

LINCOLN MEMORIAL UNIVERSITY

FALL 2010

Registration Information/Policies

NOTE: Please read carefully all information and policies

ACADEMIC CALENDAR Fall Semester 2010		
Freshman Adventure	August	14
Matriculation Ceremony (11:00 a.m.)	August	14
Residence halls open (8 a.m.)	August	15
Continuing Orientation/ New Student Registration (8-11:30a.m., required for all new students)	August	16
Classes begin	August	17
Last day to complete registration/add classes without a fee.	August	25
Labor Day (no classes, residence halls remain open)	September	6
DCOM White Coat Ceremony	September	25
Last day to drop course without "WD"	October	6
Homecoming (classes held as scheduled)	October	8-10
Mid-term	October	11-15
Fall Break	October	18-19
Convocation (9:30 a.m. in-session classes and resident students)	October	21
Last day to drop course without "F"	October	22
Early registration begins	October	25
Residence halls close (5 p.m.)	November	19
Thanksgiving holiday (no classes)	November	25-26
Residence halls open (1 p.m.)	November	28
Classes end	December	3
Final exams	December	6-10
Commencement (11 a.m.)	December	11
Residence halls close (2 p.m.)	December	11

UPDATES/AMENDMENTS TO SCHEDULE ARE AVAILABLE ONLINE - VISI
www.lmunet.edu – link to **Current Students & Faculty** - then link to *Web Advisor*

ON-LINE REGISTRATION

- All undergraduate students must see their academic advisor to begin the on-line registration process. Graduate students (except MSN) will begin with the next step. Graduate students pursuing the Master of Science in Nursing will have to see their academic advisor to begin on-line registration.
- Enter <https://webadvisor.lmunet.edu>
- Login using your Web Advisor User Name and password; click SUBMIT.
- Click on the Students menu bar.
- Click on Express Registration.
- Enter the synonym **or** the subject, course number and section number fields and click SUBMIT.
- Choose an Action for the Preferred Sections (all or individually) and click SUBMIT. It is imperative this step be completed.
- Errors will be displayed in red at the top of the form. Any error may prevent registration in all or individual courses.
- Note: It is imperative that you click Submit to update the registration records. If you skip this step you will not be registered.
- Registration is confirmed from the Registration Results form that is displayed after successful registration.
- Check your LMU email for a confirmation email that includes next steps.
- Remember to log out when finished.

TUITION

Undergraduate tuition - \$ 675 per semester hour, **or**
 \$8,100 for 12-17 semester hours, plus \$675 per semester hour for 18 semester hours or more
Graduate tuition – contact appropriate School

FEES (please refer also to the Lincoln Memorial University Catalog 2010-11)

Change of Schedule	\$15 per class, beginning August 26, not to exceed \$100
Technology Fee	\$100 per semester, full-time Undergraduate Graduate and Professional – Varies per program of study
Health Insurance	Please visit our website www.lmunet.edu/curstudents/insurance
Late Registration	on <u>August 26</u> and after...\$100
Directed/Independent Study Fee	\$25 per class plus tuition for each course
NSF returned check/draft reject fee	\$30
Graduation Fee	\$50

MEAL PLANS, ROOM AND BOARD

LILES HALL 2 PERSON ROOM	\$ 1,270	GRANT-LEE 2 PERSON ROOM	\$ 1,625
PRIVATE	\$ 1,858	3 PERSON ROOM	\$ 1,550
		PRIVATE	\$ 2,200
WEST HALL 2 PERSON ROOM	\$ 1,270	MUNSON 2 PERSON ROOM	\$ 1,900
PRIVATE	\$ 1,858		
DISHNER, MITCHELL 2 PERSON ROOM	\$1825	ROBERTSON 2 PERSON ROOM	\$1,270
LAFRENTZ-POOLE LOFT PRIVATE ROOM	\$ 2,075		
STANDARD PRIVATE ROOM	\$ 2,250		
DELUXE PRIVATE ROOM	\$ 2,425		
1 BEDROOM APARTMENT	\$ 3,225 (10 MONTH LEASE)		
1 BEDROOM APARTMENT	\$ 3,875 (12 MONTH LEASE)		

POPE, MITCHELL, LANGLEY & SHELTON \$2675

MEALPLANS #1 (Without Splitter's Points)	\$ 1,620	#3 (Commuter block plans)	
#2 (With Splitter's Points)	\$ 1,625	Block 50	\$340
#4 (Clinicals w/ approval from Sodexho)	\$1,150	Block 100	\$650
		Block 150	\$930

CREDIT/REFUND

The first official day of classes for calculation of the credit/refund schedule for all undergraduate and graduate programs will be August 17. Refer to credit/refund in the Catalog, Graduate Catalogs, and Student Handbook for policy details. First disbursement of refund checks will begin at noon on September 17.

On or before August 17.....	100%	August 29 – September 5.....	50%
August 18 - 22.....	90%	September 6 - 12.....	25%
August 23 – 29.....	75%	September 13 and after	0%

STUDENT PAYMENTS

All tuition and fees are due and payable at final registration.

CASH, CHECK, VISA, MASTERCARD, DISCOVER or AMERICAN EXPRESS

Payment may be made through your WebAdvisor account or in the Student Accounts Office. If a student presents a check for registration fees and it is returned by the bank, the student may be administratively withdrawn from LMU, and an additional fee assessed upon the student for the returned item.

FINANCIAL AID

Proceed to the Financial Aid Office.

