

Educational Specialist Cohort
ONLINE and HYBRID
Summer 2024



Program Information

- ❖ 3 Semester Program offering both a Hybrid and Online option for IP (Instructional Practice, previously known as Curriculum & Instruction), EL (Educational Leadership), and IL (Instructional Leadership) concentrations
- ❖ Our unique Educational Specialist Degree program is designed for the practicing professional with 2 options providing relevant and current coursework with an emphasis on collaborative learning experiences:
 - Hybrid Model offers six Saturday classes with four online classes (Summer 2024) and seven Saturday classes with three online classes (Fall 2024 and Spring 2025) at the LMU Cedar Bluff campus
 - Online Model offers four 3-week Online Modules (Summer 2024) and five 3-week Online Modules (Fall 2024 and Spring 2025) within each course

VISIT: <https://www.lmunet.edu/school-of-education/>

ONLINE OR HYBRID OPTION

3 SEMESTERS

IP	Instructional Practice: For educators with a passion to advance their skills as leaders in today's classroom.
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EL	Educational Leadership: For anyone with a desire to lead in an educational, community, or business setting.
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IL	Instructional Leadership: For licensed teachers with the state required experience and the desire to lead as a licensed principal in the state of Tennessee.
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APPLY ONLINE – <https://www.lmunet.edu/target-x/index.html>

Dear Candidate,

Thank you for considering Lincoln Memorial University and the Carter & Moyers School of Education's Educational Specialist degree program. At LMU, you will find a degree program designed to meet and accommodate the individual needs of all candidates.

The EdS degree program offers a Hybrid Model consisting of six campus-based classes and four online sessions; however, beginning in Fall 2024 and going forward, the Hybrid Model will consist of seven campus-based classes and three online sessions. Our Hybrid program is synchronous allowing faculty and students the opportunity to interact in real-time.

The Online Model offers 5 three-week modules within each course for Spring and Fall and 4 three-week modules within each course for Summer. Our Online program is asynchronous in the sense that students can learn on their own schedule within a certain timeframe.

Both models provide our candidates with a pathway that will fit into their busy professional lives. You will be required each semester to simultaneously work on three (or four) different courses at the same time, depending on the semester.

Within this program packet are descriptions of the two models. One describes the face-to-face Hybrid Model cohort, and the other describes the Online Model cohort. Each model is fully outlined in the packet giving you the information to aid you in selecting the right option to meet your plans for future study.

As you review the information packet, you may have some questions. As this occurs, you are welcome to contact Lisa Horton or myself through email or telephone.

Again, thank you for your interest ... Come Join Us!

Vicki Clevinger

Vicki Clevinger, EdD

Program Director, MEd/EdS Graduate Studies

Tuition for the EdS program:

Please refer to the LMU Website for current Graduate Program tuition & fees. Rates are subject to change during the Fall of each year.

<https://www.lmunet.edu/student-financial-services/>

Student Financial Services:

<https://www.lmunet.edu/student-financial-services/>

★ Carter & Moyers School of Education Professional Certification and Licensure Disclaimer

Authorization for the University to provide a program for the preparation of teachers, counselors, or administrators in the State of Tennessee does not guarantee eligibility or reciprocity for certification, licensure, or benefits in any other state. It is the sole responsibility of the candidate to be knowledgeable and pursue specific state certification/licensure requirements by contacting their respective state department of licensure; to qualify for the certification, licensure, or benefits; and to apply for the same. LMU holds no responsibility for certification/licensure requirements or benefits in other states.

★ The EdS degree may qualify graduates for educator licensure and/or salary upgrades contingent on State and LEA policies and regulations. Prospective students should verify all salary and promotion upgrade information with their appropriate State and LEA licensure or certification agency prior to enrollment. It is up to the individual's State Licensure Department to approve and accept programs of study leading to licensure.

Special Chattanooga State Community College Site Scholarships Available:

O. O. Howard Minority Teacher Scholarship -

The *O.O. Howard Minority Scholarship* celebrates the educational legacy of Lincoln Memorial University founder General Oliver Otis Howard, who, before chartering LMU, established more than forty schools for the education of former slaves and mountain youth. One of the schools included Chattanooga's first institution for public education, The Howard School. Now diverse full-time faculty and staff of any Hamilton County, Tennessee school can receive a 10% tuition scholarship for any Lincoln Memorial University graduate education program. Contact Terri Knuckles at Theresa.knuckles@lmunet.edu for application information.

