

**Lincoln Memorial University
Faculty and Staff Conference Week
August 10-14, 2009
Agenda**

Theme: A Celebration of Reaffirmation

Monday, August 10, 2009

Orientation – New Personnel

8:15 a.m.-2:45 p.m.

New Faculty/Staff Orientation and Benefits

Trish Carroll, Benefits Administrator

Location: Avery Hall Room 216

3:00 p.m.-5:00 p.m.

New Faculty Seminar

Sherilyn Emberton, Vice President for Academic Affairs

Location: Avery Hall Room 122

Faculty Development/Technology Workshops*

8:30 a.m.-10:00 a.m.

**Session A: Introduction to Blackboard 8.0 and the LMU
Web-Course Template**

Jeff Burleson, Director of E-Learning

Location: Business/Education Computer Lab 117

Session B: Microsoft Word 2007

Karen Carter, Instructional Technologist

Location: Avery Hall Room 108

10:30 a.m.-11:30 a.m.

Session C: Symposium

Karen Carter, Instructional Technologist

Location: Business/Education Room 116

Session D: Blackboard 8.0 Grade Center

Jeff Burleson, Director of E-Learning

Location: Business/Education Room 117

10:30 a.m.-12:00 a.m.

Session E: Successful Strategies for Academic Leadership

(Recommended for all program chairs, directors, deans and academic leaders)

Warren Neel, LMU Interim President

Sherilyn Emberton, Provost and VPAA

Location: Business/Education Room 244

1:00 p.m.-2:30 p.m.

**Session F: Online Teaching vs. Face-to-Face: Similarities
and Differences**

Jeff Burleson, Director of E-Learning

Evelyn Smith, Assistant VP for Academic Affairs

Location: Business/Education Computer Lab 117

Session G: Microsoft Excel

Karen Carter, Instructional Technologist

Location: Avery Hall Room 108

Session H: Creating Development Opportunities for Academic Leaders (Recommended for all program chairs, directors, deans and academic leaders)

Cindy Whitt, VP for University Advancement

Location: Business/Education Board Room (2nd floor)

3:00 p.m.-4:30 p.m.

Session I: Microsoft PowerPoint 2007

Karen Carter, Instructional Technologist

Location: Avery Hall Room 108

Session J: Adobe Captivate

Jeff Burlison, Director of E-Learning

Location: Business/Education Computer Lab 117

Session K: Orientation to the Office of Research Grants and Sponsored Programs (Open for all faculty and staff who have not previously been awarded a grant or external funding while at LMU)

Pauline Lipscomb, Director of the Office of Research Grants and Sponsored Programs

Carolyn Gulley, Post Awards Grants Manager

Location: Business/Education Room 114

Tuesday, August 11, 2009

Faculty Development/Technology Workshops*

8:00 a.m.-10:30 a.m.

Session L: Undergraduate Student Advising Workshop – (Required for all new undergraduate faculty)

Cindy Skaruppa, VP for Enrollment Management and Student Services

Dan Graves, Director of Extended Site Services

Donna Treece-Paul, Counselor

Larry Thacker, Director of Student Success and Retention

Aggy Vanderpool, Associate Professor Biology

Location: Business/Education Room 116

Session M: Blackboard 8.0 Assignments, Quizzes, and Grade Center Basics

Jeff Burlison, Director of E-Learning

Location: Business/Education Computer Lab 117

Session N: Microsoft Power Point

Karen Carter, Instructional Technologist

Location: Avery Hall Room 108

9:00 a.m.-10:15 a.m.

Session O: Orientation to the Office of Research Grants and Sponsored Programs (Open for all faculty and staff who have not previously been awarded a grant or external funding while at LMU)

Pauline Lipscomb, Director of the Office of Research Grants and Sponsored Programs

Carolyn Gulley, Post Awards Grants Manager

Location: Business/Education Room 114

Session P: Developing a Quality, Interactive Conference Presentation

Syd Beckman, Dean of the Duncan School of Law
Dennis Kiick, Associate Dean for Basic Medical Science-DCOM
Ann Callahan, Assistant Professor-Social Work
Location: Business/Education Room 115

10:30 a.m. – Noon

Session Q: Developing a Research/Scholarship Portfolio

Alan Biel, Dean of Research and STEM Initiatives
Location: Business/Education Room 116

Session R: Microsoft Excel

Karen Carter, Instructional Technologist
Location: Avery Hall Room 108

11:00 a.m.-Noon

Session S: Orientation to Web Advisor (Required for all new faculty)

Ken Ramos, Chief Information Officer
Location: Business/Education Computer Lab 117

11:00 a.m.-1:00 p.m.

Academic Leaders Meeting (Academic Council) (Lunch provided)

Location: Tex Turner Arena, Tex Turner Room

1:30 p.m.-2:30p.m.

