

Consent to Release Educational Records (FERPA)

Notice: This information is being provided to you to clarify questions regarding your rights under the Federal Educational Rights and Privacy Act (FERPA). For the purposes of FERPA and this form, "educational records" include academic progress reports, other academic information (such as academic probation), disciplinary records (such as behavioral problems), financial aid, billing and account information, and physical and mental health concerns. If you are claimed as a dependent on your parents' Federal Income Tax return, your parents are entitled to the above information. If you are not a dependent of your parents, providing them this information is your choice. The purpose of this form is to provide your educational records as much protection as possible. This consent shall remain in effect during continuous enrollment at LMU. The student may revoke this consent at any time during enrollment by submitting a written request to the Dean of Students.

Student Information:

I _____ hereby request/authorize personnel at
(Print – Student Legal Name) Student ID # (or last 4 digits of SSN)
Lincoln Memorial University to disclose information regarding my educational records and all other records maintained by the institution except (if there are no exceptions, please leave blank):

Person(s) to whom disclosures may be made:

Name, address, and phone number of person:

Name, address, and phone number of person:

(Student Signature)

(Date)

Return completed form to:
Lincoln Memorial University – ATTN: Student Services
6965 Cumberland Gap Parkway
Harrogate, TN 37752