mission that has remained true to the vision of our namesake, a guiding light for thousands of men and women whose lives have been transformed by their experiences here. It is my hope that you fulfill your ambitions and dreams while pursuing a degree on our campus. Upon completion of your goals you will carry with you a sense of pride that comes from your accomplishments.

Let me congratulate you on making the decision to continue your education at Lincoln Memorial University. The faculty and staff of LMU are committed to providing an experience of uncommon quality characterized by personal attention and a true interest in your success. We provide a learning environment that maximizes the use of technology and ensures opportunities for personal interaction. The investment you are making in your future will pay dividends for your lifetime. The degree you receive will be enhanced by the growing reputation of our University.

I trust that you will achieve your full potential as a student on this lovely campus. By realizing your goals here, you become a part of the legacy that began in 1897, and are now a member of our academic community. There are responsibilities associated with your engagement in our living and learning environment. Above all else, we expect all of our students to respect their student colleagues and to pursue their educational aspirations with a commitment to academic integrity. Keep your dream of completing your education ever before you and know that you will succeed. I am honored that you join us now and wish you much success.

PRESIDENTS OF LINCOLN MEMORIAL UNIVERSITY

Cyrus Kehr	1897-1898
John Hale Larry.....	1899-1904
William L. Stooksbury	1904-1910
George A. Hubbell	1910-1922
Robert O. Matthews	1923-1927
Hervin Roop.....	1929-1931
H. Robinson Shipherd.....	1931-1932
Stewart W. McClelland.....	1932-1947
Robert L. Kincaid.....	1947-1958
Robert C. Provine.....	1958-1963
H. LaMarr Rice	1963-1967
Herbert Y. Livesay	1967-1973
Charles West	1973
Frank W. Welch	1973-1981
Gary J. Burchett	1981-1991
Scott D. Miller	1991-1997
R. Martin Peters	1997-1998
Jerry C. Bishop.....	1998-2001
Nancy B. Moody	2002-2009
C. Warren Neel	2009-2010
B. James Dawson	2010-2017
E. Clayton Hess.....	2017-Present

UNIVERSITY MEMBERSHIPS

Abraham Lincoln Association*
American Association for Higher Education*
American Association of Colleges of Nursing*
American Association of Collegiate Registrars and Admissions Officers*
American Association of Museums
American Association for State and Local History
The American Council on Education
American Library Association*
American Universities in Russia, Ukraine
Appalachian College Association
Appalachian Consortium
Appalachian Osteopathic Postgraduate Training Institute Consortium
Association of College and Research Libraries*
Association of College and University Museums and Galleries
Association for Gerontology in Higher Education*
Association of Governing Boards of Universities and Colleges*
Association of Independent Liberal Arts Colleges for Teacher Education
Association for Supervision and Curriculum Development
Association of Veterinary Technician Educators
Broadcast Education Association
Civil War Courier
College and University Professional Association for Human Resources (National)*
College and University Professional Association for Human Resources (Tennessee)
The College Board*
Consortium for the Advancement of Private Higher Education*
Council for Adult and Experiential Learning*
The Council for the Advancement and Support of Education*
Council for Higher Education Accreditation*
Council of Graduate Schools*
Council of Independent Colleges*
Council on Undergraduate Research*
East Tennessee College Alliance
East Tennessee Historical Society
The Foundation for Independent Higher Education*
International Alliance for Higher Education*
International University and Business Consortium
Interstate Career Fair
Kentucky Civil War Roundtable
Kentucky Association of Museums
Kingsport Higher Education Consortium
Knoxville Area Health Science Library Consortium
The Lincoln Group*
LYRASIS*
Medical Library Association*
Museum Store Association
National Association of College and University Business Officers*
National Association of Foreign Student Advisors*
National Association of Independent Colleges and Universities*
National Association of Student Financial Aid Administrators*
National Association of Student Personnel Administrators*
National Career Development Association*
National Collegiate Athletic Association
National Collegiate Honors Council*
National Council of Educational Opportunity Associations
National League for Nursing*
National Organization of Nurse Practitioner Faculties*
Oak Ridge Associated Universities
Private College Consortium for International Studies
Rural Health Association of Tennessee
Society for Advancement of Management (SAM)
South Atlantic Conference
Southeastern Library Network*
Southern Association of Collegiate Registrars and Admissions Officers*
Southeastern Museums Conference
TENN-SHARE
Tennessee Association of Colleges and Employers
Tennessee Association of Colleges for Teacher Education
Tennessee Association of Collegiate Registrars and Admissions Officers
Tennessee Association of Museums
The Tennessee College Association
Tennessee Career Development Association
Tennessee Conference of Graduate Schools
Tennessee Educational Association of Veterans Program Administrators
Tennessee Hospital Association
Tennessee Independent Colleges and Universities Association
Tennessee Osteopathic Medical Association
Veterinary Information Network
Virginia Association of Museums

*Indicates memberships applicable to the Tampa, Florida, extended site.

LINCOLN MEMORIAL UNIVERSITY
Undergraduate Academic Calendar 2017-2018

Official University Holidays (Offices closed/no classes):

2017: September 4; November 22 - 24; December 25-31

2018: January 1; March 30; May 28 and July 4.

Faculty/Staff Conference Week: August 7 – 11

Fall Semester 2017

Final Registration before classes begin	August 11
New Student Survival Welcome Weekend	August 12
Matriculation Ceremony (2 p.m.)	August 12
Residence halls open (8a.m.)	August 13
Classes begin	August 14
Last day to complete registration/add classes	August 23
Labor Day (no classes, residence halls remain open)	September 4
Last day to drop course without “WD”	September 12
Mid-term	October 9 - 13
Homecoming (classes held as scheduled)	October 12 - 14
Last day to drop course without “F”	October 20
Early registration begins	October 30
Thanksgiving holiday (no classes)	November 22 - 24
Residence halls open (1 p.m.)	November 26
Classes end	December 1
Final exams	December 4 - 8
Commencement (11 a.m.)	December 9
Residence halls close (2 p.m.)	December 9

Spring Semester 2018

Final Registration before classes begin	January 6
Residence halls open (8a.m.)	January 7
Classes begin	January 8
Martin Luther King Day (special activities)	January 15
Last day to complete registration/add classes	January 17
Last day to drop course without “WD”	February 6
Lincoln Day/Founders Day (special activities)	February 12
Mid-term	March 5 - 9
Last day to drop course without “F”	March 16
Residence halls close (5 p.m.)	March 23
Spring break (no classes)	March 26 – 30
Good Friday (no classes)	March 30
Residence halls open (1 p.m.)	April 1
Early registration begins	April 2
Classes end	April 27
Final exams	April 30 – May 4
Commencement (11 a.m.)	May 5
Residence halls close (2 p.m.)	May 5

Summer Term 2018 **May 14 – Aug 3**

Memorial Day (no classes)	May 28
Independence Day (no classes)	July 4

During the 12-week summer term, classes may meet 3 weeks, 4 weeks,
etc., as long as the required number of contact hours is met.

MISSION AND PURPOSE OF THE UNIVERSITY

Lincoln Memorial University is a values-based learning community dedicated to providing educational experiences in the liberal arts and professional studies. The University strives to give students a foundation for a more productive life by upholding the principles of Abraham Lincoln's life: a dedication to individual liberty, responsibility, and improvement; a respect for citizenship; recognition of the intrinsic value of high moral and ethical standards; and a belief in a personal God.

The University is committed to teaching, research, and service. The University's curriculum and commitment to quality instruction at every level are based on the beliefs that graduates must be able to communicate clearly and effectively in an era of rapidly and continuously expanding communication technology, must have an appreciable depth of learning in a field of knowledge, must appreciate and understand the various ways by which we come to know ourselves and the world around us, and must be able to exercise informed judgments.

The University believes that one of the major cornerstones of meaningful existence is service to humanity. By making educational, service, and research opportunities available to students, Lincoln Memorial University seeks to advance life throughout the Appalachian region and beyond.

Revised July 8, 2015; approved by the Board of Trustees, May 6, 2016.

INSTITUTIONAL GOALS

Lincoln Memorial University is a private, independent, non-sectarian University with a clearly defined mission that distinguishes it from other educational institutions. While the University cherishes its heritage and rich traditions, it recognizes that dynamic growth and change are required to meet the needs of today's students. The University has identified the following institutional goals, which are derived from its mission and reflect its vision for the future:

1. Make educational opportunities available to all persons without reference to social status. The University seeks to maximize enrollment by strengthening recruitment efforts and increasing student retention through the creation of an academic and social environment that facilitates success and rewards achievement.
2. Maintain fiscal integrity in all its activities, programs and operations through concerted efforts to continuously increase its endowment and financial standing.
3. Provide quality educational experiences that have their foundation in the liberal arts and professional studies, promote high personal standards and produce graduates with relevant career skills to compete in an ever-changing, increasingly global market.
4. Advance the Cumberland Gap and Appalachian region through community service programs in continuing education, leadership development, recreation and the fine and performing arts.
5. Serve as a critical educational, cultural, and recreational center for the area, and to develop and maintain facilities, which are safe, accessible, and conducive to the development of body, mind and spirit.
6. Attract and retain a diverse and highly qualified faculty and staff, committed to teaching, research and service.
7. Commit resources to support the teaching, research, and service role of the Institution.
8. Support faculty and staff development programs with priority for allocation of resources determined by institutional needs.
9. Increase technology for all educational sites. Specifically, the University seeks to continuously improve its computer and other technological resources for faculty, staff and students.
10. Develop and implement academic programs in response to anticipated or demonstrated educational need, and to continuously evaluate and improve the effectiveness of current programs.
11. Provide a caring and nurturing environment where students, faculty and staff with varied talents, experiences and aspirations come together to form a diverse community that encourages students to grow intellectually and personally to meet their academic and career goals.
12. Provide quality educational opportunities through selected degree programs for students who live or work a significant distance from the Lincoln Memorial University main campus, and for whom other options are not as accessible or satisfactory.

LINCOLN MEMORIAL UNIVERSITY HERITAGE

Lincoln Memorial University grew out of love and respect for Abraham Lincoln and today honors his name, values, and spirit. As the legend goes, in 1863 Lincoln commented to General O. O. Howard, a Union officer, that when the Civil War ended, he hoped General Howard would organize a great university for the people of this area.

In the late 1800s, Colonel A. A. Arthur, an organizing agent of an English company, purchased the area where Lincoln Memorial University is located. His company built a hotel of 700 rooms called “The Four Seasons,” as well as a hospital, an inn, a sanitarium, and other smaller buildings. Roads were laid and the grounds planted with a wide variety of shrubs and trees. In 1895, the company was forced to abandon its project when a financial panic swept England.

Reverend A. A. Myers, a Congregationalist minister, came to the Cumberland Gap in 1888. He succeeded in opening the Harrow School, established for the purpose of providing elementary education to mountain youngsters. On a visit to the area to give a series of lectures at the Harrow School, General O. O. Howard remembered his commitment to fulfill Lincoln’s request, and he joined Reverend Myers, M. F. Overton, C. F. Eager, A. B. Kesterson and M. Arthur in establishing Lincoln Memorial University. That group, along with Robert F. Patterson, a Confederate veteran, became a board of directors and purchased The Four Seasons property. In commemoration of Lincoln’s birthday, the institution was chartered by the state of Tennessee on February 12, 1897, as Lincoln Memorial University.

Throughout the years, many thousands of LMU alumni have entered careers in medicine, law, and education. LMU graduates have positively impacted the educational opportunities, economic expansion, and health of countless communities in the Appalachian region and beyond.

LMU’s strong heritage has propelled the growth of the university over the last decade, leading to the addition of professional schools in osteopathic medicine (DCOM), law (DSOL) and veterinary medicine (CVM). Additionally, LMU has experienced growth at every degree level across the board.

Lincoln Memorial University has expanded its international reach by partnering with educational institutions in Japan, Mongolia, China, and Mexico. Since 1979, the University has annually welcomed students from Kanto International Senior High School in Tokyo, Japan. The program allows LMU students to be exposed to the Japanese culture, while the Kanto students are immersed in English as a Second Language curriculum, American culture, homestay experiences, and various other cultural activities.

The Community and Climate

Lincoln Memorial University is located in the heart of Appalachia, where the borders of Tennessee, Kentucky and Virginia meet. It is adjacent to Cumberland Gap National Historical Park. The nearest town is Middlesboro, Kentucky, offering a shopping mall, cinema, laundromats, dry cleaners, several restaurants, and other businesses college students may need to frequent. Harrogate offers several banks, churches,

restaurants, a variety store, pharmacy, grocery store, and physicians’ and dentists’ offices, all within walking distance of the campus. Hillcrest Lanes features a 20-lane bowling alley located approximately three miles from campus. For those desiring an urban experience, Knoxville, Tennessee, is 55 miles south of the campus.

The climate in the area is pleasant, with cold temperatures and occasional snow December through February, and 80y degree temperatures July through August. Both fall and spring are pleasant seasons, with temperatures ranging from the 50s to the 70s.

Main Campus

The 1,000 acre main campus—its grounds, buildings, equipment, human resources—is strikingly beautiful. Located in a rural setting in Harrogate, Tennessee, the campus is a visual treat. Stately trees, shrubs and open spaces, along with farmland and rolling hills that become the Cumberland Mountains, create a natural recreational area for enjoying nature on campus. Biking, cross-country trails, hiking, mountain climbing, and camping in the surrounding environs are activities available for all to enjoy. A portion of the campus is part of the Daniel Boone Greenway Walking/Biking Trail.

The University’s Abraham Lincoln Library and Museum (ALLM) is a center for historical research and provides a number of educational programs to students and the general public. The ALLM is home to one of the nation’s largest and most diverse collections of Lincoln and Civil War artifacts and supports an unmatched collection of fine and popular art, commemorating Abraham Lincoln reaching back over 150 years. Scholars from every region of the globe have visited the ALLM to study the life and thoughts of the nation’s sixteenth president.

Duke Hall of Citizenship, along with its spacious Sam and Sue Mars Performing Arts Center, houses several administrative offices, including Academic Affairs, Finance, Information Services, and Human Resources. Historic Avery Hall, the first building to be built on campus, houses offices, classrooms, and rehearsal space for the Paul V. Hamilton School of Arts, Humanities, and Social Sciences.

Farr-Chinnock Hall is home to the J. Frank White Academy, a college preparatory school for Grades 5-12. Academy students also use several other University facilities including Mars Gym, the library, and the dining hall. The Harold M. Finley Learning Resources Center houses the Carnegie-Vincent Library, the Tagge Academic Support Center, the Lon and Elizabeth Parr Reed Health Sciences Library, the Dr. Mabel D. Smith Music Library, two computer labs, and the Brooks Reading Room. The facility is the academic hub of campus with collections totaling more than 333,284 items including traditional and electronic books, electronic journals, bound periodicals, software, microfilm, and audiovisual materials. University archives are housed on the premises as well.

LMU’s Elizabeth D. Chinnock Chapel completes the campus quadrangle and provides a non-denominational atmosphere for religious and meditative retreat.

DAR-Whitford Hall houses Undergraduate Admissions, the Registrar, Student Services, Financial Aid, and student accounts. It is also home to the LMU-American Language Academy (ALA).

Kresge Hall houses the Division of University Advancement, including Alumni Services, Marketing and Public Relations, fundraising, publications, and social media.

Smith Manor, also known as the President's Office, houses the President's Office and university counsel.

The Student Center is the hub for a variety of activities from eating meals, to watching movies and playing games. This complex, which houses dining options such as Campus Grounds, Splitters Club, and the dining hall, is also home to the University bookstore, a workout facility, the campus post office, the campus print shop, and some administrative offices.

The state-of-the-art DeBusk College of Osteopathic Medicine (DCOM) building is a four-story, 105,000 square-foot facility equipped with lecture halls, faculty and administrative offices, laboratories, research space, examination rooms, and classroom space. The facility houses the DeBusk College of Osteopathic Medicine and its programs, including the Physician Assistant Program.

The Schenck Center for Allied Health Sciences provides classrooms, offices, laboratories, kennels, and surgical units to support the Veterinary Health Science (VHS) and Veterinary Medical Technology (VMT) programs.

The Sigmon Communications Center is home for WRWB 740 AM and WLMU 91.3 FM radio and LMU-TV stations. The facility provides laboratory and classroom space to support the Media Communications Program.

The Hamilton Math and Science Building houses offices, classrooms, labs and research space for the School of Mathematics and Sciences, the Caylor School of Nursing, the DeBusk College of Osteopathic Medicine (DCOM) and the College of Veterinary Medicine (CVM).

The Business-Education Building houses faculty offices and state-of-the-art classroom facilities for the Carter and Moyers School of Education and the School of Business.

Campus housing facilities are available for 985 students in either double-occupancy, co-ed, or apartment-style accommodations (see page for a list of housing options and room and board rates).

The 5,009-seat Tex Turner Arena is the centerpiece for the University's NCAA Division II intercollegiate athletic program and the competition site for men's and women's basketball. It houses athletic department offices, a weight room, and an auxiliary gym and is equipped for radio and television broadcasts. The Mary E. Mars Gymnasium, with its classrooms and basketball/volleyball court, is a multi-purpose facility. Complementing the many outdoor athletic facilities—Lamar Hennon Field (baseball), Neely Field (softball), soccer field, lacrosse field, golf complex, tennis courts, and physical fitness trails—the arena and the gym are home for our strong and consistent tradition of winning in athletic competitions.

LMU has intercollegiate athletic programs in men's and women's basketball, cross country, tennis, lacrosse, soccer, track and field, golf, bowling, and volleyball; women's softball and beach volleyball; and men's baseball.

Other important facilities exist on or near campus. The Cumberland Mountain Research Center was created in 1990 for the purpose of providing research and training opportunities for LMU students and graduates. Research is also carried out at the Powell River Aquatic Research Station, which opened in the spring of 2003. It is located on the Powell River at Hopewell Road and Brooks Bridge in Tazewell, Tennessee. In addition, a research facility at the Belize Foundation for Research allows faculty and students to conduct studies in the neo tropics.

LMU facilities located in the historic town of Cumberland Gap include space for the applied arts such as 2D and 3D art, Arts In The Gap programming, art faculty offices and a Convention Center (see website for a virtual tour).

Extended Learning Sites

To meet the needs of the population of its service area, LMU operates a number of extended learning sites in communities where clusters of students and potential students have demonstrated need and support.

The extended learning sites are at the following locations: LMU's Nursing Program is offered at

- Knoxville, TN- Blount County
Alcoa City Center
235 East Watt Street
Alcoa, TN 37701
- Knoxville, TN- Cedar Bluff
421 Park 40 North Blvd
Knoxville, TN 37923
- Knoxville, TN - Physicians Regional Medical Center
900 E. Oak Hill Avenue
Knoxville, TN 37917
- Corbin, KY -
14892 N. US Hwy 25E, Second Floor
Corbin, KY 40701
- Tampa, FL -
3102 East 138th Avenue
Tampa, FL 33613

Selected programs or courses are offered at

- Chattanooga, TN - Chattanooga State Community College
4501 Annicola Hwy
Chattanooga, TN 37406
- Ewing, VA, extension of Harrogate Campus-
DeBusk Veterinary Teaching Center
203 DeBusk Farm Drive
Ewing, VA 24248
- Kingsport, TN - Center For Higher Education
300 West Market St.
Kingsport, TN 37660-4222
- Knoxville, TN- Cedar Bluff
421 Park 40 North Blvd.
Knoxville, TN 37923
- Knoxville, TN- Duncan School of Law
601 West Summit Hill Drive,
Knoxville, TN 37920

For more information about LMU's extended learning sites, contact the Office of Academic Affairs at 423.869.7000.

Tampa, Florida Extended Site

The LMU Caylor School of Nursing is housed in a recently renovated building located at 3102 East 138th Avenue, Tampa, FL 33613. This 18,118 square foot facility was specifically designed with state-of-the-art resources to promote 21st century nursing education. The building is fully equipped with classrooms, simulation labs, study areas, library resources, a computer lab, faculty offices, conference rooms, etc., and ample parking is available on site.

NURSING PROGRAM HISTORY

In response to the University's mission, Nursing was established as a major in 1974 with the Associate of Science in Nursing (ASN) Degree. Because of the growing health care needs of the region, Nursing expanded the ASN program to extended sites and initiated the Registered Nurse (RN) to Bachelor of Science in Nursing (BSN) program in 1987. The Caylor School of Nursing's mission "seeks to respond to the needs of nursing education and health care in the surrounding communities by preparing nurses at multiple levels." Therefore, the Master of Science in Nursing (MSN) degree was established in 2006 to offer nurses further education options and provide surrounding communities with advanced practice nurses to meet identified health care needs. In fall 2010, the BSN generic option commenced in response to state and community needs. In 2015, CSON further expanded the Bachelor of Science (BSN) program to include an online option for the Registered Nurse (RN) to Bachelor of Science in Nursing (BSN) program. Also in 2015, in response to national demands of higher levels of preparation of nurse leaders who can design and assess care, CSON launched an online post-master's Doctor of Nursing Practice (DNP) program. Presently the Caylor School of Nursing offers MSN concentrations as a Family Nurse Practitioner, Nurse Anesthetist, and Family Psychiatric & Mental Health Nurse Practitioner and offers a post-Master's DNP.

Caylor School of Nursing programs are founded on the belief that nursing is a service which aims to assist individuals to attain, maintain, or regain optimum level wellness through application of the nursing process. For further information on the school's programs, please contact the Director of CSON Enrollment, Sherry Pearman (sherry.pearman@lmunet.edu).

NURSING PROGRAM ACCREDITATION/APPROVALS

TENNESSEE/KENTUCKY Programs:

The Associate of Science in Nursing (ASN), Bachelor of Science in Nursing (BSN), Master of Science in Nursing (MSN), and Doctor of Nursing Practice (DNP) degree programs are approved by the Tennessee Board of Nursing. The ASN program offered in Kentucky is approved by the Kentucky Board of Nursing. Furthermore, the ASN, BSN, MSN, and DNP programs in Tennessee are accredited with the Accreditation Commission for Education in Nursing, Inc.

(ACEN) which includes the off-campus instructional site in Corbin, Kentucky.

FLORIDA Programs:

The ASN and BSN programs offered in Florida are approved by the Florida Board of Nursing. At present, the ASN, BSN, and MSN degree programs in Tampa, Florida have achieved Candidate status for accreditation with the ACEN.

ACEN is officially recognized as a national accrediting agency for nursing education by the Council on Higher Education Accreditation (CHEA) and by the U.S. Department of Education. ACEN, may be contacted at 3343 Peachtree Rd NE, Suite 850, Atlanta, GA 30326 or call 404-975-5000 or visit www.acenursing.org.

All sites where nursing programs are located have received approval from Southern Association of Colleges and Schools (SACS). Contact SACS at 1866 Southern Lane, Decatur, GA 30033 or call (404) 679-4500 for questions regarding accreditation of Lincoln Memorial University programs.

Lincoln Memorial University's extended learning site in Tampa Florida, is located at: 3102 East 138th Avenue, Tampa, FL 33613. This site is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, toll-free telephone number (888)224-6684.

UNIVERSITY SERVICES AND RESOURCES

The Abraham Lincoln Museum

Located at the front of the main campus in Harrogate, TN, the Abraham Lincoln Museum contains one of the largest Civil War and Lincoln collections in the world. Hours are 9 a.m. to 4 p.m. Monday - Friday, 11 a.m. to 4 p.m. on Saturday, and 1 p.m. to 4 p.m. on Sunday. LMU students are admitted free with ID card. Guest passes are available for family members of current LMU students.

Groups are welcome and are asked to notify the museum in advance of their visit. Group rates are available with advance reservations. A gift shop, containing items of interest to students and visitors, is also housed within the museum. Visit the Museum website for upcoming events and additional information.

