

LMU account access information

****LMU accounts are automatically created approximately 1 week after the student course schedule is entered****

Verify your username by going to WebAdvisor from the LMU home page (www.lmunet.edu)

Select Current Students and Faculty

Select WebAdvisor

Select "What's my userid?" Enter your last name and social security number and it will give you your userid

Email, WebAdvisor and Blackboard are separate accounts.

- Although the username name and initial passwords are the same, once you log into WebAdvisor and change your password, that password is for WebAdvisor only.
- Once you log in to Blackboard and change your password, that password is for Blackboard only.
- Once you log in to email/network and change your password, that password is for email/network only.

To access campus email: www.lmunet.edu **** Use: LMU faculty/staff/students to communicate with faculty/staff/students**

Select Current Students and Faculty

Select Login here for Campus Email

Login: Username found at "What's my userid?" (WebAdvisor homepage)

Password: your DOB (mmddyy) Example: 121588 two digits for the year 88 NOT 1988

Your email address is userid @lmunet.edu

To access WebAdvisor: www.lmunet.edu **** Use : Students – grades, financial information, online registration / Faculty – grades, class roster / Staff – financial info**

Select Current Students and Faculty

Select WebAdvisor

Click "LOGIN" tab

Login: Username found at "What's my userid?" (WebAdvisor homepage)

Password: your DOB (mmddyy) Example: 121588 two digits for the year 88 NOT 1988

* WebAdvisor tips:

* If you forget your password, you can reset it yourself from the main WebAdvisor screen. It will send your new password to your LMU email. If your WebAdvisor account is "DISABLED due to too many incorrect log in attempts", you must wait 10 minutes from the time your password is reset for the system to re-enable your account.

*** Additional information is available from the WebAdvisor home page under "WebAdvisor Help Documentation" or "View Tutorial"**

To access Blackboard: www.lmunet.edu **** Use: Online classes / Specific instructors may use to communicate with students**

www.lmunet.edu

Select Current Students and Faculty

Select BlackBoard

Login: Username found at "What's my userid?" (WebAdvisor homepage)

Password: your DOB (mmddyy) Example: 121588 two digits for the year 88 NOT 1988

To log on to LMU network (on campus): www.lmunet.edu **** Use: Students – computer labs**

Press Ctrl – Alt – Delete at same time

Login and password are the same as email log in

To change password while on campus

Once you are logged on to computer

Press Ctrl – Alt – Delete at same time

"Change Password" selection is in bottom left corner / Follow instructions to change password

To change password off campus see instructions on website: <http://www.lmunet.edu/IS/helpdesk.shtml>

If you use AOL as your Internet Service Provider (ISP), **do NOT use the AOL browser**. Minimize the AOL browser and open Internet Explorer.

If you have any trouble accessing your accounts please log your work order request at:

<http://www.lmunet.edu/IS/workorder.shtml>

Or go to www.lmunet.edu, Current students & faculty, Information Services, Helpdesk, Log Work Order/Tech Support Call