TUITION MANAGEMENT SYSTEMS

Contact TMS at 1-800-356-8329 to spread your fall semester balance into 3, 4 or 5 monthly payments, or check out their web site at www.afford.com. This payment option is for applicable tuition and fees only for the current semester. Student health insurance and books cannot be included.

MISCELLANEOUS

Students may cash personal checks with the Cashiers Office for up to \$50.00 with no fee; however, there is an additional fee assessed upon the student for “returned” checks or draft rejects.

HARROGATE CAMPUS FINAL EXAMS SCHEDULE FALL SEMESTER 2010 (Undergraduate)		
EXAM DAY/DATE	EXAM PERIOD	CLASS MEETING REGULARLY AT/WITHIN
MONDAY December 6	8:00 – 10:00 10:30 – 12:30 1:30 – 3:30 4:00 – 6:00 6:30 – 8:30	MWF, 8:00 – 8:50 MWF, 11:00 – 11:50 MWF, 2:00 – 2:50 M, 4:00 <u>OR</u> 4:30 M, 6:30
TUESDAY December 7	8:00 – 10:00 10:30 – 12:30 1:30 – 3:30 4:00 – 6:00 6:30 – 8:30	TR, 8:00 – 9:15 TR, 11:00 – 12:15 TR, 2:30 – 3:45 T, 4:00 <u>OR</u> 4:30 T, 6:30
WEDNESDAY December 8	8:00 – 10:00 10:30 – 12:30 1:30 – 3:30 4:00 – 6:00 6:30 – 8:30	MWF, 10:00 – 10:50 MWF, 3:00 – 3:50 MWF, 1:00 – 1:50 W, 4:00 <u>OR</u> 4:30 W, 6:30
THURSDAY December 9	8:00 – 10:00 10:30 – 12:30 1:30 – 3:30 4:00 – 6:00 6:30 – 8:30	MWF, 9:00 – 9:50 MWF, 12:00 – 12:50 TR, 1:00 – 2:15 R, 4:00 <u>OR</u> 4:30 R, 6:30
FRIDAY December 10	8:00 – 10:00 10:30 – 12:30 1:30 – 3:30 4:00 – 6:00	TR, 9:30 – 10:45 MWF, 4:00 – 4:50 TR, 4:00 – 5:15 F, 4:00 <u>OR</u> 4:30

PLEASE NOTE THE FOLLOWING:

1. Final exams (if deemed appropriate by instructor) for science labs, physical education activities, and university activities courses will be administered during the last regular meeting of the course.
2. For the Final Exam Schedule in NURSING, contact the office of the School of Nursing.
3. GRADUATE exams – contact the appropriate School.
4. For extended learning sites, consult the course instructor.
5. Graduating students' final exams will be administered one week earlier than regular final exams.

CANCELLATION NOTIFICATION DUE TO WEATHER OR OTHER EMERGENCIES**Notification of Cancellation of Harrogate Campus Site Classes**

Radio and television stations will be contacted and every effort made to have morning or daytime cancellations posted/announced by 6:00 a.m., along with a recorded announcement on the LMU main campus telephone number: (423) 869-3611. Cancellation of Harrogate campus site evening classes (those beginning at 6:00 p.m. or later) will be announced by 4:30 p.m. using the same venue.

Cancellation of Extended Learning Site Classes

Extended learning site undergraduate classes utilizing local school facilities are cancelled when that facility closes due to weather conditions. The School of Education provides information to students for extended learning site graduate education classes utilizing local school facilities.

Extensions have been assigned for extended site cancellation information. Students attending the following sites should call the appropriate extension for cancellation information:

Knoxville, Cedar Bluff and Blount County sites: 800.325.0900, extension 7016;

Corbin, Kentucky site: 800.325.0900, extension 7017.

Graduate education courses at extended sites are also announced on an information line: 800.325.0900, extension 7018.

Radio and Television Stations

Campus - WLMU, WRWB, LMU-TV

Corbin, KY - WCTT, WKDP, WYMT-TV

Harlan, KY - WHLN, WFSR, WTUK, WYMT-TV

Harrogate - WRWB/WLMU, WANO-TV18

Jonesville, VA - WSWV

LaFollette - WLAF, WTNQ

Middlesboro, KY - WXJB, WFXV, WMIK

Morristown – WMTN, WCRK

Pennington Gap, VA - WSWV

Pineville, KY - WRIL, WYMT-TV

Regional - WOKI, WIVK, WATE-TV, WBIR-TV, WVLT-TV

Rose Hill, VA - WSWV

Tazewell – WNTT, WCTU

List subject to change per radio operations.

Announcements will also be made on the LMU website.

No announcement means normal schedule.

GRADUATE PROGRAMS

Masters of Business Administration

The schedule of courses is available on WebAdvisor

Masters of Education and Educational Specialist

The schedule of courses will be available from the Graduate Education Office,
Suite 237, Business/Education Building; Phone: (423) 869-6374, or (800) 325-0900, ext. 6374

Masters of Science in Nursing

The schedule of courses is available on WebAdvisor

Post-Baccalaureate

For information, please contact the Post-Bac Office at postbac@lmunet.edu or call 1-800-325-0900 ext. 6405

APPLICATION FOR GRADUATION

(See *Catalog*)

TRANSFER CREDITS FROM OTHER INSTITUTIONS

(See *Catalog*)

For additional information, contact the Office of Admissions - (423) 869-6280
Harrogate campus site telephone number for all departments: 1-800-325-0900 or (423) 869-3611

Harrogate Campus Site Office Hours: 8:00 a.m. – 4:30 p.m.

Visit LMU online - www.lmunet.edu