Student Support Services Program

The Student Support Services program is a federally funded program to assist the student seeking academic help due to weak educational background or current academic difficulty. The program offers services in the areas of academic and financial advisement, career planning, personal growth, tutoring and mentoring.

Following federal guidelines, students interested in participating in the Student Support Services Program must apply for acceptance; the accepted student may utilize all services free of charge. Applications are available in the student Support Services office, located on the first floor of the Harold M. Finley Learning Resources Center of the library.

The Tagge Center for Academic Support

The Tagge Center for Academic Support provides a variety of free assistance to meet the academic needs of students. These services include peer tutoring; note-taking assistance; time-management and study skills assistance, writing assistance, training in test preparation and test-taking, test review sessions, and computer and printing availability. To receive assistance or schedule an appointment, students can call 423.869.6310 or visit the Tagge Center for Academic Support. The Tagge Center for Academic Support is located on the first floor of the Harold M. Finley Learning Resources Center of the Library.

WebAdvisor

WebAdvisor is a web-based information management tool that allows students to search for classes and access their Student Profile, Class Schedule, Grades, Student Account, and Financial Aid information.

The student's account with the Finance Office must be paid in full, and Perkins student loans must be in a current non-defaulted status in order for the student to gain access to WebAdvisor.

To access WebAdvisor go to the LMU website, log onto MyLMU, and select WebAdvisor on the right side of the page.

Career Services

The Office of Career Services provides students and alumni with career counseling, career exploration classes, interest and personality assessments, and other resources to help students choose a major and career. The office also helps students seeking employment to identify part-time jobs, internships, and other positions, while they pursue an education. Assistance with career skills such as construction of a résumé, or cover letter, interviewing, and job searches, as well as graduate school application advice, is available. While the above services are offered to assist students with potential job placement, employment is not guaranteed.

Library Services

The Carnegie-Vincent Library maintains a website that provides students with resource descriptions, search instructions, policies governing the delivery of books/journals, subject resource guides, electronic resources, electronic reference assistance, tutorials on library resources, contact information for the library and librarians, and web-based acquisition and interlibrary forms to submit. The library has created a self-paced, web-based tutorial to introduce nursing students, staff, and faculty to important research concepts and how to use electronic nursing resources. It can be accessed at <http://www.lmunet.edu/library/tutorialnursing/index.html>. The Carnegie-Vincent Library website can be found at <http://www.lmunet.edu/library>. The Lon and Elizabeth Parr Reed Medical and Allied Health Library, which is housed within the Carnegie-Vincent Library, maintains a website that provides students with access to the medical and allied health electronic resources and interactive websites that enhance learning; the website can be found at <http://www.lmunet.edu/medlib>.

Computer Services/Resources (See the current *Lincoln Memorial University Student Handbook On-Line* for additional information)

Student Technology Accounts

MyLMU is LMU's web portal for all students, faculty, and staff and offers a central location for all university information. Students should visit their MyLMU page frequently. Important functions include single sign-on access to E-mail, University announcements, grades, registration, and Blackboard, LMU's learning management system.

Students are issued one account, which gives them access to all resources that they will need during their tenure at LMU. To log into MyLMU, enter your username and password. The username is your firstname.lastname or you may use the "Check your User ID" link from the MyLMU login page. The password scheme for new accounts is capital LMU, the first letter of your last name, and your 6 digit birthday. (For example, if your name was John Doe and you were born on February 12, 1999, your username would be john.doe and your password would be LMUd021299. Once you have completed the initial log on, you may change your password.

It is your responsibility to ensure that all of your LMU passwords remain confidential. LMU does not accept responsibility for any password-related breach of security. You have the option to decline the assignment of a user name and password to access any accounts at LMU and may do so by contacting Information Services.

The following services are available through MyLMU:

- **WebAdvisor:** You can register for classes, check grades, record address changes, check your financial aid and account balances, and make payments online. Logging into MyLMU gives you single sign-on access to WebAdvisor. Once in WebAdvisor, you can always return to MyLMU by clicking on the "Home" tab or on the "MyLMU" link.
- **Blackboard:** Blackboard is the web-based learning management system used at LMU. Blackboard provides a mechanism for students to receive class resources, submit assignments, view individual class grades, communicate with their instructor, and more. When you click on the Blackboard link, you will be automatically logged into the system through MyLMU's single sign-on process.
- **Announcements, News, and Events:** LMU announcements, news, and events will be posted in MyLMU on a regular basis. This will be the primary means of communicating important information on campus and replaces many of the email communications you have been used to receiving in the past.
- **My Team Sites:** Team Sites are web pages targeted for a specific group based on a department, official student organization, or an employee business function for collaboration and communication.

Email: Every student is issued an email account. Some faculty require submission of homework assignments via email. LMU supports a web based email client that can be accessed from any computer that has access to the Internet.

The syntax for LMU student email addresses is `firstname.lastname@lmunet.edu`. In the event two students have the same first and last name, a sequential number is added to the end of the last name, (ex. `john.doe1@lmunet.edu`). Students are allowed 10GB of Email storage and 25 GB of file

storage in their LMU OneDrive account, which can be used from any Internet connected computer. Students are encouraged to use their LMU email accounts for all communication during their tenure at LMU. All LMU incoming and outgoing email is scanned for viruses.

University Internet: Internet access is available in all residence halls on campus.

Personal Computer Repair: LMU does not provide personal computer repair services.

Counseling

LMU counselors are available to help current students with personal, career and academic concerns that affect academic success and quality of life. The Director of Counseling, Jason Kishpaugh, can be contacted at jason.kishpaugh@lmunet.edu and/or 423.869.6401 (800-325-0900 ext. 6401).

Other Opportunities and Services

Lincoln Memorial University affords many opportunities for student involvement in campus life, including social fraternities and sororities, honorary societies, religious organizations, academic groups, and other organizations supported through the Student Organization Council, athletic events, commencement exercises, Student Services activities, Student Government Association (SGA), intramural sports, and the yearbook publication are examples of events/services sponsored by the University. A complete listing of student privileges is provided in the Student Handbook (<http://www.lmunet.edu/uploads/2016-2017%20Student%20Handbook.pdf>).

Organizations

Lincoln Memorial University encourages participation in campus organizations. For information concerning membership or meeting times of the following organizations, contact the Office of Student Services. If your needs are not met by the existing organizations, you may form your own under guidelines provided by the Office of Student Services. For details, see the *Student Handbook*.

Academic Organizations

- Art Club
- Athletic Trainers Student Association
- Baptist Collegiate Ministries
- Criminal Justice Society
- Earth Club
- Physical Education and Kinesiology
- Pre-Med Student Association
- Pre-Veterinary Medicine Club
- Psychology Club
- SHARE Club
- Student National Education Association
- Student Nursing Association
- Student Support Services
- Student Tennessee Education Association
- Student Wildlife Society
- Veterinary Technology Club

Greek Organizations

- Alpha Lambda Zeta

- Kappa Pi Omega
- Delta Theta Sigma
- Sigma Pi Beta
- Gamma Lambda Sigma
- Zeta Tau Kappa

Honor Societies

- Alpha Chi (Academic Honor Society)
- Alpha Gamma Sigma Chapter of Sigma Tau Delta (English Honor Society)
- Delta Mu Delta
- Phi Alpha (Social Work Honor Society)
- Phi Alpha Theta (History Honor Society)
- Phi Beta Lambda (Business Honor Society)
- Psi Chi (Psychology National Honor Society)

Special Interest Organizations

- Baptist Collegiate Ministries
- Campus Activities Board
- Cheerleading
- Concert Choir
- eLMUndo
- “Emancipator” Literary Magazine
- ENACTUS
- Fellowship of Christian Athletes
- GLBT Support
- Historical Society
- International Student Union (ISU)
- Jazz Band
- LMU Players
- Lincoln Ambassadors
- Paranormal Society
- Pep Band
- Photography Club
- RAILSPLITTER Yearbook Staff
- Recycling Club
- Student Alumni Association
- Student Government Association
- The Hill-Campus Ministries
- The Splitter Report

Oak Ridge Associated Universities

Since 1993, students and faculty of Lincoln Memorial University have benefited from associate membership in Oak Ridge Associated Universities (ORAU). ORAU is a consortium of 105 colleges and universities and a contractor for the U.S. Department of Energy (DOE) located in Oak Ridge, Tennessee.

ORAU works with member institutions to help their students and faculty gain access to federal research facilities throughout the country; to keep its members informed about opportunities for fellowship, scholarship, and research appointments; and to organize research alliances among its members.

Through the Oak Ridge Institute for Science and Education (ORISE), the DOE facility, which ORAU operates, undergraduates, graduates, postgraduates, as well as faculty enjoy access to a multitude of opportunities for study and research. Students can participate in programs covering a wide variety of disciplines including business, earth sciences, epidemiology, engineering, physics, geological sciences,

pharmacology, ocean sciences, biomedical sciences, nuclear chemistry, and mathematics. Appointment and program length range from one month to four years.

Many of these programs are especially designed to increase the number of underrepresented minority students pursuing degrees in science, technology, mathematics, and engineering-related disciplines.

A comprehensive listing of these programs and other opportunities, their disciplines, and details on locations and benefits can be found in the *ORISE Catalog of Education and Training Programs*, which is available at <http://www.orau.gov/orise/educ.htm>; or contact the ORAU Corporate Secretary, Monnie E. Champion, at 865.576.3306; or visit ORAU online at <http://www.orau.org>.

ORAU's Office of Partnership Development seeks opportunities for partnerships and alliances among ORAU's members, private industry, and major federal facilities. Activities include faculty development programs, such as the Ralph E. Powe Junior Faculty Enhancement Awards, the Visiting Industrial Scholars Program, consortium research funding initiatives, and faculty research and support programs, as well as services to chief research officers.

In Conclusion

The faculty, students, and administrative personnel work together at Lincoln Memorial University to build a supportive community that cares for people and fosters individual creativity and growth. Under dynamic, experienced administrative leadership and a committed, well-prepared faculty, LMU has an atmosphere of openness and concern for the needs of each individual and sets a premium on creating the best conditions for learning.

The University exists for students and shows genuine concern for the students' development of knowledge and skills for use in meeting the challenges of a rapidly changing and global society.

A curriculum of relevant professional studies combines with instruction in the liberal arts and sciences to produce LMU graduates with marketable credentials, analytical skills, and commitment to ethical citizenship.

FINANCIAL AID: POLICIES AND PROCEDURES

Lincoln Memorial University recognizes the problem of constantly increasing educational costs and thus offers a substantial program of financial aid to help students pay for their education. The University makes every effort to ensure that qualified students are not denied the opportunity to attend LMU due to their limited financial resources.

Frequently, it is less expensive to attend a private college than a public University since institutional funded financial aid is designed to equalize educational costs.

At LMU, more than \$100 million is awarded to qualified students under federal, state, and institutional financial aid programs. Except for specific academic and athletic scholarships, all financial assistance at Lincoln Memorial University is based on financial need. Need is defined as the difference between the cost of attending Lincoln Memorial

University and the calculated expected family contribution toward that cost. After the student submits the necessary application forms, the Financial Aid Office will determine the student's eligibility for financial assistance.

Each applicant for financial aid must submit a Free Application for Federal Student Aid (FAFSA). The FAFSA should be submitted to the federal processing center in time to be received by April 1 for students entering the following fall. The priority deadline to apply for financial aid is April 1.

LMU Satisfactory Academic Progress

Satisfactory Academic Progress Relating to Financial Aid federal regulations require that all students who receive federal financial aid make progress toward a degree. All colleges must have policies that ensure students are making this progress both qualitatively and quantitatively. At LMU, starting with the fall 2011 semester, we have established the following Satisfactory Academic Progress (SAP) Policy that will be reviewed following each semester, including the summer term.

Qualitative: Maintaining Academic Progress

Students who fail to maintain satisfactory progress may not receive the following types of financial aid: Federal Pell Grants, Federal Supplemental Educational Opportunity Grants, Tennessee Student Assistance Awards, Tennessee Education Lottery Scholarships, Lincoln Grants, Federal Work-Study, Federal Perkins Loans, Federal Stafford Loans, Federal PLUS Loans, other aid involving Title IV funds, or any other aid for which satisfactory progress is a requirement. These policies apply only to eligibility to receive financial aid. A student is considered to have made satisfactory academic progress provided he/she passes at least 67% of the cumulative credit hours attempted and has not reached 150% of time enrolled in an academic program (see Maximum Time Frame section). Also, the student must maintain a minimum cumulative grade point average as outlined below:

Hours Attempted	Cumulative GPA
0 - 29	1.5 GPA
30 - 45	1.75 GPA
46 - 59	1.90 GPA
60 + Hours	2.0 GPA

For graduate programs, please refer to specific graduate catalogs to see grade point average requirements. A student whose academic performance drops below the minimum standards will be placed on financial aid warning. A student can retain financial aid while on warning for one semester but must meet Satisfactory Academic Progress by the end of that semester or be placed on Financial Aid Suspension.

Quantitative: Hours Attempted vs Hours Earned

A student is considered to have made satisfactory academic progress provided he/she passes at least 67% of the cumulative credit hours attempted. For instance, a student who attempts 45 credit hours must complete at least 30 of those credit hours to make satisfactory academic progress. A student whose academic performance drops below the minimum standards will be placed on financial aid warning. A student can retain financial aid while on warning for one semester but must meet Satisfactory Academic Progress by the end of that semester or be placed on Financial Aid Suspension.

Quantitative: Maximum Time Frame

No student will be eligible to receive financial aid for more than 150% of the published length of the program. This time is measured by credit hours attempted. For example, a student seeking a baccalaureate degree totaling 122 credit hours cannot receive aid for more than 183 attempted hours ($122 \times 150\% = 183$). Transfer credits will be evaluated and those credits that count toward the student's current academic program will count as both attempted and completed hours. Failing a class or withdrawing from a class, whether passing or failing, can affect SAP. Incomplete grades will not count against attempted hours, until a grade is recorded or the candidate is withdrawn from the class or classes. Satisfactory academic progress will be reviewed at the end of each semester.

Appeals

Students who are in SAP suspension may appeal this decision to the LMU Financial Aid Appeals Committee. The appeal must be made in writing and explain why the student failed to make SAP and what has changed that will allow the student to make SAP at the next evaluation. This letter should be sent to the Executive Director of Financial Aid, 6965 Cumberland Gap Parkway, Harrogate, TN 37752. The committee will review the appeal along with any additional recommendations from appropriate faculty or staff members to determine if the student will be able to meet SAP standards by the next evaluation. If not an academic plan can be developed to ensure that the student will be able to meet SAP standards by a specific point in order to graduate from a program. If the committee does not approve the appeal, the student may take classes at his/her own expense to try to regain SAP. If the appeal is approved, the student will be placed on "Financial Aid Probation" for one semester. At the end of the next semester, the student must be making SAP to continue receiving financial assistance. If any additional appeals are approved beyond one semester, an academic plan must be developed for the student and approved by the academic advisor, division Dean or the Vice President for Academic Affairs. The academic plan must detail exactly what courses are required for the student to complete their intended program of study at LMU.

Notification

All Financial Aid Satisfactory Academic Progress notifications will be sent in two ways: a letter will be sent to the student at the home address and an e-mail notification will be sent to his/her LMU e-mail address.

Regaining Eligibility: Quantitative-Maximum Time Frame

To regain eligibility, you must graduate and advance to a new academic level (UG to GR).

Quantitative: Hours Attempted vs. Hours Earned

To regain eligibility, take courses at your own expense in a subsequent term or terms and meet the standards according to the cumulative credit hours completion ratio outlined above under the heading Quantitative. Once you have taken the courses and earned passing grades, you will need to notify the Office of Financial Aid.

To regain eligibility, complete courses at your own expense and raise your cumulative GPA to the acceptable standard. Once you have completed the course and raised your

GPA, you will need to notify the Office of Financial Aid to evaluate the coursework taken to see if financial aid can be awarded.

Withdrawal from the University and Financial Aid

Any student withdrawing from the University and has received financial aid must make an appointment with the Financial Aid office.

UNIVERSITY POLICIES

Communication from the University

Any communication from the University which is mailed to the name and address on record is considered to have been properly delivered. The student's LMU email address will be used for all electronic mail.

Inclement Weather Policy

The main sources of information regarding cancellation/delay of classes due to weather-related emergencies are on the LMU Website, Pathway, and dialing 1-866-325-8570 (Press 6 for weather-related messages and then respond to the appropriate prompt). Every effort will be made to have morning or daytime cancellation/delay notices posted by 6am and notices for evening classes (those beginning 6pm or later) posted by 4:30pm.

Extended learning sites utilizing local school facilities are closed when those facilities close due to weather conditions.

LMU's inclement weather policy can be found at the following link to LMU's website:
<http://www.lmunet.edu/curstudents/weather.shtm>

Students with Disabilities Policy

LMU is committed to providing reasonable accommodations to assist students with disabilities in reaching their academic potential. If you have a disability which may impact your performance, attendance, or grades in this course, please contact Dr. Dan Graves, ADA Coordinator to discuss your specific needs.

If your disability requires an accommodation, you must register with the Office of Disability Services. The Office of Disability Services is responsible for coordinating classroom accommodations and other services for students with disabilities. Please note that classroom accommodations cannot be provided prior to the course instructor's receipt of an Accommodations Form, signed by you and the ADA Coordinator. To register with the Office of Disability Services, please contact the ADA Coordinator, Dr. Dan Graves at dan.graves@lmunet.edu and/or 423.869.6531 (800-325-0900 ext. 6531).

Sexual and Other Discriminatory Harassment

LMU is committed to maintaining study and work environments that are free from discriminatory harassment based on sex, race, color, national origin, religion, pregnancy, age, military status, disability or any other protected discriminatory factor. Sexual or other discriminatory harassment of its students is strictly prohibited, whether by non-employees (such as contactors or vendors), other students, or by its employees, and LMU will take immediate and appropriate action to prevent and to correct behavior that violates this

policy. Likewise, students are strictly prohibited from engaging in harassing behavior directly at LMU's employees, its visitors, vendors, and contractors. All students must comply with this policy and take appropriate measures to create an atmosphere free of harassment and discrimination. Appropriate disciplinary action, up to and including, as appropriate, suspension, expulsion, and termination from employment or being banned from LMU properties, will be taken against individuals who violate this policy.

HARASSMENT, DISCRIMINATION, AND SEXUAL MISCONDUCT

No person at LMU shall, on the basis of age, color, creed, disability, ethnic/national origin, gender, military status, pregnancy, race, religion, sexual orientation, genetic information, or any other class protected by applicable law, be excluded from participating in, or being denied benefits of, any educational opportunity.

LMU is committed to providing a campus environment free of all forms of discrimination, including gender or sex based discrimination. All LMU employees are designated as Responsible Employees/Mandatory Reporters; this means that if you inform any LMU employee of a situation that may involve sexual misconduct, including sexual harassment, non-consensual sexual contact, non-consensual sexual intercourse, stalking, domestic violence, dating violence, or any other form of prohibited gender or sex based discrimination, the employee is required to share the information with the University's Title IX Coordinator. If you would like to speak with an individual who does not have this obligation, confidential counseling is available to students free of charge through the Office of Mental Health Counseling. For more information, contact Jason Kishpaugh, Director of Counseling, by email at jason.kishpaugh@lmunet.edu, by phone at (423) 869-6401, or schedule an appointment online at <https://www.lmunet.edu/student-life/counseling/schedule-an-appointment>.

If you have experienced any form of discrimination or harassment and would like report information, please contact: Jeana Horton, J.D., Title IX Coordinator/Institutional Compliance Officer, by email at titleixcomplaints@lmunet.edu, or by phone at (423) 869-6618. You may make a report online at <http://www.emailmeform.com/builder/form/WCcZ1kq83c48D6b0w721mhL>. The Title IX Coordinator/Institutional Compliance Officer's office is located at D.A.R. 210 and the Duncan School of Law, Room 404. The Harassment, Discrimination, and Sexual Misconduct Policy is located in the Student Handbook.

Help and support is available. LMU offers support to help individuals navigate campus life, access health and counseling services, and obtain academic and/or housing accommodations. In addition, LMU Campus Police is available to provide security escorts and/or additional security on campus.

Hazing and Pre-Initiation Activities

Hazing is any reckless or intentional act, occurring on or off campus, that produces mental, emotional, or physical pain, discomfort, embarrassment, humiliation, or ridicule directed toward other students or groups (regardless of their willingness to participate), that is required or expected for affiliation or initiation. This includes any activity, whether it is presented as optional or required, that places individuals in a position of servitude as a condition of affiliation or initiation.

Hazing is strictly prohibited by the University and the State of Florida, Florida statute [Title XLVIII, Chapter 1006.63]. Any individual or organization found in violation of this policy is subject to disciplinary action and/or criminal prosecution. Retaliation against any person who is involved or cooperates with an investigation of hazing is strictly prohibited. If you are aware of an incident of Hazing, you must report such incident to the Dean of Students.

LMU Student Email Policy

Electronic mail (email), like postal mail, is an official mechanism for administrators, faculty, staff and students to communicate with each other. The University expects that email communications will be received and read in a timely manner. Students are expected to check email on a frequent and regular basis in order to stay current with University related communications, recognizing that certain communications may be time-critical. If a student receives an official e-mail from a University faculty member, administrator, or staff member and does not read that e-mail any subsequent repercussions *cannot be excused by "unread e-mail messages."*

Inappropriate emails, some examples of which are described below, are prohibited. Anyone receiving such an email should immediately contact the University Helpdesk.

Material that is fraudulent, harassing, profane, obscene, intimidating, defamatory, or otherwise unlawful or inappropriate may not be sent by email or other form of electronic communications. If a student engages in this type of behavior it will be considered a violation of the policy and will result in disciplinary action. Examples of inappropriate uses of e-mail are as follows:

- Sending bulk e-mails which do not relate to University Business or Student activities. Bulk e-mails which mention names and individuals in a derogatory manner are unprofessional and could be considered slanderous.
- The creation and exchange of messages which are harassing, obscene or threatening.
- The unauthorized exchange of proprietary information or any other privileged, confidential sensitive information.
- The creation and exchange of information in violation of any laws, including copyright laws, or University policies.
- The knowing transmission of a message containing a computer virus.
- The misrepresentation of the identity of the sender of an e-mail.

- The use or attempt to use the accounts of others without their permission.

Every student is issued an email account. Some faculty members require submission of homework assignments via email. Students may choose to access their email on the University computer systems or from home on their personal computers. LMU supports a web based email client that can be accessed from any computer that has access to the Internet. The syntax for LMU student email addresses is firstname.lastname@lmunet.edu.

In the event two students have the same first and last name, a sequential number is added to the end of the last name, (ex. randall.johnson1@lmunet.edu). Students can access the web based client from LMU's website under the section Current Students & Faculty or using <http://www.lmunet.edu/exchange>. We encourage our students to use their LMU email accounts for all communication during their tenure at LMU. All LMU incoming and outgoing email is scanned for viruses. University owned computer labs are available for students who take classes at any of our extended campus sites in Corbin, Kentucky, Knoxville and Maryville, Tennessee, and Tampa, Florida.

Acceptance of Facsimile and Scanned Signatures

The University and student agree that all documents to be signed in connection with the program of study may be delivered by facsimile transmission or by scanned image (e.g. .pdf or .tiff file extension name) as an attachment to electronic mail (email) sent from the student's university electronic mail account. Any signed document delivered via facsimile or scanned image shall be treated in all respects as having the same legal effect as an original signed document.

Smoke-Free Campus Policy

Effective August 1, 2015, LMU is a Tobacco-Free Campus, with smoking and all other tobacco usage prohibited. This policy applies to all University buildings/grounds (including residence halls), including parking lots and cars parked on LMU properties; LMU-affiliated off-campus locations and clinics; and any buildings owned, leased or rented by LMU in all other areas. This policy applies to all faculty, staff, students, contractors, and visitors of LMU and is in effect 24 hours a day, year-round. Students must follow the smoking policies of the agencies at where practice placement are secured.