EdS Program (Hybrid and Online Option)

The EdS program description:

- Includes 30 semester hours of successful coursework
- Consists of three semesters, beginning in Summer 2024, Fall 2024, and completing in Spring 2025
- **Hybrid Option: Classes begin on May 18, 2024**

Hybrid	Summer 2024	Fall 2024	Spring 2025
In-person meetings (per semester)	6	7	7
Day of the week for in-person meetings	Saturday	Saturday	Saturday
In-person meeting location	LMU Cedar Bluff	LMU Cedar Bluff	LMU Cedar Bluff
Scheduled meeting time (in-person)	8:00 a.m. - 6:00 p.m.	8:00 a.m. – ??? p.m.	8:00 a.m. - ??? p.m.
Online meetings (per semester)	4	3	3

- **Online Option: Classes begin on May 6, 2024.**

The EdS program offers concentrations in the following areas:

- **Instructional Practice (IP): NOT leading to Initial Tennessee Leadership Licensure**
The IP major is suitable for candidates seeking to advance their skills as classroom leaders by focusing on innovative curriculum design and best practices within the classroom.
- **Educational Leadership (EL): NOT leading to Initial Tennessee Leadership Licensure**
The EL major is suitable for candidates already holding Leadership Licensure, out-of-state candidates, higher education personnel, and practitioners seeking improvement with best practices in organizational leadership, innovative strategic school improvement, organizational alignment, and data collection analysis to improve the overall school community.
- **Instructional Leadership (IL): LEADING to Initial Tennessee Leadership Licensure**
The IL major is suitable for candidates with the state-required teaching experience seeking to obtain Leadership Licensure. Additionally, the candidate will develop the

necessary leadership skills in an education environment, focusing on leading and developing teachers at either the building or district level. This focus provides the tools to increase teachers' effectiveness, instructional strategies, and student assessment.

EdS Hybrid Cohort location:

LMU Cedar Bluff Campus

421 Park 40 North Blvd.

Knoxville, TN 37923

EdS Program (Hybrid and Online Option) Application Instructions and Program Process Guide

Initial Program Admittance for Instructional Practice (IP) and Educational Leadership (EL) majors:

Level 1 Program Admittance (Before classes begin)

- Complete and submit the program application by clicking the “Apply Now” button found at lmunet.edu. **Returning LMU students should submit a fee waiver. New students will be required to submit a \$50 application fee. Financial hardships are considered for the fee waiver. Fee waiver requests should indicate the reason.**
- Request 1 official transcript for your master’s degree – **Due on or before May 1, 2024**
- Request 1 official transcript for any coursework after your master’s degree
- Submit transcripts to:
LMU – Graduate Education Department, Attention: Lisa Horton
6965 Cumberland Gap Parkway – BE Suite 237
Harrogate, TN 37752
Or email to lisa.horton@lmunet.edu

Level 2 Program Admittance (Before completion of your first semester):

- Application for Degree Candidacy
 - Director-Approved Program of Study
 - Acknowledgement of Receipt of Guidelines
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Initial Program Admittance for Instructional Leadership (IL) majors:

Level 1 Program Admittance (Before classes begin)

- Complete and submit the program application by clicking the “Apply Now” button found at lmunet.edu. **Returning LMU students should submit a fee waiver. New students will be required to submit a \$50 application fee. Financial hardships are considered for the fee waiver. Fee waiver requests should indicate the reason.**
- Request 1 official transcript for your master’s degree – **Due on or before May 1, 2024**
- Request 1 official transcript for any coursework after your master’s degree
- Submit transcripts to:
LMU – Graduate Education Department, Attention: Lisa Horton
6965 Cumberland Gap Parkway – BE Suite 237
Harrogate, TN 37752
Or email to lisa.horton@lmunet.edu
- Pre-Admissions Packet – these requirements/documents will be provided to you upon receiving your online application – It must be completed on or before the **May 1, 2024** deadline.
- Instructional Leadership Admission Portfolio – once the *Pre-Admissions Packet* and documentation are received, applicants will receive the requirements and directions needed to complete the portfolio. The Admission Portfolio must be completed and evaluated at the scheduled DAP interview.