Session T: Transformative Teaching Techniques: A New Paradigm for the College Classroom

Sherilyn Emberton, Provost and VPAA
Location: Business/Education Room 114

1:30 p.m.-3:00 p.m.

Session U: Blackboard and LMU Web-Course Template Orientation

(Required for all new faculty)
Jeff Burlison, Director of E-Learning
Location: Education/Business Computer Lab 117

Session V: Microsoft Word 2007

Karen Carter, Instructional Technologist
Location: Avery Hall Room 108

***Register online at Center for Learning and Teaching Excellence to reserve a seat for faculty development/technology workshops, or email Karen Carter (karen.carter@lmunet.edu) with specific session letter and workshop title.**

Wednesday, August 12, 2009

Day Reserved for School and Departmental Meetings

8:00 a.m.-12:00 p.m.

School of Arts and Sciences Adjunct and New Faculty Meeting

Location: Avery Hall Room 108

9:00 a.m.-10:00 a.m.

School of Nursing Committee Meetings

Location: West Knoxville Site, 140 Hayfield Road, Knoxville, TN

- 9:00 a.m.-Noon **School of Business Faculty Meeting**
Location: Business/Education Room 116
- 9:00 a.m.-3:00 p.m. **School of Education Faculty Meeting**
Location: Business/Education Building Room 124
- 10:00 a.m.-4:00 p.m. **School of Nursing Faculty Meeting**
Location: West Knoxville Site, 140 Hayfield Road, Knoxville, TN
- Noon-3:00 p.m. **School of Allied Health Sciences Faculty Meeting**
Location: Schenck Center
- 1:00 p.m.-2:30 p.m. **School of Arts and Sciences Administrative Meeting (Department Chairs)**
Location: Avery Hall Room 119

Thursday, August 13, 2009

**Campus Community
All Faculty and Staff
Location:** Tex Turner Arena

Morning Session

- 8:00 a.m. **Reconnection Time: Conversation and Light Refreshments**
Location: *Tex Turner Room*
- 8:30 a.m. **Welcome, Introductions, and Special Recognitions**
Interim President and Cabinet
Location: Tex Turner Arena (lower level seating)
- 9:00 a.m.-11:00 a.m. **Opening Session: A Reaffirmation Celebration**
Updates from the Strategic Plan; Events and Activities for 09-10
- 11:00 a.m.-11:15 a.m. **H1N1 Flu Update Presentation by DCOM**
- 11:30 a.m. **LUNCH**
Location: Dining Hall - Faculty/Staff, Follett, Sodexho, Physical Plant and Housekeeping

Personnel from Follett, Sodexho, Physical Plant and Housekeeping are excused following lunch.

Afternoon Session

- 1:00 p.m.-3:00 p.m. **General Session I: Creating a Campus Community**
(Faculty/Office and Administrative Staff)
Panel Presentation: *Cindy Skaruppa, VP for Enrollment Management and Student Services; Frank Smith, Dean of Students; Jonathan Leo, Associate Dean for Students- DCOM; Sherilyn Emberton, Provost and VPAA; Jim Dawson, VP for Administration*
Location: DCOM Auditorium 101

- 3:15 p.m.-5:00 p.m. **Time Reserved for School and Departmental Meetings**
- 3:15 p.m.-4:15 p.m. **School of Nursing ASN Group Meetings**
Location: DCOM (Nursing) 306
- 3:15 p.m.-4:15 p.m. **School of Nursing RN-BSN Group Meetings**
Location: DCOM (Nursing) 308
- 3:30 p.m.-5:00 p.m. **School of Arts and Sciences Faculty Meeting**
Location: Tex Turner Room
- 5:30 p.m. **Back-to-School Faculty-Staff Social**
(Open to LMU faculty/staff member and a guest. Must RSVP to Alice Minton #3611 or (0) or alice.minton@lmunet.edu)
Theme: Survivor
Location: University Dining Hall

Friday, August 14, 2009

Morning Session I

All Faculty and Administrative Office Staff

- 8:30 a.m.-9:30 a.m. **General Session II: The Role of Faculty and Academic Staff- A Value-Added Approach**
Warren Neel, LMU Interim President
Location: DCOM Auditorium 102

- 9:45 a.m.-10:00 a.m. **BREAK**

Morning Session II

All Faculty and Administrative Office Staff

- 10:00 a.m. – 11:30 a.m. **Staff Senate Gathering (All Staff)**
Sherry McCreary, Staff Senate Chair
Location: Arnold Auditorium (Abraham Lincoln Library and Museum)
- University Faculty Meeting (All Faculty)**
Sherilyn Emberton, Provost and VPAA
Evelyn Smith, Assistant VPAA-Academic Services
Clayton Hess, Assistant VPAA-Planning and Accreditation
Location: DCOM Auditorium 102

Faculty Senate Gathering immediately following the Faculty Meeting.

- Noon **LUNCH – All Faculty and Administrative Office Staff**
Location: Dining Hall