Alcohol and Drug Policy

In compliance with Section 1213 of the Higher Education Act of 1965, as added by Section 22 of the Drug Free Schools and Communities Amendments of 1989 (Public Law 101-226), LMU offers a drug prevention program through the Office of Counseling and Lifestyle Management within the Office of Student Services. The program emphasizes the University's policy on illicit drugs and alcohol, legal and University sanctions for illicit use, and a description of health risks associated with the use of illicit drugs and alcohol, counseling and treatment available to the campus community. For additional information refer to current *LMU Student Handbook On-line*. LMU policy further addresses rules of conduct, disciplinary action, educational programming, and counseling, treatment, and rehabilitation.

For additional specific Caylor School of Nursing Alcohol and Drug Policy refer to the current *LMU CSON MSN Student Handbook* "Caylor School of Nursing Drug and Alcohol Policy".

Criminal Background Check Policy

If a student is assigned for clinical experiences/practicum at a clinical affiliate, other affiliate agency, organization, or school requiring a criminal background check, the student will be required to provide the requested information.

Students are allowed in the facility at the discretion of the clinical affiliates, other affiliate agency, organization, or school.

If the agency denies the student's acceptance into the facility, the student will not be able to complete the clinical/practicum/field experience and will be withdrawn from the program.

In certain situations, investigative background reports are ongoing and may be conducted at any time. Access to the program may be denied at any time by the agency or Lincoln Memorial University.

Pursuant to the Fair Credit Reporting Act, LMU provides each student with the proper notices and forms at the time of application to the University with regard to background checks.

GENERAL ACADEMIC INFORMATION

Unit of Credit

Lincoln Memorial University operates on the semester system and has adopted the federal definition of a credit hour. In accordance with federal regulations, Lincoln Memorial University defines a credit hour as an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates:

1. Not less than one hour of classroom or direct faculty instruction and a minimum of two hours out-of-class student work each week for approximately fifteen weeks for one semester or the equivalent amount of work over a different amount of time, or;
2. At least an equivalent amount of work as outlined in item 1 above for other academic activities as established by the institution including laboratory work, internships, practica, clinical experiences, studio work, and other academic work leading to the award of credit hours.

This credit hour policy applies to all programs at all academic degree levels (graduate, professional, and undergraduate) that award academic credit (i.e., any course that appears on an official transcript issued by the University) regardless of the mode of delivery, including, but not limited to, online, blended, lecture, seminar, and laboratory. Credits are awarded on the basis of the amount of work a typical student is expected to complete in a traditional classroom-based course delivery system over a traditional semester. Academic Schools and Colleges within the University are responsible for ensuring credit hours are awarded only for work that meets the requirements outlined in this policy.

Official Academic Records

The Office of the Registrar houses official academic records. The student's permanent academic record may contain the following:

- Name
- Social Security number (partial number since 1980) or numeric identifier
- Chronological summary of Lincoln Memorial University coursework and final grades
- Transfer credits, special credits (SC), and credits by examination (CE)
- Degree earned
- Date(s) degree requirements completed and degree conferred

Instructors report final grades to the Registrar at the end of the course. Students receive their grades electronically through WebAdvisor. Any student wishing to receive a printed copy of his/her grades must submit a written request to the Office of the Registrar before the week of final exams.

To receive due consideration, any challenge regarding the accuracy of a student's academic record must be submitted in writing by that student to the Registrar within one year of the term in question.

The student may obtain or have forwarded to designated parties copies of his/her academic transcript by submitting a written request to the Office of the Registrar. The University cannot transmit any transcripts electronically. The cost of each transcript is \$4.00. The student's account with the Student Accounts Office must be paid in full and Perkins student loans must be in a current non-defaulted status prior to the release of any official grades, academic transcripts, or access to WebAdvisor.

Change of Name or Address

A student who changes his/her name, residence, or mailing address is expected to immediately notify the Office of the Registrar regarding the change. Name changes must be submitted as a signed request. Documentation must accompany a name change: marriage certificate, divorce decree, or court order. Current students can change their address online through their WebAdvisor account. Former students must submit a signed request for an address change.

Residency Requirement

There is no residency requirement. Tuition and fees are the same for in-state and out-of-state students.

Family Educational Rights and Privacy Act (FERPA)

The University complies with the provisions of the Family Educational Rights and Privacy Act, 1974, as amended. This law maintains that the institution will provide for the confidentiality of student education records (see [FERPA Form](#)).

No one outside the institution shall have access to nor will LMU disclose any information from students' education records without the written consent of students except to personnel within the institution, to officials of other institutions in which students seek to enroll, to persons or organizations providing students financial aid, to accrediting agencies carrying out their accreditation function, to persons in

compliance with a judicial order, and to persons in an emergency in order to protect the health or safety of students or other persons. All these exceptions are permitted under the Act.

At its discretion, LMU may provide directory information in accordance with the provision of the Act to include: student name, address, telephone number, major field of study, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, participation in officially recognized activities and sports, and weight and height of members of athletic teams. Currently enrolled students may withhold disclosure by writing to the attention of the Registrar.

Students may not inspect and review financial information submitted by their parents; confidential letters and recommendations associated with admissions, employment or job placement, or honors to which they have waived their rights of inspection and review; or education records containing information about more than one student, in which case LMU will permit access only to that part of the record which pertains to the inquiring student.

Lincoln Memorial University maintains a list of all persons, except other LMU officials, who have received a copy of the student's education record. A copy of the LMU institutional policy on the release of education records is on file in the President's Office and the Office of the Registrar.

EARLY REGISTRATION AND LATE REGISTRATION

Early registration helps ensure each student a place in classes for the upcoming term, and helps the staff adjust offerings to meet student needs.

Students are urged to take advantage of the designated period each term to meet with his/her advisor, plan ahead, and register early. Early registration is confirmed at the ensuing registration period. Early registration refers to preregistration for classes and registration confirmation by arranging for payment for classes.

The final step in registration is the payment of fees or arranging for alternate forms of payment. Until this step is completed, the student is **not officially registered** and is not eligible to attend classes. Students who attend class without completing registration may not receive academic credit for attendance or work completed.

Students should carefully plan and register for a schedule on the published registration dates for each term. However, students may register through the published late-registration period.

Students must complete registration by the published "last day to complete registration/add courses" deadline of each semester, and financial accounts must be reconciled by the last day of the semester to receive any transcript credit for the semester. Late registrants must make up missed work and are assessed a late fee.

Change of Schedule

Occasionally the student may determine after the first or second class meeting that he/she needs or wishes to change his/her schedule by adding (enrolling in) and/or dropping (withdrawing from) one or more classes. Such changes should not be made, however, without consulting the academic advisor. Also, such changes can be made only by using the

official Change of Schedule Form and fully processing the change through the Office of the Registrar and the Finance Office.

The student may add courses to her/his schedule through the “last day to complete registration” as announced in the Academic Calendar, and after that date there is a \$15 per course fee for adding or dropping courses.

Based on the Academic Calendar regarding dropped courses, there are important deadlines which affect the grade or notation that will appear on the student’s academic transcript. See the Academic Calendar and take special note of:

Last day to drop without “WD”

If the course is dropped on or before that date, the course will not appear on the transcript; if the course is dropped after that date, the course will appear on the transcript with a notation of WD (for “Withdrew”).

Last day to drop without “F”

If the course is dropped after that date, the course will appear on the transcript with the grade **F**.

These deadline dates and the refund schedule will be determined by the Finance Office. Refund schedules pertaining to summer and mini-term are adjusted to the varying lengths of the terms.

Withdrawal from the University

“Withdrawal from the University” refers to the official process in which the student withdraws from ALL classes and from any current student relationship with the University. The student initiates this process by obtaining a Withdrawal Form in the Registrar’s Office or from the Registrar’s home page.

The student must fill out the form and obtain the required signatures: Dean of Community College Partnerships (for international students or a recipient of veteran’s benefits), School Dean (for graduate students), Bursar, Executive Director of Financial Aid, Dean of Students, and the Registrar.

The student must also return his/her student identification card, and parking sticker to the Office of Student Services when withdrawing from the University.

Further, any withdrawing student who has received a student loan must have an exit interview with a Financial Aid Counselor.

Courses for which the student is registered will appear on the transcript with a notation of “WD.” The official date of WD will appear with courses. The notation of WD does not calculate in the GPA.

Any student who ceases attending classes before the end of the semester, mini-term, or summer term without completing official withdrawal from the University automatically receives the grade “F” for such course(s), so noted on the student’s academic transcript. Withdrawal from the University does not affect the cumulative GPA of the student if processed by the close of “last day to drop without ‘F’,” as announced in the Academic Calendar.

The financial status of the student is affected by withdrawal from the University in the following ways:

1. Refunds for tuition and fees are credited to the student’s account according to the refund schedule.
2. Housing and meal fees are credited to the student’s

account according to the refund schedule.

3. Financial Aid will be prorated to the student according to the Federal Return of Title IV Funds Policy. Withdrawal after the refund period means the student will have used an entire semester’s eligibility of aid.
4. The balance of the student’s account with the Student Accounts Office will be credited or billed to the student as appropriate.
5. Once the student has completed registration, i.e., turned in the registration form to the Student Accounts Office, the student is liable for all registration fees even though classes have not been attended, unless the student completed an official withdrawal form.
6. Students who are suspended from LMU or are ineligible to continue in an academic program because of grade deficiencies and who are registered in advance for the subsequent semester, may be required to complete an official withdrawal form.

Medical Withdrawal

The didactic portions of concentration classes provide the theoretical basis for evidence based nursing practices applied in a practice setting. The practice application of academic theory in a practice setting reinforces the theoretical knowledge base needed to make evidence based practice decisions. In order to master the academic theory and the practice competencies that are the learning outcomes in concentration classes, students must take practice and didactic courses simultaneously.

If at any time during the term a student is unable to perform all of the Student Essential Function listed in the LMU/CSON handbook for a period exceeding two weeks, the appropriate course of action is to medically withdraw from the class. As an alternative to withdrawal, within two weeks of becoming unable to perform the essential student functions, a student must provide documentation from a medical provider that the student is able to perform all of the Student Essential Functions listed in the LMU/CSON handbook.

Refund Policies

Refund of Institutional Tuition Charges

In the event a student drops one or more classes, withdraws, or is administratively dismissed from the University for disciplinary or for financial reasons after registration is completed and prior to the end of a semester of enrollment, the student’s eligibility for a refund of appropriate institutional tuition charges will be prorated as indicated.

A student must complete a Change of Schedule form (obtained from the Office of the Registrar) for dropping one or more classes.

Any situation in which all classes are dropped is considered to be a withdrawal from the University. The student initiates this process by completing a withdrawal form (can be found online) and submitting this to the Registrar’s Office.

Should the student fail to complete this process, all semester charges will become immediately due and payable (refer to “Withdrawal from the University”).

The official withdrawal process begins in the Office of the Registrar. A withdrawal form must be completed and all the

necessary signatures obtained. *Oral requests do not constitute official notification.*

The University's official date of withdrawal used to compute the refund is based on the date the withdrawal form is recorded by the Registrar. Applicable institutional charges for fall and spring semesters will be refunded according to the following schedule:

During the first week of the semester	100%
During the second week of the semester	75%
During the third week of the semester	50%
During the fourth week of the semester	25%
After the fourth week of the semester	0%

No refund of institutional charges will be made after the fourth week of the semester.

Specific dates affecting the schedule of refunds appear on the Registration Policies page of the electronic class schedule, WebAdvisor, which is available on the LMU web site by selecting the Current Students and Faculty link; and/or the Office of Student Services, the Office of the Registrar and the Office of Finance. If it is determined that a refund is due the student, refunds will be disbursed within 30 days of the withdrawal date.

Refund schedules pertaining to summer are adjusted to the varying length of the terms. They are also available in WebAdvisor by selecting the given term.

Should a student at the Tampa, Florida extended site choose to cancel an enrollment agreement, such cancellation must be given in writing or by e-mail. If registration has been completed at the time of cancellation, an official withdrawal form must also be completed, and the refund schedule above will apply.

Refund of Credit Balance

In the event a combination of grants, scholarships, and/or payments results in a credit balance on the student's account, the Student Accounts Office will refund the credit balance to the student.

All institutional aid must be applied toward tuition, fees, and on-campus room and board expenses. Institutional aid cannot be used to pay for student health insurance fees. All federal, state and institutional grants are credited to the student's account first, and any institutional grants or scholarships are applied to the balance of the student's aid eligibility for the semester. No cash refunds are made from institutional funds.

Official Withdrawal

Any completed student withdrawal will be reviewed for the official withdrawal date, set forth by the Registrar. The Registrar uses the date the student communicates their intent to withdraw or begins the institution's withdrawal process, as the official withdrawal date. If this date falls after the first day of classes, there will be a Return of Title IV (R2T4) calculation done to determine financial aid earned. If a withdrawal is completed prior to the FA disbursement date, and there is aid earned, the aid would be seen as a post withdrawal disbursement and LMU would obtain permission from the student/parent prior to disbursing earned aid. If a withdrawal is completed on or after the FA disbursement date, the aid is adjusted based on the pro rata of the R2T4 calculation given

back to us by the FAA Access Return to Title IV Worksheet provided by the Department of Education (DOE). Adjustments are made and refunds sent back to the appropriate program(s), with the DOE, at the time of processing the withdrawal form. If the student is present at the time of processing the withdrawal form, financial aid staff does a counseling session to explain how the calculation is determined and how it affects their responsibility to repay, if applicable. If the student is not present at the time of processing the withdrawal form, the financial aid office notifies of the adjustment made and any responsibilities that lay with the student, at that time. It is stated and understood that after the 60% point of the term a student has earned 100% of aid and in most cases there will not be pending aid, at this point; however, we do an R2T4 calculation to determine a post withdrawal disbursement, if pending aid is present and all conditions are met. If it is determined that a refund is due the student, refunds will be disbursed within 30 days of the withdrawal date.

Unofficial Withdrawals

Unofficial Withdrawals are reviewed after grades post for each term. Any student earning all F's is considered an Unofficial Withdrawal. We provide a notification letter to the student asking them to confirm attendance past the 60% point of the term and a timeline in which to provide that documentation. Adequate attendance documentation can be an email statement directly from the instructors stating the student attended past the 60% date, hard copy print outs of online coursework submitted after the 60% date or hard copy tests submitted after the 60% point. If the attendance documentation is not provided, we notify the student, again, via email reminding them of this opportunity. If we do not receive a response, LMU will do an R2T4 calculation, thru FAA Access, using the 50% point of the term as the withdrawal date. Adjustments are made and refunds sent back to the appropriate program(s), with the DOE, at the time of processing the Unofficial Withdrawal student record(s). We then notify the student, via USPS, of the adjustments made via the results of the R2T4 calculation, and we explain why the calculation had to be done and what financial responsibilities lay with the student.

Summer Withdrawal

The official withdrawal process, as set forth by our Registrar's office, is required for withdrawing from a summer semester. Upon receiving a Withdrawal Form for summer, the Financial Aid office would use the actual start and end dates of the enrolled classes in the R2T4 calculation. At the end of the summer semester, Financial Aid reviews for Unofficial Withdrawals.

UNDERGRADUATE PROGRAM INFORMATION

ADMISSION AND COST

Applicants may be admitted to LMU according to the following classification, policies, and procedures. In addition to submitting a completed application form and a \$25 non-refundable application fee, the applicant must have the appropriate source/agency provide the required documents (official academic transcripts, examination scores, recommendation letters, etc.) directly to:

Director of Admissions
Lincoln Memorial University
6965 Cumberland Gap Parkway
Harrogate, TN 37752

Transfer Student

Transfer admission students who have completed 12 or more semester credit hours of potentially transferable coursework at an accredited/approved college or university will be considered for transfer admission.

Transfer student applicants must submit the following:

1. Application for Admission
2. Non-refundable \$25 application fee
3. Official transcripts from all colleges and universities attended.

For Lincoln Memorial University policies regarding transfer credit, see "Transfer Credits from Other Institutions."

Upon acceptance into Lincoln Memorial University, students are required to submit a deposit to ensure official enrollment status.

This deposit is \$100 for commuter students. This deposit is refundable; a letter requesting formal withdrawal 30 days before the first day of classes must be submitted by the student and cleared by the Office of Admissions.

Any exceptions to the University's admissions policies must be approved by the University Admissions Committee.

International Students

The international student seeking admission must meet the preceding criteria and submit the required documents appropriate to the freshman student or the transfer student (whichever is applicable).

Further, if English is not his/her native language, the international student must submit her/his official score report from the Test of English as a Foreign Language (TOEFL); for admission to the University, a score of 500 or higher is required on the paper-based TOEFL test; 61 or higher on the Internet-based TOEFL (IBT) test; or 173 or higher on the computer-based TOEFL (CBT) test. A score of 5.5 or higher is required on the International English Language Testing System (IELTS) test. Although admitted to the University, the international student must also enroll in ELI 101 unless the paper-based TOEFL score is 527 or higher; the TOEFL iBT score is 71 or higher; the TOEFL CBT score is 197 or higher; or the IELTS score is 6 or higher.

International students wishing to transfer from other postsecondary institutions who have earned a minimum of 30

college-level credit hours and who meet the aforementioned standards of academic proficiency will not be required to submit scores TOEFL scores or take the TOEFL examination.

Students scoring below the required 500 on the TOEFL, or below the above stated alternative tests, will not be admitted to the university.

The international student will consult the International Student Advisor regarding placement tests, remedial English courses, and academic advising.

The international student must furnish evidence demonstrating means of financial support while enrolled at the University. All above documentation must be received and admission granted before issuance of an I-20 form, necessary for obtaining a student visa.

The international student granted admission to Lincoln Memorial University will receive a letter of acceptance; the letter and the I-20 form furnished by the University must be presented to the Consular Officer of the United States to whom the student applies for a student visa. The University will not enroll any student not approved by the Immigration and Naturalization Service (INS) to attend Lincoln Memorial University; the University will not enroll students issued visas for enrollment at other colleges or universities.

International Baccalaureate Recognition Policy

LMU recognizes the International Baccalaureate (IB) diploma or individual International Baccalaureate courses with advanced placement if the student scores at least a 4 on the International Baccalaureate higher-level examinations. A student earning the IB diploma may be granted up to 30 semester credit hours.

Tuition and Fees

The tuition cost to attend Lincoln Memorial University is substantially below the national average. The amounts included in the cost of each semester's registration are placed on the student's account in the Student Accounts Office. Interest charges are added to unpaid balances at the end of each month. All charges are subject to audit and verification. The University reserves the right to correct any error by appropriate additional charges or credits. The following are effective Fall Semester 2017.

Undergraduate Tuition

12-17 credit hours	\$10,440 semester (base rate)*
1-11 credit hours	\$870/credit hour

Graduation Fees:

Associate - \$50
Baccalaureate-\$75 (undergraduate program)

Other Fees:

Change of Schedule Fee	\$15 per course
Late Registration Fee	\$100 beginning the 10 th day of the semester or after

Comprehensive fee:
\$265 /semester for full time undergraduate students at Harrogate campus

\$115 /semester for full time undergraduate students at extended sites

\$15/ semester for all other students

Directed/Independent Study Fee	\$25 plus course tuition
Non-sufficient Funds (NSF)	\$30
NURS 115	\$430
NURS 124	\$380
NURS 125	\$155
NURS 241	\$155
NURS 242/244	\$455
NURS 320	\$475
NURS 375	\$195
NURS 430	\$195
NURS 480	\$495

*12-17 credit hours base rate applies also to a student enrolled during any combination of summer terms.

Failure to pay tuition and fees may lead to professional collection agency efforts to enforce payment. In such cases, the student is responsible for **ALL** collection costs up to 33 1/3% and expenses incurred by the University, including reasonable attorney fees.

All past due balances paid by check may require at least 10 business days (possibly more depending on bank processing) after payment is submitted for the release of records.

Academic Scholarships

Lincoln Memorial University supports the idea that students who have exhibited academic excellence should be rewarded for their achievements.

For this reason, LMU has established an academic scholarship program dedicated to recognizing and supporting the continued success of outstanding students.

Academic awards for entering freshmen are awarded on a competitive basis based on high school grade point average, ACT or SAT test scores, class rank and leadership potential. The amount of the award ranges from \$500 to full-tuition per year.

Academic awards for entering transfer students are based on the cumulative transfer grade point average and the number of hours completed. A limited number of scholarships are awarded to members of the Phi Theta Kappa honor society. Transfer awards range from \$1,000 to half tuition per year.

March 1 is the priority date for being considered for scholarships. All students who have been approved for admission to LMU prior to this date will be considered for academic awards.

All scholarships are renewable for three additional years provided the student maintains a cumulative 2.7 GPA.

All academic awards must be applied toward tuition, books, fees, and room and board expenses. Academic awards may not be used to pay for student health insurance fees.

All other aid including federal, state, and outside scholarships will be credited to the student's account first, with the academic award picking up the balance of the student's institutional aid eligibility. No cash refunds will be made. Academic award recipients are expected to take an active part in student life by becoming involved in at least one of the University's recognized student organizations (for which he/she is not receiving scholarship money) each semester.

Recipients are also required to complete 10 hours of campus/community service each semester.

Annual and Endowed Scholarships

The LMU Student Awards Committee begins selection for annual and endowed scholarships in December. Awards are made in April for distribution during the following fall semester. Annual scholarships are awarded pending availability of funds each year. Endowed scholarships are given based on the policy of awarding four percent of the three-year moving average of the endowed scholarship fund. Each of the annual and endowed scholarships listed below has specific criteria that must be met, and not all students will qualify. Information regarding each scholarship, and the criteria required for each, may be found at <https://www.lmunet.edu/admissions/financial-aid/loans-scholarships-grants/annual-and-endowed-scholarships>.

