

2023-2024 Verification Worksheet

V4 Independent

What is Verification? – The Department of Education randomly selects a percentage of students for verification. Before awarding Federal Student Aid, we must collect documentation that we use to verify the information reported on your FAFSA. If there are discrepancies, we may make corrections to your FAFSA based on the documentation you provide. During the verification process we may determine that additional documents need to be submitted.

What do I need to do? - To complete the verification process you should read this worksheet thoroughly and answer all questions. Return the worksheet and all requested documentation to the Office of Student Financial Services as soon as possible to prevent a delay in the processing of financial aid.

A. Student Information

Student Name	Date of Birth	LMU Student ID

Address

City	State	Zip	Phone (include area code)

B. Identity/Statement of Educational Purpose

**** NOTE:** There are two options for completing the Identity/Statement of Educational Purpose verification. Option A requires that the student sign the Statement of Educational Purpose in the Student Financial Services Office in front of an institutional official. The student will be required to present a valid government-issued photo identification (ID) and the institutional official will collect a copy. If you are unable to visit the Student Financial Services Office in person, you may choose to use Option B. Option B allows the student to submit a copy of his or her valid government-issued photo identification (ID) to the school along with the original notarized Statement of Educational Purpose. Both Option A and Option B are included in this worksheet.

I will complete "Option A" for the Identity/Statement of Educational Purpose.

I will complete "Option B" for the Identity/Statement of Educational Purpose.

Student Name: _____ Student ID #: _____

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B. Option A – Identity and Statement of Educational Purpose (To Be Signed at the Institution)

The student must appear in person at **Lincoln Memorial University** to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student’s ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of
(Print Student’s Name)

Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Lincoln Memorial University for 2023-2024.

(Student’s Signature)

(Date)

(Student’s ID Number)

For Official Use Only

Official’s Name		Document Title	
Official’s Signature		Issuing Authority	
Date Received		Document Number	
		Expiration Date	

Student Name: _____ Student ID #: _____

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B. Option B – Identity and Statement of Educational Purpose (To Be Signed With Notary)

If the student is unable to appear in person at **Lincoln Memorial University** to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver’s license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational
(Print Student’s Name)

Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay

the cost of attending Lincoln Memorial University for 2023-2024.

(Student’s Signature) (Date)

(Student’s ID Number)

Notary’s Certificate of Acknowledgement

State of _____ City/County of _____

On _____, before me, _____,
(Date) (Notary’s name)

personally appeared, _____, and proved to me
(Printed name of signer)

because of satisfactory evidence of identification _____
(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal _____
(seal) (Notary signature)

My commission expires on _____
(Date)

Student Name: _____ Student ID #: _____

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C. Signature(s)

Each person signing below certifies that all of the information reported is complete and correct. Each person also understands that if any of the information reported on this form is inconsistent with what has been reported on the FAFSA, additional documentation may be required.

Student's Signature

Date

Spouse's Signature (Optional)

Date

WARNING:
If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.