

Material Transfer Agreement

Outgoing Information Form

Name	<input type="text"/>		
Position	<input type="text"/>	Department	<input type="text"/>
Address	<input type="text"/>		
City	<input type="text"/>	Zip	<input type="text"/>
Phone	<input type="text"/>	Email	<input type="text"/>

IS AN MTA NECESSARY?

Yes No

- | | | | |
|----|---|-----------------------|-----------------------|
| 1. | Is the material a part of LMU intellectual property that should be protected by the University? | <input type="radio"/> | <input type="radio"/> |
| 2. | Do restrictions need to be placed on how the material is used or modified? | <input type="radio"/> | <input type="radio"/> |
| 3. | Do rights, obligations, and restrictions need to be placed on inventions resulting from the use of the materials being transferred? | <input type="radio"/> | <input type="radio"/> |
| 4. | Do rights, obligations, and restrictions need to be placed on the rights to publish research obtained through the use of the materials? | <input type="radio"/> | <input type="radio"/> |
| 5. | Do reporting and confidentiality obligations need to be addressed? | <input type="radio"/> | <input type="radio"/> |

If you answered YES to any of these questions, you need an MTA.

MATERIAL TO BE TRANSFERRED

INCOMING MTA QUESTIONNAIRE

1. What is the intended use of the material?

2. Is the material to be used in living persons as a part of a clinical study or trial?

Yes

No

3. Will the material be modified by the recipient in any way?

Yes

No

3a. If so, how?

4. Will any progeny be produced (i.e., unmodified descendants from the material, such as virus from virus, cell from cell, etc.)?

Yes

No

5. Does the recipient plan to develop inventions/patents from the use of the material?

Yes

No

5a. If so, please provide any available detail.

7. Will students and/or post-docs be working on the project?

Yes

No

8. If graduate students will be involved, will this research be part of a thesis project?

Yes

No

9. Will the material be used with other materials provided by a third party, including other academic colleagues?

Yes

No

10. Does the recipient intend to publish or present findings that are related to the transferred material?

Yes

No

11. Are any confidentiality agreements required for the transfer?

Yes

No

12. Do any reporting requirements need to be included for the transfer?

Yes

No

13. If so, what are the requirements (please include any needed attachments with your submission).

Contact Point for Material Transfer Request

Name (Printed): _____

Signature: _____ Date _____