- A.E. York Memorial Scholarship Fund
- Ada Apperson Endowed Scholarship
- Afton Tara Sanders Memorial Endowed Scholarship
- Algernon Sydney Sullivan Endowed Scholarship
- Alvin "Doc" Reece Baseball Scholarship
- Amelia Dawson Scholarship
- Anna Geneva Christian Endowed Scholarship
- Anna Vermillion Memorial Fund
- Appalachian Children's Home Endowed Scholarship for Social Work
- Award of Excellence in Medical Laboratory Science
- Baird Brown Memorial Scholarship
- Bell South Annual Scholarship
- Ben and Nancy Sargent Endowed Scholarship
- Bessie and Sanford Headley Endowed Scholarship
- Betty Mason Grubb Memorial Annual Scholarship
- Billie J. Litz Memorial Annual Scholarship
- Bobby L. and James F. Collier Endowed Memorial Scholarship in memory of Ruth Longmire and in honor of Katherine DePersio
- Bost Endowed Scholarship
- Brad Greer Memorial Scholarship
- Branstetter Endowed Scholarship
- Browning Memorial Scholarship
- Bruce and Lavenia Mitchell Endowed Scholarship
- Burrell W. Bales Memorial Annual Scholarship
- Business Graphics and Services Annual Scholarship
- C.A. Maxie Memorial Scholarship
- C. Bascom Slemple Endowed Scholarship
- C.T. McDonald Scholarship Fund
- C.W. and Gladys T. Bradley Memorial Scholarship
- Carl W. Schaefer Endowed Scholarship
- Cecil L. Bellamy Endowed Scholarship
- Centennial Endowed Scholarship
- Chamberlain Endowed Scholarship
- Charles and Mary Covey Endowed Scholarship
- Charles E. Bull Writing Awards
- Charles M. Hubbard Endowed Scholarship in History
- Charles T. King Annual Scholarship
- Class of 1936 Endowed Scholarship
- Cocke County Endowed Scholarship
- Colonel Lee B. Ledford Scholarship
- Conard and Ruth Grabeel Ritter Endowed Scholarship
- Conrad Daniels Endowed Scholarship

Cora A. Cupp Fund
 Cornie and Jerry Harber, Sr. Endowed Scholarship
 Cottrell Family Endowed Scholarship
 Coulter-Parrish-Tranchida Scholarship
 Creed Byrd Annual Scholarship
 Crosby and Lena Murray Annual Scholarship
 Croushorn Business Scholarship
 Dames of Loyal Legion Endowed Scholarship
 DAR Carpenter Mountain Endowed Scholarship
 Dave Chesney Annual Scholarship
 David McDonald Memorial Scholarship
 David S. Dubose Memorial Scholarship
 Dean C. Bailey Endowed Memorial Scholarship
 Dellinger-Aulton History Scholarship
 Delta Annual Scholarship
 DeMarcus Memorial Scholarship
 Dennis Lee Peters Education Scholarship
 Donald E. and Mary Lou Pope Endowed Scholarship
 Donald W. and George F. Parker Endowed Scholarship
 Dorothy M. Kincaid Annual Scholarship
 Dorothy G. Neely Endowed Scholarship
 Dorothy Roark Russ Endowed memorial Scholarship
 Dorothy Teague Bruce Memorial Endowed Scholarship
 Dr. Charlotte A. Bauer and Nannine Clay Wallis History Award
 Dr. Estle Pershing Muncy Memorial Scholarship
 Dr. G.W. Stone Fund
 Dr. H.Y. Livesay Memorial Scholarship
 Dr. J. Frank Pierce and Dr. Joan U. Pierce Endowed Foundation
 Scholarship
 Dr. Jerry C. Bishop Endowed Memorial Scholarship
 Dr. John Wesley Hill Endowed Scholarship
 Dr. Judy Edds Memorial Nursing Scholarship
 Dr. Louis Lutz Memorial Scholarship
 Dr. and Mrs. Lynn French Blake Laboratory Endowment Fund
 Dr. Orkin Garton Endowed Scholarship
 Dr. Owen S. Genevieve M. Hendren Science Scholarship
 Dr. Ralph Stanley Endowed Scholarship
 Dr. Ray Stowers Honorary Scholarship
 Dr. Tim Williams Veterinary Medicine Business Award
 Dr. Warner S. and Ruth McIntosh Business Scholarship
 Drs. Jason W. and Jennifer Johnson Rural Appalachian Region
 Veterinary Scholarship
 E. Cecil Sumpter Endowed Scholarship
 E.L. Bullard Memorial Scholarship
 Earl Hopson Smith Scholarship
 Ed Baney Memorial Scholarship
 Ed Scholar Annual Scholarship
 Edgar A. Anchors Trust
 Edward Harrison Annual Scholarship
 Elery and Jamie Lay Endowed Scholarship
 Elizabeth B. Ridenour Endowed Scholarship
 Elizabeth Yeary Nursing Annual Scholarship
 Ernest W. Fields Endowed Nursing Scholarship for Faculty
 Development
 Estate of Lelia M. Weaver Endowed Scholarship
 F.W. Welch, Jr. Memorial Scholarship Fund
 Fay G. Keck Memorial Endowed Scholarship in Elementary
 Education
 First Century Bank Annual Scholarship
 Flora-Sargeant Schultis Scholarship
 Fortner-Diffenderfer Endowed Scholarship
 Francis W. Upham Scholarship
 Frank Turner Nursing Scholarship
 Franklin A. Sr. and Loretto Gullede Memorial Scholarship
 Fred A. Jones Memorial Scholarship
 Gary Burchett Annual Scholarship
 General Shale Annual Scholarship
 George and Birdie Morton Endowed Scholarship
 George and Gloria Longmire Endowed Scholarship
 George I. Alden Trust Endowed Scholarship
 George W. Ogden Scholarship
 George White and Stanley Thompson Endowed Scholarship
 Georgia S. Baker Endowed Scholarship
 Geraldine (Jerre) McCulley Endowed Scholarship for a Girl
 from Campbell County, Tennessee
 Gertrude B. Shoun Endowed Scholarship
 Gladys Robinette Annual Business Scholarship
 Glenn M. Bowling Endowed Memorial Scholarship
 Glyn R. Phillips Endowed Scholarship
 Good Samaritan Scholarship
 Grace Gary Scholarship
 Grace Nettleton Foundation Endowed Scholarship
 Guy L. Taylor Endowed Scholarship
 H.A. Whiten Memorial Endowed Scholarship
 H.G. Loy Scholarship Fund
 Hanks Endowed Scholarship
 Harland B. Sanders Memorial Kentucky Colonels Scholarship
 Harley and Annie Headley Scholarship for
 The J. Frank White Academy
 Harold M. Finley Memorial Endowed Scholarship
 Harris Family Endowed Scholarship
 Henry Friend Davis Scholarship
 Henry Spencer Endowed Scholarship
 Herbert H. McCampbell Scholarship
 Herman Matthews Endowed Math Scholarship
 Hetty McEwen Endowed Scholarship
 Home Federal Bank Annual Scholarship
 Howard Peterson Scholarship
 Hugh Trent and Helen Ramsey Endowed Scholarship
 Ingersoll Endowed Scholarship
 J. Frank White Annual Scholarship
 J. Frank White Endowed Scholarship
 J.J. and N.J. Khoury Memorial Fund
 J.P. and M.G. Bradshaw Scholarship Fund
 J. S. Fearing Memorial Scholarship Fund
 Jack and Myrtle Ailor Endowed Scholarship
 Jack ('61) and Pat ('60) Roop and Jackie Roop Evans ('85)
 Annual Scholarship
 Jack R. and Margaret Lomax Kirstein Endowed Scholarship
 James B. and Inez Stiner Endowed Scholarship in Memory of
 Mr. and Mrs. H. Clay Stiner and G.S. Stiner
 James G. Johnson Scholarship
 James McCune Endowed Vocal Scholarship
 James R. Niedergeses Memorial Endowed Scholarship
 Jennie Mae Bell Annual Scholarship
 Jerry C. Bishop Endowed Education Scholarship for Athletes
 Jess Edds Endowed Scholarship
 Jim and Janet Jordan Endowed Scholarship for Academically
 Gifted Athletes
 Jim Byrd Family Scholarship
 Jim Byrd Golf Scholarship
 Jimmie Charles Whitt Endowed Scholarship at LMU-DCOM

Joe Burchett Memorial Scholarship
 Joe Ed and Nell Carr Scholarship in Athletics
 John and Carol Howe Annual DCOM Scholarship
 John and Evelyn Bumgarner Endowed Scholarship
 John and Sue Ivey Scholarship
 John Brown Annual Scholarship
 John Howard and Mary Bryan Payne Endowed Scholarship
 John Newell Scholarship
 John O. Youell, Jr. Endowed Scholarship Fund
 John W. Laningham Endowed Scholarship
 Juanita Collins Latiff Memorial Scholarship in Education
 Judith Scholarship Fund
 Judy Baker Johnson Endowed Memorial Scholarship
 Juliaette and Jane Jones Scholarship
 Kacey and Gary Hickman Baseball Scholarship
 Kathleen Bert Burchett Memorial Endowed Scholarship
 Kelli Atkins Memorial Scholarship
 Kenneth and Christine Edds Endowed Scholarship
 Kenneth and Constance Loftice Student Work Scholarship
 Kermit Bailey Endowed Scholarship
 Knoxville Academy of Medicine Alliance (KAMA) Nursing
 Scholarship
 Kristie Rae Surber Endowed Scholarship
 L.G. and Carroll Caylor Endowed Nursing Scholarship
 L.N. Foster Scholarship Fund
 Lakeway Alumni Chapter Endowed Scholarship
 Lambdin Family Scholarship
 Larry and Linda Davis Endowed Scholarship
 Larry Stephen Rosenbalm Endowed Scholarship
 LaWanda Taylor Annual Nursing Scholarship
 Leroy Johnson Endowed Scholarship
 Lillian A. Ralston Art Award
 Lillian Porterfield Scholarship
 Lillian Rowlette Fugate Memorial Scholarship
 LMU Association Endowed Scholarship
 Lon/Elizabeth Reed Helping Hands Fund
 Lorraine D. Peters Endowed Nursing Scholarship
 Lowell M. Bond Memorial Scholarship Fund
 Lu Anne Ingersoll Music Scholarship
 Luke Copeland Memorial Music Scholarship
 Lynn and Georgia Blake Endowment Fund
 M.O. and Lena Worthington Endowed Scholarship
 Mabel Smith Endowed Music Scholarship
 Madeline S. Brundage Scholarship
 Margaret Ann Nicholson Endowed Scholarship
 Margaret T. Leary Endowed Scholarship
 Marguerite Sundback Endowed Scholarship
 Marie Estes Houston Memorial Endowed Scholarship for
 The J. Frank White Academy
 Marion and Alice Stopinski Memorial Endowed Scholarship
 Married with College Annual Scholarship
 Martin and Lorraine Peters Endowed Scholarship
 Mary Frances Gray Lundy Endowed Scholarship for the LMU
 DeBusk College of Osteopathic Medicine in memory of
 James Charles Gray, Sr.
 Mary Lee Brashears Memorial Endowed Scholarship
 Mary Logan Scholarship
 Mary Mildred Sullivan Endowed Scholarship
 Mary Ruth Westerfield Memorial Scholarship
 Mary S. Copeland Endowed Scholarship
 Mary Sue Deel Rice Scholarship Fund
 Mary Wilcox Endowed Scholarship
 Maurine Allen Memorial Annual Scholarship
 Mayme Woodson Brown Music Scholarship
 Meaning of Life Annual Scholarship
 Meyers Y. Cooper Endowed Scholarship
 Mike Reece Family End Scholarship in Business
 Mildred A. Murray Endowed Scholarship
 Mildred H. and Bobbie E. Williamson Memorial Endowed
 Scholarship
 Mildred Headley and Jo DeLong Endowed Memorial
 Scholarship
 Miller Endowed Scholarship
 Milton and Vina Ray Memorial Endowed Scholarship
 Milton Ratner Endowed Scholarship
 Milton T. O'Brien Scholarship
 Minnie B. Wade Scholarship
 Mission of Hope Endowed Scholarship in memory of Dedrick
 Andrew Courtney
 Mon Morishima Memorial Scholarship
 Moore Endowed Scholarship
 Morris F. Wiener Endowed Scholarship
 Moses Kimball Memorial Scholarship
 Mrs. Gene Hessler Endowed Scholarship
 Myra S. Young Memorial Scholarship
 Myrtle E. Smith Memorial Fund
 Nancy Burch Moody Endowed Nursing Scholarship
 National Society Daughters of the Union, 1861-1865, Inc.
 Endowed Scholarship
 Nicely-Grainger Endowed Scholarship
 Nora Ellison Annual Scholarship
 Nora Mullens Endowed Scholarship
 Onilee Wells Lawless Scholarship
 Owenby Memorial Endowed Scholarship
 PA Program Scholarship Fund
 Palmer Henry Diffenderfer Memorial Scholarship
 Patsy Buckner Cruse and Max Cruse Scholarship in Business
 Patsy Yates Robinette Memorial Endowed Scholarship
 Paul F. Dishner Endowed Scholarship
 Pete Vires Memorial Scholarship
 Phil and Mary Comer Annual Nursing Scholarship
 Philip Kingsland Tompkins Endowed Scholarship
 Pilot Corporation Annual Scholarship
 R.C. "Snook" and Marti Shelton Endowed Scholarship for
 Osteopathic Medical Students
 R.P. Chesney Memorial Scholarship
 Ralph U. Butler Loan Fund
 Ramsey-Schemel / Class of 1960 Endowed Scholarship
 Ray Flanary Endowed Scholarship
 Rebecca Dagley Fersner Memorial Scholarship
 Rector Greene Memorial Scholarship
 Richard M. Weaver Endowed Scholarship
 Robert Langley Endowed Scholarship
 Robert Lee Kincaid Scholarship
 Robert Lee Weiss Foundation Nursing Scholarship
 Robert McGinley Memorial Scholarship
 Robertson Endowed Scholarship for the J. Frank White Academy
 Ronald J. and Elizabeth D. Chinnock Memorial Endowed Music
 Scholarship
 Rosanna Goforth Cavin Memorial Endowed Scholarship
 Rose Irwin Wetherington Endowed Scholarship
 Rosebud Stickley Smiddy Endowed Scholarship

Ross and Lillian Hemphill Annual Nursing Scholarship
 Ross Carter Achievement Award in Literature
 Ross Carter Achievement Award in Writing
 Ross S. Carter Memorial Endowed Scholarship
 Rotary Oscar Robertson Memorial Scholarship
 Roy and Anna Burchfield Annual Scholarship
 Roy F. Floyd Memorial Scholarship
 R.R. Evans Endowed Scholarship for LMU-DCOM
 Ruby Miller Baker Memorial Scholarship
 Russell and Belinda Lloyd Endowed Scholarship
 Ruth Rogers O'Dell Endowed Scholarship
 Sam and Mary Lou Spencer Endowed Scholarship
 Samuel David and Vergie Robinette Carter Memorial Scholarship
 Samuel P. Avery Endowed Scholarship
 Scoggins Family Endowed Scholarship in Chemistry in memory
 of Wilson (*44) and Bob Scoggins
 Second Chance Annual Scholarship
 Sidney McDougald Scholarship
 Snider-Whitaker Memorial Endowed Scholarship
 Social Work Intern Annual Scholarship
 Southwest Virginia Alumni Chapter Annual Scholarship
 Staff Senate Annual Scholarship
 Stanifer Endowed Scholarship
 Stooksbury, Meredith, Meredith Scholarship
 Stuart L. Watson Endowed Scholarship
 Stuart McClelland Endowed Scholarship
 Student Fund Annual Scholarship
 Student Services Annual Scholarship
 Sumpter - Caylor Endowed Nursing Scholarship
 T.A. Frick Endowed Scholarship Fund / Class of 1957
 T.J. Utterback Scholarship
 Ted Bartee Annual Scholarship
 Tennessee Association of Broadcasters / Jill Green Memorial
 Scholarship
 Tennessee General Sessions Court Judges Conference
 Scholarship
 Tracy Gibson Posey Endowed Nursing Scholarship
 Turner-Jeffer Scholarship
 UPS Annual Scholarship
 V. Clifford Lowdenback Endowed Scholarship
 Vernon and Nancy Roark Endowed Scholarship in
 Educational Excellence
 Virginia Hill Memorial Scholarship
 Virginia Householder Memorial Art Scholarship
 Vonore High School Scholarship
 W. David Lewis Annual Scholarship
 W.L. Spencer Endowed Scholarship
 Walter S. Hogg Scholarship
 Wayne Wells Memorial Communications Scholarship
 Wetherington Scholarship Fund/RIW
 Wetherington, Tullie Steve Endowed Scholarship
 Whitaker Lawson and Margaret Chumley Orr Endowed
 Scholarship
 William and Anna Rhea Memorial Endowed Scholarship
 William C. Davis and Janet Dallwig Davis Endowed
 Scholarship for Social Work
 William Randolph Hearst Endowed Scholarship
 William Smith Endowed Scholarship
 William T. (Chid) and Belle M. Wright Memorial Scholarship
 Willie H. Cushman Endowed Scholarship
 Willie S. Gordon Scholarship

Women's Relief Corps Endowed Scholarship
 Woods-Jones Endowed Scholarship
 Zeta Tau Kappa Alumnae Chapter Endowed Scholarship

ACADEMIC POLICIES AND INFORMATION

Undergraduate degree information, policies, and procedures detailed in the following pages provide a comprehensive view of the way academic life, the center of the Lincoln Memorial University experience, is governed. Please be aware that policies are subject to change. When such changes occur, students are advised by announcement and schedule updates, including updates on the LMU website.

Summary of Undergraduate Degrees and Programs Offered:

BACCALAUREATE DEGREES

Bachelor of Science in Nursing (BSN)

ASSOCIATE DEGREES

Associate of Science in Nursing (ASN)

Basic Requirements for Undergraduate Degrees

All candidates for baccalaureate and associate degrees must fulfill the requirements indicated throughout the various sections of this catalog. The basic requirements are as follows:

1. Completing a minimum of 122 semester credit hours (unless stated otherwise under a given program) for the baccalaureate degree, comprised of courses in the major program, General Education Core Curriculum, and electives and/or minor program.
2. Completing a minimum of 66 semester credit hours (specific number depends on the program chosen) for the associate degree.
3. Completing the Associate or General Education Core Curriculum requirements appropriate to the degree.
4. Completing all course requirements of the declared baccalaureate major or associate degree program.
5. Completing the last 16 semester credit hours for the associate degree and the last 32 semester credit hours for the baccalaureate degree at Lincoln Memorial University.
6. Twenty-five percent (25%) of any undergraduate degree awarded by Lincoln Memorial University must be earned through instruction at LMU.
7. Completing, for the baccalaureate degree, a minimum of 42 semester credit hours of 300/400-level courses. Lower division courses will not equate to 300/400 level (upper division) courses.
8. Baccalaureate degree requires completion of the junior and the senior level writing requirements and so noted on the transcript.
9. Achieving a minimum 2.0 cumulative grade point average (GPA) for all coursework, a 2.0 cumulative GPA for General Education Program courses, and a 2.0 cumulative GPA for all courses earned at Lincoln Memorial University.
10. Achieving a minimum 2.0 GPA for coursework within the declared baccalaureate major or associate degree program, unless more stringent requirements are stated in this

catalog under the academic department head note or program notes in the sections “Undergraduate Academic Programs” and “Undergraduate Course Descriptions.”

11. Obtaining official certification for graduation verified by the assigned academic advisor, chair of the appropriate academic department, and the University Registrar.
12. Participating in the commencement ceremony following the completion of all degree requirements.
13. Participating in all outcomes assessment testing (e.g., general education assessment, major field assessment, etc.) and activities when requested. Students may be required to complete one or more questionnaires and to take one or more standardized tests to determine general educational achievement as a prerequisite to graduation. Unless required in a particular program, no minimum score or level of achievement is required for graduation or type of degree awarded. Participation may be required of all students, students in certain programs, or those selected on a sample basis. Additional requirements may appear explicitly or implicitly in policy, procedural, and program statements throughout this and other sections of the catalog and on the website.

Writing Requirement:

Sequential Enhancement of Writing Skills (SEWS)

LMU requires that each student demonstrate minimum competency in writing and information literacy each year of his/her degree program. The freshman year requirement is met by satisfactory completion of ENGL 101. The sophomore requirement is met by satisfactory completion of ENGL 102. Thereafter, selected courses at the 300 and 400 levels in each major program include source-based writing assignments that must be successfully completed in order to satisfy SEWS requirements. The student must pass the writing assignment not the course alone to receive SEWS credit. All SEWS requirements must be completed in order to graduate with a baccalaureate degree.

Restricted Programs

Nursing is a restricted program. Students must seek and receive formal admission to the restricted program before enrolling in courses prefixed: NURS. Consult the program director or department chair for details regarding application procedures.

Catalog Used to Meet Graduation Requirements

Traditionally, most baccalaureate degree programs are designed so that a full-time student may complete all requirements and graduate by the end of the fourth year following initial enrollment. Associate degree programs traditionally are designed for completion by the end of the second year. Most students do work toward and accomplish graduation according to those time frames. However, a variety of personal, job-related, or academic circumstances may cause others to plan for or need a longer period of time to graduate.

A student will seek to fulfill graduation requirements for the chosen degree program as outlined in the catalog published for the year in which he or she first enrolled. However, degree and program requirements are subject to change from the

publication of one catalog to the next. The Lincoln Memorial University policy on “graduation catalog” is:

If the student does not graduate within six years of initial enrollment, he or she must meet the requirements of any single catalog in effect within the six years preceding graduation.

Academic Advisement

The student bears ultimate responsibility for effective planning, progression, and completion of all requirements for the chosen degree. However, good academic advisement may make the difference between just going to college and obtaining a sound, well-rounded education. Therefore, each student is assigned an academic advisor. Students should take full advantage of the knowledge, counsel, and personal concern available from academic advisors.

Personal Counseling and Advising

Lincoln Memorial University recognizes that very often academic problems interrelate with psychological, emotional, and social experiences of the student. Thus, a variety of programs, people, and services work together to meet the needs of students. Any one office may serve as a referral point for services outside the expertise of that particular office. The academic advisor, the Tagge Center for Academic Support, and the Office of Student Services serve as an initial contact for the student. The Director of Counseling is available for students who may be experiencing mental or emotional distress.

Student Course load

A full-time student is one who carries at least 12 credit hours per semester. The normal course load for a full-time student is 15-17 credit hours per semester. A student should average 16 semester credit hours per semester in order to complete the baccalaureate degree within the traditional 4-year period. Students registering for more than 17 credit hours in a semester must have a 3.00 cumulative grade-point average and approval of the dean of the applicable school.

Students on academic probation may register for 12 to 16 hours during their probationary period with schedules approved in the Office of Academic Support.

Class Attendance

Students must comply with the class attendance policy as stated in the syllabus for each course. This requirement applies to all courses.

Student Classifications

Classifications are determined by the number of semester credit hours completed:

Freshman-	0-29	Junior-	60-89
Sophomore-	30-59	Senior-	90-graduation

The Grading System

Grades and quality points represent the instructor’s final assessment of the student’s performance in a course.

The “C” grade is the instructor’s certification that the student has demonstrated average mastery of the material. The grade of “B” signifies that the student has gained a significantly more effective command of the material. The grade of “A” is interpreted to mean that the instructor recognizes exceptionally high performance. A student is graded

“D” when a grasp of the course is minimal. The “F” grade indicates failure to achieve the minimal level required and the necessity for successful repeating of the course before credit will be awarded.

A quality point is the value assigned to a letter grade. Lincoln Memorial University uses a plus/minus grading system for its undergraduate curriculum. The grading scale for each Nursing program may be found with the appropriate program-specific information.

- A = 4.0 quality points per semester credit hour
- A- = 3.67 quality points per semester credit hour
- B+ = 3.33 quality points per semester credit hour
- B = 3.0 quality points per semester credit hour
- B- = 2.67 quality points per semester credit hour
- C+ = 2.33 quality points per semester credit hour
- C = 2.0 quality points per semester credit hour
- C- = 1.67 quality points per semester credit hour
- D+ = 1.33 quality points per semester credit hour
- D = 1.0 quality point per semester credit hour
- D- = 0.67 quality point per semester credit hour
- F = no quality points earned

Other possible grades or transcript notations include:

- I = Incomplete. If the request for an “I” grade is approved, the work must be completed within the first six weeks of the following semester (excluding summer terms); otherwise the grade automatically becomes “F.” The grade of I is calculated in the grade point average with zero points. A student may not repeat (re-enroll) in a course to resolve an Incomplete.
- NC = No Credit. No credit assigned for the course.
- SC = Special credit. Not computed in the GPA.
- CE = Credit by Examination. Not computed in the GPA.
- AU = Audit. Denotes official audit of course; no credit awarded nor grade assigned. To be designated by the Drop/Add Deadline.
- WD = Withdrew. Denotes official withdrawal from the course. See “Change of Schedule” and “Withdrawal from the University.”

Standards of Academic Progress

If a student fails to maintain the following Standards of Academic Progress, he/she will be notified in a letter from the Office of Academic Affairs.

Academic Warning— When, for any one semester, the GPA for an undergraduate student in good academic standing falls below 2.0, while the student’s cumulative GPA remains above a 2.0.

Procedures: The student will be required to meet with his/her Academic Advisor and an Academic Support counselor. During this meeting, a plan will be developed which will include academic counseling, referral to tutoring services, and possible referral to other resources as needed. The Office of Academic Support will monitor the student’s progress throughout the semester. A student who fails to achieve a minimum semester GPA of 2.0 for two consecutive semesters will be placed on Academic Probation.