- Instructional Leadership DAP Interview will be conducted for every IL candidate. Interview date(s) and location: **April 20, 2024 – LMU Cedar Bluff Campus. Alternate dates will be provided for late applicants.**

Level 2 Program Admittance (Before completion of your first semester):

- Director-Approved Program of Study
- Acknowledgement of Receipt of Guidelines
- TN Literacy Training certificate or a passing TELA certificate

The following is to be completed before the end of your last semester:

- School Leadership Licensure Assessment (SLLA) – leadership licensure candidates must also pass this exam as a graduation requirement.
- Licensure information can be found here: <http://www.ets.org/praxis>

Exit Requirements:

- Successful completion of all course requirements
- Intent to Graduate Form
- Graduation Fee
- **IL majors only** – School Leadership Licensure Assessment (SLLA) / Completion of 100 practicum hours with a Licensed TN Administrator
- **Exit Interview**

Graduate Education Office Contact Information:

- Graduate Education website: <https://www.lmunet.edu/school-of-education/graduate/specialist/educational-specialist/index>
- LMU Toll-free number: 1-800-325-0900
- Lisa Horton, MEd/EdS Program Contact: lisa.horton@lmunet.edu
423-869-7057
- Dr. Vicki Clevinger, MEd/EdS Program Director: vicki.clevinger@lmunet.edu
865-531-4157

EdS Instructional Leadership Licensure (IL) Pre-Admissions Packet

(Completed by Instructional Leadership (IL) TN Licensure concentrations only)

Candidates desiring admission to the Tennessee Leadership Licensure Concentration must complete the Pre-Admissions process outlined below. Please attach this form to the front of your *Pre-Admissions Packet*.

APPLICANT INFORMATION		
Name: <i>Last</i> <i>First</i> <i>Maiden/Middle</i>		
Current street address:		
City:	State:	ZIP Code:
SS#:	Date of Birth:	Race: <i>(voluntary – reporting purposes only)</i>
Telephone Number: <i>Mobile</i> <i>Home</i> <i>Work</i>		
Email address:		
Current Position:	School System:	School:
REQUIRED PRE-ADMISSION DOCUMENTS		
<i>Please attach the following documents and submit them by May 1, 2024</i>		
<ol style="list-style-type: none"> 1. Recommendation for Consideration (must be completed by a practicing licensed administrator) 2. Copy of current teacher license 3. Copy of the system Employment Verification Form, documenting the State required teaching experience at the time of program entry. 4. Copy of most recent performance appraisal 5. Copy of Tennessee Literacy Certificate from TN Compass (Reading 360) – acceptable documentation includes Course 1 completion of the Early Reading Training or Secondary Literacy Training or passing result for the Tennessee Early Literacy Assessment (TELA). 		

Please submit to:
Lincoln Memorial University Office of Graduate Education
6965 Cumberland Gap Parkway Harrogate, TN 37752
Attention: Lisa Horton or email to lisa.horton@lmunet.edu

Important Information for the EdS Online and Hybrid Cohort

May 1, 2024

- Last day to submit an ONLINE Application with Application Fee
- Official transcripts due
- Submit Leadership Licensure Pre-Admission Packet (IL Candidates only)

Note: If you are interested in applying after the deadline, please get in touch with Lisa Horton at 423-869-7057 or lisa.horton@lmunet.edu

Completed and submitted before everyone's scheduled DAP interview

- IL Licensure Admission Portfolio (IL Candidates only)

IL Candidate Admission DAP Interview

- Cedar Bluff Campus – April 20, 2024
- Alternate dates will be provided for late applicants

Academic Calendar

<https://www.lmunet.edu/academics/academic-calendar>

Graduate Catalog

<https://graduatecatalog.lmunet.edu/>

- **Online classes begin on May 6, 2024**
- **Hybrid classes begin on May 18, 2024**
- **Payment is required by the first day of class (contact the Office of Student Financial Services at 423-869-6336 or finaid@lmunet.edu to discuss the monthly payment plan option)**