Academic Probation— When an undergraduate student’s cumulative GPA falls below a 2.0; or when an undergraduate student has a semester GPA below a 2.0 for two consecutive semesters, but does not meet criteria for Academic Suspension.

Procedures: The student will be required to meet with his/her Academic Advisor and an Academic Support counselor. During this meeting a plan will be developed which will include academic counseling, referral to tutoring services, and possible referral to other resources as needed. An Academic Probation Contract is developed, which stipulates that the student will attend tutoring and meet up to once a week with an Academic Support Counselor. The Office of Academic Support will monitor the student’s progress throughout the semester. Students on probation may register for 12 to 17 hours during their probationary period with schedules approved by the Office of Academic Support.

Special conditions: Should a student enter a third consecutive semester with a semester GPA below 2.0, but the cumulative GPA remains above the scale (see below) for Academic Suspension, the role of Academic Advisor for that student will be transferred to a member of the Office of Academic Support. This, in addition to the aforementioned criteria, will assist the student in identifying strategies for improving his/her academic performance.

Academic Suspension—When an undergraduate student fails to meet the minimum GPA requirements listed below; or when a full-time undergraduate student fails all courses in any given semester.

Scale: GPA Required to Avoid Suspension

Hours Attempted	Cumulative GPA
0-29	1.5 GPA
30-45	1.75 GPA
46-59	1.90 GPA
60+Hours	2.00 GPA

Procedures: A student who is academically suspended has the opportunity to submit a written appeal to the Director of Academic Support, if the student feels there are extenuating circumstances to be considered. The Office of Academic Support will receive all academic appeals. A student who is academically suspended from the University may apply for re-admission after the elapsed suspension period by submitting a written request to the Academic Affairs Office a minimum of 30 days prior to the beginning of the semester for which the student is requesting re-admission. A second academic suspension will result in suspension for a full calendar year. A third academic suspension will result in permanent dismissal from the University.

Honors

Students carrying a course load of twelve or more semester credit hours (beyond any declarations under the “Pass/Fail Grade Option”) with LMU earning a semester GPA of 3.5, with no grades of I, IP, D, F, or NC, are named to the Dean’s List for that semester.

Upon completion of the undergraduate degree requirements, students receiving the associate degree who have earned 30 semester hours at LMU, as well as students receiving the baccalaureate degree with 60 semester hours

earned at LMU, will be considered for graduation with the following honors:

Cumulative GPA	Honor
3.50 through 3.74	cum laude
3.75 through 3.94	magna cum laude
3.95 through 4.00	summa cum laude

The valedictorian and salutatorian are selected from those students receiving a baccalaureate degree with at least 100 semester hours at LMU.

Honors recognized at graduation are based on a student's cumulative average at the end of the semester preceding the graduation semester, and are therefore unofficial. Official LMU honors on the diploma will include the final semester's grades.

Degrees

Degrees will be mailed approximately 4 – 6 weeks after commencement to students who complete all degree requirements.

Transfer Credits from Other Institutions

Lincoln Memorial University will evaluate, for potential transfer, credit awarded by other institutions accredited by associations (regional or national) recognized by the Council of Higher Education Accreditation and/or the U.S. Department of Education. Lincoln Memorial University must evaluate all potential transfer credit and determine if such credit is equivalent in terms of academic level, content, quality, comparability of student learning outcomes, and degree program relevance to coursework offered through the University's curriculum.

Students who wish to use coursework completed outside the United States must submit their transcripts for evaluation to one of the following services:

World Education Services
P. O. Box 745, Old Chelsea Station
New York, NY 10113-0745
212.966.6311
<http://www.wes.org>

Josef Silny & Associates
7101 SW 102 Avenue
Miami, FL 33173
305.273.1616
www.jsilny.com

Educational Credential Evaluators, Inc.
PO Box 514070
Milwaukee WI 53203-3470 USA
414-289-3400
www.ece.org

International Education
Evaluations, Inc. (IEE)
7900 Matthews-Mint Hill Rd,
Suite 300
Charlotte, NC 28227
704.772.0109
www.iee123.com

A course-by-course evaluation is required and all coursework must be designated as undergraduate, graduate or professional. LMU will only honor evaluations from one of the above services. The evaluation must be included with the application packet.

In all cases, student learning outcomes for course credit accepted in transfer for fulfillment of degree requirements (general education or major program) must be determined by evaluation to be equivalent to those of courses offered by Lincoln Memorial University.

The University maintains direct transfer and articulation agreements with a number of two-year institutions. Other policies governing transfer credit include:

1. Developmental or remedial courses are recorded but do not apply to the degree.
2. All other equated courses or approved elective credit courses and grades are recorded and calculated in attempted hours, hours earned and cumulative academic GPA.
3. Transfer courses with the grade of "D" cannot be used to complete a major course requirement. If the course is required for the major it must be repeated.
4. Transfer students must meet all degree or program requirements for graduation as outlined in this catalog.
5. Technical or non-university parallel courses are considered for transfer credit on a course by course basis.

Transferring Coursework to Another Institution

In the event that a student chooses to withdraw and transfer credits from LMU to another institution, transferability of credit is at the discretion of the accepting institution. The student will be responsible for confirming whether or not credits will be accepted by another institution of the student's choice.

Approval to Apply for Coursework at Another Institution

Currently enrolled LMU students applying to take coursework at another institution (while still enrolled at LMU) must meet the following conditions before LMU will accept the transfer credit.

1. Current students must gain approval before taking courses at other institutions (form available in the Registrar's Office or on the Registrar's web page).
2. No approval shall be granted for coursework at another institution if the equivalent course is available in the current semester and no scheduling conflict exists.
3. No approval shall be granted for coursework at another institution if the student does not have an overall "C" average at the University.
4. No approval shall be granted for coursework at another institution if the student is in his/her final 32 hours (baccalaureate) or 16 hours (associate) of LMU credits without prior approval from the Vice President for Academic Affairs.

Special Credit (SC) and Credit by Examination (CE)

In approved cases, Lincoln Memorial University may award special credit (SC).

Special credit is defined as post-high school, pre-college learning resulting from activities such as past work and/or volunteer experiences, military service, community involvement, professional certifications, training experiences, successful self-education, and avocational pursuits. Lincoln Memorial University does not award SC for the experience itself nor for the years of experience, but rather for the knowledge and skills attained as a result of the experience.

Evidence of documented college-level prior learning may be presented in portfolio format in pursuit of SC. The student seeking SC receives assistance from the office of the dean of the applicable school in the preparation of an application

portfolio. The portfolio must include, among other documents, an expanded resume with detailed descriptions of academic goals, and verification of learning. The completed portfolio is evaluated for academic merit and credit by a faculty expert or an expert consultant in the field selected by the dean of the applicable school. The evaluation process measures the experiential learning through any or all of the following approaches: 1) product assessment, 2) oral interview, 3) written examination, and 4) skills assessment.

The University recognizes the value of college-level prior learning as documented by University challenge exams and standardized tests, both of which may result in Credit by Examination (CE).

Minimum test scores for challenge exams are established by appropriately credentialed faculty and approved by the respective school dean. If the student scores no more than 10% below the minimum score on a University challenge exam, the student may request a consultation with the faculty member. LMU utilizes the minimum test scores recommended by the American Council on Education (ACE) for Dantes Subject Standardized Tests (DSST) and College Level Examination Program (CLEP) exams. Where University approved and American Council on Education recognized standardized tests exist (e.g., CLEP, DSST, etc.), LMU will utilize such assessments and recommendations in lieu of challenge exams.

Advanced Placement examinations are recognized for credit in specific academic areas. The following table indicates academic credit that will be awarded based on specific AP scores as approved by the University faculty.

<u>AP Exam Title</u>	<u>Score</u>	<u>LMU Credit Awarded</u>
Art History	4	ART 381
	5	ART 381, 382
Music Theory	3	MUSC 111
	4-5	MUSC 111, 112
Studio Art: 2-D Design	3	ART elective
	4-5	ART 105
Studio Art: 3-D Design	3	ART elective
	4-5	ART 110
Studio Art: Drawing	3	ART elective
	4-5	ART 110
English Lang. & Comp.	4-5	ENGL 101
English Lit. & Comp.	4-5	ENGL 102
Comp. Gov. and Politics	3-5	POLS 320
European History	3-5	HIST elective
Human Geography	4-5	GEOG 211
Macroeconomics	4-5	ECON 211
Microeconomics	4-5	ECON 212
Psychology	4-5	PSYC 100
U. S. Gov. & Politics	4-5	POLS 211
U. S. History	3	HIST 131
	4-5	HIST 131, 132
World History	3	HIST 121
	4-5	HIST 121, 122
Calculus AB	4-5	MATH 150
Calculus BC	3	MATH 150
	4-5	MATH 150, 250
Statistics	4-5	MATH 270
Biology*	3	BIOL 111

	4-5	BIOL 111, 112
Chemistry*	3	CHEM 111
	4-5	CHEM 111, 112
Environmental Science*	3-5	ENVS 100
Physics I*	4	PHYS 211
Physics II	4	PHYS 212
Physics C: Elec. & Mag.*	3-5	PHYS 212
Physics C: Mechanics*	3-5	PHYS 211
French Lang. & Culture	3	FREN 111
	4-5	FREN 111, 112
Spanish Lang. & Culture	3	SPAN 111
	4-5	SPAN 111, 112
Spanish Lit. & Culture	3	SPAN 111
	4-5	SPAN 111, 112

*Credit for laboratories in the natural sciences may be awarded on demonstrated mastery of equivalent college-level laboratory experience. The student must submit AP lab course notebook and syllabus for review by the appropriate department faculty.

Lincoln Memorial University awards SC and/or CE only if such credit contributes to or supports the student's degree program. Subject to appropriate approvals, awarded SC and/or CE may be applied to fulfill a General Education Core Curriculum requirement, a major or minor program requirement, or as a University elective.

The maximum combined SC and CE that may be applied toward a baccalaureate degree is 32 credit hours; the maximum applicable toward an associate degree is 16 credit hours.

The last 32 semester credit hours toward a baccalaureate degree or 16 semester credit hours toward an associate degree must be Lincoln Memorial University coursework. Neither SC nor CE is calculated in the student's grade-point average.

The student considering graduate study elsewhere or undergraduate transfer to another institution should be aware that not all colleges and universities honor transcript credit designated SC or CE. Complete information regarding SC and CE, and related fees, is available in the office of the dean of the applicable school.

Tuition Exchange

LMU has tuition exchange opportunities with several organizations including:

Council of Independent Colleges (www.cic.org)

Clear Creek Baptist Bible College (www.cbbbc.edu), and

The Tuition Exchange (www.tuitionexchange.org).

For more information, please contact the organization directly or contact the LMU financial aid office.

Academic Integrity

It is the aim of the faculty of Lincoln Memorial University to foster a spirit of complete honesty and a high standard of academic integrity. The attempt to present as one's own the work of others is regarded by the faculty and administration as a very serious offense and renders the offender liable to severe consequences and possible suspension.

1. **Cheating:** dishonesty of any kind on examinations or written assignments, unauthorized possession of examination questions, the use of unauthorized notes during an examination, obtaining information during an

examination from another student, assisting others to cheat, altering grade records, or illegally entering an office are instances of cheating.

2. **Plagiarism:** offering the work of another as one's own without proper acknowledgment is plagiarism; therefore any student who fails to give credit for quotations or essentially identical material taken from books, magazines, encyclopedias, web sources or other reference works, or from the themes, reports, or other writing of a fellow student has committed plagiarism.

Academic Grievance Procedure

Grievances concerning any aspect of academics should first be taken to the instructor of the class, if a classroom situation is in dispute. If a student feels he/she needs to take the matter further, the chair of the department offering the course should be consulted no later than two weeks following the first day of classes for the next semester (including summer terms). The next appeal source is the Dean of the applicable school.

A final decision may be rendered by the Vice President for Academic Affairs. If the dispute involves an academic program, the academic advisor or the chair of the department should be consulted first. All academic and grade appeals must be submitted in writing.

Complaint Process

Undergraduate Programs

Lincoln Memorial University provides a number of avenues through which students can address issues of concern such as complaints and grievances. Students should express their concerns as quickly as possible through the appropriate channels. Students requiring assistance with these processes should contact the Dean of Students or Associate Dean of Students in the Office of Student Services (located in DAR Hall) at (423) 869-7166.

General Student Grievances

- All complaints should first be routed through the appropriate complaint/appeals process as outlined above.
- Depending on the nature of complaint, the matter should be brought to the attention of the office directly responsible for that area of the college or university.
- Complaints and appeals should be well-documented and move through the appropriate campus supervisory structure prior to appealing to any off-campus authority.

Off-Campus Authorities

All Locations

Complaints relating to quality of education or accreditation requirements shall be referred to the Southern Association of Colleges and Secondary Schools (SACS) (<http://www.sacscoc.org/pdf/081705/complaintpolicy.pdf>);

Tampa, Florida Location

Complaints related to the application of state laws or rules related to approval to operate or licensure of a particular professional program within a postsecondary institution shall be referred to the appropriate State Board (i.e., State Boards of Health, State Board of Education, and so on) within the

Florida State Government and shall be reviewed and handled by that licensing board (<http://floridasnursing.gov/licensing/>, and then search for the appropriate division);

For students attending programs in Florida, complaints related to state consumer protection laws (e.g., laws related to fraud or false advertising) shall be referred to the Florida Office of the Attorney General and shall be reviewed and handled by that Unit (<http://myfloridalegal.com/consumer>).

Title IX

About Title IX

Title IX protects individuals from discrimination based on sex or gender in educational settings.

LMU employs a Title IX Coordinator responsible for:

- Providing notification and education of Title IX rights and responsibilities.
- Consultation, investigation, and disposition of all inquiries and complaints of alleged discrimination, harassment and/or sexual misconduct.
- Providing victim services as necessary.
- Providing institutional monitoring and compliance assurance.

The Title IX Coordinator is assisted by Deputy Title IX Coordinators including: the Dean of Students and the Associate Dean of Students (for student issues), the Director of Human Resources (for employee issues) and the LMU Sexual Misconduct Response Team (SMRT).

Complaint or Reporting Procedures

Individuals who experience, witness or are otherwise informed that an incident of sexual misconduct has occurred should, with the victim's permission, contact local law enforcement, LMU Campus Police, an LMU security officer, or a University official as soon as possible. Prompt reporting is important in order to preserve available evidence, to obtain necessary treatment and support for the victim, and to prevent further harm to others. If possible, a victim of sexual assault should not shower or change clothes before receiving medical treatment. Complaints of any kind of sexual misconduct will be investigated with regard for the confidentiality and protection of all persons involved in the case.

Complaints or reports should be directed to any of the following individuals:

- Jeana Horton, Title IX Coordinator (423) 869-6586 or titleixcomplaints@LMU.net
- Troy Poore, Deputy Title IX Coordinator (423) 869-7103 or titleixcomplaints@LMU.net
- Dr. Libby King, Director of Human Resources (employee-related matters) (423) 869-6358 or libby.king@LMU.net
- Dr. Mary Ann Searle, Dean of Students (student-related matters) (423) 869-6849 or mary.searle@LMU.net
- Elise Syoen, Associate Dean of Students (student-related matters) (423) 869-6433 or elise.syoen@LMU.net

A person who believes they are a victim of sexual assault should notify the LMU Police Department (423) 869-6911 or the local sheriff's office (911). University personnel will arrange transportation to the emergency room for medical care

and evidence collection. LMU employs a police officer certified in Advanced Domestic Violence, Child Abuse and Sexual Assault investigation.

Anonymous Reporting

An anonymous report form is located here:

<http://www.emailmeform.com/builder/form/WCcZ1kq83c48D6b0w721mhL>.

The LMU Campus Police have established a confidential tip line through which individuals can share information anonymously. Telephone calls received on the tip line are recorded on a voice message system, but callers will not be identified unless the caller leaves his/her identifying or contact information in the recorded message.

Call:

LMU Tip Line: (423) 869-7159

Text:

Text your report to 50911, type keyword LMUtip, followed by your information.

Application for Graduation

Each candidate for graduation must make a formal application to the Registrar (complete Intent to Graduate form) no later than the last day of the semester prior to the semester of graduation.

Students completing requirements during May summer term participate in the following December commencement ceremony.

If six or less credits are needed to graduate in May, a student may petition the Vice President for Academic Affairs to participate in the commencement ceremony, but will not receive a diploma until graduation requirements are met.

A graduation fee of \$50 is assessed for associate degree candidates and a fee of \$75 is assessed for baccalaureate degree candidates. This fee covers the cost of the degree audit (i.e., determining that all academic requirements have been met), the cost of the diploma, and academic regalia.

Participation in the Commencement ceremony is a requirement for undergraduate degrees. Any request for exceptions must be communicated in writing and approved by the Vice President of Academic Affairs.

UNDERGRADUATE ACADEMIC PROGRAMS

This section includes important university undergraduate academic information and academic policies for nursing. Each section enumerates programs, including course and credit requirements, occasionally followed by important notes. The student is cautioned that the order in which the course requirements appear is **not necessarily the order in which the courses should or must be taken**; for assistance contact the appropriate academic advisor.

Descriptions of undergraduate courses are located in this catalog. It is Lincoln Memorial University's policy that any established academic course within the undergraduate curriculum which is not offered within a given three-year period may be removed from the curriculum and the *Catalog*.

For information on graduate degree programs refer to the Graduate Program Information section beginning on page 51.

Course Numbering System

Courses carry a prefix designating a particular academic discipline, and a three-digit number. The digits and numerals represent the following:

First digit	1 = Freshman level 2 = Sophomore and capable Freshman level 3 = Junior and capable Sophomore level 4 = Senior and capable Junior level
Second digit	0-9 = specific areas within the discipline; perhaps, but not necessarily reflecting the comparative difficulty or sophistication
Third digit	0 = single semester course, not repeatable for additional credit 1 = first course of a sequence , not repeatable for additional credit 2 = second course of a sequence , not repeatable for additional credit 3 = course that may be repeated for additional (though limited) credit 4-8 = single semester course not repeatable for additional credit 9 = reserved for recording approved transfer credit from another institution; or for approved credit awarded for other prior learning

These three-digit numbers are **reserved** as indicated:

195, 295, 395, 495-	Special topic
496	Independent Study
497	Culminating Study/Project/Experience (e.g.: Senior Exhibition, Senior Research Project, Senior Seminar, Student Teaching, etc.)
498	Internship

When the course numbers for a sequence appear on the same line, separated by a **hyphen (-)**, that signals the first course of the sequence is **prerequisite** to the second. Otherwise, the first course is **not** prerequisite to the second.

Special Topic, Independent Study, and Directed Study

These course numbers and titles do not appear among the course descriptions that follow, but **are available under each prefix**: 195, 295, 395, 495 - Special Topic
496- Independent Study

A **Special Topic** course may be designed and offered by a member of the faculty. A syllabus of the Special Topic course must be approved by the chair of the appropriate academic department prior to the course offering. An **Independent Study** course may be designed by a student in conjunction with a supervising faculty member. A completed Independent Study Request Contract form, detailing the study requirements, materials, and evaluation procedures, must be approved by the faculty member, the chair of the academic department offering the course, and finally by the Dean of the applicable school prior to registration for the course. Special Topic and Independent Study courses are intended to enrich the regular course offerings and expand formal learning experiences for the student. A **Directed Study** course is available in a limited number of subject areas. A directed study is a regular LMU

course offering taught to a student on an individual faculty/student basis, which must be approved by the faculty member, the chair of the academic department offering the course, and the Dean of the applicable school. In a directed study, the directing faculty member sets forth the objectives, requirements and guidelines for earning credit in a course. A directed study syllabus for each course stating established meeting times with a faculty member, examination, readings and a general outline of what is to be learned is provided. A directed study course may be denied if the course is available that same semester. **Directed Study and Independent Study** courses combined are limited to a maximum total of 15 semester credit hours.

GENERAL EDUCATION CORE CURRICULUM

Lincoln Memorial University will evaluate, for potential transfer, credit awarded by other institutions accredited by associations (regional or national) recognized by the Council of Higher Education Accreditation and/or the U.S. Department of Education. Lincoln Memorial University must evaluate all potential transfer credit and determine if such credit is equivalent in terms of academic level, content, quality, comparability of student learning outcomes, and degree program relevance to coursework offered through the University's curriculum.

The Nursing (ASN) and Nursing (BSN) programs at LMU require completion of general education/collateral courses as well as nursing courses. Undergraduate students attending the Tampa, Florida Extended Site will be required to transfer the general education and collateral course components into LMU prior to admission to the nursing program. Students will submit transcripts for general education/collateral courses to LMU for review. Upon successful transfer and meeting all admissions criteria, the student will be considered for admission to the LMU Nursing (ASN) or Nursing (BSN) program. Transfer courses to be applied toward the Florida General Education State Core will be evaluated for equivalency, and credit will be given for courses in one of two categories: 1) those courses falling under the Florida rule regarding general education, and 2) those courses not falling under the Florida rule, but meeting LMU's general education requirements. (See sections on Transfer Credits from Another Institution and Florida General Education State Core for further information.)

Lincoln Liberal Arts Core Curriculum

The faculty of Lincoln Memorial University (LMU) have created The Lincoln Liberal Arts Core Curriculum in order to help fulfill the mission of LMU by developing and fostering the following competencies in graduates of associate and baccalaureate degree programs.

Student learning outcomes for graduates of Baccalaureate degree programs:

- Students demonstrate a basic understanding of Abraham Lincoln's life and legacy
- Students demonstrate understanding of American citizenship

- Students demonstrate the ability to communicate effectively in both oral and written forms
- Students demonstrate the ability to use mathematical skills and analyses to solve quantitative reasoning problems in everyday life and work
- Students demonstrate the ability to use principles and knowledge of the social sciences to make informed decisions in everyday life and work
- Students demonstrate the ability to use various forms of scientific data to make informed decisions in everyday life and work
- Students demonstrate a fundamental level of knowledge of the humanities* that supports their understanding of the development of societies and cultures for the purpose of decision making for everyday life and work
- Students are able to apply fundamental principles of aesthetic and cultural analysis to visual and performing arts
- Students demonstrate the ability to critically read, analyze, and synthesize historical evidence
- Students demonstrate the knowledge and skills necessary to function as successful college students in academic and interpersonal pursuits
- Students demonstrate knowledge and skills in using common software and hardware to accomplish or enhance college-level learning activities.

Student learning outcomes for graduates of Associate degree programs:

- Students demonstrate a basic understanding of Abraham Lincoln's life and legacy
- Students demonstrate the ability to communicate effectively in both oral and written forms
- Students demonstrate the ability to use mathematical skills and analyses to solve quantitative reasoning problems in everyday life and work
- Students demonstrate the ability to use principles and knowledge of the social sciences to make informed decisions in everyday life and work
- Students demonstrate the ability to use various forms of scientific data to make informed decisions in everyday life and work
- Students demonstrate a fundamental level of knowledge of the humanities* that supports their understanding of the development of societies and cultures for the purpose of decision making for everyday life and work
- Students demonstrate the knowledge and skills necessary to function as successful college students in academic and interpersonal pursuits
- Students demonstrate knowledge and skills in using common software and hardware to accomplish or enhance college-level learning activities.

*Humanities is defined as the study of human societies, social environment and culture; past and present. That is, the study of how societies have organized their world given existent conditions and considerations, including how and why groups of people have settled, organized, developed economies and created ways of living within codes of laws and belief systems.

GENERAL EDUCATION POLICIES

1. Students should carefully review The Lincoln Liberal Arts Core Curriculum requirements outlined and ensure requirements have been met.
2. Students should meet with their academic advisors each semester to help ensure adequate progress toward completion of program requirements.
3. As soon as possible after enrolling at the University, students who have completed general education coursework elsewhere should, with the help of their academic advisors, formally request appropriate substitutions for specific Core Curriculum requirements.
4. Some courses listed in the categories of The Lincoln Liberal Arts Core Curriculum may be prerequisites to more advanced coursework in specific major programs. Students can meet the Core Curriculum requirements by completing any of the courses listed in each category. However, students who choose courses other than those prerequisites must complete additional coursework to prepare for their major program requirements.
5. Some courses listed in the categories of The Lincoln Liberal Arts Core Curriculum may also satisfy licensure requirements in professional programs. Students can meet the Core Curriculum requirements by completing any of the courses listed in each category. However, students who choose courses other than their licensure requirements will be required to enroll in additional coursework in order to complete their professional programs.
6. A maximum of three courses may count concurrently toward The Lincoln Liberal Arts Core Curriculum and the student's major program of study.
7. LMU courses with a grade of "D-" may be counted for the university's general education requirement. A cumulative general education program GPA of 2.0 is required for graduation.
8. The same course cannot be used to meet two different General Education requirements.
9. Required testing and other measures are used to determine the extent to which students achieve the learning outcomes of **The Lincoln Liberal Arts Core Curriculum at both the Associates and Baccalaureate levels. Students graduating from an Associate's degree program are tested in the semester of graduation. Students pursuing a baccalaureate degree are tested when enrolled in LNCN300. Students are strongly encouraged to become familiar with the tests which are used and to perform at their highest level on each of these tests. Students achieving scores and ratings demonstrating achievement more than one standard deviation above the LMU average shall receive a LMU General Education Outstanding Achievement Certificate.**

Students pursuing a baccalaureate degree must exceed a minimum score on both the ETS Proficiency Profile exam and the ETS Essay Writing Exam or pay an additional fee of \$20 per exam to repeat the necessary exam for which they fall below the achievement level set by the LMU General Education

Committee. Results of the repeated test(s) will be used by the LMU General Education Committee to determine if the student has met or exceeded the student learning outcomes of The Lincoln Liberal Arts Core Curriculum. If the student's subsequent results from repeated testing fall below the achievement levels set by the LMU GE Committee, the GE Committee will prescribe a specific remediation plan and mechanisms to demonstrate achievement of The Lincoln Liberal Arts Core Curriculum student learning outcomes. Until that achievement is successfully demonstrated the student will have a grade of No Credit (N.C.) assigned for LNCN300.

The expected levels to demonstrate achievement of **The Lincoln Liberal Arts Core Curriculum** are:

**Essay Writing - greater than a rating of 2
EETS Proficiency Profile – greater than one standard deviation less than the three-year LMU average on this exam. Scores from repeated exams are not included in this average calculation.**

FLORIDA GENERAL EDUCATION STATE CORE

In accordance with Section 1007.25 of the Florida Statutes, Lincoln Memorial University recognizes the general education core course options adopted in the Florida State Board of Education Rule and Board of Governors Regulation. Beginning with students initially entering a Florida College System institution or state university in 2015-2016 and thereafter, each student must complete at least one identified core course in each subject area as part of the general education course requirements. The bill requires that 15 of the 36 general education credits for all State University System and Florida College System students be chosen from a determined set of courses (the General Education Core) in five categories: communication, mathematics, social sciences, humanities, and natural sciences. Transfer courses from accredited Florida institutions meeting the requirements of this policy will be accepted into Lincoln Memorial University in the appropriate subject area. The remainder of the general education component must meet Lincoln Memorial University guidelines.

To complete the Florida General Education Core, students must complete at least one identified course from each of the general education subject areas:

Communication

Students will demonstrate the ability to communicate effectively. Students will demonstrate the ability to analyze communication critically.

Course: ENC X101 English Composition 1

Policy for Advanced Courses: Any student who completes a course with an ENC prefix for which ENC X101 is an immediate prerequisite shall be considered to have completed the communication core.

Humanities

Students will confirm the ability to think critically through demonstrating interpretive ability and cultural literacy. Students will acquire competence in reflecting critically upon the human condition.

Courses:

- ARH X000 Art Appreciation
- HUM X020 Introduction to Humanities
- LIT X000 Introduction to Literature
- MUL X010 Music Literature/Music Appreciation
- PHI X010 Introduction to Philosophy
- THE X000 Theatre Appreciation

Mathematics

Students will determine appropriate mathematical and computational models and methods in problem solving, and demonstrate an understanding of mathematical concepts. Students will apply appropriate mathematical and computational models and methods in problem solving.

Courses:

- MAC X105 College Algebra
- MAC X140 Precalculus Algebra
- MAC X147 Precalculus: Algebra and Trigonometry
- MAC X311 Calculus I
- MGF X106 Liberal Arts Mathematics I
- MGF X107 Liberal Arts Mathematics II
- STA X023 Statistical Methods

Policy for Advanced Courses: Any student who successfully completes a mathematics course for which one of the general education core course options in mathematics is an immediate prerequisite shall be considered to have completed the mathematics core.

Natural Sciences

Students will demonstrate the ability to critically examine and evaluate scientific observation, hypothesis, or model construction, and to use the scientific method to explain the natural world. Students will successfully recognize and comprehend fundamental concepts, principles, and processes about the natural world.

Courses:

- AST X002 Descriptive Astronomy
- BSC X005 General Biology
- BSC X010 General Biology I
- BSC X085 Anatomy and Physiology I
- CHM X020 Chemistry for Liberal Studies
- CHM X045 General Chemistry I
- ESC X000 Introduction to Earth Science
- EVR X001 Introduction to Environmental Science
- PHY X020 Fundamentals of Physics
- PHY X048 General Physics with Calculus
- PHY X053 General Physics I

Policy for Advanced Courses: Any student who successfully completes a natural science course for which one of the general education core course options in natural science is an immediate prerequisite shall be considered to have completed the natural science core.

Social Sciences

Students will demonstrate the ability to examine behavioral, social, and cultural issues from a variety of points of view. Students will demonstrate an understanding of basic social and behavioral science concepts and principles used in the analysis of behavioral, social, and cultural issues, past and present, local and global.

Courses:

- AMH X020 Introductory Survey Since 1877
- ANT X000 Introduction to Anthropology
- ECO X013 Principles of Macroeconomics
- POS X041 American Government
- PSY X012 Introduction to Psychology
- SYG X000 Principles of Sociology

CAYLOR SCHOOL OF NURSING

Mission Statement

In agreement with the University's mission and goals, the Faculty of the Caylor School of Nursing strive to instill responsibility and high moral/ethical standards in the preparation of quality nurses, at multiple levels of nursing education, through superior academic programs at the undergraduate and graduate level. Specifically, the mission of the Faculty is to prepare nurses with the ASN, BSN, MSN, and DNP degrees, to assist individuals, families, communities, and society as they adapt to changes in physiological needs, role function, self-concept, and interdependent relationships during health and illness. The Caylor School of Nursing seeks to respond to the needs of nursing education and healthcare in the surrounding communities by preparing nurses at multiple degree levels and by providing continuing education/professional development opportunities rooted in knowledge, research, and other scholarly activities.

Purpose

Responding to the needs of nursing education and health care of the people of the region, Lincoln Memorial University established the Associate of Science in Nursing (ASN) degree program in 1974. As a reflection of the changing local health care needs and national trends in nursing, Lincoln Memorial University instituted the Registered Nurse to Bachelor of Science in Nursing (RN-BSN) program in 1987. Both undergraduate programs are founded on the belief that nursing is a service which aims to assist individuals to attain, maintain, or regain optimum level of wellness through application of the nursing process. To further assist with regional healthcare needs and to enhance nursing service across the lifespan, the Master of Science in Nursing (MSN) program was initiated in 2006 to educate advanced practice nurses, the generic Bachelor of Science in Nursing (BSN) program commenced in 2010, and the Doctor of Nursing Practice (DNP) in 2015.

Lincoln Memorial University's extended learning site in Tampa Florida, is located at: 3102 East 138th Avenue, Tampa, FL 33613. This site is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 West Gaines

Street, Suite 1414, Tallahassee, FL 32399-0400, toll-free telephone number (888)224-6684.

Undergraduate Program Information

Nursing (ASN) Program

The Associate of Science in Nursing (ASN) program will:

- Prepare technical nurses who can care for individuals with common, recurrent, predictable health problems
- Prepare graduates eligible to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN)
- Provide a foundation for continued education in nursing

Graduates of the Nursing (ASN) program are eligible to apply to write the NCLEX-RN through the State Board of Nursing in their primary state of residence. The Board of Nursing has the right to deny licensure to practice nursing to individuals guilty of crime, unprofessional conduct, or incompetence. Direct any questions regarding eligibility to take the licensing examination to the board of nursing in the state in which the student wishes to be registered. The specific rules regarding eligibility for the Florida Board of Nursing may be found in Section 464.008 of the Florida Statutes.

Please be aware that in certain academic programs requiring internship or placement, a criminal background check and an additional chain of custody urine drug screen (in addition to the one required with the medical profile), may be required by affiliate agencies and organizations. If required, these tests would be at the student's expense.

Nursing (ASN) Admission Requirements

Students must first be admitted to the University before formally applying for admission to the Nursing (ASN) program. Admission to the University, however, does not guarantee admission to the Nursing (ASN) program. Admission to the program is competitive. Factors considered include: cumulative grade point average, ACT/SAT scores, grades/grade point average in required Associate Degree Core Curriculum courses, number of repeated courses and withdrawals, and grade improvement over time.

The Nursing (ASN) program at LMU requires completion of general education courses as well as nursing courses. Students will submit transcripts for general education courses to LMU for review. Upon successful transfer and meeting all admissions criteria, the student will be considered for admission to the LMU Nursing (ASN) or Nursing (BSN) program.

Admission is based on the following:

- Admission to Lincoln Memorial University
- Formal application for admission to the CSON ASN program
- Completion of BIOL 261 and BIOL 262, with grades no lower than "C", 2.5 or higher cumulative GPA for college-level general education courses (completion of a microbiology course is recommended)
- High school graduation with a high school GPA of 3.0 or higher (on a 4.0 scale) and ACT composite score of 20 or higher (or 840 on the SAT)

- General transfer students as well as nursing transfer students will be considered on space available basis
- All general education/collateral courses, with the exception of LNCN 100, must be transferred in from accredited institutions

Requirements for LPNs desiring to be in the Nursing (ASN) program:

- Be a graduate of a practical nursing program
- Show proof of a valid non-restricted LPN license
- Have validation of one year of current working experience as an LPN
- Complete a minimum of 20 hours of General Education courses which will include
 - BIOL 261 Human Anatomy & Physiology I
 - BIOL 262 Human Anatomy & Physiology II
 - Math 105 or higher
- Apply and be accepted to Lincoln Memorial University
- Apply and be accepted into the CSON ASN Program [see aforementioned Nursing (ASN) Admission requirements]

Prior to beginning the nursing program the student must submit:

- A completed physical examination form
- Evidence of a negative chain of custody 10 panel urine drug screen with extended opiates
- Current (within last 12 months) negative chest x-ray or Tuberculin Skin Test; Rubella, Rubeola & Mumps titer or documentation of 2 MMR vaccines; Varicella titer or immunization with 2 doses of Varicella vaccine; Current season's Flu immunization; Hepatitis B immunization series or signed declination form; proof of Tdap booster received within the past 10 years
- Current CPR certification (must include adult, child and infant training)
- Proof of medical insurance coverage
- Completed and signed Student Essential Functions Form

The Admissions Committee will review all applicants' materials. Applicants will be considered based on admission criteria; admission is competitive. Interviews may be conducted.

Any omission, false or misleading information on the application related to prior admission to a nursing school will preclude the student from being considered for admission or will result in the student being dismissed from the program.

Lincoln Liberal Arts Core for Nursing (ASN) Program

Students enrolled in the Nursing (ASN) Program must complete 30 credit hours of general education/collateral course work. All students admitted to the program will be required to meet the general education requirements and collateral course program requirements below if not obtained already. These include: BIOL 261 and BIOL 262. Completion of a microbiology course is highly recommended.

I. LMU Specific Courses		cr hrs
LNCN 100	Lincoln's Life and Legacy	1
II. English Communication		
COMM 200	Fundamentals of Speech Communication	3
ENGL 101	Composition I	3

III. Ethics, Fine Arts, History, or Humanities

Choose **one** course from the following: 3

ART 100	Art Appreciation
ART 381	Survey of Art History I
ART 382	Survey of Art History II
BUSN 250	Business Ethics and Social Responsibility
THEA 100	Introduction to Theatre
MCOM 410	Media Law and Ethics
ENGL 102	Composition II
HIST 121	World History to 1500
HIST 122	World History since 1500
HIST 131	American History to 1877
HIST 132	American History since 1877
MUSC 100	Music Appreciation
MUSC 468	Survey of World Music
PHIL 100	The Meaning of Life
PHIL 200	Introduction to Philosophy
PHIL 420	Ethics
PHIL 430	Medical Ethics
REL 210	Survey of the Old Testament
REL 220	Survey of the New Testament
REL 310	Comparative World Religions
REL 315	Comparative Christianity

IV. Behavioral/Social Science*

Choose **one** of the following courses 3

CRIM 105	Introduction to Criminal Justice
ECON 211	Principles of Macroeconomics
ECON 212	Principles of Microeconomics
GEOG 100	Introduction to Geography
GEOG 110	World Regional Geography
GEOG 211	Introduction to Human Geography
GEOG 300	Environmental Geography
POLS 211	American Government: National
POLS 240	Introduction to Political Ideas
POLS 250	Introduction to International Relations
PSYC 100	Introduction to Psychology
PSYC 222	Adult Development
SOCI 100	Introduction to Sociology
SOCI 330	Cultural Diversity

V. Mathematics

Choose **one** of the following courses 3

MATH 105	Transitional College Mathematics
MATH 110	Reasoning and Problem Solving
MATH 115	College Algebra
MATH 120	Trigonometry
MATH 150	Calculus I
MATH 270	Probability and Statistics

VI. Natural Sciences*

Choose one course from the following: 4

BIOL 100	Introduction to Biology
BIOL 111	General Biology I
CHEM 100	Introduction to Chemistry
CHEM 111	General Chemistry I
ENVS 100	Intro to Environmental Science
GEOG 120	Intro to Physical Geography: Planet Earth
GEOL 100	Introduction to Geology

PHYS 100	Introduction to Physics
PHYS 211	General Physics I
SCI 100	Introduction to Earth Science

VII. Technology

ISYS 100	Computer Literacy	2
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General Education/Collateral Course Total: 30

*BIOL 261 and BIOL 262 are nursing requirements. Any laboratory science course in Biology, Chemistry, Environmental Science, or Physics meets LMU's natural science general education requirement for associate degrees. However, students who have completed one of these courses for their social science requirement would still be required to take BIOL 261 and BIOL 262 as a nursing requirement.

Generic ASN Nursing Component:

NURS 115	Foundations of Nursing (not required for LPN-ASN students only)	6
NURS 125	Humans as Adaptive Systems: Promotion of Adaptation in the Physiologic Mode (required for generic ASN students)	6
NURS 126	Humans as Adaptive Systems: Promotion of Adaptation in the Psychosocial Modes (required for all ASN students)	3
NURS 241	Promotion of Adaptation in Adults (I) (required for all ASN students)	7
NURS 242	Promotion of Adaptation in Adults (II) (required for generic ASN students)	6
NURS 245	Promotion of Adaptation in Children (required for all ASN students)	3
NURS 246	Promotion of Adaptation in Childbearing Families (required for all ASN students)	3
NURS 290	Nursing Seminar (required for all ASN students)	2

Generic ASN Total: 36

LPN-ASN Nursing Component:

NURS 124	Humans as Adaptive Systems (required for LPN-ASN students in place of NURS 125)	5
NURS 126	Humans as Adaptive Systems: Promotion of Adaptation in the Psychosocial Modes (required for all ASN students)	3
NURS 241	Promotion of Adaptation in Adults (I) (required for all ASN students)	7
NURS 244	Promotion of Adaptation in Adults (II) (required for LPN-ASN students in place of NURS 242)	5
NURS 245	Promotion of Adaptation in Children (required for all ASN students)	3
NURS 246	Promotion of Adaptation in Childbearing Families (required for all ASN students)	3
NURS 290	Nursing Seminar (required for all ASN students)	2

LPN-ASN Total*: 36

*LPN-RN students: This includes eight (8) credits for LPN Mobility. Six (6) credit hours are awarded once the LPN has submitted proof of a valid non-restricted LPN license. The two

(2) additional credit hours are awarded after the LPN has submitted validation of one year of current working experience as an LPN.

Generic ASN students and/or LPN-RN students must successfully complete a total of 66 credit hours to be eligible for graduation; 30 general education/collateral course credit hours (transferred in) and 36 nursing credit hours.

Note: Student will be responsible for Special Credit (SC) fees the semester these credits are awarded, as stated in the current *Catalog*.

Note: For courses with an NURS prefix, 1 clock hour of lecture per week for 15 weeks earns 1 credit hour; 3 clock hours of clinical/lab time per week for 15 weeks earns 1 credit hour. In addition, students may only register for a NURS course with the signature of a nursing advisor or the ASN Program Chair on their registration form.

Transfer of Credit for the Nursing (ASN) Program

Up to 29 hours of general education/collateral coursework will be considered for transfer into the Nursing (ASN) program from accredited institutions. All general education/collateral coursework, with the exception of LNCN 100, must be transferred in from another institution. All transferred coursework must carry a grade of “C” or better. Credit for Anatomy and Physiology (including labs for these courses) earned more than eight years ago cannot be transferred (unless approved by the ASN Program Chair).

Transfer work for NURS 115 credit may be considered based on the following criteria: Course content comparable to LMU’s NURS 115 (validated by syllabus of transferred coursework provided by the petitioner); coursework no more than 18 months old from completion of course; skills comparable to LMU’s NURS 115; grade of a B or better; 6 hour credit course. *Please note: A minimum of 25% of the program must be completed at LMU; therefore, the remaining 30 hours of NURS courses (which comprises 45% of the program total) must be completed through the LMU Caylor School of Nursing.

Nursing (ASN) Program Progression & Readmission

Attendance at a nursing orientation session prior to beginning the Nursing (ASN) program is mandatory. In addition, attendance is mandatory on the first day of all NURS courses. If a student fails to attend the first day of a NURS course, they may forfeit their space in the program.

Students must successfully complete both theoretical and clinical components of any course bearing the NURS prefix. This means to continue in the Nursing (ASN) program, students are required to earn a letter grade of “B” or better (which means a cumulative number score of 80% or better) in each NURS course and a satisfactory in the clinical component of the course. An unsatisfactory grade in clinical will result in an “F” for the NURS course. The student will not be allowed to remain in the NURS course for the remainder of the semester once an unsatisfactory grade is received in the clinical area.

If a student earns below a grade of “B” in a NURS course or chooses to interrupt their NURS course sequence for any reason, a readmission application must be submitted to nursing. This means, the student cannot progress in the program until

they are readmitted to said nursing course and successfully complete that course. Students re-entering the nursing program for any reason may not have a lapse of more than 18 months. Readmission to the Nursing (ASN) program is NOT guaranteed. If a student is readmitted, it is with the understanding that they will not be allowed to continue in the nursing program if another grade below a “B” is earned in a NURS course.

If two grades below a “B” are earned in NURS courses, whether in the same semester or different semesters, the student will not be eligible for admission, readmission, and/or progression in the Nursing (ASN) program.

Any student with an Incomplete “I” in any nursing course (s) will not be allowed to enroll in subsequent nursing courses until the Incomplete “I” has been removed from the transcript.

A comprehensive ATI exam will be administered in the last semester, and must be passed in order to graduate. See appropriate syllabi for ATI course policy.

Nursing (ASN) Grading Scale

The LMU Grading System is based on a 4.0 scale.

The grading scale for the Nursing (ASN) Program is as follows:

A	90-100	4.00 quality points
B+	87-89	3.33 quality points
B	80-86	3.00 quality points
C+	77-79	2.33 quality points
C	70-76	2.00 quality points
D+	67-69	1.33 quality points
D	60-66	1.00 quality points
F	Below 60	0 quality points

Nursing (BSN) Program

The Bachelor of Science in Nursing (BSN) Program will:

- Prepare the baccalaureate nurse as a generalist, caring for individuals, families, community groups and society at any point on the wellness-illness continuum.
- Prepare BSN Option graduates eligible to write the National Council Licensure Examination for Registered Nurses (NCLEX-RN).
- Provide a foundation for continued education in nursing.

A student must successfully complete a minimum of 122 credit hours to be eligible for graduation: 36 general education core credit hours, 2 institution specific credit hours, 18 collateral course credit hours, 6 elective hours, and 60 nursing credit hours. Graduates of the BSN Option are eligible to apply to write the NCLEX-RN through the state Board of Nursing in their primary state of residence. The Board of Nursing has the right to deny licensure to practice nursing to individuals guilty of crime, unprofessional conduct, or incompetence. Direct any questions regarding eligibility to take the licensing examination to the Board of Nursing in the state in which the student resides. Specific rules regarding eligibility for the Florida Board of Nursing may be found in Section 464.008 of the Florida Statutes.

Please be aware that in certain academic programs requiring internship or placement, a criminal background check, and an additional chain of custody urine drug screen

(in addition to the one required with the medical profile), may be required by affiliate agencies and organizations. If required, these tests would be at the student's expense

Nursing (BSN) Admission Requirements

Students must first be admitted to the University before formally applying for admission to the Nursing (BSN) program. Admission to the University, however, does not guarantee admission to the Nursing (BSN) program. Admission to the program is competitive. Factors considered include: cumulative grade point average, ACT/SAT scores, grades/grade point average in required BSN Degree Core Curriculum courses, number of repeated courses and withdrawals, and grade improvement over time.

The Nursing (BSN) program at LMU requires completion of general education courses as well as nursing courses. Students will submit transcripts for general education courses to LMU for review. Upon successful transfer and meeting all admissions criteria, the student will be considered for admission to the LMU Nursing (ASN) or Nursing (BSN) program.

Admission criteria for the Nursing (BSN) Program include:

- Admission to Lincoln Memorial University.
- Formal application for admission to the CSON BSN Option Program.
- Satisfactory completion of general education and program course requirements (non-Bachelor's degree holding transfer students may take LNCN 100 and LNCN 300 at any time during the nursing program, or prior to matriculation). All general education courses, with the exception of LNCN 100 and LNCN 300, must be transferred in from accredited institutions.
- Submission of official academic transcripts from all postsecondary schools attended.
- Cumulative grade point average (GPA) of 2.75 or higher for college-level general education courses.

Prior to beginning the nursing program the student must submit:

- A completed physical examination form
- Evidence of a negative chain of custody 10 panel urine drug screen with extended opiates
- Current (within last 12 months) negative chest x-ray or Tuberculin Skin Test; Rubella, Rubeola & Mumps titer or documentation of 2 MMR vaccines; Varicella titer or immunization with 2 doses of Varicella vaccine; Current season's Flu immunization; Hepatitis B immunization series or signed declination form; proof of Tdap booster received within the past 10 years
- Current CPR certification (must include adult, child and infant training)
- Proof of medical insurance coverage
- Completed and signed Student Essential Functions Form

The Admissions Committee will review all applicants' materials. Applicants will be considered based on admission criteria; admission is competitive. Interviews may be conducted.

Any omission, false or misleading information on the application related to prior admission to a nursing school will preclude the student from being considered for admission or will result in the student being dismissed from the program.

Lincoln Liberal Arts Core for Nursing (BSN) Program-BSN Option

Students enrolled in the BSN Option of the Nursing (BSN) Program must complete 36 general education core credit hours. All students admitted to the program, including those who have earned a Bachelor's Degree (or higher), will be required to meet the eight collateral course program requirements below if not obtained already. These include: BIOL 100, PSYC 221, CHEM 100, MATH 270, BIOL 230, BIOL 261, BIOL 262, and HLTH 210.