Summer 2024 – Spring 2025

EdS Hybrid Cohort

Summer 2024 (9 hrs)	Fall 2024 (9 hrs)	*Spring 2025 (12 hrs)
May 18 Class 1	Days of the week – TBD EDUC 609 EDUC 611 IL 652 IL 653	Days of the week – TBD EDUC 665 EDUC 685 IL 651 IL 661 IL 686 IL 689 IP 661
May 25 Online 1		
June 1 Class 2		
June 8 Online 2		
June 15 Class 3		
June 29 Class 4		
July 6 Online 3		
July 13 Online 4		
July 20 Class 5		
July 27 Class 6		

- **Black font: in-person dates**
- **Red font: online dates**

*Dates are subject to change. Fall 2024 and Spring 2025 dates will be provided before Early Registration. Early Registration for Fall 2024 begins on May 31, 2024, and Early Registration for Spring 2025 begins on October 27, 2024. Students will be notified in the event of a date(s) change.

**Lincoln Memorial University
Educational Specialist
Summer Cohort Program 2024-2025**

**Program of Study:
Instructional Practice (IP) - Non-Licensure**

Semester 1 - Summer 2024	
IL 611 Assessment for School Improvement	3 hours
IP 610 Instructional Strategies for Diverse Learners	3 hours
IP 612 Practicum for Instructional Strategies for Diverse Learners	3 hours

Semester 2 - Fall 2024	
EDUC 609 Literacy for Instructional Leaders	3 hours
EDUC 611 Clinical Practice for Instructional Leaders	3 hours
IL 652 Leadership for Educational Programs	3 hours

Semester 3 - Spring 2025	
EDUC 665 Action Research	3 hours
EDUC 685 Capstone Electronic Portfolio	3 hours
IL 651 Federal Educational Law and Ethics	3 hours
IP 661 Instructional Design and Initiatives	3 hours

Total Program Hours 30 hours

Student Name (Print): _____

Student Signature and date: _____

LMU Director Signature and date: _____

**Lincoln Memorial University
Educational Specialist
Summer Cohort Program 2024-2025**

**Program of Study:
Educational Leadership (EL) - Non-Licensure**

Semester 1 - Summer 2024	
IP 610 Instructional Strategies for Diverse Learners	3 hours
IL 611 Assessment for School Improvement	3 hours
IL 612 Clinical Practice for Assessment and School Improvement	3 hours

Semester 2 - Fall 2024	
EDUC 609 Literacy for Instructional Leaders	3 hours
IL 652 Leadership for Educational Programs	3 hours
IL 653 Clinical Practice for Instructional Leadership	3 hours

Semester 3 - Spring 2025	
IL 651 Federal Educational Law and Ethics	3 hours
IL 661 Tennessee Finance and Human Resources	3 hours
EDUC 665 Action Research	3 hours
IL 686 Capstone Electronic Portfolio	3 hours

Total Program Hours 30 hours

Student Name (Print): _____

Student Signature and date: _____

LMU Director Signature and date: _____

**Lincoln Memorial University
Educational Specialist
Summer Cohort Program 2024 - 2025**

**Program of Study:
Instructional Leadership (IL) - Licensure**

Semester 1 - Summer 2024	
IP 610 Instructional Strategies for Diverse Learners	3 hours
IL 611 Assessment for School Improvement	3 hours
IL 612 Clinical Practice for Assessment and School Improvement	3 hours

Semester 2 - Fall 2024	
EDUC 609 Literacy for Instructional Leaders	3 hours
IL 652 Leadership for Educational Programs	3 hours
IL 653 Clinical Practice for Instructional Leadership	3 hours

Semester 3 - Spring 2025	
IL 651 Federal Educational Law and Ethics	3 hours
IL 661 Tennessee Finance and Human Resource	3 hours
EDUC 665 Action Research	3 hours
IL 686 Capstone Electronic Portfolio	3 hours
IL 689 School Leadership Licensure Assessment (SLLA)	0 hours

Total Program Hours 30 hours

Student Name (Print): _____

Student Signature and date: _____

LMU Director Signature and date: _____