No student may begin the BSN Option until all general education and program requirements are met. However, students who do not have a Bachelor's degree may take LNCN 100 and LNCN 300 courses at any time during the Nursing (BSN) Program.

<u>Institution Specific Courses</u>		2 cr hrs
LNCN 100	Lincoln's Life and Legacy	1
LNCN 300	American Citizenship/Civic Life	1

<u>General Education Core Courses</u>		
I. English Communication		6 cr hrs
ENGL 101	Composition I	3
ENGL 102	Composition II	3

II. Humanities		12 cr hrs
Choose any four of the following:		
HIST 121	World History to 1500	3
HIST 122	World History since to 1500	3
HIST 131	American History to 1870	3
HIST 132	American History since 1870	3
ART 100	Art Appreciation	3
ART 381	Survey of Art History I	3
ART 382	Survey of Art History II	3
MUSC 100	Music Appreciation	3
MUSC 468	Survey of World Music	3
THEA 100	Introduction to Theatre	3
THEA 340	Survey of Dramatic Literature	3
MCOM 410	Media Law and Ethics	3
BUSN 250	Business Ethics and Social Responsibility	3
GEOG 350	Geography of Religion	3
PHIL 100	The Meaning of Life	3
PHIL 200	Introduction of Philosophy	3
PHIL 420	Ethics	3
PHIL 430	Medical Ethics	3
REL 210	Survey of the Old Testament	3
REL 220	Survey of the New Testament	3
REL 310	Comparative World Religions	3
REL 315	Comparative Christianity	3
ENGL 240	Literary Forms	3
ENGL 250	Literary History and Culture	3
ENGL 260	Literary Themes	3

III. Social/Behavioral Sciences		6 cr hrs
Choose two of the following:		

CRIM 105	Introduction to Criminal Justice	3
ECON 211	Principles of Macroeconomics	3
ECON 212	Principles of Microeconomics	3
GEOG 100	Introduction to Geography	3
GEOG 110	World Regional Geography	3
GEOG 211	Introduction to Human Geography	3
GEOG 300	Environmental Geography	3
POLS 211	American Government: National	3
POLS 212	American Government: State and Local	3
POLS 320	Comparative Politics	3
PSYC 100	Introduction to Psychology	3
PSYC 222	Adult Development	3
SOCI 100	Introduction to Sociology	3
SOCI 330	Cultural Diversity	3

IV. Mathematics 6 cr hrs

Choose **one** of the following:

MATH 110	Reasoning and Problem Solving	3
MATH 115	College Algebra	3
MATH 120	Trigonometry	3
MATH 150	Differential Calculus	3
and		
*MATH 270	Probability and Statistics	3

V. Natural Sciences (Select A&B or Select C)

A. Life Sciences 3 cr hrs

Choose **one** of the following:

*BIOL 100	Introduction to Biology	3
BIOL 111	General Biology I	3
ENVS 100	Introduction to Environmental Science	3

B. Physical Sciences 3 cr hrs

Choose **one** of the following:

*CHEM 100	Introduction to Chemistry	3
CHEM 111	General Chemistry I	3
GEOG 120	Introduction to Physical Geography: Planet Earth	3
GEOL 100	Introduction to Physical Geology	3
PHYS 100	Introduction to Physics	3
PHYS 211	General Physics I	3
SCI 100	Introduction to Earth Science	3

C. Life/Physical Sciences 6 cr hrs

Choose **one sequence** from the following:

BIOL 111-112	General Biology I, II
BIOL 261-262	Human Anatomy & Physiology I, II
CHEM 111-112	General Chemistry I, II
PHYS 211-212	General Physics I, II

General Education Core Total: 36

*Indicates collateral courses (along with BIOL 230 Microbiology, BIOL 261 Anatomy & Physiology I, BIOL 262 Anatomy & Physiology II, PSYC 221 Child and Adolescent Development and HLTH 210 Nutrition) required for the Nursing (BSN) Program. Any laboratory science course listed in meets LMU's natural science general education requirement. However, students who have completed one of these courses for their social science requirement would still be required to take BIOL 261 and BIOL 262 as a nursing requirement.

Nursing (BSN) Program-BSN Option

The first two years of curriculum consist of general education courses which provide a broad science and liberal arts foundation for nursing theory and clinical practice. Once the general education requirements have been met, the full time BSN student could complete the program in four sequential semesters: Fall I, Spring, Summer, and Fall II (17 months) at the Cedar Bluff and Tampa, Florida sites. The program at the Harrogate Site is based on traditional semester and will be Fall I, Spring I, Fall II, and Spring II.

BSN Option Core Curriculum cr hrs

NURS 310	Pharmacology to Promote Adaption	3
NURS 320	Concepts and Fundamentals of Professional Nursing	7
NURS 330	Health Assessment of Humans as Adaptive Systems	3
NURS 340	Foundations of Nursing Informatics	3
NURS 350	Pathophysiology of Ineffective Human Responses	3
NURS 360	Promotion of Adaptation: Young, Middle, and Elderly Adults I	8
NURS 375	Promotion of Adaptation in Groups, Communities, and Transcultural Societies	5
NURS 415	Promotion of Adaptation in Newborns, Women, and Childbearing Families	5
NURS 425	Promotion of Adaptation in Infants, Children, and Adolescents	5
NURS 430	Nursing Research	3
NURS 435	Promotion of Psychosocial Adaptation	5
NURS 460	Promotion of Adaptation: Young, Middle, and Elderly Adults II	5
NURS 470	Professional Nursing Role Development/Preceptorship	4
NURS 480	Senior Nursing Seminar	1

BSN Option Total 60

Note: For courses with an NURS prefix, 1 clock hour of lecture per week for 15 weeks earns 1 credit hour; 3 clock hours of clinical/lab time per week for 15 weeks earns 1 credit hour. In addition, students may only register for a NURS course with the signature of a nursing advisor or the BSN Program Chair on their registration form.

Transfer of Credit for the Nursing (BSN) Program

Up to 60 credit hours of non-nursing coursework may be transferred into the Nursing (BSN) program from accredited institutions. All general education/collateral coursework, with the exception of LNCN 100 and LNCN 300, must be transferred in from another institution. All transferred coursework must carry a grade of "C" or better. None of the program course requirements earned more than eight years ago can be transferred (unless approved by the BSN Program Chair). ***Please note:** A minimum of 25% of the program must be completed at LMU; therefore, the remaining 62 hours of institution-specific and NURS courses (which comprises over 50% of the program total) must be completed through the LMU Caylor School of Nursing.

All transfer credit into the Nursing (BSN) program must be approved by both the BSN Program Chair, and the Dean of the

Caylor School of Nursing. No nursing courses will be transferred into the Nursing (BSN) Program.

Nursing (BSN) Progression & Readmission Requirements

Attendance at a nursing orientation session prior to beginning the Nursing (BSN) Program is mandatory. Attendance is mandatory on the first day of all nursing courses. Any student who fails to attend the first day of class may forfeit their space in the program.

Students must successfully complete both theoretical and clinical components of any course bearing the NURS prefix. This means to continue in the Nursing (BSN) program, students are required to earn a letter grade of “B” or better (which means a cumulative number score of 80% or better) in each NURS course and a satisfactory in the clinical component of the course. An unsatisfactory grade in clinical will result in an “F” for the NURS course. The student will not be allowed to remain in the NURS course for the remainder of the semester once an unsatisfactory grade is received in the clinical area.

If a student earns below a grade of “B” in a NURS course or chooses to interrupt their NURS course sequence for any reason, a readmission application must be submitted to nursing. Readmission to the Nursing (BSN) program is NOT guaranteed. This means, the student cannot progress in the program until they are readmitted to said nursing course and successfully complete that course. Students re-entering the nursing program for any reason may not have a lapse of more than 18 months. If a student is readmitted, it is with the understanding that they will not be allowed to continue in the nursing program if another grade below a “B” is earned in a NURS course.

If two grades below a “B” are earned in NURS courses, whether in the same semester or different semesters, the student will not be eligible for admission, readmission, and/or progression in the Nursing (BSN) program.

Any student with an Incomplete “I” in any nursing course(s) will not be allowed to enroll in subsequent nursing courses until the Incomplete “I” has been removed from the transcript.

A comprehensive ATI exam will be administered in the last semester, and must be passed in order to graduate. See appropriate syllabi for ATI course policy.

Nursing (BSN) Grading Scale

Students must earn a letter grade of “B” or 80% on exam averages for a course in order to be successful in that course. If the student does not achieve a “B” average or 80% on exam

averages for the course, other coursework will not be considered.

The LMU Grading System is based on a 4.0 scale.

The grading scale for the Nursing (BSN) Program is as follows:

A	90-100	4.00 quality points
B+	87-89	3.33 quality points
B	80-86	3.00 quality points
C+	77-79	2.33 quality points
C	70-76	2.00 quality points
D+	67-69	1.33 quality points
D	60-66	1.00 quality points
F	Below 60	0 quality points

UNDERGRADUATE COURSE DESCRIPTIONS

GENERAL EDUCATION/COLLATERAL COURSES

(General Education/Collateral courses will be transferred in from other institutions to meet the LMU Nursing (ASN) and Nursing (BSN) Program Requirements. The LMU course descriptions for these courses are provided to assist with and guide transferability.)

ART 100 - Art Appreciation (3 cr hrs)

A broad introduction to the visual arts, elements of visual form and major principles of visual organization, a survey of art media, and a brief historical survey.

ART 381 - Survey of Art History I (3 cr hrs)

The major styles and achievements in the visual art of Western civilization from the prehistoric era to the Renaissance.

ART 382 - Survey of Art History II (3 cr hrs)

The major styles and achievements in the visual art of Western civilization from the Renaissance to the present.

BIOL 100 - Introduction to Biology (3 cr hrs)

Elementary principles of biology: cell composition, basic genetics, life processes of living organisms, ecological relationships among organisms. Includes plants and animals. Pre-Requisites: ACT reading score of at least 18 (or analogous SAT verbal score). Corequisite: BIOL 100 lab, 1 credit hour.

BIOL 111 - General Biology I (3 cr hrs)

The first part of a two-course sequence covering topics of biological chemistry, biomolecule structure and function, cell organelles, metabolism, Mendelian and molecular genetics. Pre-Requisites: ACT reading score of 23 (or analogous SAT verbal score), placement in ENG 110 or higher, OR successful completion of BIOL 100. Corequisite: BIO 111- lab, Class 3 credits, Lab 1 credit.

BIOL 112 - General Biology II (3 cr hrs)

The second part of a two-course sequence covering principles of taxonomy and classification, evolution, comparative survey of major phyla, general anatomy and physiology of plants and animals, and ecology. Pre-Requisites: BIOL 111 lecture and lab. Corequisite: BIO 112 lab, Class 3 credits, Lab 1 credit.

BIOL 261 – Human Anatomy and Physiology I (3 cr hrs)

This course is the first of a two-semester sequence of courses addressing the structure and function of the human body and mechanisms for maintaining homeostasis. Emphasis will be given to aspects relevant to medical science. The first semester (BIOL 261) will focus on the anatomy and physiology of human cells, tissues and systems including the integumentary, skeletal, muscular and nervous systems. In the laboratory, students will examine human anatomy through histological and skeletal preparations, as well as through dissection of mammals. Physiological lab experiments and/or computer simulation exercises will also be conducted. Corequisite: BIOL 261 lab.

BIOL 262 – Human Anatomy and Physiology II (3 cr hrs)

This course is the second of a two-semester sequence of courses continuing the study of the structure and function of the human body and mechanisms for maintaining homeostasis. Emphasis will be given to aspects relevant to medical science. The second semester will focus on the endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary and reproductive systems, as well as the concepts of development, metabolism, fluid and electrolyte balance, and acid-base balance. In the laboratory, students will examine human anatomy through histological and skeletal preparations, as well as through dissection of typical mammals. Physiological lab experiments and/or computer simulation exercises will also be conducted. Prerequisite: successful completion of BIOL261 and BIOL261 Lab. Corequisite: BIOL 262 lab.

BUSN 250 - Business Ethics and Social Responsibility (3 cr hrs)

The new millennium reflects the importance of a business manager adhering to ethical and moral obligations, therefore, the purpose of this course is to acquaint the student with a business's social and ethical responsibility to the internal and external stakeholders. This course will address organizational decision making processes and their relationship to the ethical and social implications of the political, legal, regulatory, technological, and global environments. Prerequisite: ENGL 101 or higher.

CHEM 100 - Introduction to Chemistry (3 cr hrs)

This course provides students with an introduction to the basic principles of modern chemistry. The course uses real world applications such as ozone depletion, air and water quality, nuclear power, and the pharmaceutical industry to introduce the essential concepts of modern chemistry. Corequisite: CHEM 100 Lab, 1 cr hr.

CHEM 111-112 - General Chemistry I, II (3, 3 cr hrs)

Study of atoms and molecules. Emphasis on the bonding, chemistry, and thermodynamics of relatively simple substances. Prerequisite for CHEM 111 is (1) a Math ACT of 21 or higher or (2) successful (C– or better) grade in Math 105. Prerequisite for enrollment in CHEM 112 is successful completion of CHEM 111 with a grade of C– or better. Corequisite: CHEM111-112 labs, 1 credit hour each.

COMM 200 - Fundamentals of Speech Communication (3 cr hrs)

Introductory course designed to increase skills and ease interpersonal oral communications through development of analytical thinking, clear organization and support of ideas, effective expression/delivery techniques, confidence before groups, and effective listening. Includes a variety of formal and informal speaking situations and experiences. Recommended antecedent: ENGL 101.

CRIM 105 - Introduction to Criminal Justice (3 cr hrs)

This survey course designed to introduce students to the major components of the criminal justice process; police, corrections, and the courts. Students also study the nature of crime, delinquency, and law.

ECON 211 - Principles of Macroeconomics (3 cr hrs)

Theories of income, wealth distribution, employment, economic philosophies and structures, monetary policy, fiscal policy, price level economic growth and development are topics covered in this class. Prerequisite: MATH 105 or higher.

ECON 212 - Principles of Microeconomics (3 cr hrs)

This course addresses the effects of economic forces on businesses and individuals; resource allocation, income generation and flow, competitive structures and government regulation. Prerequisite: MATH 105 or higher.

ENGL 101 - Composition I (3 cr hrs)

An introduction to the conventions of college-level reading, writing, and research. Emphasis is on the writing process and the improvement of critical thinking, language, and grammar skills. Admission to the course is determined by student writing samples administered in ENGL 099; or successful completion of ENGL 099 with a grade of "C–" or higher; or an ACT English score between 18 and 25; or an SAT Verbal score between 470 and 660.

ENGL 102 – Composition II (3 cr hrs)

Extends concepts introduced in ENGL 101 with emphasis on effective writing in response to a variety of reading selections. An important feature of ENGL 102 is information literacy and research-based writing using correct formatting and documentation. Writing intensive. Requires a college-level research paper of significant length, supported by authoritative sources. Prerequisite: "C–" or higher in ENGL 101; or

“C-” or higher in one (1) dual enrollment composition course; or 4 or higher on the AP English Language and Composition exam; or 26 or higher on the ACT English exam; or 670 or higher on the SAT Verbal exam.

ENGL 240 - Literary Forms (3 cr hrs)

Close reading and analysis of important literary works in a form or genre. Content varies. Writing intensive, includes a research paper. Satisfies third English general education requirement. Prerequisite: “C-” or higher in ENGL 102; or “C-” or higher in two (2) dual enrollment composition courses; or 4 or higher on the AP English Literature and Composition exam.

ENGL 250 - Literary History and Culture (3 cr hrs)

Close reading and analysis of major works from an important period of literary history. Content varies. Writing intensive, includes a research paper. Satisfies third English general education requirement. Prerequisite: “C-” or higher in ENGL 102; or “C-” or higher in two (2) dual enrollment composition courses; or 4 or higher on the AP English Literature and Composition exam.

ENGL 260 - Literary Themes (3 cr hrs)

Close reading and analysis of significant themes and topics in major literary works. Content varies. Writing intensive, includes a research paper. Satisfies third English general education requirement. Prerequisite: “C-” or higher in ENGL 102; or “C-” or higher in two (2) dual enrollment composition courses; or 4 or higher on the AP English Literature and Composition exam.

ENVS 100 - Introduction to Environmental Science (3 cr hrs)

This course will introduce students to life processes including man’s interrelationships with the biological and physical environment. Course discussion will also focus on environmental relationships between flora and fauna. Students will gain insight into the role of science in investigating and finding solutions to environmental problems and the limits to scientific efforts. An appreciation for the value of the natural environment and its conservation will be stressed. Corequisite ENVS 100 lab. Class 3 credits. Lab 1 credit.

GEOG 100 - Introduction to Geography (3 cr hrs)

Survey of the broad-scale study of geography as a science. Topics covered include cartography, weather and climate, oceans, landforms, natural resources, human impacts on the environment, as well as cultural, political, economic, and urban geography. General Education Core Curriculum, Behavioral/Social Sciences.

GEOG 110 - World Regional Geography (3 cr hrs)

Examines cultural, political, economic, and environmental relationships among countries, grouped by region; regions are designated by physical locations as well as by the cultures and histories that make them unique. General Education Core Curriculum, Behavioral/Social Sciences.

GEOG 120 – Introduction to Physical Geography: Planet Earth (3 cr hrs)

Examines the four major components of the natural environment (atmosphere, hydrosphere, lithosphere, and biosphere). Topics of study include weather and climate (including severe weather), plate tectonics, volcanoes, oceans, streams, glaciers, landslides, and biomes. Emphasis will be placed on interactions between humans and the natural environment. Corequisite, GEOG 120 lab, 1 credit hour. General Education Core Curriculum, Physical Sciences.

GEOG 211 - Introduction to Human Geography (3 cr hrs)

Students will study the spatial distribution of humans through five themes: region, diffusion, interaction, ecology, and landscape. Topics of study include languages, ethnicities, politics, agriculture, cities, transportation, and industry. General Education Core Curriculum, Behavioral/Social Sciences.

GEOG 300 - Environmental Geography (3 cr hrs)

Examines the effects humans have on the environment, including other species, air, and water. An emphasis of the course will be the human search for and use of natural resources, how these practices disturb

natural systems, and methods, including environmental legislation, to minimize such disturbances. Prerequisite: Successful completion of ENGL 102 or its equivalent. General Education Core Curriculum, Behavioral/Social Sciences.

GEOG 350 - Geography of Religion (3 cr hrs)

Examines the origin and diffusion of the major world religions. Historical and social circumstances that led to main religious doctrines are explored. Emphasis is placed on the modern distribution of religions and their imprints on human and physical landscapes. Prerequisite: Successful completion of ENGL 102 or its equivalent. General Education Core Curriculum, Fine Arts, Humanities, and Ethics.

GEOL 100 - Introduction to Physical Geology (3 cr hrs)

This course serves as an introduction to the composition and structure of the earth and modifying agents and processes. Topics of study will include the formation of minerals and rocks, weathering, erosion, earthquakes, and crustal deformation. Prerequisites: none. Corequisite GEOL 100 lab.

HIST 121 - World History to 1500 (3 cr hrs)

Surveys the history of human communities before approximately 1500. Strong emphasis on the development of the major Middle Eastern, African, European, Asian, and American civilizations and their economic, religious, cultural, military, and political interactions.

HIST 122 - World History since 1500 (3 cr hrs)

Surveys world history from approximately 1500 to 2000, with emphasis on modernization in Western culture from 1500 to 1914 and how various Eurasian countries and empires were affected by modern development. Other topics to be covered include Western global domination and indigenous responses to this domination, the global impact of the world wars, decolonization, and the Cold War. The role of the United States as a major power, especially in the twentieth century, will be stressed.

HIST 131 - American History to 1877 (3 cr hrs)

Surveys the history of the United States from the discovery of the New World to the end of Reconstruction. Emphasis on the establishment of the characteristic institutions, cultural values, and expectations of American life. Special coverage of the Revolution, the Frontier, ethnic and cultural diversity, and the Civil War.

HIST 132 - American History since 1877 (3 cr hrs)

Surveys the history of the United States from the end of Reconstruction to the turn of the twenty-first century. Emphasis on the development of a modern society exercising world power in a complicated world. Special coverage of industrialization, the World Wars, the Depression, the Cold War, and social and cultural trends in American life.

HLTH 210 - Nutrition (3 cr hrs)

Nutrients associated with normal body functioning; nutritional issues and the life cycle, weight management, diet therapy, clinical care, and disease prevention.

ISYS 100 - Computer Literacy (2 cr hrs)

This course addresses the elementary study of microcomputers; topics include hardware and operating systems, introduction to word processing, spreadsheets and database, communications software, computer terminology, ethics, social implications, and career opportunities. This course should be completed during the freshman year. For students demonstrating computer skills equivalent to ISYS 100, the General Education Core Curriculum requirement in Computer Literacy may be waived; opportunities for such are provided during Student Orientation sessions preceding each semester.

LNCN 100 - Lincoln’s Life and Legacy (1 cr hr)

An introduction to the life, career, and legacy of Abraham Lincoln. The course will focus on Lincoln’s biography (including the lives of his family members), his letters and speeches, and his place in American culture. Attention will be devoted to his impact on shaping the course of American history in the mid-nineteenth century, and to assessing the way Americans have remembered him. The course will

include discussion of the origins and history of Lincoln Memorial University.

LNCN 300 - American Citizenship and Civic Life (1 cr hr)

An overview of the rights and obligations of American citizenship and the citizen's role in a democratic society. Important related issues such as the Bill of Rights, Separation of Powers, Church/State relations, America's role in the world, and civil political discourse will also be discussed. Prerequisite: Junior status or permission of instructor.

MATH 105 – Transitional College Mathematics (3 cr hrs)

This course is designed to be a logical foundation for both the classical instance of algebra in MATH 115 College Algebra and the alternative general education course, MATH 110 Reasoning and Problem Solving. Emphasis is on the logical and computational elements: operators, operands, expressions, distinct but equivalent expressions, words of a type versus objects of a type, and use thereof in both contexts. Exercises address interpretation and use of math language and notation, algebra of sets, algebra of numbers, and processes utilized in solving linear and quadratic equations and inequalities. Prerequisites: Math ACT of 19 or higher, or Math SAT 500 or higher, or successful completion of MATH 099.

MATH 110 – Reasoning and Problem Solving (3 cr hrs)

The mathematical reasoning involved in problem solving is explored through various applications, using function notation, and incorporating counting principles, basic probability, descriptive statistics, geometry and measurement, spatial sense/visual thinking, and logic. A student receiving credit for MATH 110 cannot receive credit for MATH 115. Prerequisite: Mathematics ACT sub-score of 21 higher, OR successful completion of MATH 105.

MATH 115 – College Algebra (3 cr hrs)

Real-valued functions are investigated including, evaluation, graphing, composition, and inverse relations; properties and applications of the exponential and logarithmic functions; solution methods for systems of equations, including matrix algebra. A student receiving credit for MATH 115 cannot receive credit for MATH 110. Prerequisite: Mathematics ACT sub-score of 21 or higher, OR successful completion of MATH 105.

MATH 120 – Trigonometry (3 cr hrs)

Specific preparation for calculus with review of functions and inverses, graphs, right triangle trigonometry, circular functions, identities, law of sines and law of cosines, and applications. Related topics from complex numbers, mathematical induction, and sequences are covered as time allows. Prerequisite: MATH 115 or Math ACT sub-score of 23 or higher.

MATH 150 - Calculus I (4 cr hrs*)

An emphasis on single variable differential calculus and an introduction to single variable integral calculus, with supporting material from analytic geometry. Prerequisite: MATH 120-Trigonometry or Math ACT sub-score of 26 or higher or Math SAT sub-score of 650 or higher. *5 contact hours: 4 lecture +1 recitation/lab.

MATH 270 - Probability and Statistics (3 cr hrs)

Descriptive statistics, probability, random variables, variance and standard deviation, various probability distribution, estimation and hypothesis, hypothesis testing, chi-square, t-tests, regression and correlation, and analysis of variance. Prerequisite: MATH 110 or 115 (or equivalent) or Math ACT sub-score of 23 or higher.

MCOM 410-Media Law and Ethics (3 cr hrs)

Overview of legal theory and analysis of cases that provide basis for students understanding what is permissible and what is legally proscribed in relation to libel, obscenity, indecency, copyright and issues related to the journalist. Special attention is given to how traditional legal definitions have evolved with the digital communication technologies. Ethical standards and codes related to media professionals will be analyzed along with case studies.

MUSC 100 - Music Appreciation (3 cr hrs)

Study of the elements and styles of music through listening. Reading, and lecture. Reading knowledge of music is not required.

MUSC 468 - Survey of World Music (3 cr hrs)

This course is designed to familiarize students with selected music cultures from around the world and at home.

PHIL 100 - The Meaning of Life (3 cr hrs)

Readings in documents that have attempted to answer the question: What is the meaning of life? Texts include: those of Plato, Confucius, Epictetus, Marcus Aurelius, Martin Buber, C.S. Lewis, Camus, Sartre, the Book of Ecclesiastes, the Book of Job.

PHIL 200 - Introduction to Philosophy (3 cr hrs)

A survey of the major figures of Western philosophy as well as key issues of philosophical thinking: the mind and thinking, the nature of education, the nature of good and evil, fate versus free will, the nature and existence of God, the place of human beings in the universe, forms of governance, the nature of justice.

PHIL 420 - Ethics (3 cr hrs)

Explores fundamental ethical theories including cultural relativism, moral objectivism, virtue theory, natural law theory, social contract theory, and utilitarianism. Students develop and reflect on their own ethical perspectives. Prerequisite: ENGL 240, or 250, or 260.

PHIL 430 - Medical Ethics (3 cr hrs)

Explores bioethical theory applied to medical issues such as human research, confidentiality, personhood, defining health and disease, euthanasia, patient rights. Case analysis emphasized. Prerequisite: ENGL 240, or 250, or 260.

PHYS 100 - Introduction to Physics (3 cr hrs)

An elementary treatment of the principles of physics: mechanics, thermodynamics, waves, sound, electricity, optics, and elementary quantum mechanics. Corequisite: PHYS 100 Lab, 1 credit hour.

PHYS 211-212 - General Physics I, II (3, 3 cr hrs)

Mechanics, sound, heat, optics, electricity, and magnetism Prerequisite: MATH 120. Corequisite: PHYS 211-212 labs, 1 credit hour each.

POLS 211 - American Government: National (3 cr hrs)

Basic principles of American government: focus on the Presidency, Congress, and the Supreme Court.

POLS 212 - American Government: State and Local (3 cr hrs)

Basic principles of American government; focus on state and local governments.

POLS 240 – Introduction to Political Ideas (3cr hrs)

Study of perennial philosophic questions of political life including, “What is justice?” “What is the purpose of government?” and “What is the best possible regime?” Such questions will be considered by carefully reading classic works of political philosophy and literature. Prerequisite: ENGL 102.

POLS 250 – Introduction to International Relations (3 cr hrs)

Introduction to the theory and practice of international politics through examination of the economic, military, and political forces which operate among states, international organizations and other actors. Prerequisite: ENGL 102.

POLS 320 - Comparative Politics (3 cr hrs)

Comparative study of political systems of industrialized and developing countries.

PSYC 100 - Introduction to Psychology (3 cr hrs)

An introduction to the basic concepts, methods, theories and applications of psychology and a survey of the major areas of psychology such as the scientific method, biological basis of behavior, sensation, perception and consciousness, conditioning and learning, memory and cognition, motivation and emotions, personality and mental disorders.

PSYC 221 - Child & Adolescent Development (3 cr hrs)

Basic theories and principles of human growth and development from conception through adolescence. Emphasis on physical, cognitive, and psychosocial development.

PSYC 222 - Adult Development (3 cr hrs)

Physical, social, cognitive, and psychological development during young adulthood, middle age, and the later years. Includes grief, death, and dying. Recommended antecedent: PSYC 221.

REL 210 - Survey of the Old Testament (3 cr hrs)

Examines the books of the Old Testament from historical, cultural, religious and critical perspectives to achieve greater understanding and appreciation. Includes study of Old Testament cities and contributions of major biblical personalities.

REL 220 - Survey of the New Testament (3 cr hrs)

Examines the books of the New Testament from historical, cultural, religious and critical perspectives to achieve greater understanding and appreciation. Includes study of locations of New Testament biblical cities and contributions of major biblical personalities.

REL 310 - Comparative World Religions (3 cr hrs)

This course undertakes an historical survey of world religions, including Shinto, Hinduism, Jainism, Buddhism, Taoism, Confucianism, Zoroastrianism, Judaism and Islam.

REL 315 - Comparative Christianity (3 cr hrs)

A survey of the major agreements on Christian doctrine and practice coupled with a study of the various denominational differences between the following traditions: Eastern Orthodox, Roman Catholic, Reformed, Wesleyan, Evangelical, and Free Tradition.

SCI 100 - Introduction to Earth Science (3 cr hrs)

Elementary astronomy, geology, meteorology. The solar system, universe, atmosphere, weather, geological processes, rocks and minerals, and effects of weather processes on the earth. Corequisite: SCI 100 lab (1 cr hr).

SOCI 100 - Introduction to Sociology (3 cr hrs)

Overview of principles employed in analyzing the nature of societal, cultural, and group behavior. Applications to major social institutions and individual lives.

SOCI 330 - Cultural Diversity (3 cr hrs)

Perspectives on the dynamics of oppression, assimilation, and pluralism. Populations distinguished by age, gender, race, disablement, sexual orientation, and ethnicity. Recommended antecedent: SOCI 100.

THEA 100 - Introduction to Theatre (3 cr hrs)

Brief survey of the history of the theatre; elements of theatre; typical functions of the various personnel in theatre production; analysis of a play script; viewing and critique of live theatre performance.

THEA 340 - Survey of Dramatic Literature (3 cr hrs)

Selected play scripts from the Classic Greeks to the present; as literary art and from the perspective of production mechanics and theatre practitioners. Prerequisite: ENGL 102.

NURSING (ASN) COURSE DESCRIPTIONS**NURS 115 - Foundations of Nursing** (6 cr hrs)

4 hr lecture – 2 hr laboratory/clinical) Introducing the nursing process with focus on the development of psychomotor and psychosocial skills. The Roy Adaptation Model (RAM) of Nursing is introduced and is utilized as basis for promotion of adaptation in human persons as evidenced in the four adaptive modes: physiologic, self-concept, role function, and interdependence; emphasis on beginning recognition of adaptive human responses versus ineffective responses. History of nursing, selected theories of nursing, nursing roles, and definitions of human person, environment, health, and nursing are discussed; beginning skills related to basic nursing care, communication, and assessment are included. Clinical learning experiences occur in the campus lab and in structured health care facilities with adults. Prerequisite: admission to the ASN program. Pre- or Co-requisite: BIOL 261, MATH 101 or higher.

NURS 124 - Humans as Adaptive Systems: Promotion of Adaptation in the Physiologic Mode (for LPN-RN students only) (5 cr hrs)

(3 hr lecture – 2 hr clinical) Bridging the gap between the role of LPN and basic nursing practice as an RN. Focus is on recognition of adaptive human responses versus ineffective responses related to the physiologic mode of human adaptive systems. The RAM nursing process is utilized for delivery of basic nursing care for human persons focusing on the adaptive/ineffective responses of the identified physiologic mode needs. Builds upon knowledge acquired in study of anatomy, physiology, and developmental psychology. In addition to the classroom and campus laboratory, clinical learning experiences occur in community and hospital settings with adults. Prerequisite: Admission into the LPN-RN program. Pre- or Co-requisite: BIOL 261 and BIOL 262, PSYC 221.

NURS 125 - Humans as Adaptive Systems: Promotion of Adaptation in the Physiologic Mode (6 cr hrs)

(3 hr lecture – 3 hr clinical) Focusing on recognition of adaptive human responses versus ineffective responses related to the physiologic mode of human adaptive systems. The RAM nursing process is utilized for delivery of basic nursing care for human persons focusing on the adaptive/ineffective responses of the identified physiologic mode needs. Builds upon knowledge acquired in study of anatomy, physiology, and developmental psychology. In addition to the classroom and campus laboratory, clinical learning experiences occur in community and hospital settings with adults. Prerequisite: NURS 115 or its equivalent. Pre- or Co-requisite: BIOL 261 and BIOL 262, PSYC 221.

NURS 126 - Humans as Adaptive Systems: Promotion of Adaptation in the Psychosocial Modes (3 cr hrs)

(2 hr lecture – 1 hr clinical) Focusing on recognition of adaptive human responses versus ineffective responses related to the 3 psychosocial modes of human adaptive systems. The RAM nursing process is utilized for delivery of basic nursing care for human persons focusing on the adaptive/ineffective responses of the psychosocial modes: self-concept, role function, and interdependence. Builds upon knowledge acquired in study of anatomy, physiology, and developmental psychology. Clinical experiences occur in community and/or hospital mental health care facilities with adults/children/adolescents. Prerequisites: NURS 115, BIOL 261. Pre-or Co-requisite: NURS 125, BIOL 262, PSYC 221.

NURS 241 - Promotion of Adaptation in Adults (I) (7 cr hrs)

(4 hr lecture – 3 hr clinical) Utilizing the RAM nursing process to promote adaptation in young, middle-age, and elder adults; focusing on physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states related to oxygenation (respiratory, cardiac); fluid,

electrolyte, and acid-base balance (renal/urinary); activity/rest (musculoskeletal); endocrine function. Use of current research findings in promotion of adaptive physiologic, self-concept, role function, and interdependence responses in the adult. Clinical experiences occur in community and/or hospital settings. Prerequisites: NURS 125, NURS 126 Pre-or Co-requisite: NURS 245 or NURS 246. Prerequisite for LPN-RN students: NURS 124, NURS 126. Pre- or Co-requisites: NURS 245 or NURS 246.

NURS 242 - Promotion of Adaptation in Adults (II) (6 cr hrs)

(3 hr lecture – 3 hr clinical course) A continuation of promotion of adaptation in young, middle-age, and elder adults. Utilizes the RAM nursing process to focus on physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states related to protection (hematologic, immune, integument); nutrition, elimination (gastrointestinal); senses; neurologic function. Use of current research findings in promotion of adaptive physiologic, self-concept, role function, and interdependence responses in adults. Clinical experiences occur in community and/or hospital settings. Prerequisites: NURS 241. Pre-or Co-requisite: NURS 245 or NURS 246.

NURS 244 - Promotion of Adaptation in Adults (II)

(For LPN-RN students only) (5 cr hrs)

(3 hr lecture – 2 hr clinical) For LPN-RN students that is a continuation of promotion of adaptation in young, middle-age, and elder adults. Utilizes the RAM nursing process to focus on physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states related to protection (hematologic, immune, integument); nutrition, elimination (gastrointestinal); senses; neurologic function. Use of current research findings in promotion of adaptive physiologic, self-concept, role function, and interdependence responses in adults. Clinical experiences occur in community and/or hospital settings. Prerequisites: For LPN-RN students only; NURS 241. Pre- or Co-requisites: NURS 245 or NURS 246.

NURS 245 - Promotion of Adaptation in Children (3 cr hrs)

(2hr lecture – 1hr clinical) Utilizing the RAM nursing process to promote adaptation in children; specifically, focuses on adaptive and ineffective responses seen in infants, toddlers, preschool children, school-age children, adolescents, and their families. Physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states examined. Use of current research findings in promotion of adaptive physiologic, self-concept, role function, and interdependence responses in children and their families. Clinical experiences occur in community and/or hospital settings. Prerequisites: NURS 125. Pre-or Co-requisite: NURS 241 or NURS 242 or permission of ASN Program Chair. Pre- or Co-requisite for LPN-RN students: NURS 241 or NURS 244 or permission of ASN Program Chair.

NURS 246 - Promotion of Adaptation in Childbearing Families

(3 cr hrs)(2 hr lecture – 1 hr clinical course) Utilizing the RAM nursing process to promote adaptation in childbearing families; specifically, focuses on adaptive and ineffective human responses seen in women, including childbearing years, neonates, and families. Physiological and behavioral deviations associated with ineffective human responses seen in compensatory and/or compromised health states examined. Use of current research findings in promotion of adaptation for human persons/family adaptive systems included. Clinical learning experiences occur in campus laboratory and in community and/or hospital settings to develop skills in providing care for human persons/families. Prerequisites: NURS 125. Pre- or Co-requisite for LPN-RN students: NURS 241 or NURS 244 or permission of ASN Program Chair.

NURS 290 - Nursing Seminar (2 cr hr)

Current trends and issues in nursing, application of nursing care to promote adaptation for human persons and families, management principles, application for licensure, job seeking skills, and continuing education activities. Prerequisite: NURS 241. Pre-or Co-requisites: NURS 242. Prerequisite for LPN-RN students: NURS 241. Pre- or Co-requisite for LPN-RN students: NURS 244. Prerequisite Course taken in last semester of ASN program.

NURSING (BSN) COURSE DESCRIPTIONS

NURS 310 - Pharmacology to Promote Adaptation (3 cr hrs)

Introduction to the basic principles of pharmacology and to the broad spectrum of commonly used prescriptive medications in the promotion of human health and adaptation. Historical and cultural perspectives and current pharmacological principles addressed. Role of the professional nurse in administering medication, client education, cultural diversity, and drug abuse prevention.

Prerequisites: NURS 330, 340, 350. Corequisites: NURS 360, 375.

RN-BSN Option: Pre – or Corequisite: NURS 300.

NURS 320 - Concepts and Fundamentals of Professional Nursing (7 cr hrs) (5 hr lecture, 2 hr clinical)

Focus on beginning professional nursing practice. Discussion of health care policy and financial systems; current regulatory measures affecting nursing care delivery; review of evidence-based practice guidelines; nursing philosophies and theories; role transition; analysis of the culturally sensitive nursing process as it is applied to human persons, families, groups, communities, and society to promote adaptation in today's health care environment. Evaluates the nursing paradigm concepts (person, health, nursing and environment) as described by the Roy Adaptation Model (RAM). Clinical experiences occur in the campus laboratory and various health care settings.

Prerequisites: general education courses/admission to nursing program; Corequisites: NURS 330, 340, 350.

NURS 330 - Health Assessment of Humans as Adaptive Systems (3 cr hrs)(2 hr lecture, 1 hr clinical)

Principles and theories of health screening; development of history taking skill, physical assessment, and communication skills necessary to synthesize a culturally sensitive nursing data base to determine health status in the four adaptive modes: physiologic, self-concept, role function, and interdependence. Prerequisites: general education courses/admission to nursing program; Corequisites: NURS 320, 340, 350. RN-BSN Option: Pre – or Corequisite: NURS 300.

NURS 340 - Foundations of Nursing Informatics (3 cr hrs)

Examines the evolution, role, and future of nursing informatics. Benefits of information technology integration into nursing practice are evaluated. Prerequisite: general education courses/admission to nursing program. Corequisites: NURS 320, 330, 350.

RN-BSN Option: Pre – or Corequisite: NURS 300.

NURS 350 - Pathophysiology of Ineffective Human Responses (3 cr hrs)

Builds on concepts and principles from the basic sciences. Emphasis on pathological responses to illness and concepts of adaptation and the culturally sensitive analysis of genetic, physiological and behavioral deviations associated with ineffective human adaptive responses in compensatory and/or compromised health states.

Prerequisites: general education courses/admission to nursing program. Corequisites: NURS 320, 330, 340.

RN-BSN Option: Pre – or Corequisite: NURS 300.

NURS 360 - Promotion of Adaptation: Young, Middle and Elderly Adults I (8 cr hrs) (4 hr lecture, 4 hr clinical)

Utilizes the RAM nursing process to promote adaptation in young, middle-age, and elderly adults. Focuses on physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states related to oxygenation (respiratory, cardiac); fluid, electrolyte, and acid-base balance (renal-urinary); activity/rest (musculoskeletal);

endocrine function; and neurologic functions. Incorporates research findings in promotion of adaptive, physiologic, self-concept, role function, and interdependence responses in the adult. Clinical experiences occur in a variety of health care settings. Prerequisites: NURS 320, 330, 340, 350. Corequisites: NURS 310, 375.

NURS 375 - Promotion of Adaptation in Groups, Communities, and Transcultural Societies (5 cr hrs) (3 hr lecture, 2 hr clinical)

Evaluation of the role of community in the promotion of adaptation of individuals, families, groups, and society with regard to the 4 RAM modes; culturally sensitive assessments of group, and community; assessment of societal resources; promotion of patient safety across the lifespan; and prevention/control of communicable diseases across the lifespan. Clinical experiences occur in a variety of health care settings. Prerequisites: NURS 320, 330, 340, 350. Corequisites: NURS 310, 360. RN-BSN Option: Pre – or Corequisite: NURS 300.

NURS 415 - Promotion of Adaptation in Newborns, Women and Childbearing Families (5 cr hrs) (3 hr lecture, 2 hr clinical)

Utilizes the RAM nursing process to promote adaptation in childbearing families. Nursing interventions are based on research findings to maximize the childbearing family's physiologic-physical, self-concept-group identity, role function, and interdependence modes. Focus on adaptive and ineffective human responses seen in pregnancy and the childbearing process. Physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states are examined. Clinical experiences occur in a variety of health care settings. Prerequisites: completion of 300-level Nursing courses and NURS 425, 430, 435 (Harrogate site). Corequisites: NURS 425, 430 or NURS 460, 470, 480.

NURS 425 - Promotion of Adaptation in Infants, Children and Adolescents (5 cr hrs) (3 hr lecture, 2 hr clinical)

Utilizes the RAM nursing process to promote adaptation in children. Nursing strategies are based on research findings to maximize the child's physiologic-physical, self-concept, role function, and interdependence modes. Focus on adaptive and ineffective human responses seen in children. Physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states are examined. Clinical experiences occur in a variety of health care settings. Prerequisites: completion of 300-level Nursing courses. Corequisites: NURS 415, 430 or NURS 435, 430.

NURS 430 - Nursing Research (3 cr hrs) *Senior Writing Requirement*

Roy's Adaption Model posits that persons and the earth have common patterns and integral relationships which can be studied and described through systematic methods of research. Research terminology, methods of sampling, research design, data analysis, and significance of research findings. Evaluation of research data to foster evidence-based nursing practice in promotion of adaptation for human systems in the four adaptive modes. Prerequisites: completion of 300-level Nursing courses. Corequisites: NURS 415, 425 or NURS 425, 435. RN-BSN Option: Pre – or Corequisite: NURS 300.

NURS 435 - Promotion of Psychosocial Adaptation (5 cr hrs) (3 hr lecture, 2 hr clinical)

Emphasis on nursing interventions that focus on the promotion of adaptation of clients with acute, chronic and complex mental health problems across the life span. Current trends, ethical and legal issues, political, economic, cultural, and social issues that influence the

health care of mental health clients and families are examined. Clinical experiences occur in a variety of health care settings.

Prerequisites: completion of 300-level Nursing courses and NURS 415, 425, 430 (Cedar Bluff and Tampa sites). Corequisites: NURS 460, 470, 480 or NURS 425, 430.

NURS 460 - Promotion of Adaptation: Young, Middle and Elderly Adults II (5 cr hrs) (3 hr lecture, 2 hr clinical)

Utilizes the RAM nursing process to promote adaptation in young, middle-age and elderly adults. Focuses on physiological and behavioral deviations associated with ineffective human adaptive responses seen in compensatory and/or compromised health states related to multi-system conditions/diseases/states. Incorporates research findings in promotion of adaptive, physiologic, self-concept, role function, and interdependence responses in the adult. Clinical experiences occur in a variety of health care settings. Prerequisites: completion of 300-level Nursing courses and NURS 425, 430 and NURS 415 or 425. Corequisites: NURS 415 or 435 and 470, 480.

NURS 470 - Professional Nursing Role Development/Preceptorship (4 cr hrs) (2 hr lecture, 2 hr clinical)

Facilitates transition from the role of student to that of beginning professional nurse. Focus on the baccalaureate nurse as a leader/manager and member of an inter-professional health care team in the promotion of adaptation for the human system. Emphasis on theories of critical thinking, health care administration, quality improvement, organizational management, and leadership as applied to the delivery of health care. Clinical experiences occur in a variety of health care settings. Prerequisites: completion of 300-level Nursing courses, NURS 430; Corequisites: NURS 435, 460, 480 or NURS 415, 425, 480. RN-BSN Option: Pre – or Corequisite: NURS 300.

NURS 480 - Senior Nursing Seminar (1 cr hr)

Culminating capstone course designed to demonstrate a synthesis of knowledge presented throughout the generic nursing curriculum. Facilitates achievement of program outcomes through integration of content review with a systematic analysis of questions, critical thinking activities, refinement of test taking skills and preparation for the NCLEX-RN. Prerequisites: completion of 300-level Nursing courses and NURS 425, 430 and NURS 415 or 425. Corequisites: NURS 415 or 435 and 460, 470.

• **Please check the nursing site to which you were accepted for information regarding which semester NURS courses are offered.**

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Assistant Dean for Academics and BSN Program Chair
Associate Professor of Nursing

Amy Pettit, DNP, MSN, RN
ASN Program Chair
Assistant Professor of Nursing

Undergraduate Faculty

While part-time and adjunct faculty make valuable contributions to the teaching at LMU, only full-time employees holding faculty rank in academic schools offering undergraduate degrees are listed below. The date following each name indicates the year of initial LMU faculty appointment.

Marilyn Jane Bowman-Hayes, 2015

Instructor of Nursing
MSN (Nursing), University of Colorado
MBA (Business), MidAmerica Nazarene University
BSN (Nursing), St. Mary College
BBA (Business), St. Mary College
ADN (Nursing), Kansas City Kansas Community College

Tammy Dean, 1988

Assistant Dean and BSN Program Chair
Associate Professor of Nursing
DNP, Samford University
MSN, University of Tennessee-Knoxville
BSN, University of Tennessee-Knoxville

Lea Dodge, 2017

Assistant Professor of Nursing and Executive Director, Tampa
DNP, University of Massachusetts
MSN (Nursing), University of Phoenix
BSN (Nursing), Salem State College

Diploma, Lawrence Memorial Hospital School of Nursing

Hedy Edmund, 2017

Instructor of Nursing
MSN (Nursing Education), University of South Florida
BSN (Nursing), University of Phoenix
Diploma, Southmead School of Nursing, Bristol, England

Teresa Lyle, 2017

Assistant Professor of Nursing
DNP, University of Tennessee-Chattanooga
Post-master's Certificate (PNP), Univ. of Texas-Arlington
MSN (Nursing), Emory University
BSN (Nursing), University of Florida

Amy Pettit, 2007

ASN Program Chair
Assistant Professor of Nursing
DNP, Samford University
MSN (Nursing Administration), Vanderbilt University
BSN (Nursing), University of Tennessee-Knoxville

Robin Wilson, 1999

Assistant Professor of Nursing
EdD (Teaching and Learning), Liberty University
EdS (Educational Administration and Supervision), Lincoln Memorial University
MSN (Nursing), Clarkson College
BSN (Nursing), University of Kentucky
BA (Business Administration), Lincoln Memorial University
AS (Nursing), Lincoln Memorial University

Adjunct/Clinical Supervisors

A current list of adjunct/clinical supervisors for each semester is maintained in the Nursing office.

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